

TASK ORDER APPROVAL FORM

CONTRACT #: C22-3248-WS

TASK ORDER #: 6

TASK ORDER AMOUNT: \$152,000.00

Contract:# C22-3248-WS
POLY, INC.
GENERAL ENG SERVICES FOR WS
Expires: 09/30/2025 W/2 (1) YR RENEWALS

OFFERED BY CONSULTANT:

Poly, Inc.

FIRM'S NAME

Bruce Bradley, P.E.

REPRESENTATIVE'S PRINTED NAME

Bruce Bradley

SIGNATURE

President

February 13, 2023

TITLE

DATE

**RECOMMENDED FOR APPROVAL
(Department Director)**

**APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual) Table 1**

Jeff Littrell

Jeff Littrell - OCWS DIRECTOR

OCWS DIRECTOR

TITLE

03/02/2023

DATE

DeRita
Mason

Digitally signed by DeRita
Mason
Date: 2023.03.03
08:11:59 -06'00'

DeRita Mason - PURCHASING MANAGER

03/03/2023

DATE

Faye Douglas

Digitally signed by Faye
Douglas
Date: 2023.03.03 10:09:16
-05'00'

OMB DIRECTOR

03/03/2023

DATE

John Hofstad

Digitally signed by John
Hofstad
Date: 2023.03.03
11:16:57 -06'00'

John Hofstad - COUNTY ADMINISTRATOR

03/03/2023

DATE

Robert A. "Trey" Goodwin III

Robert A. "Trey" Goodwin III- CHAIRMAN

MAR 14 2023

DATE



C22-3248-WS

TASK ORDER #6

THIS TASK ORDER IS ISSUED PURSUANT TO THE AGREEMENT FOR CONSULTING SERVICES DATED SEPTEMBER 20, 2022, BETWEEN THE COUNTY OF OKALOOSA COUNTY, FLORIDA AND POLY, INC., WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Scope of Basic Services for Hwy 90 Water & Sewer Main Extensions Jericho Road to Hibiscus Avenue

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CONSULTANT (Poly, Inc.) to proceed with professional engineering services for the proposed Hwy 90 East Water & Sewer Main Extensions (PROJECT). The specific activities that are included are described in "Article B. Scope of Services."

Article B. Scope of Services:

The CONSULTANT agrees to furnish general professional engineering and technical services for the Work applicable to Design, Permitting, and Construction Phase Services for the construction of the proposed PROJECT. The services that the CONSULTANT agrees to furnish as part of this AGREEMENT include, but are not limited to engineering and technical services to perform the following:

1. Design Phase Services - Produce engineered design plans, perform cost estimates, and prepare technical specifications documents for new water and sewer mains as generally described below:
 - a. Extend the existing potable water main and sanitary sewer mains approximately 3.1 miles to the east, along Hwy 90, from Jericho Road to Hibiscus Avenue.
2. Permitting Phase Services - Provide agency coordination including applying for required permit applications including FDEP and County Public Works.
3. Construction Phase Services - Provide miscellaneous engineering and technical services required to support the project during construction and provide adequate on-site observation services to verify conformance with plans and specifications as required to certify permit closeout.

Specific Work Tasks that may be authorized by the COUNTY's representative are presented below.

Work Task 1. Design Phase Services

1.1 Design Phase Services

- 1.1.1 CONSULTANT shall utilize field surveys furnished by COUNTY for the design of water and sewer mains. The survey will include topography, underground utilities, right-of-way, and recorded water & sewer easements.
- 1.1.2 CONSULTANT shall evaluate anticipated flow rates and conditions and recommend a pipe size/rating to meet the current and anticipated hydraulic conditions.

- 1.1.3 CONSULTANT shall develop detailed design drawings, based on the field survey and hydraulic analysis, depicting pipeline alignments, connections to existing utilities, locations of valves, fittings, air release valves, and other appurtenances for complete water and sewer main extensions. Drawings shall be submitted to COUNTY at 30% (alignment only), 60%, 90%, and 100% intervals. It is anticipated that the 90% design drawings will be the complete design, to be utilized in permitting; and that the 100% design drawings will be final plans released for construction after all permits are issued.
- 1.1.4 CONSULTANT shall prepare technical specifications in general conformance with the Construction Specifications Institute.
- 1.1.5 CONSULTANT shall review with COUNTY at specified intervals representing 30% (for alignment only), 60%, and 90% design.

Work Task 2. Permitting Phase Services

2.1 Permitting and Interagency Coordination

- 2.1.1 CONSULTANT shall prepare necessary permit applications for approval by the Florida Department of Environmental Protection (FDEP) and County Public Works. Permit fees shall be paid for by COUNTY.
- 2.1.2 CONSULTANT shall coordinate with said agencies and respond to any requests for additional information, in order to obtain all necessary permits.

Work Task 3. Construction Phase Services

CONSULTANT shall serve as COUNTY's Representative for the PROJECT and shall serve as the COUNTY's representative at meetings, workshops, site visits, and other necessary functions of the PROJECT. Specifically, CONSULTANT shall perform the following services:

3.1 Services During Construction.

CONSULTANT shall perform overall services during construction for the construction phases of the PROJECT. Specific services that shall be provided include:

- 3.1.1 Consult and advise COUNTY during construction and provide or coordinate technical interpretations of the drawings and specifications.
- 3.1.2 Coordinate with the COUNTY the review of shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections, and other data. The CONSULTANT shall review and shall coordinate the review of these data for general conformance with the design concepts of the project and for general compliance with the information given in the drawings, specifications, and any addenda. The CONSULTANT shall have approval authority over this information.
- 3.1.3 Manage and track the receipt, review, disposition, and distribution, and approval of shop drawings, diagrams, illustrations, catalog data, schedules and samples, the results of tests and inspections.
- 3.1.4 Make periodic visits to the site of the project to observe the progress of the work and to determine, in general, if the work is proceeding in accordance with the intent of the Contract Documents and Permits.
- 3.1.5 Make a final review of the as-built drawings to determine, in general, if the work has been completed in conformance with the design drawings and other Contract requirements.
- 3.1.6 Prepare and submit permit closeout/clearance documents.

Article C. Compensation Provisions:

As compensation for providing the services described within this Task Order, COUNTY shall pay CONSULTANT in accordance with Section 7 of the September 20, 2022 Agreement. The budget ceiling for this Task Order is \$152,000.00. A breakdown of the budget ceilings for this Task Order is presented in Table C-1 below:

TABLE C-1 – BREAKDOWN OF BUDGET CEILING

Work Task Description	Work Task Cost Ceiling	Compensation Method
1. Engineering Design Phase Services	\$ 135,000	Lump Sum
2. Permitting Phase Services	\$ 7,000	Lump Sum
3. Construction Phase Services	\$ 10,000	Time & Materials
TOTAL BUDGET CEILING	\$ 152,000	

CONSULTANT will keep COUNTY informed of progress so that the budget and/or work effort can be adjusted if found necessary. CONSULTANT is not obligated to incur costs beyond the indicated budget ceiling, as may be adjusted, nor is COUNTY obligated to pay CONSULTANT beyond these limits.


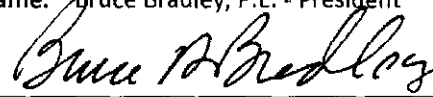
Article D. Period of Service:

The schedule for the Project within this Task Order is as follows:

Authorization to Proceed	Upon execution of Task Order
Termination of Task Order	September 30, 2025

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

For CLIENT	For CONSULTANT
Name: Jeff Littrell - Director  <small>Digitally signed by Jeff Littrell DN: cn=Jeff Littrell, o=Okaloosa County Water & Sewer System, ou=Okaloosa County SCG, email=j.littrell@myokaloosa.com, c=US Date: 2023.03.02 18:02:14 -08'00'</small> 03/02/2023 signature date	Name: Bruce Bradley, P.E. - President  2/13/2023 signature date
Address: 1804 Lewis Turner Blvd., Suite 300 Fort Walton Beach, FL 32547	Address: P.O. Box 841 Shalimar, FL 32579
Telephone: (850) 651-7172	Telephone: (850) 609-1100

***** End *****