

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD  
ARLINGTON, VIRGINIA 22201

**NOTICE OF CONTRACT RENEWAL**

<b>TO:</b> Dr. Ana San Martin 3112 Brooklawn Ter. Chevy Chase, MD 20815	<b>DATE ISSUED:</b> October 12, 2016
	<b>CONTRACT NO:</b> 16-069-9-X
	<b>CONTRACT TITLE:</b> Psychiatric Services

**THIS IS A NOTICE OF CONTRACT RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

This is your notice that the above referenced contract has been renewed. The "subsequent contract term" covered by this Notice of Renewal is effective October 1, 2016, and expires on September 30, 2017.

This is the FIRST of a possible FOUR, 12-month renewal of the "subsequent contract term."

The contract documents consist of the terms and conditions of Arlington County Agreement No. 16-069-9-X, dated December 14, 2015, including any exhibits, attachments or amendments thereto.

**CONTRACT PRICING:**

1. REFER TO ARLINGTON COUNTY AGREEMENT NO. 16-069-9-X, AMENDMENT NO. 1

**ATTACHMENT/S:**

1. ARLINGTON COUNTY AGREEMENT NO. 16-0-69-9-X, AMENDMENT NO. 1, DATED 10/12/2016

**EMPLOYEES NOT TO BENEFIT:**

NO COUNTY EMPLOYEES SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

**VENDOR CONTACT:** Dr. Ana San Martin

**COUNTY CONTACT:** Rudbel Alfaro

**TELEPHONE NO.:** (703) 228-5147

**EMAIL ADDRESS:** ralfaro@arlingtonva.us

**CONTRACT AUTHORIZATION**

  
MICHAEAL BEVIS  
PURCHASING AGENT

10/12/16  
DATE

**DISTRIBUTION:**

VENDOR: 1  
BID FOLDER: 2

C.P.

**ARLINGTON COUNTY, VIRGINIA  
AGREEMENT NO. 16-069-9-X**

**AMENDMENT NUMBER 1**

This Amendment Number 1 ("Amendment") is made on the date of execution of the Amendment by the County and amends Agreement Number 16-069-9-X, dated December 14, 2015 ("Main Agreement") between Dr. Ana San Martin, 3112 Brooklawn Ter., Chevy Chase, MD 20815 ("Contractor"), licensed to practice medicine in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend Exhibit A ("Scope of Work"), the time period(s) of performance, and amounts to be paid under the Main Agreement, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement as follows:

**I. Section 3 ("Contract Term") shall be amended as follows:**

**3. CONTRACT TERM**

Work under this Agreement will commence on **October 1, 2016** in accordance with this Agreement by both parties and will be completed no later than **September 30, 2017** subject to any modification as provided for in the Contract Documents. No work will be deemed completed until it is accepted by the County's Project Officer. This is the **SECOND of FIVE (5) contract periods**. The Contract Amount and hourly rate for each Subsequent Contract Term shall be in an amount mutually agreed upon but which will in no event exceed the funds appropriated for the service by the County Board of Arlington County. The total Contract Amount may be increased or decreased during the Initial and Subsequent Contract Terms if available funds exceed or, in the alternative, are not sufficient to maintain then current service levels.

**II. Section 4 ("Contract Amount") shall be amended as follows:**

**4. CONTRACT AMOUNT**

The County will pay to the Contractor, according to the terms of the "Payment" paragraph below and the Exhibit A, no more than **\$84,344** in total for the completion of the work described and required in the Contract Documents, subject to the terms and conditions in those documents. Additional hours of service may be provided only with a prior approval of the County Project Officer. Notwithstanding anything to the contrary in this Agreement, if the County increases or decreases its appropriation for contract services during the course of the Initial or Subsequent Contract Terms, the Contract Amount for the applicable Contract Term may be increased or decreased through the issuance of a valid County purchase order for the increased or decreased amount without issuing a formal amendment to the Main Agreement.

**III. Exhibit A ("Scope of Work") shall be amended as follows:**

The County will pay to the Contractor no more than **\$84,344** in total for the completion of direct care work described and required in the Contract Documents, subject to the terms and conditions in those documents, payable at the following rate:

For **BHD Outpatient** - an hourly base rate of **\$116.50** for **10** hours per week for **50** weeks (**\$58,075**), and **2 Weeks** of Emergency Services Standby coverage for **\$590** per week (**\$1,180**).

Only hours of services actually rendered will be approved for payment. Services are considered rendered after encounter and all related documentation are finalized. The county is under no obligation to purchase the maximum hours of service allowed under the terms and conditions of this contract.

For outpatient services only, the contractor is eligible for an incentive payment of up to an additional 20% on the hours in which services were actually rendered, excluding emergency services, standby hours and unscheduled cancelations of operations. The maximum incentive payment per year for this contract is \$25,089. Award of the payment is based upon quality and performance benchmarks as follows:

For Outpatient Clinic			
Metric	Percentage of Incentive (Maximum Potential Incentive =20% of base rate)	How Measured	Requirement level for Incentive
Productivity	100%	RVUs calculated from service capture reports	25% >1.35 RVU average per hour worked; 25% >1.50 RVU average per hour worked; 50% >1.70 RVU average per hour worked

Incentive funds are paid retroactively on a quarterly basis.

Incentive measures will be adjusted annually. Providers who do not meet base rate performance standards (e.g., timeliness of documentation, completed medication consents, >85% fidelity scores on chart review) will not be eligible for incentive payments for the designated review period.

All other terms and conditions of the Main Agreement, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON  
COUNTY, VIRGINIA

AUTHORIZED  
SIGNATURE: 

NAME: MICHAEL E. BEVIS

TITLE: PURCHASING AGENT

DATE: 10/12/16

DR. ANA SAN MARTIN

AUTHORIZED  
SIGNATURE: 

NAME: DR. ANA SAN MARTIN

TITLE: M.D

DATE: 10/6/16

C.E.