

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

CONTRACT AMENDMENT COVERPAGE

TO: NORTHERN VIRGINIA FAMILY SERVICE	ORIGINAL DATE ISSUED:	JUNE 1, 2011
10455 WHITE GRANITE DR, SUITE 100	CONTRACT NO:	244-11-EP
OAKTON, VA 22124	CONTRACT TITLE:	MONEY MANAGEMENT

THIS IS A NOTICE OF CONTRACT AMENDMENT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The Contract Documents consist of the terms and conditions of Arlington County Agreement No. 244-11-EP, including any exhibits, attachment, or amendments thereto.

EFFECTIVE DATE: JULY 1, 2020

EXPIRES: JUNE 30, 2021

RENEWALS: THERE ARE NO RENEWALS

COMMODITY CODE(S): 95200

LIVING WAGE: N

ATTACHMENTS:

AMENDMENT NO. 7

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: STEPHANIE BERKOWITZ

VENDOR TEL. NO.:

(571) 748-2506

EMAIL ADDRESS: SBERKOWITZ@NVFS.ORG

COUNTY CONTACT: JIM BAKER, DHS

COUNTY TEL. NO.:

(703) 228-1713

COUNTY CONTACT EMAIL: JBAKER@ARLINGTONVA.US

PURCHASING DIVISION AUTHORIZATION

Kaylin Schreiber **Title: Procurement Officer** **Date: 7/1/2020**

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 244-11-EP
PREVIOUSLY 244-11-X
AMENDMENT NUMBER 7**

This **Amendment Number 7** ("Amendment") is made on **July 1, 2020** and amends **Agreement Number 244-11-EP** dated **June 1, 2011** ("Main Agreement") and made between **Northern Virginia Family Services** ("Contractor") and the **County Board of Arlington County, Virginia** ("County").

The County and the Contractor amend the Main Agreement as follows:

1. THE LIMITED ENGLISH PROFICIENCY CLAUSE IS HERBY ADDED:

The Contractor must comply with Executive Order 13166, Title VI of the Civil Rights Act of 1964 and make reasonable efforts to ensure that as part of the services that it provides, adequate communication services, including interpretation and translation, are available to persons who have limited English proficiency. If such services are not included in the Contract's scope of services and pricing, the Contractor will use a County-contracted service provider, and the County will make arrangements with a County-contracted service provider and pay the fees.

2. REVISE THE CONTRACT TERM AND PARAGRAPH TO READ:

The contract term shall be renewed for a period of twelve (12) months, commencing July 1, 2020 and concluding June 30, 2021.

3. REVISE THE CONTRACT AMOUNT PARAGRAPH TO READ:

The County will pay the Contractor an amount not to exceed \$47,238 according to the attached budget, Exhibit A, for the contract term for the completion of the Work described and required in the Contract Documents subject to the Terms and Conditions of those documents. Invoices must be submitted to the Project Officer and include the following: Date of service, units of service, initials of client served and total cost.

In addition, the County will reimburse the Contractor for up to \$500 for language interpretation and translation services for the contract term. The Contractor must invoice the County separately; the invoice must include the client's initials, date and units of service and total cost. A copy of the original invoice from the interpretation service provider must be included as back-up documentation.

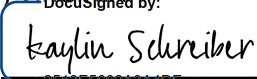
4. REVISE THE SCOPE OF WORK TO ADD THE FOLLOWING PARAGRAPH TO "SERVICE REQUIREMENTS":

In accordance with the Limited English Proficiency Clause, the Contractor must have policies and procedures in place to implement the services including staff training. Policies must be made available upon request.

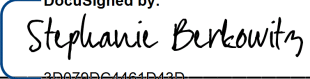
All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

DocuSigned by:

SIGNED: _____
2513E5002A3A4DE...
PRINT NAME: Kaylin Schreiber
TITLE: Procurement Officer
DATE: 7/1/2020

NORTHERN VIRGINIA FAMILY SERVICES

DocuSigned by:

SIGNED: _____
3D079DC4461D43D...
PRINT NAME: Stephanie Berkowitz
TITLE: President and CEO
DATE: 7/1/2020

**ARLINGTON COUNTY, VIRGINIA
 AGREEMENT NO. 244-11-EP
 PREVIOUSLY 244-11-X
 AMENDMENT NUMBER 7**

Exhibit A

Period of Performance 7/1/2020 to 6/30/2021	
Description	Budget Amount
<i>Personnel</i>	
Vice President	\$174.00
Program Manager	\$4,290.00
Case Worker	\$26,630.00
Fringe Benefits	\$7,742.00
<i>Total Personnel</i>	<i>\$38,836.00</i>
<i>Operating Expenses</i>	
Office & Program Supplies	\$321.00
Telephone/Internet	\$30.00
Postage	\$25.00
Rent	\$606.00
Travel	\$250.00
<i>Total Non-Personnel</i>	<i>\$1,232.00</i>
<i>Direct Expenses</i>	<i>\$40,068.00</i>
<i>Indirect Expenses</i>	<i>\$7,170.00</i>
<i>Total Program Costs</i>	<i>\$47,238.00</i>