

# TASK ORDER APPROVAL FORM

CONTRACT #: C22-3220-TDD

TASK ORDER #: 1

TASK ORDER AMOUNT: \$ 80,000

CONTRACT: C22-3220-TDD  
TAYLOR ENGINEERING, INC.  
COASTAL & ENVIRONMENTAL ENG. SERVICES  
EXPIRES: 08/15/2025 W/2 1 YR RENEWALS

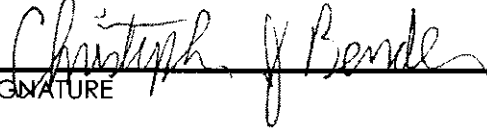
OFFERED BY CONSULTANT:

TAYLOR ENGINEERING, INC.

FIRM'S NAME

CHRISTOPHER J. BENDER, PE

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

VICE PRESIDENT, COASTAL ENGINEERING

TITLE

8/18/22

DATE

## RECOMMENDED FOR APPROVAL

(Department Director) Charlotte Dunworth

Digitally signed by Charlotte Dunworth  
Date: 2022.09.27  
10:35:10 -05'00'

Jennifer Adams

Digitally signed by Jennifer Adams  
Date: 2022.09.27  
13:30:35 -04'00'

SIGNATURE

TDD Director

TITLE

DATE

## APPROVED BY OKALOOSA COUNTY (Per Purchasing Manual) Table 1

Jeffrey A Hyde

Digitally signed by Jeffrey A Hyde  
Date: 2022.09.28  
08:41:16 -05'00'

PURCHASING MANAGER

DATE

Faye Douglas

Digitally signed by Faye Douglas  
Date: 2022.09.28  
10:10:48 -05'00'

OMB DIRECTOR/DATE

DATE

John Hofstad

Digitally signed by John Hofstad  
Date: 2022.09.28  
10:39:41 -05'00'

COUNTY ADMINISTRATOR (if applicable)

CHAIRMAN (if applicable)

DATE

DATE



**COASTAL ENGINEERING SUPPORT SERVICES  
OKALOOSA COUNTY, FLORIDA**

**SCOPE OF SERVICES**

Taylor Engineering will provide Okaloosa County with coastal engineering and environmental consultant services in support of current and future coastal engineering projects and matters. Work will generally be performed at the request of County staff and leadership.

Such services may include but not be limited to:

- Review and comment on coastal and environmental work performed by other individuals or consultants.
- Participate in project development meetings with state and federal agencies in Okaloosa County or other locales.
- Prepare for and attend local County meetings, workshops, and/or site visits.
- Conduct coastal engineering analyses, design, and/or environmental services in support of on-going or future Tourist Development Department (TDD) projects.
- Participate in County discussions related to inlet and beach management, planning, and implementation.
- Community coastal resilience planning, coordination, and outreach.
- Prepare and present public presentations for on-going and future TDD projects.
- Provide grant support services including grant application identification, development, provision of supporting documentation, reviews, coordination, etc.
- Provide planning and regulatory permitting assistance for beach and dune nourishment and restoration or related projects as requested by the TDD.
- Provide planning and regulatory permitting assistance for beach, bay, and riverine access structures, or related projects as requested by the TDD.
- Provide GIS related analysis or assistance.
- Collect and process aerial and ground-based imagery.
- Assist with re-authorization or extensions of existing regulatory authorizations.
- Provide construction observation as County's representative.
- Provide coastal engineering expert opinions on appropriate subject matter.

Taylor Engineering will also provide disaster planning and recovery assistance services to the County and TDD if required. Such services may include but not be limited to:

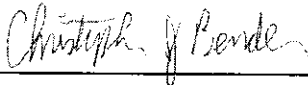
- Assist and participate with County staff and consultants to identify and obtain pre-hurricane season documentation and work with the TDD to ensure that the documentation is available.
- Assist in the development of scopes of work conducted by other consultants regarding physical monitoring requirements or environmental assessments.
- Perform pre- and post-storm site visits and assessments.
- Assist in the preparation of disaster recovery assistance funding requests.

- Assist in post-storm recovery efforts for the coastal areas and coordinate these efforts with state and federal agencies.
- Provide project assessments, recommendations, reviews, and/or observations.

Taylor Engineering shall not be disqualified from competing on future County projects, so long as it complies with 2 CFR Part 200, Section 200.319.

We will perform work tasks as requested by the County on a time and expenses basis, including transportation and subsistence for out-of-County travel (with specific direction from County staff and as subject to Florida Statutes and County policy), for a fee up to a maximum amount of **\$80,000**.

We will provide monthly progress reports detailing the work conducted by Taylor Engineering and the expenses incurred, including applicable transportation and subsistence. Should the work require more time than the amount budgeted, Taylor Engineering will contact the Okaloosa County project manager and discuss a modification to the task order to account for the additional level of effort.

  
\_\_\_\_\_  
Signature

9/23/22  
Date

Christopher Bender, P.E., Vice President  
Printed Name, Title