



ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL

TO: RecTrac, LLC dba Vermont Systems
12 Market Place
Essex Junction, VT 05452
ORIGINAL DATE ISSUED: September 16, 2021
CONTRACT NO: 21-DPR-SLA-679
CONTRACT TITLE: Annual maintenance support and hosting for VSI P&R software

THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 21-DPR-SLA-679 including any attachments or amendments thereto.

EFFECTIVE DATE: JUNE 1, 2022
EXPIRES: May 31, 2023
RENEWALS: THREE (3) ONE (1) YEAR RENEWALS REMAINING.

EMPLOYEES NOT TO BENEFIT:
NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Dave Wirtz
VENDOR TEL. NO.: (802) 276-5447
EMAIL ADDRESS: davew@vermontsystems.com
COUNTY CONTACT: Deb Hay
COUNTY TEL. NO.: (703) 228-3608
COUNTY CONTACT EMAIL: dhay@arlingtonva.us

CONTRACT AUTHORIZATION

THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA
RECTRAC, LLC dba VERMONTSYSTEMS

PRINT: Dr. Sharon T. Lewis
SIGNATURE: Dr. Sharon T. Lewis
TITLE: Purchasing Agent
DATE: 4/13/2022
PRINT: Dave wirtz
SIGNATURE: Dave Wirtz
TITLE: Director of sales
DATE: 4/13/2022

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201**

AGREEMENT NO. 21-DPR-SLA-

THIS AGREEMENT is made, on June 1, 2021, between RecTrac, LLC dba Vermont Systems, 12 Market Place, Essex Junction, VT 05452 ("Contractor"), a Delaware limited liability company authorized to do business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County"). The County and the Contractor, for the consideration hereinafter specified, agree as follows:

1. CONTRACT DOCUMENTS

The "Contract Documents" consist of:

- This Agreement
- Exhibit A – Vermont Systems Terms of Service
- Exhibit B – Contract Pricing (Vermont Systems Sales Order)
- Exhibit C – County Nondisclosure and Data Security Agreement (Contractor and Individual)

Where the terms and provisions of this Agreement vary from the terms and provisions of the other Contract Documents, the terms and provisions of this Agreement will prevail over the other Contract Documents, and the remaining Contract Documents will be complementary to each other. If there are any conflicts, the most stringent terms or provisions will prevail.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either party has made any representation or promise with respect to the parties' agreement that is not contained in the Contract Documents. The Contract Documents may be referred to below as the "Contract" or the "Agreement".

2. SCOPE OF WORK

The Contractor agrees to perform the services described in the Contract Documents (the "Work"). As detailed in the "Scope of Work" (Exhibit A), the primary purpose of the Work is to provide annual maintenance help desk support and hosting for Vermont Systems parks and recreation software. It will be the Contractor's responsibility, at its sole cost, to provide the specific services set forth in the Contract Documents and sufficient services to fulfill the purposes of the Work. Nothing in the Contract Documents limits the Contractor's responsibility to manage the details and execution of the Work.

3. PROJECT OFFICER

The performance of the Contractor is subject to the review and approval of the County Project Officer, who will be appointed by the Director of the Arlington County department or agency requesting the Work under this Contract.

4. CONTRACT TERM

Time is of the essence. The Initial Term will commence on June 1, 2021 and will end no later than May 31, 2022 ("Initial Contract Term"), subject to any modifications provided in the Contract Documents. Upon satisfactory performance by the Contractor the County may, through issuance of a bilateral Notice of Renewal, authorize continuation of the Agreement for not more than four (4) additional 12-month

EXHIBIT B
CONTRACT PRICING

Vermont Systems
Recreation & Parks Software

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452

****SALES ORDER****

Customer No.: VA-ARLINGTON
Order No.: 59442

Phone#: (802) 879-6993

Bill To: **Arlington County -PRCR**
Deborah Hay
2100 Clarendon Blvd., Suite 414
Arlington, VA 22201

Ship To: **Arlington County -PRCR**
2100 Clarendon Blvd., Suite 414
Arlington, VA 22201

Phone#: (703) 228-3398
Fax#: (703) 228-4765

Date	Ship Via	F.O.B.	Terms		
05/13/21	Ground	Origin	Net 30		
Purchase Order Number	Required Date	Sales Person	Our Order Number		
	05/13/21		59442		
Quantity			Unit Price	Amount	
Required	Shipped	B.O.			
1.000					
		Item Number	Description		
		V-RT-EN-AR-M	Act Reg-ENTERPRISE Annual Maintenance.	\$750.00	\$750.00
1.000		V-RT-EN-FR-M	Fac Reservation-ENTERPRISE, Annual Maint.	\$750.00	\$750.00
1.000		V-RT-EN-PM-M	Pass Mgmt Photo-ENTERPRISE Annual Maintenance (NO Print Pass ID Card)	\$750.00	\$750.00
1.000		V-RT-EN-LS-M	League Sch-ENTERPRISE Annual Maintenance	\$490.00	\$490.00
1.000		V-RT-EN-RN-M	Equip/Site-ENTERPRISE Annual Maintenance	\$750.00	\$750.00
1.000		V-RT-EN-PS-M	POS Inventory/Tickets, ENTERPRISE, Annual Maint.	\$750.00	\$750.00
1.000		V-RT-EN-PT-M	Personal Tr-ENTERPRISE Annual Maintenance	\$490.00	\$490.00
50.000		V-RT-EN-AU-M	RecTrac Add'l User Annual MA Over Two-ENTERPRISE	\$50.00	\$2,500.00
1.000		V-RT-EN-SA-M	RT SystemAdmin. ENTERPRISE Annual Maint.	\$550.00	\$550.00
1.000		V-PT-IN-ERI-M	Credit Card Interface Annual maintenance	\$1,200.00	\$1,200.00
1.000		T-PG-M	Progress Annual Maintenance	\$1,654.00	\$1,654.00
1.000		V-WT-EN-IS-M	WebTrac Internet S/W, 40 & Over Usrs, Annual Maintenance	\$1,950.00	\$1,950.00
1.000		V-WT-EN-AR-M	WebTrac Activity Reg Annual Maintenance, 40+ Users NO CHARGE \$530.	\$0.00	\$0.00
1.000		V-WT-EN-FR-M	WebTrac Facility Reserv, 40+ Users Annual Maint.	\$490.00	\$490.00
1.000		V-WT-EN-LS-M	WebTrac League Sched, 40+ Users, Annual Maint.	\$450.00	\$450.00
1.000		V-WT-EN-PM-M	WebTrac Pass Mgmt, 40+ Users, Annual Maint.	\$490.00	\$490.00
1.000		V-WT-EN-PS-PG-M	Gift Card Add-On/Donations/ Convenience Fees MAINT (If POS not licensed)	\$225.00	\$225.00

**Vermont
Systems**
Recreation & Parks Software

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Purchase Order Number		Required Date	Sales Person		Our Order Number	
		05/13/21			59442	
Quantity			Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.				
1.000			V-WT-EN-MWT-M	Mobile Web Trac Enterprise Maintenance	\$690.00	\$690.00
1.000			V-WT-EN-MRT-M	Mobile RecTrac Enterprise Ann Maint.	\$690.00	\$690.00
2.000			V-WT-MU-AA-M	5 Additional WebTrac Progress Agents Maintenance	\$140.00	\$280.00
1.000			T-PG-MU-WB-M	Progress WebSpeed Trans Svr, Annual Maint.	\$1,053.00	\$1,053.00
1.000			V-RT-IN-GL-M	General Ledger Interface Annual Maintenance	\$300.00	\$300.00
1.000			V-PT-IN-EC-M	Electronic Check Interface, Annual Maint.	\$300.00	\$300.00
				Estimated 3% price increase		\$562.56
				Hosting billed seperately		
Order subtotal						\$18,114.56
Order total						\$18,114.56

**Vermont
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Recreation & Parks Software

****SALES ORDER****

Vermont Systems, Inc.
12 Market Place
Essex Junction, VT 05452

Customer No.: VA-ARLINGTON
Order No.: 59441

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Ship To: **Arlington County -PRCR**
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Fax#: (703) 228-4765

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05/13/21	Ground	Origin	Net 30		
Purchase Order Number	Required Date	Sales Person	Our Order Number		
	05/13/21		59441		
Quantity			Unit Price	Amount	
Required	Shipped	B.O.	Item Number	Description	
12.000			V-HS-P1	VSI Hosting Service Platinum First 5 Users Monthly Fee	
				\$1,075.00	
				\$12,900.00	
12.000			V-HS-P2	VSI Hosting Service Platinum 47 AddUsers @ \$55 ea per month	
				\$2,585.00	
				\$31,020.00	
				Quote for 1 year. Customer is billed quarterly for hosting.	
				Order subtotal	\$43,920.00
				Order total	\$43,920.00

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