

EXHIBIT B

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 6/24/2005

Contract/Lease Control #: C05-1240-EMI-75

Bid #: N/A

Contract/Lease Type: AGREEMENT

Award To/Lessee: NW FLORIDA FAIRGROUND ASSN

Lessor:

Effective Date: 6/21/2005 \$25,000.00

Term: INDEFINITE

Description of Contract/Lease: COUNTY EMERGENCY STAGING AREA

Department Manager: PUBLIC SAFETY

Department Monitor: D. VILLANI

Monitor's Telephone #: 651-7150

Monitor's FAX #: 651-7170

Date Closed:

MEMORANDUM OF UNDERSTANDING BETWEEN
OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS
AND
NORTHWEST FLORIDA FAIRGROUNDS

This memorandum of understanding (MOU) is entered into this 21st day of June 2005, between the **OKALOOSA COUNTY BOARD OF COUNTY COMMISSIONERS** and the **NORTHWEST FLORIDA FAIRGROUNDS**.

The purpose of this MOU is to set forth the general conditions under and by which the parties to this agreement will coordinate activities and resources for hardstand area "Parking lot" (see attached map), airlift warehouse space Building C (see attached map), sleeping area for crews Building A-3, RV hook-up areas behind main facilities (see attached map) and kitchen facilities behind Bldg A-3 of the Northwest Florida Fairgrounds as a County Staging Area (CSA) during disaster relief operations.

Responsibilities:

The Okaloosa County Board of County Commissioners shall:

1. Occupy the facility for emergency operations until the threat/emergency ceases to exist.
2. Be responsible for custodial care and any maintenance repair that is incurred as a result of CSA operations.
3. Be responsible for trash collection and disposal during and immediately following a CSA operation.
4. Be responsible for all supplies, including food and bedding, to accommodate CSA occupants during operations.
5. Be responsible for utility costs used as a result of the occupancy as a CSA.
6. Indemnify Northwest Florida Fairgrounds against liability for anything caused by the County during the time used by the County as a CSA.
7. Obtain and install a temporary generator sufficient to provide power to the facilities as required for operations as a CSA.
8. Once an emergency is declared requiring the use of the Fairgrounds, Okaloosa County Emergency Management will contact Risk Management to order a certificate of insurance that will cover the Fairgrounds while it is being used by the County.

Northwest Florida Fairgrounds Shall:

1. Provide the physical facilities, Bldg C, Bldg A-3, Kitchen Facilities, RV hook-up areas, and 25% of main parking area, for use as a CSA for relief supplies and personnel.
2. Provide access to male and female showers, and restroom facilities for on site CSA personnel.
3. Provide one Northwest Florida Fairgrounds employee on the premises at all times the facility is operational.
4. Provide access and use of the Fairgrounds Food Service Preparation area if necessary.

CONTRACT: COUNTY EMERGENCY
STAGING AREA
CONTRACT NO.: C05-1240-EMI-75
NORTHWEST FLORIDA FAIRGROUNDS
EXPIRES: INDIFINTE

IN WITNESS WHEREOF, the parties have executed this MOU by their duly authorized officers on the date first written above.

ATTEST:

OKALOOSA COUNTY, FLORIDA

DON W. HOWARD
CLERK OF CIRCUIT COURT



By: Gary J. Stanford
Gary J. Stanford, Deputy Clerk

By: William J. Roberts, III
William J. Roberts, III, Chairman



ATTEST:

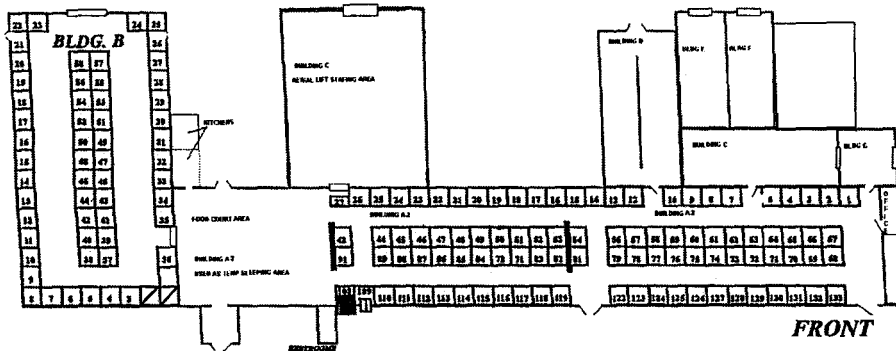
NORTHWEST FLORIDA FAIRGROUNDS

By: Ken Woffe

By: C.H. Rigdon, Jr.
C.H. Rigdon, Jr., C.F.E., CEO

Name Ken Woffe

Title Emergency Management Coordinator
Okaloosa County



= Entrance / Exit
 = 10' Roll-Up Door
 = Interior Doorway

PARKING

DEWIS TURNER BOULEVARD