

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT AMENDMENT

TO: The Hartford Life and Accident Insurance Company 67 Park Place East Morristown, NJ 07960	DATE ISSUED: August 16, 2012 CONTRACT NO: 638-12 CONTRACT TITLE: Life and Accident Insurance AMENDMENT NO: 2
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THIS IS A NOTICE OF A CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 638-12 including any attachments or amendments thereto.

EFFECTIVE DATE: July 1, 2021

EXPIRES: June 30, 2022

RENEWALS: No renewals remaining

COMMODITY CODE(S): 95300

LIVING WAGE: N

ATTACHMENTS:

AMENDMENT No. 2

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Regina Cole

VENDOR TEL. NO.: (973)607-5054

EMAIL ADDRESS: regina.cole@thehartford.com

COUNTY CONTACT: Colleen Donnelly, HRD-Employee Services

COUNTY TEL. NO.: (703) 228-3447

COUNTY CONTACT EMAIL: cdonnelly@arlingtonva.us

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 638-12
AMENDMENT NUMBER 2**

This Amendment Number 2 is made on April 5, 2021 by the County and amends Agreement Number 638-12 ("Main Agreement") dated August 16, 2012 between Hartford Life and Accident Insurance Company ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor agree to amend the Contract Terms and Conditions called for under the as follows:

1. **Contract Term is hereby renewed for its final subsequent contract term beginning July 1, 2021 to June 30, 2022.**
2. **REFERENCE 32. AUDIT:** Audit is hereby deleted in its entirety and replaced as follows:

32. AUDIT

The Contractor must retain all books, records and other documents related to this Contract for at least five years, or such period of time required by the County's funding partner(s), if any, whichever is greater, after the final payment and must allow the County or its authorized agents to examine the documents during this period and during the Contract Term subject to Contractor's security and confidentiality policies and once Contractor has received signed authorizations from claimants and beneficiaries if confidential claimant information is in scope for the audit. The Contractor must provide access to any requested documents to the County for examination within 15 days of the request, at the Contractor's expense. Should the County's examination reveal any overcharging by the Contractor, the Contractor must, within 30 days of County's request, reimburse the County for the overcharges and for the reasonable costs of the County's examination, including, but not limited to, the services of external audit firm and attorney's fees; or the County may deduct the overcharges and examination costs from any amount that the County owes to the Contractor. If the Contractor wishes to destroy or dispose of any records related to this Contract (including confidential records to which the County does not have ready access) within five years after the final payment, or such period of time required by the County's funding partner(s), if any, whichever is greater, the Contractor must give the County at least 30 days' notice and must not dispose of the documents if the County objects.

The Purchasing Agent may require the Contractor to demonstrate that it has the necessary facilities, ability, and financial resources to comply with the Contract and furnish the service, material or goods specified herein in a satisfactory manner at any time during the term of this Contract.

3. **REFERENCE 46. NOTICES:** Notices is hereby deleted in its entirety and replaced as follows:

46. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Regina Cole
Hartford Life and Accident Insurance Company
67 Park Place. East
Morristown, NJ 07960

TO THE COUNTY:

Colleen Donnelly, Project Officer
HRD – Employee Services
2100 Clarendon Boulevard, Suite 511
Arlington, Virginia 22201

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

TO COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 4. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 49. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

49. SEXUAL HARRASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

HARTFORD LIFE AND ACCIDENT INSURANCE COMPANY

AUTHORIZED DocuSigned by:
SIGNATURE: Dr. Sharon T. Lewis
NAME: DR SHARON T. LEWIS
TITLE: PURCHASING AGENT
DATE: 6/2/2021

AUTHORIZED DocuSigned by:
SIGNATURE: Regina Cole
NAME: Regina Cole
TITLE: Sr. CRM
DATE: 5/27/2021

EXHIBIT B
PRICING AND FEES

RENEWAL BILLING ASSUMPTIONS							
Benefit	Billing Basis	Current Rates	Renewal Rates	Rate Change	Current Annual Premium	Renewal Annual Premium	Premium Change
Basic Life	Per \$1,000	\$0.107	\$0.100	-6.5%	\$391,933	\$366,293	-\$25,640
Retiree Life	Per \$1,000	\$2.497	\$2.322	-7.0%	\$634,907	\$590,461	-\$44,446
AD&D	Per \$1,000	\$0.025	\$0.025	0.0%	\$91,573	\$91,573	\$0
Supplemental Life (Non Smoker)							
<25	Per \$1,000	\$0.037	\$0.037	0.0%	\$1,373	\$1,373	\$0
25-29	Per \$1,000	\$0.037	\$0.037	0.0%	\$6,213	\$6,213	\$0
30-34	Per \$1,000	\$0.048	\$0.048	0.0%	\$15,483	\$15,483	\$0
35-39	Per \$1,000	\$0.053	\$0.053	0.0%	\$28,498	\$28,498	\$0
40-44	Per \$1,000	\$0.069	\$0.069	0.0%	\$45,648	\$45,648	\$0
45-49	Per \$1,000	\$0.101	\$0.101	0.0%	\$71,566	\$71,566	\$0
50-54	Per \$1,000	\$0.181	\$0.181	0.0%	\$109,703	\$109,703	\$0
55-59	Per \$1,000	\$0.298	\$0.298	0.0%	\$131,711	\$131,711	\$0
60-64	Per \$1,000	\$0.458	\$0.458	0.0%	\$115,680	\$115,680	\$0
65-69	Per \$1,000	\$0.878	\$0.878	0.0%	\$74,890	\$74,890	\$0
70-74	Per \$1,000	\$1.421	\$1.421	0.0%	\$31,904	\$31,904	\$0
75+	Per \$1,000	\$1.421	\$1.421	0.0%	\$2,558	\$2,558	\$0
Supplemental Life (Smoker)							
<25	Per \$1,000	\$0.048	\$0.048	0.0%	\$0	\$0	\$0
25-29	Per \$1,000	\$0.048	\$0.048	0.0%	\$75	\$75	\$0
30-34	Per \$1,000	\$0.064	\$0.064	0.0%	\$1,284	\$1,284	\$0
35-39	Per \$1,000	\$0.085	\$0.085	0.0%	\$3,184	\$3,184	\$0
40-44	Per \$1,000	\$0.133	\$0.133	0.0%	\$2,104	\$2,104	\$0
45-49	Per \$1,000	\$0.202	\$0.202	0.0%	\$1,568	\$1,568	\$0
50-54	Per \$1,000	\$0.346	\$0.346	0.0%	\$5,360	\$5,360	\$0
55-59	Per \$1,000	\$0.575	\$0.575	0.0%	\$17,636	\$17,636	\$0

60-64	Per \$1,000	\$0.878	\$0.878	0.0%	\$14,245	\$14,245	\$0
65-69	Per \$1,000	\$1.692	\$1.692	0.0%	\$1,624	\$1,624	\$0
70-74	Per \$1,000	\$1.692	\$1.692	0.0%	\$0	\$0	\$0
75+	Per \$1,000	\$1.692	\$1.692	0.0%	\$0	\$0	\$0
Supplemental Spouse Life							
<25	Per \$1,000	\$0.051	\$0.051	0.0%	\$92	\$92	\$0
25-29	Per \$1,000	\$0.043	\$0.043	0.0%	\$142	\$142	\$0
30-34	Per \$1,000	\$0.051	\$0.051	0.0%	\$1,818	\$1,818	\$0
35-39	Per \$1,000	\$0.068	\$0.068	0.0%	\$4,133	\$4,133	\$0
40-44	Per \$1,000	\$0.111	\$0.111	0.0%	\$7,293	\$7,293	\$0
45-49	Per \$1,000	\$0.162	\$0.162	0.0%	\$8,262	\$8,262	\$0
50-54	Per \$1,000	\$0.290	\$0.290	0.0%	\$13,346	\$13,346	\$0
55-59	Per \$1,000	\$0.478	\$0.478	0.0%	\$15,889	\$15,889	\$0
60-64	Per \$1,000	\$0.734	\$0.734	0.0%	\$11,054	\$11,054	\$0
65-69	Per \$1,000	\$1.356	\$1.356	0.0%	\$8,950	\$8,950	\$0
70-74	Per \$1,000	\$2.244	\$2.244	0.0%	\$4,039	\$4,039	\$0
75+	Per \$1,000	\$3.668	\$3.668	0.0%	\$2,641	\$2,641	\$0
Supplemental Child Life							
Supplemental Child Life	Per \$1,000	\$0.510	\$0.510	0.0%	\$43,452	\$43,452	\$0
Supplemental Retiree Life							
Supplemental Retiree Life	Per \$1,000	\$1.800	\$1.800	0.0%	\$357,745	\$357,745	\$0
Supplemental AD&D - EE							
Supplemental AD&D - EE	Per \$1,000	\$0.025	\$0.025	0.0%	\$99,791	\$99,791	\$0
Supplemental AD&D - Family							
Supplemental AD&D - Family	Per \$1,000	\$0.025	\$0.025	0.0%	\$10,154	\$10,154	\$0
LTD							
<25	Per \$100	\$0.089	\$0.089	0.0%	\$360	\$360	\$0
25-29	Per \$100	\$0.107	\$0.107	0.0%	\$2,247	\$2,247	\$0
30-34	Per \$100	\$0.168	\$0.168	0.0%	\$4,250	\$4,250	\$0
35-39	Per \$100	\$0.294	\$0.294	0.0%	\$10,164	\$10,164	\$0
40-44	Per \$100	\$0.449	\$0.449	0.0%	\$18,713	\$18,713	\$0
45-49	Per \$100	\$0.673	\$0.673	0.0%	\$24,380	\$24,380	\$0
50-54	Per \$100	\$0.849	\$0.849	0.0%	\$29,543	\$29,543	\$0
55-59	Per \$100	\$0.987	\$0.987	0.0%	\$23,026	\$23,026	\$0
60-64	Per \$100	\$0.888	\$0.888	0.0%	\$17,143	\$17,143	\$0
65-69	Per \$100	\$0.694	\$0.694	0.0%	\$5,353	\$5,353	\$0
Total					\$2,524,700	\$2,454,613	-\$70,087