

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 11/15/2022

Contract/Lease Control #: C17-2501-CT

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: COPY PRODUCTS COMPANY

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 12/21/2021

Expiration Date: 12/20/2023

Description of: COPIER MAINTENANCE AGREEMENT

Department: CT

Department Monitor: HUCKABEE

Monitor's Telephone #: ~~850-689-5066~~

Monitor's FAX # or E-mail: ~~KHUCKABEE@MYOKALOOSA.COM~~

Closed:

Cc: BCC RECORDS

C17-2501-CT



EQUIPMENT ACQUISITION AGREEMENT
3150 ADORA TEAL WAY CRESTVIEW, FL 32539
P: 850-689-4300 F: 850-689-3491
WWW.CPCTEK.COM

Date 11/12/22 Purchase Order Account Manager Authorized Approval

Installation: Customer Information Bill To: Customer Information
Company Name Okaloosa County Pre-Trial Services
Address 101 E. James Lee Blvd 2nd Floor Room 220
City, State Crestview, FL Zip 32536
Phone# (850) 689-5066 Fax# (850) 689-5077
Contact Kelli Huckabee E-mail khuckabee@myokaloosa.com

Table with 5 columns: Quantity, Product Description- Make, Model, Serial No & Meter Read, Refurb, Unit Price, Total. Includes rows for MAINTENANCE AGREEMENT ONLY, MXM465N - 4500353Y, and various cost and date details.

TRANSACTION TYPE: LEASE- [] CASH- [] RENTAL- []
Sub-Total \$ 0.00
Tax
Total \$ 0.00

LEASE FINANCING PROVIDED BY: TAX EXEMPT: YES- [] NO- []

IT CONTACT NAME: IT PHONE #: () CERTIFICATE #:

CPC Service Programs: (Base Charge Amount should correlate to Billing Frequency)
BASE CHARGE B&W Images Color Images B&W Excess Color Excess
Contract Type: (Choose One)
Contract Coverage: YES- [] NO- []
Price: \$
Term: Months

Special Instructions:
*** EXCLUDES PAPER AND STAPLES**

CONTRACT: C17-2501-CT
COPY PRODUCTS COMPANY
COPIER MAINTENANCE AGREEMENT
EXPIRES: 12/20/2023

By signing this document you acknowledge that the terms and conditions on the b
This agreement shall not be binding on Copy Products Company until it is signed as accepted by a Manager.

Customer Representative: Kelli M. Huckabee, 11-14-22
CPC Representative: Renee Salo, 11/12/2022
Authorized Signature Date
Printed Name & Title: Kelli M. Huckabee Pretrial Mgr, Renee Salo Office Manager

Equipment Security Blanket Maintenance Agreement

Terms and Conditions

- 1. GENERAL SCOPE OF COVERAGE:** This agreement entitles the customer to inspection "as needed" and intervening emergency calls. This agreement covers the parts and labor required for normal use of the equipment, excluding any media material, staples or as hereinafter provided. Damage to the equipment or its parts arising out of misuse, abuse, negligence, or causes beyond our control are not covered. In addition, you will be responsible for all cost arising from the equipment being modified, damaged, altered, or serviced by personnel other than those employed by us, or if parts, accessories or components not authorized by us are fitted to the equipment. This agreement does not cover any service arising from any connectivity issues resulting from customer's network or any software used in connection with equipment. This service must be covered under a separate Connectivity Technical Support agreement. All service requested by customer relating to connectivity issues will be billed separately at the published hourly rate unless covered under a separate Connectivity Technical Support agreement.
- 2. SERVICE CALLS:** Service calls under this agreement will be made during normal business hours – 8:00 a.m. to 5:00 p.m. Monday-Friday – at the Installation address shown on this agreement. Travel and labor time for service calls after normal hours, on weekends and on holidays, if and when available, will be charged at overtime rates in effect at the time the service call is made.
- 3. TERMS:** Customer agrees to all the terms and conditions in this agreement and any supplement which together is a complete statement of our agreement regarding the listed equipment and supersedes any purchase order or outstanding invoice. This agreement may be modified only by written agreement signed by an officer of Copy Products Company. This agreement becomes valid upon execution by Copy Products Company and will begin on the commencement date and will continue from the first day of the following month. Renewals will be negotiated at the end of each term. Effective upon Okaloosa County signing.
- 4. CHARGES:** The Initial charge for maintenance under this agreement shall be the amount set forth above. The maintenance charge, with respect to any renewal term, will be the charge in effect at the time of the renewal. Customer understands that alterations, attachments of specification changed may require an increase in maintenance charges and agrees to pay such charges promptly when due.

Our copiers are designed to give excellent performance with our supplies, including paper, toner, and copy drum. If the customer uses other than our supplies and cause abnormally frequent service calls or service problems, then we may at our option, adjust the monthly service charge to cover the additional required service. It is not a condition of this agreement that the customer uses only our authorized supplies. We request that you use our supplies and from experience know that you will have fewer machine problems, better copy quality and that the equipment will last longer.