



# Board of County Commissioners

State of Florida

## LEASE CONTROL FORM

DATE: 5/27/99

LEASE CONTROL #: L97-0082-BCCI-16

STATUS: OPEN CLOSED DATE: \_\_\_\_\_

LEASE TYPE: REVENUE

LESSEE: JOB TRAINING PARTNERSHIP

LESSOR: OKALOOSA COUNTY

DESCRIPTION OF LEASE: OFFICE SPACE RENTAL

TERM: INDEFINITE

COUNTY DEPT/POC: ADMIN SERVICES / J. CURRY

COUNTY CONTACT TELEPHONE #: 689-5007

COUNTY CONTACT FAX #: 689-5025

Reply To:

Courthouse  
101 E. James Lee Blvd. Crestview, FL 32536  
(850) 689-5030 FAX: 689-5059

1804 Lewis Turner Blvd. Suite 100  
Fort Walton Beach, FL 32547  
(850) 651-7105 FAX: 651-7142

LEASE CONTROL FORM

PIC

LESSEE: Private Industry Council  
 109 Eighth Avenue  
 Shalimar, FL 32579

DATE: 2/16/95  
 STATUS: Open  
 OPENED: 10/1/91  
 CLOSED:  
 PAYOR: 257

LESSOR: Board of County Commissioners  
 PROPERTY: 109 Eighth Avenue, Shalimar  
 DATE/TERM: October 1, 1988 until Cancelled  
 AMOUNT: 450.00 per month

LESSEE CONTACT: Karen Simmons, 651-2315  
 COUNTY CONTACT: Ellen Holt, 9-7105

REVENUE: 001 362990 Rents & Leases - Other

BUDGET

- |                                                                                                     |     |
|-----------------------------------------------------------------------------------------------------|-----|
| 1. A copy of the executed agreement is in the file.                                                 | Yes |
| 2. The budget for this agreement has been set up.                                                   | Yes |
| 3. Insurance Policy Requirements: Expires:                                                          |     |
| A. Certificates of Insurance provided to the County.                                                | N/A |
| B. A 30 day notification prior to effective date of cancellation of change in coverage is provided. | N/A |
| C. The County is listed as an additional insured.                                                   | N/A |
| D. Coverage amounts are correct per Lease Agreement.                                                | N/A |
| 4. A Hold Harmless or Indemnity Provision is provided.                                              | N/A |
| 5. Performance Bond/Security requirements have been met.                                            | N/A |
| 6. Approved at B.C.C. Meeting dated:                                                                | N/A |

MONTH DUE	1992-93	1993-94	1994-95
OCTOBER	450.00	450.00	450.00
NOVEMBER	450.00	450.00	
DECEMBER	450.00	450.00	
JANUARY	450.00	450.00	450.00
FEBRUARY	450.00	450.00	450.00
MARCH	450.00	450.00	
APRIL	450.00	450.00	
MAY	450.00	450.00	
JUNE	450.00	450.00	
JULY	450.00	450.00	
AUGUST	450.00	450.00	
SEPTEMBER	450.00	450.00	
TOTAL	5,400.00	5,400.00	

*LEASE ASSUMED  
 BY JTPA  
 EFFECTIVE 11/18/96*

PIC

# Jobs and Education Partnership

*Region II • Okaloosa and Walton Counties*

November 21, 1996

Mr. Newman C. Brackin  
Clerk of the Circuit Court  
Shalimar Annex  
1250 N. Eglin Parkway  
Shalimar, FL 32579

EFFECTIVE 11/18/96

Dear Mr. Brackin

Enclosed is a copy of a signed agreement with Okaloosa County and the Okaloosa-Walton Jobs and Education Partnership Regional Board for the office space at 109 8th Avenue, Shalimar, FL.

As you know, the Private Industry Council has leased these facilities from Okaloosa County since 1983. New state legislation has assigned the role of the governing board for JTPA (Job Training Partnership Act) programs to the newly designated Okaloosa-Walton Jobs and Education Partnership Regional Board. Okaloosa County has agreed to allow the JEP Board and its staff to use the same space previously used by the PIC.

The Private Industry Council will continue as a JTPA Service Provider by contract with the JEP Board through June 30, 1997. Gene Scott has been named as the Acting Executive Director for the Private Industry Council. She and her staff will be co-located with the Okaloosa Applied Technology Center effective December 1.

Effective November 18, I have assumed the position of Executive Director of the Okaloosa-Walton Jobs and Education Partnership Regional Board. The Board's office will be located at the county facility at 109 8th Avenue in Shalimar. Please feel free to contact me at 651-2315 if you have any questions.

Sincerely



Mary Lou Reed, Executive Director

L97-0082-BCCI-16  
LESSEE: JOB TRAINING PARTNERSHIP  
OFFICE SPACE LEASE  
EXPIRES: INDEFINITE

Copy: Commissioner Ray Sansom, Okaloosa Board of County Commissioners  
Jim Rester, Chair, Jobs and Education Partnership Regional Board  
Marge Crawford, Chairperson, Private Industry Council

**MEMORANDUM OF AGREEMENT  
OKALOOSA-WALTON JOBS AND EDUCATION PARTNERSHIP  
REGIONAL BOARD**


**AND**

**OKALOOSA BOARD OF COUNTY COMMISSIONERS**

**OKALOOSA COUNTY** agrees to provide office space at 109 8th Avenue, Shalimar, Florida to the Okaloosa-Walton Jobs and Education Partnership Regional Board and its administrative staff. It is understood that the facility will be used exclusively for the purpose of the operations of the Regional Board in its governance and administering of the JTPA (Job Training Partnership Act) programs and other workforce development programs. Okaloosa County agrees to provide this facility as an in-kind contribution to the workforce development initiative for Region II.

**THE OKALOOSA-WALTON JOBS AND EDUCATION PARTNERSHIP REGIONAL BOARD** agrees to assume responsibility for the utilities costs. Additionally, the Regional Board agrees to maintain the premises and to ensure the compliance with fire, safety, and health codes. The Regional Board understands that the building will be used for the stated purposes only and that no sub-contracting of any portion of the building will be permitted without the expressed consent of the Board of County Commissioners.

This agreement is effective when signed and may be terminated upon 120 days notice by either party.

  
\_\_\_\_\_  
**Jim Rester, Chairman**  
**Okaloosa-Walton Jobs and Education Partnership Regional Board**

11/21/96  
Date

  
\_\_\_\_\_  
**Ray Sansom, Commissioner**  
**Okaloosa County Board of Commissioners**

11-19-96  
Date

