

AGREEMENT BETWEEN SANTA ROSA COUNTY, FLORIDA
AND LOOKS GREAT SERVICES OF MISSISSIPPI, INC.
(Federal Funding)

THIS AGREEMENT (hereinafter referred to as the “Agreement”) is made this 13th day of July, 2021 by and between Santa Rosa County, a political subdivision of the state of Florida, (hereinafter referred to as the “County”), with a mailing address of 6495 Caroline Street, Milton, FL 32570, and Looks Great Services of Mississippi, Inc. a for profit organization, authorized to do business in the State of Florida (hereinafter referred to as “Contractor”) whose Federal I.D. # is 27-4125328.

RECITALS

WHEREAS, the County is in need of a contractor to provide Disaster Debris Removal Services (“Services”); and

WHEREAS, Invitation to Bid 21-040 and;

WHEREAS, Contractor is a certified and insured entity with the necessary experience to provide the desired Services; and

WHEREAS, the County wishes to enter into this Agreement with Contractor to provide the Services to the County fully described in the exhibits attached to this contract.

NOW THEREFORE, in consideration of the promises and the mutual covenants herein, the parties agree as follows:

1. Recitals and Attachments. The Recitals set forth above are hereby incorporated into this Agreement and made part hereof for reference. The following documents are attached to this Agreement and are incorporated herein.

Attachment “A” – Invitation to Bid 21-040 and Contractors Scope of Services

Attachment “B” – Insurance Requirements;

Attachment “C” – Title VI list of pertinent nondiscrimination acts and authorities;

Attachment “D” – Scrutinized Companies Certification;

Attachment “E” – Special Conditions – Additional Federal Requirements;

2. Services. Contractor agrees to perform the following services, provide disaster debris removal services, which shall consist of collection, removal, and lawful disposal of disaster-generated debris from public property and public right of way in response to an emergency event such as, but not limited to, hurricane, tornado, or other natural or man-made disaster. The Services to be provided are further detailed in the Contractor’s proposal attached as Attachment “A” and incorporated herein by reference. The Services shall be performed by Contractor to the full satisfaction of the County. Contractor agrees to have a qualified representative to audit and inspect the Services provided on a regular basis to ensure all Services are being performed in accordance with the County’s needs and pursuant to the terms of this Agreement and shall report to the County accordingly. Contractor agrees to immediately inform the County via telephone and in writing of any problems that could cause damage to the County. Contractor will require its employees to perform their work in a manner befitting the type and scope of work to be performed.

3. Mobilization. When a written Notice to Proceed has been received by the Contractor it will make arrangements to mobilize a minimum of 25% of the required resources within 48 hours and 100% within 7 days of receipt of the notice of commencement.

4. Term and Renewal. The term of this Agreement shall begin July 13, 2021 and shall continue for a period of Three (3) years from the date of full execution of this Agreement, subject to the County's ability to terminate in accordance with Section 7 of this Agreement. The terms of Section 23 entitled "Indemnification and Waiver of Liability" shall survive termination of this Agreement.

This agreement may be renewed upon mutual written agreement of the parties for a period of up to two, one year renewals.

5. Compensation. The Contractor agrees to provide the Services to the County, including materials and labor, in a total amount Not to Exceed Eleven Million, Seven Hundred Eight Thousand, Eight Hundred Dollars (\$ 11,708,800.00)

a. Contractor shall submit an invoice to the County upon completion of each task order provided. The invoice shall indicate that all services have been completed for that invoice period. In addition, Contractor agrees to provide the County with any additional documentation requested to process the invoices.

b. Disbursement. Check one:

There are no reimbursable expenses associated with this Agreement.

c. Payment Schedule. Invoices received from the Contractor pursuant to this Agreement will be reviewed by the initiating County Department. Payment will be disbursed as set forth above. If services have been rendered in conformity with the Agreement, the invoice will be sent to the Finance Department for payment. Invoices must reference the contract number assigned by the County after execution of this Agreement. Invoices will be paid in accordance with the State of Florida Local Government Prompt Payment Act.

d. Availability of Funds. The County's performance and obligation to pay under this Agreement is contingent upon annual appropriation for its purpose by the County Commission.

Contractor shall make no other charges to the County for supplies, labor, taxes, licenses, permits, overhead or any other expenses or costs unless any such expenses or cost is incurred by Contractor with the prior written approval of the County. If the County disputes any charges on the invoices, it may make payment of the uncontested amounts and withhold payment on the contested amounts until they are resolved by agreement with the Contractor. Contractor shall not pledge the County's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The Contractor further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

6. Ownership of Documents and Equipment. All documents prepared by the Contractor pursuant to this Agreement and related Services to this Agreement are intended and represented for the ownership of the County only. Any other use by Contractor or other parties shall be approved in writing by the County. If requested, Contractor shall deliver the documents to the County within fifteen (15) calendar days.

7. Insurance. Contractor shall, at its sole cost and expense, during the period of any work being performed under this Agreement, procure and maintain the minimum insurance coverage required as set forth in Attachment "B" attached hereto and incorporated herein, to protect the County and Contractor against all loss, claims, damages and liabilities caused by Contractor, its agents, or employees.

8. Termination and Remedies for Breach.

- a. If, through any cause within its reasonable control, the Contractor shall fail to fulfill in a timely manner or otherwise violate any of the covenants, agreements or stipulations material to this Agreement, the County shall have the right to terminate the Services then remaining to be performed. Prior to the exercise of its option to terminate for cause, the County shall notify the Contractor of its violation of the particular terms of the Agreement and grant Contractor Fifteen (15) days to cure such default. If the default remains uncured after Thirty (30) days the County may terminate this Agreement, and the County shall receive a refund from the Contractor in an amount equal to the actual cost of a third party to cure such failure. If Contractor fails, refuses or is unable to perform any term of this Agreement, County shall pay for services rendered as of the date of termination.
 - i. In the event of termination, all finished and unfinished documents, data and other work product prepared by Contractor (and sub-Contractor (s)) shall be delivered to the County and the County shall compensate the Contractor for all Services satisfactorily performed prior to the date of termination, as provided in Section 4 herein.
 - ii. Notwithstanding the foregoing, the Contractor shall not be relieved of liability to the County for damages sustained by it by virtue of a breach of the Agreement by Contractor and the County may reasonably withhold payment to Contractor for the purposes of set-off until such time as the exact amount of damages due the County from the Contractor is determined.
 - b. Termination for Convenience of County. The County may, for its convenience and without cause immediately terminate the Services then remaining to be performed at any time by giving written notice. The terms of Paragraph a(i) and a(ii) above shall be applicable hereunder.
 - c. Termination for Insolvency. The County also reserves the right to terminate the remaining Services to be performed in the event the Contractor is placed either in voluntary or involuntary bankruptcy or makes any assignment for the benefit of creditors.
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- d. Termination for failure to adhere to the Public Records Law. Failure of the Contractor to adhere to the requirements of Chapter 119 of the Florida Statutes and Section 9 below, may result in immediate termination of this Agreement.

9. Governing Law, Venue and Waiver of Jury Trial. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. All parties agree and accept that jurisdiction of any dispute or controversy arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder shall be brought exclusively in the First Judicial Circuit in and for Santa Rosa County, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its residency or other jurisdictional device. In the event it becomes necessary for the County to file a lawsuit to enforce any term or provision under this Agreement, then the County shall be entitled to its costs and attorney's fees at the pretrial, trial and appellate levels. BY ENTERING INTO THIS AGREEMENT, CONTRACTOR AND COUNTY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT. Nothing in this Agreement is intended to serve as a waiver of sovereign immunity, or of any other immunity, defense, or privilege enjoyed by the County pursuant to Section 768.28, Florida Statutes.

10. Public Records. Any record created by either party in accordance with this Contract shall be retained and maintained in accordance with the public records law, Florida Statutes, Chapter 119. Contractor must comply with the public records laws, Florida Statute chapter 119, specifically Contractor must:

- a. Keep and maintain public records required by the County to perform the service.
- b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.
- d. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the contractor or keep and maintain public records required by the County to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records,

in a format that is compatible with the information technology systems of the public agency.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS WANDA PITTS, (850) 963-1925, wandap@santarosa.fl.gov, 6945 Caroline Street, Milton, FL 32570.

11. Audit. The County and/or its designee shall have the right from time to time at its sole expense to audit the compliance by the Contractor with the terms, conditions, obligations, limitations, restrictions, and requirements of this Contract and such right shall extend for a period of three (3) years after termination of this Contract.

12. Notices. All notices and other communications required or permitted to be given under this Agreement by either party to the other shall be in writing and shall be sent (except as otherwise provided herein) (i) by certified mail, first class postage prepaid, return receipt requested, (ii) by guaranteed overnight delivery by a nationally recognized courier service, or (iii) by facsimile with confirmation receipt (with a copy simultaneously sent by certified mail, first class postage prepaid, return receipt requested or by overnight delivery by traditionally recognized courier service), addressed to such party as follows:

If to the County:		With a copy to: Public Works 6075 Old Bagdad Highway Milton, FL 32583
If to the Contractor:		Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia, MS 39429

13. Assignment. Contractor shall not assign this Agreement or any part thereof, without the prior consent in writing of the County. If Contractor does, with approval, assign this Agreement or any part thereof, it shall require that its assignee be bound to it and to assume toward Contractor all of the obligations and responsibilities that Contractor has assumed toward the County.

14. Subcontracting. Contractor shall not subcontract any services or work to be provided to County without the prior written approval of the County's Representative. The County reserves the right to accept the use of a subcontractor or to reject the selection of a particular subcontractor and to inspect all facilities of any subcontractors in order to make a determination as to the capability

of the subcontractor to perform properly under this Agreement. The County's acceptance of a subcontractor shall not be unreasonably withheld. The Contractor is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities. Additionally, any subcontract entered into between the Contractor and subcontractor will need to be approved by the County prior to it being entered into and said agreement shall incorporate in all required terms in accordance with local, state and federal regulations.

15. Civil Rights. The Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

16. Compliance with Nondiscrimination Requirements. During the performance of this Agreement, the Contractor, for itself, its assignees, and successors in interest, agrees as follows:

a. Compliance with Regulations: The Contractor will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated and attached hereto as Attachment "C".

b. Nondiscrimination: The Contractor, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

c. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

d. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County or other governmental entity to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the County or the other governmental entity, as appropriate, and will set forth what efforts it has made to obtain the information.

e. Sanctions for Noncompliance: In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the County will impose such contract sanctions as it or another applicable state or federal governmental entity may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the Contractor under the Agreement until the Contractor complies; and/or
- b. Cancelling, terminating, or suspending the Agreement, in whole or in part.

f. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the County may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the County to enter into any litigation to protect the interests of the County. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

17. Procurement of Recovered Materials. Contractor and any subcontractors agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to use products containing the highest percentage of recovered materials for items designated by the Environmental Protection Agency (EPA) under 40 CFR Part 247 whenever:

- 1) The contract requires procurement of \$10,000 or more of a designated item during the fiscal year; or
- 2) The contractor has procured \$10,000 or more of a designated item using Federal funding during the previous fiscal year.

The list of EPA-designated items is available at www.epa.gov/smm/comprehensive-procurement-guidelines-construction-products.

Section 6002(c) establishes exceptions to the preference for recovery of EPA-designated products if the contractor can demonstrate the item is:

- a) Not reasonably available within a timeframe providing for compliance with the contract performance schedule;
 - b) Fails to meet reasonable contract performance requirements; or
 - c) Is only available at an unreasonable price.
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18. Debarment and Suspension. Contractor as part of the procurement response, Attachment “A” has submitted to the County a certification that Contractor and its principals, if applicable, are not presently debarred or suspended by any Federal department or agency from participating in this transaction. Contractor now agrees to verify, to the extent applicable, that for each lower tier subcontractor that exceeds \$25,000 as a “covered transaction” under the Services to be provided is not presently disbarred or otherwise disqualified from participating in the federally assisted services. The Contractor agrees to accomplish this verification by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certification of Offerer /Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

19. Minority/Women’s Business Enterprises. Contractor must take all necessary affirmative steps to assure that minority businesses, women’s business enterprises, and labor surplus area firms are used when possible, in accordance with 2 CFR 200.321. If subcontracts are to be let, prime contractor will require compliance by all sub-contractors. Information regarding certified M/WBE firms can be obtained from (the following list is not exhaustive):

- Florida Department of Management Services (Office of Supplier Diversity);
- Florida Department of Transportation;
- Minority Business Development Center in most large cities; and
- Local Government M/DBE programs in many large counties and cities.

20. Compliance with Laws. Contractor shall secure any and all permits, licenses and approvals that may be required in order to perform the Services, shall exercise full and complete authority over Contractor’s personnel, shall comply with all workers’ compensation, employer’s liability and all other federal, state, county, and municipal laws, ordinances, rules and regulations required of an employer performing services such as the Services, and shall make all reports and remit all withholdings or other deductions from the compensation paid to Contractor’s personnel as may be required by any federal, state, county, or municipal law, ordinance, rule, or regulation.

21. Conflict of Interest. The Contractor covenants that it presently has no interest and shall not acquire any interest, directly or indirectly which could conflict in any manner or degree with the performance of the Services. The Contractor further covenants that in the performance of this Agreement, no person having any such interest shall knowingly be employed by the Contractor. The Contractor guarantees that he/she has not offered or given to any member of, delegate to the Congress of the United States, any or part of this contract or to any benefit arising therefrom.

22. Independent Contractor. Contractor enters into this Agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Contractor and Contractor’s employees. Under no circumstances shall Contractor or any of Contractor’s employees look to the County as his/her employer, or as partner, agent or principal. Neither Contractor, nor any of

Contractor's employees, shall be entitled to any benefits accorded to the County's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in Contractor's name, unemployment, disability, worker's compensation and other insurance as well as licenses and permits usual and necessary for conducting the services to be provided under this Agreement.

23. Third Party Beneficiaries. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

24. Indemnification and Waiver of Liability. The Contractor agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the County, its agents, representatives, officers, directors, officials and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees, court costs and costs of appellate proceedings) relating to, arising out of or resulting from the Contractor's negligent acts, errors, mistakes or omissions relating to professional Services performed under this Agreement. The Contractor's duty to defend, hold harmless and indemnify the County its agents, representatives, officers, directors, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury; sickness; disease; death; or injury to impairment, or destruction of tangible property including loss of use resulting therefrom, caused by any negligent acts, errors, mistakes or omissions related to Services in the performance of this Agreement including any person for whose acts, errors, mistakes or omissions the Contractor may be legally liable. The parties agree that TEN DOLLARS (\$10.00) represents specific consideration to the Contractor for the indemnification set forth herein.

The waiver by a party of any breach or default in performance shall not be deemed to constitute a waiver of any other or succeeding breach or default. The failure of the County to enforce any of the provisions hereof shall not be construed to be a waiver of the right of the County thereafter to enforce such provisions.

25. Taxes and Assessments. Contractor agrees to pay all sales, use, or other taxes, assessments and other similar charges when due now or in the future, required by any local, state or federal law, including but not limited to such taxes and assessments as may from time to time be imposed by the County in accordance with this Agreement. Contractor further agrees that it shall protect, reimburse and indemnify County from and assume all liability for its tax and assessment obligations under the terms of the Agreement.

The County is exempt from payment of Florida state sales and use taxes. The Contractor shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the County, nor is the Contractor authorized to use the County's tax exemption number in securing such materials.

The Contractor shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this Agreement.

26. Prohibition Against Contracting with Scrutinized Companies. Pursuant to Florida Statutes Section 215.4725, contracting with any entity that is listed on the Scrutinized Companies that Boycott Israel List or that is engaged in the boycott of Israel is prohibited. Contractors must certify that the company is not participating in a boycott of Israel. Any contract for goods or services of One Million Dollars (\$1,000,000) or more shall be terminated at the County's option if it is discovered that the entity submitted false documents of certification, is listed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria after July 1, 2018.

Any contract entered into or renewed after July 1, 2018 shall be terminated at the County's option if the company is listed on the Scrutinized Companies that Boycott Israel List or engaged in the boycott of Israel. Contractors must submit the certification that is attached to this agreement as Attachment "D". Submitting a false certification shall be deemed a material breach of contract. The County shall provide notice, in writing, to the Contractor of the County's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination was in error. If the Contractor does not demonstrate that the County's determination of false certification was made in error, then the County shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute Section 215.4725.

27. Special Conditions – Additional Federal Requirements. As some or all of the Services to be provided under this Agreement may be funded with federal funds. Contractor agrees to adhere to the required additional federal requirements set forth in Attachment "E" and incorporated herein by reference.

28. Grant or Agreement Requirements. Through the course of this Agreement the County may be awarded state or federal grants that may fund some or all of the Services to be provided under this agreement. Contractor will be provided a copy of the executed grant agreement and agrees to comply with all the requirements of the grant agreement.

29. Inconsistencies and Entire Agreement. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any attachment attached hereto, any document or events referred to herein, or any document incorporated into this Agreement, the term, statement, requirement, or provision contained in this Agreement shall prevail and be given superior effect and priority over any conflicting or inconsistent term, statement, requirement or provision contained in any other document or attachment, including but not limited to Attachments listed in Section 1.

30. Severability. If any term or condition of this Contract shall be deemed, by a court having appropriate jurisdiction, invalid or unenforceable, the remainder of the terms and conditions of this Contract shall remain in full force and effect. This Contract shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all the terms and provisions hereof.

31. Entire Agreement. This Agreement contains the entire agreement of the parties, and may be amended, waived, changed, modified, extended or rescinded only by in writing signed by the

party against whom any such amendment, waiver, change, modification, extension and/or rescission is sought.

32. Representation of Authority to Contractor/Signatory. The individual signing this Agreement on behalf of Contractor represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. The signatory represents and warrants to the County that the execution and delivery of this Agreement and the performance of the Services and obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the Contractor and enforceable in accordance with its terms.

33. Access to Records. The following access to records requirements apply to this contract:

1. The Contractor agrees to provide (insert name of state agency or local or Indian tribal government), (insert name of recipient), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
3. The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
4. In compliance with the Disaster Recovery Act of 2018, the (write in name of the non-federal entity) and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre- approval.

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives

“The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

“The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor’s actions pertaining to this contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the day and year first written above.

WITNESS:


Signature


Orry Sanders
Print Name

BY: 
Kristian Agogua, Vice President

ATTEST:



SANTA ROSA COUNTY, FLORIDA


Donald C. Spencer, Clerk of Court

BY: 
David C. Piech, Chairman

Attachment "A"

SANTA ROSA COUNTY, FLORIDA



ITB 21-040 Disaster Debris Removal Services

June 2021

**OWNER: BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

**SAM PARKER
ROBERT A. "BOB" COLE
JAMES CALKINS
DAVE PIECH
COLTEN WRIGHT**

**-DISTRICT I
-DISTRICT II
-DISTRICT III
-DISTRICT IV
-DISTRICT V**

SECTION I.
Invitation to Bid

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SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

MEMORANDUM

TO: Company Addressed DATE: June 9, 2021

FROM: Santa Rosa County Procurement Office

SUBJECT: **ITB 21-040 Disaster Debris Removal Services**

Santa Rosa County is seeking proposals from qualified Contractors to provide disaster debris removal services, which shall consist of collection, removal, and lawful disposal of disaster-generated debris from public property and public right of way in response to an emergency event such as, but not limited to, hurricane, tornado, or other natural or man-made disaster. The Contractor must have the capability and ability to rapidly respond to wide-scale debris volumes typically produced in natural and man-made disasters as well as small scale debris removal.

It is the intent of the County to enter into a three (3) year term contract, with a renewal clause for two (2) additional one (1) year renewal terms for services. The County may award more than one contractor.

All bids must be in writing and delivered by hand, overnight courier service, or U.S. Mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite M, Milton, Florida 32570, and **must be received by 10:15 a.m. on June 24, 2021**, at which time will be publicly opened. Only bids received by the afore stated time and date will be considered. E-mailed bid responses will be rejected. All bids shall be sealed and clearly labeled, "**ITB 21-040 Disaster Debris Removal Services**". Please provide the original bid, labeled "ORIGINAL", and one copy labeled "COPY" along with one (1) electronic file in OCR (readable) PDF format.

Specifications may be secured by download from the Santa Rosa County Website: <https://www.santarosa.fl.gov/391/Procurement-Office> "Bid Opportunities". Questions concerning this request should be directed to the Santa Rosa County Procurement Office in writing at bidinfo@santarosa.fl.gov prior to **4:30 p.m. on June 16, 2021**.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

By order of the Board of County Commissioners of Santa Rosa, Florida

SECTION II.
INSTRUCTIONS AND SUBMITTAL
REQUIREMENTS

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PRE-BID ACTIVITY

Except as provided in this section, respondents are prohibited from contacting or lobbying the County, County Administrator, Commissioners, County staff, and Review Committee members, or any other person authorized on behalf of the County related or involved with the solicitation. All inquiries on the scope of work, specifications, additional requirements, attachments, terms and general conditions or instructions, or any issue must be directed in writing, by US mail or email to: Santa Rosa County Procurement Office, 6495 Caroline Street, Suite L Milton Fl. 32570. Email; Bidinfo@santarosa.fl.gov.

All questions or inquiries must be received no later than the last day for questions stated in the ITB & Legal Notice. Any addenda or other modification to the bid documents will be issued by the County five (5) days prior to the date and time of bid closing, as written addenda, and will be posted to the Santa Rosa County website at <https://www.santarosa.fl.gov> keyword; Bids.

Such written addenda or modification shall be part of the bid documents and shall be binding upon each respondent. Each respondent is required to acknowledge receipt of any and all addenda in writing and submit with their bid. No respondent may rely upon any verbal modification or interpretation.

PROPOSED SCHEDULE

Bid Published	June 9, 2021
Deadline for Questions	June 16, 2021 @ 4:30 p.m.
Proposals Due	June 24, 2021 @ 10:15 a.m.

PREPARATION OF ITB

The respondent shall submit proposals in accordance with the public notice.

Any bid which contains any omissions, erasures, alterations, additions, irregularities of any kind, or items not called for which shall in any manner fail to conform to the conditions of public notice may be rejected.

A bid submitted by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature). The official address of the partnership shall be shown below the signature.

A bid submitted by a limited liability company shall be executed in the name of the firm by a member and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm must be shown below the signature.

A bid submitted by an individual shall show the respondent's name and official address.

A bid submitted by a joint venture shall be executed by each joint venture in the manner indicated on the bid form. The official address of the joint venture must be shown below the signature.

It is preferred that all signatures be in blue ink with the names type or printed below the signature. Santa Rosa County does not accept electronic signatures in bid submissions.

The bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the form. The address and telephone # for communications regarding the bid shall be shown.

If the respondent is an out-of-state corporation, the bid shall contain evidence of respondent's authority and qualification to do business as an out-of-state corporation in the State of Florida. A state contractor license # for the State of Florida shall also be included on the bid form. Respondent shall be licensed in accordance with the requirements of Chapter 489, Florida Statutes.

The bid shall be based upon the completion of the Work according to the drawings and specifications, together with all addenda thereto.

SUBMITTAL OF BID

A bid shall be submitted no later than the date and time prescribed and at the place indicated in the advertisement or invitation to bid and shall be sealed and clearly labeled with the words "**ITB 21-040 Disaster Debris Removal Services**", name of respondent/firm and date and time of opening so as to guard against premature opening of any bid and shall be accompanied by the bid security and other required documents. It is the respondent's responsibility to assure that its bid is delivered at the proper time and place. Offers by email, facsimile, or telephone will NOT be accepted.

INTEGRITY OF BID DOCUMENTS

Respondents shall use the original documents provided by the Santa Rosa County Procurement Office and enter information only in the spaces where a response is requested. Respondents may use an attachment to the documents if sufficient space is not available. Any modifications or alterations to the original documents by the respondent, whether intentional or otherwise, will constitute grounds for rejection of a bid. Any such modification or alteration that a respondent wishes to propose must be clearly stated in the respondent's response in the form of an addendum to the original bid documents.

WITHDRAWAL OF SUBMITTALS

Any Respondent may withdraw its Submittal, either personally or by written request, at any time prior to the scheduled time for opening Submittals.

INTERPRETATION

No oral interpretation will be made to any Respondent as to the meaning of the drawings or specifications. Every interpretation made to a Respondent will be in the form of an Addendum to the specifications. Addenda will be furnished to each Respondent, but it shall be the Respondent's responsibility to make inquiry as to Addenda issued. All such addenda shall become part of the contract and all Responders shall be bound by such Addenda whether or not received by the Responders.

BIDS TO REMAIN SUBJECT TO ACCEPTANCE

All responses will remain subject to acceptance or rejection by Santa Rosa County for sixty (60) calendar days after the day of the response opening. The County may, in its sole discretion, release any response and return the response security prior to the end of this period.

CONDITIONAL & INCOMPLETE BIDS

Santa Rosa County specifically reserves the right to reject any conditional response.

ADDITION/DELETION OF ITEM

The County reserves the right to add or delete any item from this response or resulting contract when deemed to be in the County's best interest.

SPECIFICATION EXCEPTIONS

Specifications are based on the most current literature available. Respondent shall clearly list any change in the manufacturer's specifications which conflict with the bid specifications. Respondent must also explain any deviation from the bid specification in writing, as a foot note on the applicable bid page and enclose a copy of the manufacturer's specifications data detailing the changed item(s) with their bid. Failure of the respondent to comply with these provisions will result in respondents being held responsible for all costs required to bring the equipment in compliance with bid specifications.

FAMILIARITY WITH LAWS

All applicable Federal and State laws, County and municipal ordinances, orders, rules and regulations of all authorities having jurisdiction over the project shall apply to the bid throughout, and they will be deemed to be included in the contract the same as though they were written in full therein.

EXAMINATION OF DOCUMENTS AND SITE

Before submitting their bid, the Respondent shall familiarize themselves with the nature and extent of the work and any local conditions that may in any manner affect the work to be done and the equipment, materials, and labor required. Respondent shall also examine all drawings, specifications, addenda and other Contract Documents to be thoroughly informed regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract.

RIGHT TO REJECT BID

The Owner reserves the right to waive informalities in bids to reject any or all proposals with or without cause and accept the bid that in its judgment is in the best interest of the County.

DISQUALIFICATION OF RESPONDENTS

Any of the following reasons may be considered as sufficient for the disqualification of a respondent and the rejection of its bid:

Submission of more than one bid for the same work from an individual, firm or corporation under the same or different name. Evidence that the respondent has a financial interest in the firm of another respondent for the same work.

Evidence of collusion among respondents. Participants in such collusion will receive no recognition as respondents for any future work of the County until such participant has been reinstated as a qualified respondent.

Uncompleted work which in the judgment of the County might hinder or prevent the prompt completion of additional work if awarded.

Failure to pay or satisfactorily settle all bills due for labor and material on former contracts in force at the time of advertisement of proposals. Default under previous contract.

Listing of the respondent by any Local, State or Federal Government on its barred/suspended vendor list.

DISCRIMINATION

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a response on a contract to provide goods or services to a public entity, may not submit a response on a contract with a public entity for the construction or repair of a public building or public work, may not submit responses on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

REVIEW OF PROCUREMENT DOCUMENTS

Per Florida Statute 119.071 (1) 2, sealed bids, proposals, or replies received by the County pursuant to a competitive solicitation are exempt from public disclosure until such time as the County provides notice of an intended decision or until 30 days after opening the responses, proposals, or final replies, whichever is earlier.

COMPLIANCE WITH FLORIDA STATUTE 119.0701

The Respondent shall comply with all the provisions of section 119.0701, Florida Statutes relating to the public records which requires, among other things, that the Respondent: (a) Keep and maintain public records; (b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the respondent upon termination of the contract.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE

CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (850) 983-1925, wandap@santarosa.fl.gov; 6495 CAROLINE STREET, SUITE C, MILTON, FLORIDA 32570.

SUSPENSION OR TERMINATION FOR CONVENIENCE

The County may, at any time, without cause, order Respondent in writing to suspend, delay or interrupt the work in whole or in part for such period of time as the County may determine, or to terminate all or a portion of the Contract for the County's convenience. Upon such termination, the Contract Price earned to the date of termination shall be paid to Respondent, but Respondent waives any claim for damages, including loss of profits arising out of or related to the early termination. Those Contract provisions which by their nature survive final acceptance shall remain in full force and effect. If the County orders a suspension, the Contract price and Contract time may be adjusted for increases in the cost and time caused by suspension, delay or interruption. No adjustment shall be made to the extent that performance is, was or would have been so suspended, delayed or interrupted by reason for which Respondent is responsible; or that an equitable adjustment is made or denied under another provision of this Contract.

FAILURE OF PERFORMANCE/DELIVERY

In case of default by the Vendor, the County after due notice (oral or written) may procure the necessary supplies or services from other sources and hold the Vendor responsible for difference in cost incurred. Continuous instances of default shall result in cancellation of the award and removal of the Vendor from the response list for duration of one (1) year, at the option of the County.

AUDIT

If requested, respondent shall permit the County or an authorized, independent audit agency to inspect all data and records of respondent relating to its performance and its subcontracts under this bid from the date of the award through three (3) years after the expiration of contract.

NON-COLLUSION

Respondent certifies that it has entered into no agreement to commit a fraudulent, deceitful, unlawful or wrongful act, or any act which may result in an unfair advantage over other respondents. See Florida Statute 838.22.

PUBLIC ENTITY CRIME INFORMATION

Pursuant to Florida Statute 287.133, a respondent may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided

in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

INVESTIGATION OF RESPONDENT

The County may make such investigations, as it deems necessary to determine the stability of the respondent to perform the work and that there is no conflict of interest as it relates to the project. The respondent shall furnish to the Owner any additional information and financial data for this purpose as the County may request.

CONE OF SILENCE CLAUSE

The Santa Rosa County Board of County Commissioners has established a solicitation silence policy (Cone of Silence Clause) that prohibits oral and written communication regarding all formal solicitations for goods and services (formal bids, Request for Proposals, Requests for Qualifications) issued by the Board through the Procurement Office. The period commences from the date of advertisement until award of contract. All communications shall be directed to the Procurement Office.

Note: For respondent's convenience, this certification form is enclosed and is made a part of the bid package.

EVALUATION OF PROPOSALS AND AWARD OF CONTRACT

Santa Rosa County Staff will review all bids and will provide the recommendation to award to the Procurement Office, the County Administrator and the Board of County Commissioners. The County will award the bid to the responsive and responsible vendor(s) with the lowest responsive bid(s). The County reserves the right to award the bid to the respondent submitting a responsive bid with a resulting negotiated agreement which is most advantageous and in the best interest of the County, and to reject any and all bids or to waive any irregularity or technicality in bids received. Santa Rosa County shall be the sole judge of the bid and the resulting negotiated agreement that is in its best interest and its decision shall be final.

Santa Rosa County reserves its right to reject any or all Responses, including without limitation nonconforming, nonresponsive, unbalanced or conditional Bids. The County further reserves the right to reject the Response of any Responder whom it finds after reasonable inquiry and evaluation to not be responsible. In evaluating Responses, the County may consider the qualifications of Responders and may consider the qualifications and experience of Subcontractors, Suppliers, and other individuals or entities proposed for those portions of the Work for which the identity of Subcontractors, Suppliers, and other individuals or entities must be submitted with the Response.

Santa Rosa County reserves the right to waive any informalities or reject any and all Responses, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this Response and to accept the Response that in its judgment will best serve the interest

of the County.

FORM OF AGREEMENT

The Contract form shall be provided by the Procurement Office. The successful contractor shall, within 10 days after receipt of the Notice of Award and the contract forms or documents, sign and deliver to the County Procurement Office all required contract documents. The awarded contractor shall also deliver the policies of insurance or insurance certificate as required. All insurance documents shall be approved by Santa Rosa County Procurement Office before the successful contractor may proceed with the work.

SYSTEM OF AWARD MANAGEMENT

All respondents must be registered with the Federal System of Award Management (SAM) and be up to date on all registration requirements at the time of submitting a response to this Request for Bids. Failure to do so will result in respondent's submittal being deemed as unresponsive.

PROCUREMENT OF RECOVERED MATERIALS

All respondents must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

DOMESTIC PREFERENCE

Although the County has no local preference, in accordance with 2 C.F.R. 200.322, the County may consider preference for the use of products and materials produced in the United States.

CONTRACT WITH THE ENEMY

In accordance with 2 C.F.R. 200.215, it is acknowledged that no services under this contract are to be performed outside the United states and its territories nor in support of a contingency operation in which members of the Armed Forces are actively engaged in hostilities.

MISC. FEDERAL REQUIREMENTS

All respondents should be aware that some federal funds may be utilized in the course of services being performed under this agreement, as such, respondent agrees that it shall adhere to all necessary federal regulations. Further, the respondent acknowledges that the Federal

government is not a party to this agreement and is not subject to any obligations or liabilities to the non-federal entity, Respondent, or any other party pertaining any matter resulting from any award. Should a federal awarding agency require adherence to Supplemental Standard Terms and Conditions relevant to any award hereunder, such conditions will be included for review and approval as a condition any amendment or task order.

UNAUTHORIZED ALIENS/PATRIOT'S ACT

The knowing employment by respondent or its subcontractors of any alien not authorized to work by the immigration laws is prohibited and shall be a default of the contract. In the event that the respondent is notified or becomes aware of such default, the respondent shall take steps as are necessary to terminate said employment with 24 hours of notification or actual knowledge that an alien is being employed. Respondent's failure to take such steps as are necessary to terminate the employment of any said alien within 24 hours of notification or actual knowledge that an alien is being employed shall be grounds for immediate termination of the contract. Respondent shall take all commercially reasonable precautions to ensure that it and its subcontractors do not employ persons who are not authorized to work by the immigration laws.

PROTECTION OF RESIDENT WORKERS

The Santa Rosa County Board of County Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verifications, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verifications. The respondent shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment. Santa Rosa County reserves the right to request documentation showing compliance with the requirements.

Respondents doing construction business with Santa Rosa County are required to use the Federal Government Department of Homeland Security's website and use the E-Verify Employment Eligibility Verifications System to confirm eligibility of all employees to work in the United States.

SECTION III.
SANTA ROSA COUNTY DOCUMENTS AND FORMS

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SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

BID SUBMISSION CHECKLIST

ITB 21-040 Disaster Debris Removal Services

Contractor Name: _____

- _____ Sealed Bid Package with Bid Name and Number, Firm name and Address with Contact information clearly marked on the outside of envelope/box.
- _____ 1 Original Bid Package and 1 Copy with 1 Electronic Copy in .pdf on a CD or USB Drive
- _____ Bid Submittal Checklist attached to top of Original Bid Package
- _____ Bid Form
- _____ Cone of Silence
- _____ Sworn Statement Public Entity Crimes
- _____ Debarment Form
- _____ References Form
- _____ Conflict of Interest Form
- _____ Copy of current Required Insurance declaration page with Santa Rosa County named interest, or, Letter of Insurability from Carrier stating that the levels of coverage will be obtained.
- _____ Proof of business registration with the state of Florida
- _____ Proof of registration with the Federal System of Award Management (SAM)

All required documentation submitted must be updated with most current and complete information from date of bid opening) including notarizations where required. Failure to submit all required forms may result in your submittal being deemed non-responsive. **ATTACH THIS PAGE TO THE TOP OF YOUR BID SUBMISSION**

Firm: _____

By: _____
(Print)

Signature: _____

Title: _____

Date: _____



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

CONE OF SILENCE FORM

SRC Procurement Form COS 013_01_091619

The Board of County Commissioners have established a solicitation silence policy (Cone of Silence) that prohibits oral and written communication regarding all formal solicitations for goods and services (ITB, RFP, ITQ, ITN, and RFQ) or other competitive solicitation between the bidder (or its agents or representatives) or other entity with the potential for a financial interest in the award (or their respective agents or representatives) regarding such competitive solicitation, and any County Commissioner or County employee, selection committee member or other persons authorized to act on behalf of the Board including the County's Architect, Engineer or their sub-consultants, or anyone designated to provide a recommendation to award a particular contract, other than the Procurement Department Staff.

The period commences from the time of advertisement until contract award.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Procurement Officer or an appointed representative. It shall be the Procurement Officers decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the respondent from consideration during the selection process.

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

I, _____ representing _____

(Print)

(Company)

On this _____ day of _____ 2021 hereby agree to abide by the County's "Cone of Silence" clause and understand violation of this policy shall result in disqualification of my bid/submittal.

(Signature)



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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SWORN STATEMENT UNDER SETION 287.133 (3) (A) FLORIDA STATUTE ON PUBLIC ENTITY CRIMES

SRC Procurement Form SSPEC 016 01 091619

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for: _____

2. This sworn statement is submitted by, _____, whose business address is, _____, and (if applicable) Federal Employer Identification Number (FEIN) is _____ (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).
3. My name is _____ and my relationship to the entity named above is _____ (title).
4. I understand that a "public entity crime" as defined in paragraph 287.133 (1) (g) Florida Statute, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to , any bid or contract for goods or services to be provided to any public entity or any agency or public subdivision of any other state or of the United States and involved antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
5. I understand that "convicted" or "convicted" as defined in paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287 .133 (1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under an length agreement, shall be a prima facie case that one person controls another person. A person who knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in paragraph 287 .133 (1) (e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.



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8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

- Neither the entity submitting this sworn statement, nor any officers, directors, executive, partners, shareholders, employees, member, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 And (please attach a copy of the final order)
- The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)
- The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the department of General Services)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM

Name

Signature

Date

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this day of _____, 20____, and is personally known to me, or has provided _____ as identification.

STATE OF FLORIDA
COUNTY OF: _____
My Commission expires: _____

Notary Public



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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DEBARMENT FORM

SRC Procurement Form Debar 022_00_082719

Certification Regarding Debarment, Suspension, And Other Responsibility Matters

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or Local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name: _____ Title: _____

Signature: _____

Firm: _____

Street Address: _____

City: _____

State: _____ Zip Code: _____

Solicitation Name _____ # XX-XXX _____



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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REFERENCES FORM

SRC Procurement Form Memo 024_00_082719

List work which best illustrates current qualifications relevant to this solicitation accomplished by personnel that will be assigned to the County's project. List at least three but no more than five (5) projects. (This form may be reproduced.)

YOUR FIRMS NAME _____
BID POINT OF CONTACT _____ PHONE _____ EMAIL _____

REFERENCE I.

PROJECT NAME: _____

AGENCY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

CONTACT PERSON: _____

TITLE: _____

EMAIL: _____

TELEPHONE: _____

PROJECT COST: _____

COMPLETION DATE: _____

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items:
(You may attach information to this form)

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):



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REFERENCE II.

PROJECT NAME: _____

AGENCY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

CONTACT PERSON: _____

TITLE: _____

EMAIL: _____

TELEPHONE: _____

PROJECT COST: _____

COMPLETION DATE: _____

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items:
(You may attach information to this form)

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):

REFERENCE III.

PROJECT NAME: _____

AGENCY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

CONTACT PERSON: _____

TITLE: _____

EMAIL: _____

TELEPHONE: _____

PROJECT COST: _____

COMPLETION DATE: _____

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items:
(You may attach information to this form)

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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CONFLICT OF INTEREST DISCLOSURE FORM

SRC Procurement Form COS 027_00_091319

For purposes of determining any possible conflict of interest, all respondents, must disclose if any Santa Rosa Board of County Commissioner, employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

Yes: _____ No: _____

Name(s)

Position(s)

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

FIRM NAME: _____

BY (PRINTED): _____

BY (SIGNATURE): _____

TITLE: _____

ADDRESS: _____ State _____ Zip Code _____

PHONE NO: _____

E-MAIL: _____

Date: _____

Santa Rosa County
Insurance Requirements
March 2021

Workers' Compensation – meet statutory limits in compliance with the Workers Compensation Laws of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.

Commercial General Liability – coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:

- a. Premises/operations
- b. Products/complete operations
- c. Contractual liability
- d. Independent contractors

Business Auto Liability – coverage shall provide minimum limits \$500,000. Combined Single Limit for bodily injury and property damage. If Split limit coverage is provided Limits of **1,000,000** per person/**1,000,000** per accident and **1,000,000** for property damage are required.

This shall include coverage for:

- a. Owned autos
- b. Hired autos
- c. Non-owned autos

Special Requirements:

- 1) Prior to execution of a contract or agreement, certificates of insurance will be produced that shall provide for the following:
 - a. Santa Rosa County shall be named as an additional insured on all coverages except workers' compensation.

b. Santa Rosa County will be given thirty (30) days' notice prior to cancellation or modification of any stipulated insurance.

2) It is the responsibility of the contractor to ensure that all subcontractors comply with all insurance requirements.

3) It should be noted that these are minimum requirements which are subject to modification in response to specialized or high hazard operations.

In the event of unusual circumstances, the County Administrator, or his designee, may adjust these insurance requirements.

Insurance Checklist

Bid/Project Reference__ **ITB 21-040 Disaster Debris Removal Services**

Required Coverage (Marked by "X")	Minimum Limits
1. ___ Workers Compensation Proprietor/Executive Officers Exclusion not allowed	\$100,000. Employers Liab. \$100,000. Accident –Disease \$500,000. Disease policy Limit
2. ___ Commercial General Liability Including Premises operations-Products completed ops Contractual Liability and Personal and advertising Liability	\$1,000,000. CSL \$2,000,000. Annual Aggregate
3. <u>X</u> Automobile Liability – including Hired and Non-Owned	\$1,000,000. CSL
4. ___ Professional Liability coverage	\$1,000,000. Per Occurrence
5. ___ Asbestos Removal Liability	\$2,000,000. Per Occurrence
6. ___ Medical Malpractice	\$1,000,000 Per Occurrence
7. ___ Garage Liability	\$1,000,000. BI/PD- Occurrence
8. ___ Garage Keepers Liability	\$500,000. Comprehensive \$500,000. Collision
9. ___ Inland Marine- Bailee’s Insurance	\$_____
10. ___ Moving and Rigging Floater	Endorsement to CGL
11. ___ Crime/Dishonesty Bond	\$_____
12. ___ Builders Risk/Installation Floater – Provide coverage in Full amount of Contract.	
13. ___ Owner’s Protective Liability	\$_____
14. ___ Excess/Umbrella Liability	\$_____

General Requirements

- A. Carrier rating shall be A.M. Best rating of B++V or Better.
- B. Notice of Cancellation or Non-renewal or material change in coverage shall be provided to Santa Rosa County at least 30 days prior to action.
- C. Santa Rosa County shall be named as Additional Insured on all policies except Workers' Compensation.

Approved by the BOCC March 23, 2021

SECTION IV.
PROJECT MANUAL, SPECIFICATIONS, PLANS AND
SUPPORTING DOCUMENTATION

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BACKGROUND:

The purpose of this solicitation is to establish one or more contracts to provide services to remove, process, and lawfully dispose of disaster generated debris including Household Hazardous Waste (other than Characteristic and Listed Hazardous Wastes and household putrescible garbage) from public property and public right of way in Santa Rosa County, Florida in response to an emergency event such as, but not limited to, hurricanes or other natural or manmade disasters. The County is seeking proposals from highly qualified Contractors with experience in the specialized management of disaster response labor for the removal of debris along with the preparation, response, recovery and mitigation phases of any emergency or disaster. Contractor must have the capability and ability to rapidly respond to wide scale debris volumes typically produced in hurricanes, tornadoes and other disaster types as well as small scale debris volumes.

The Contractor must handle debris management activities in Santa Rosa County in accordance with applicable regulations of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Florida Department of Health (FDH), Natural Resources Conservation Services (NRCS), and the Florida Department of Environmental Protection (FDEP) in conjunction with the County's needs. The Contractor must have an excellent understanding of the documentation involved for the reimbursement from FEMA, FHWA, or Other Federal Agencies, and the State relief programs to make the process of cost recovery efficient and accurate. The processes and documentation required will be in strict compliance with FEMA, FHWA, or Other Federal Agencies, and other State relief programs regulations regarding eligibility.

Contracts must meet rules for all Federal grants, including but not limited to as provided for in Title 2 Code of Federal Regulations (CFR) Part 200 or most current version in order to be eligible for reimbursement under the Public Assistance Program.

The Contractor shall not be paid to collect, remove, process or dispose of debris that is unrelated to disaster damage without written authorization from the County or designee. Each pay item under this Scope of Services shall be hauled separately. Debris removal from private property may be authorized by County at the same rates as Right-of-Way (ROW) and public property debris removal.

NOTE: This solicitation is not a request for Emergency Debris Monitoring Services. This ITB is specifically for Emergency Debris Removal Services. Contractor shall not include proposals that include Debris Monitoring Services. Santa Rosa County reserves the right to award to multiple Contractors. One or more Contractors may be selected to provide differing elements or levels of scope of work in accordance with the capabilities and extent of involvement each Contractor proposes. Contracts issued resulting from this ITB will only be activated in the event of a declared emergency. There is no guarantee any contract resulting from this ITB will be activated or any work will be performed.

GENERAL SCOPE OF WORK:

The awarded Contractor(s) must be capable of assembling, directing and having the capacity to manage a major workforce, with multiple subcontractors, that can be fully operational in debris management operations and to cover the expenses of a major recovery prior to being paid by the

County. Established management teams must be in place. The Contractor must have the resources to provide the equipment and personnel necessary to cover a major disaster.

Before work begins, the County must issue an electronic Notice to Proceed. Within twenty-four (24) hours of receiving the electronic Notice to Proceed, the Contractor will send a management team to report to the County Debris Manager to begin planning for the operation and mobilizing of the personnel and equipment as necessary to perform the work. Mobilization by the Contractor must begin within forty-eight (48) hours of electronic Notice to Proceed by the County. Within forty-eight (48) hours of receipt of the electronic Notice to Proceed, the Contractor shall submit the plan for debris removal. The plan must include the number of debris hauling units, types of units and size of units to complete debris removal and a completion time frame. The County may have minimum preference to size requirements of debris hauling units, types of hauling vehicles, number of units and completion time frame. Within seventy-two (72) hours of receipt of the electronic Notice to Proceed, the Contractor shall be half established and start debris removal operations. Within one hundred and forty-four (144) hours, Contractor shall be fully established. The Contractor shall make every effort to be at the disaster site within the stated time frame. Failure to do so, will result in damages. The removal and disposal work must be conducted in a systematic, efficient, and predictable manner.

Under the contract, work will consist of coordinating and mobilizing an appropriate number of cleanup crews, as agreed upon by the County's Debris Manager. Work will also include the clearing and removing of any and all "eligible" debris as most currently defined (at the time Notice to Proceed is issued and executed by the County for the Contractor) by the Public Assistance grant program guidelines, Federal Emergency Management Agency (FEMA) Publication 321 – Public Assistance Policy Digest, FEMA Publication 322 – Public Assistance Guide, FEMA Publication 323 – Public Assistance Applicant Handbook, FEMA Publication 325 – Debris Management Guide, all applicable state and federal Disaster Specific Guidance (DSG) documents, FEMA fact sheets and policies and as directed by the County Debris Manager. "Eligible" also includes meeting any changes in definition, rules or requirements regarding debris removal reimbursement as stipulated by FEMA during the course of a debris removal project.

In addition, work will include but not be limited to:

1. Examining debris to determine whether or not debris is eligible;
2. Loading the debris;
3. Hauling debris to County approved Debris Management Sites (DMS), County approved Final Disposal Sites or both;
4. Reducing disaster related debris, not exclusive to vegetative;
5. Hauling reduced or non-reduced debris to a County approved Final Disposal Site; and
6. Disposing of reduced or non-reduced debris at a County approved Final Disposal Site.

Debris not defined as eligible by FEMA Publication 325, state or federal DSGs or policies will not be loaded, hauled, or dumped under the contract unless written instructions are given to the Contractor by the County Debris Manager. If the County determines that ineligible debris was removed/disposed of by the hauler and their actions, Contractor will be responsible for payment resulting from the disposal of this material. It will be the Contractor's responsibility to load, transport, reduce and properly dispose of any and all disaster generated debris which is the result of the event under which the Contractor was issued Notice to Proceed, unless otherwise directed by the County Debris Manager in writing.

The Contractor may be required to conduct one (1) day or up to eight (8) hours annual planning and training activities with the County throughout the term of the agreement. This planning and training must include, at a minimum, preliminary DMS or Temporary Disposal Staging and Reduction Site (TDSRS) site selections, review and update of debris collection maps, review and update of primary road clearance routes, local subcontractor coordination, and items such as hazardous waste handling, and FEMA guidelines. The cost for this planning and training must be included in the unit cost for each activity is paid only upon activation of the contract at no additional cost to the County, even if the contract is not activated by an event.

General Scope of services under the contract includes, but is not limited to:

1. Removal and Hauling Vegetative Debris:

As identified by and directed by the County or Monitor, the Contractor shall accomplish the pickup, loading, and hauling of all vegetative debris from public property and ROW. In some instances, the County will authorize the Contractor to pickup, load, and haul vegetative debris from private property. The Contractor shall haul vegetative debris to a Debris Management Site (DMS) or disposal site, at the County's direction. This pay item includes fallen tree and limb debris that is located on public or private property and ROW, as well as hazardous limbs and trees removed by the Contractor under other pay items and placed on public property or ROW. Payment under this pay item shall be based on a per cubic yard quantity.

2. Site Management and Reduction of Vegetative Debris by Grinding:

The Contractor shall manage one or more DMS sites and shall reduce eligible vegetative debris by grinding, as directed by the County. This may include vegetative debris delivered to the DMS by the Contractor, by the County, or by others. The Contractor shall have the ability to meet the particle size and specification for ground material for approved recycling methods available in the region. Site management, debris reduction, and site closure shall be the responsibility of the Contractor and shall comply with all laws and regulations. The Contractor shall be responsible for all site permitting requirements. Compliance with site closure requirements must be confirmed in writing by the state environmental agency prior to final payment to the Contractor. DMS management shall include site security and shall include segregation of types and sources of debris, as directed by the County and required by law. DMS management shall also include the full restoration of any DMS site to its pre-project condition. Survey and establishment of the existing condition of DMS sites is the responsibility of the Contractor. Payment under this pay item shall be based on a per cubic yard quantity.

3. Loading and Hauling of Vegetative Debris Reduced by Grinding:

Contractor shall load and haul all reduced (by grinding) vegetative debris for recycling or disposal at a final disposal site approved by the state environmental agency. The Contractor may be required to remove and haul reduced vegetative debris from a DMS site or sites managed by others, to an approved landfill. Transportation shall comply with all federal, state, and local laws and regulations. Anticipated revenues from the recycling of vegetative debris or reduced vegetative debris shall be reflected in the unit price bid on this pay item. Payment under this pay item shall be based on a per cubic yard quantity.

4. Disposal of Vegetative Debris Reduced by Grinding:

Contractor shall dispose all reduced (by grinding) vegetative debris at a final disposal site approved by the state environmental agency. The Contractor may be required to dispose reduced vegetative debris from a DMS site or sites managed by others, at a site approved by the state environmental agency. Disposal shall comply with all federal, state, and local laws and regulations. The Contractor shall be responsible for all site permitting requirements. The Contractor shall be responsible for all tipping and disposal fees. Anticipated revenues from the recycling of vegetative debris or reduced vegetative debris shall be reflected in the unit price bid on this pay item. Payment under this pay item shall be based on a per cubic yard quantity.

5. Site Management and Reduction of Vegetative Debris by Burning:

The Contractor shall manage one or more DMS sites and shall reduce eligible vegetative debris by burning, as directed by the County and in accordance with Florida Department of Environmental Protection Guidance for Establishment, Operation, and Closure of Disaster Debris Management Sites (DDMS) Section 15.h. Burning for reduction and disposal will be decided at the time of the event. This may include vegetative debris delivered to the DMS by the Contractor, by the County, or by others. Site management, debris reduction, and site closure shall be the responsibility of the Contractor and shall comply with all laws and regulations. Compliance with site closure requirements must be confirmed in writing by the state environmental agency prior to final payment to the Contractor. DMS management shall include site security and shall include segregation of types and sources of debris, as directed by the County and required by law. DMS management shall also include the full restoration of any DMS site to its pre-project condition. Survey and establishment of the existing condition of DMS sites is the responsibility of the Contractor. Payment under this pay item shall be based on a per cubic yard quantity.

6. Loading and Hauling of Vegetative Debris Reduced by Burning:

Contractor shall load and haul all reduced (by burning) vegetative debris to a final disposal site approved by the state environmental agency. The Contractor may be required to remove and haul reduced vegetative debris from a DMS site or sites managed by others, to an approved landfill. Transportation shall comply with all federal, state, and local laws and regulations. Payment under this pay item shall be based on a per cubic yard quantity.

7. Disposal of Vegetative Debris Reduced by Burning:

Contractor shall dispose all reduced (by burning) vegetative debris at a final disposal site approved by the state environmental agency. The Contractor may be required to dispose reduced vegetative debris from a DMS site or sites managed by others, at a site approved by the state environmental agency. Disposal shall comply with all federal, state, and local laws and regulations. The Contractor shall be responsible for all site permitting requirements. The Contractor shall be responsible for all tipping and disposal fees. Anticipated revenues from the recycling of vegetative debris or reduced vegetative debris shall be reflected in the unit price bid on this pay item. Payment under this pay item shall be based on a per cubic yard quantity.

8. Removal and Hauling of C&D Debris:

As identified by the County or Monitor, the Contractor shall accomplish the pickup, loading and hauling of all construction and demolition (C&D)/ mixed debris from public property and ROW, including structure demolition as approved by the County. Contractor shall deliver C&D debris to a DMS, transfer station, or landfill approved by the County and State environmental agency. All items associated with structure demolition shall be included in this pay item:

- Removal and transportation of demolished structures and scattered C&D debris on private property will be performed as identified by the County.
- The Contractor is required to strictly adhere to all local, state, and federal laws and regulations (such as obtaining demolition permits) for the demolition, handling, and transportation of non- Regulated Asbestos Containing Material (RACM) structures.
- Once the debris removal vehicle has been issued a load ticket from the County's authorized representative, the debris removal vehicle will proceed immediately to an County approved DMS, transfer station, or final disposal site. The debris removal vehicle will not collect additional debris once a load ticket has been issued.
- Entry onto private property for the removal of eligible C&D debris will only be permitted when directed in writing by the County or its authorized representative. The County will provide specific Right of Entry (ROE) legal and operational procedures for private property debris removal programs.
- The Contractor shall provide proof (from the respective utility) that all utility connections are disconnected and shall verify that the structure is unoccupied before demolishing.

Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard. Payment under this pay item shall be based on a per cubic yard quantity.

9. Site Management of C&D Debris:

If requested by the County in writing, the Contractor shall manage one or more DMS sites for construction and demolition (C&D) debris. This may include C&D debris delivered to the DMS by the Contractor, by the County, or by others. Site management and site closure shall be the responsibility of the Contractor and shall comply with all laws and regulations. Compliance with site closure requirements must be confirmed in writing by the state environmental agency prior to final payment to the Contractor. DMS management shall include site security (if needed) and shall include segregation of types and sources of debris, as directed by the County. Additionally, the Contractor may be required to manage C&D debris delivered to DMS sites by the County or others, as directed by the County for payment under this pay item. Payment under this pay item shall be based on a per cubic yard quantity.

10. Loading and Hauling of C&D Debris:

As identified by the County or Monitor, the Contractor shall load and haul all staged construction

and demolition (C&D) debris to a disposal site approved by the state environmental agency. The Contractor may be required to remove and haul C&D debris from a DMS site or sites managed by others, to an approved landfill. Transporting debris shall comply with all federal, state, and local laws and regulations. Payment under this pay item shall be based on a per cubic yard quantity.

11. Disposal of C&D Debris:

As identified by the County or Monitor, the Contractor shall accomplish the disposal of all construction and demolition (C&D) debris removed from the ROW or an approved DMS for disposal at a landfill approved by the state environmental agency. Disposal shall comply with all federal, state, and local laws and regulations. The Contractor shall be responsible for all tipping and disposal fees. Anticipated revenues from the recycling of debris shall be reflected in the unit price bid on this pay item. Payment under this pay item shall be based on a per cubic yard quantity.

12. Removal of Hazardous Hanging Limbs:

The Contractor shall remove hazardous hanging limbs (hangers) over 2" in diameter (measured at the point of break) from public property and ROW, as identified by the County or Monitor as eligible for FEMA reimbursement. Trees with hazardous limbs must be identified by the County or Monitor prior to removal by the Contractor to be eligible for payment. Limbs shall be cut in accordance with common and standard pruning practices to preserve the health of the tree and avoid future hazardous conditions. Limb removal generally will require the utilization of lift equipment and/or workers trained and experienced in climbing. Hazardous limbs shall be removed and placed on public property or ROW for pickup. Payment for this item shall be on a per tree basis. Payment for hauling, reduction and disposal of the hazardous limbs removed and placed on ROW will be paid under separate pay items.

13. Removal of Hazardous Leaning Trees:

The Contractor shall remove hazardous leaning trees (leaners) 6" or greater in diameter (measured 4.5 feet above ground) from public property and ROW, as identified by the County or Monitor as eligible for FEMA reimbursement. Disaster damaged trees leaning more than 30 degrees from vertical and trees with more than 50% of the canopy damaged (other than simple leaf loss) shall be considered hazardous trees. Hazardous trees shall be removed and placed on public property or ROW for pickup. The County or Monitor must identify hazardous trees prior to removal to be eligible for payment. Payment for this item shall be on a per tree basis in size categories as shown in the Bid Schedule. Payment for hauling, reduction and disposal of the hazardous trees collected and placed on ROW will be handled under separate pay items.

If more than 50% of the stump root ball of the hazardous tree to be removed is exposed, the stump shall be removed along with the hazardous tree. The Contractor shall back-fill each stump hole flush with the surrounding ground with material similar to and of the same characteristics as the surrounding soil. The Contractor shall place compatible fill dirt in ruts created by contractor's

equipment and holes created by removal of hazardous stumps. Stumps on public property or ROW with less than 50% of the root ball exposed shall be cut flush with the ground. The ground surface shall be permanently restored to original grade and slope. The cost of root ball removal, all fill material, and fill placement shall be incidental to the hazardous tree removal cost and will not be eligible for separate payment.

14. Removal of Hazardous Stumps:

The Contractor shall extract, transport, and dispose all hazardous stumps on public property or ROW that have at least 50% of the root ball exposed. Stumps on public property or ROW with less than 50% of the root ball exposed shall be cut flush with the ground. If stumps 2 feet in diameter or larger measured 2 feet above the ground (which require extraction as part of the removal), payment shall include extraction, transport, disposal, and filling the root-ball hole. Payment shall be on a per-stump basis.

Stump removals smaller than 2 feet in diameter, or for stumps of any size that do not require extraction nor specialized equipment, payment shall be based on volume at the same per cubic yard rates as for other vegetative debris.

When specialized equipment is required for loading and hauling of stumps 2 feet in diameter or greater with no extraction required, payment will be on a per stump basis utilizing the unit price of vegetative debris and the cubic yard quantity shall be derived from the stump conversion table in the Public Assistance Program and Policy Guide, FEMA, FP 104-009-2, June 2020, Appendix E – Stump Conversion Table, or equivalent FEMA guidance in effect that the time of the event.

The Contractor shall place compatible fill dirt in ruts created by contractor's equipment and holes created by removal of hazardous stumps. The Contractor shall restore the ground to its original grade and slope with compacted, compatible fill so as to prevent settling. The costs of all fill material and placement shall be absorbed costs and will not be eligible for separate payment.

(For sections 15 through 25, it is the contractor's responsibility to provide adequate controls and measures regarding the separation of debris types at DMS facilities to avoid and prevent contamination of other stored and managed debris.)

15. Regulated Asbestos Containing Material (RACM):

In addition to debris removal from public / private property and ROW, Contractor shall be fully responsible for removal, transportation, and disposal of RACM debris. This may include the demolition of structures containing RACM. The Contractor shall comply with state environmental agency and EPA requirements for RACM loading, hauling, and disposal requirements at a location approved by the County. The Contractor will deliver the RACM material to a landfill approved by the state environmental agency for the disposal of RACM. Contractor shall be responsible for providing protective gear and equipment to its agents and employees and for ensuring its proper

utilization. The Contractor shall be responsible for all tipping and disposal fees.

Demolition, Removal, Transport, and Disposal of RACM Structures

Under the Contract, work shall consist of all labor, equipment, fuel, traffic control costs, and other associated costs necessary to decommission, demolish, and dispose of eligible RACM structures on private property within the jurisdictional limits of the County. Under this service, work will include ACM testing, decommissioning, structural demolition, debris removal, and site remediation. Further, eligible debris generated from the demolition of structures, as well as eligible scattered C&D debris on private property, will be transported to a County-approved final disposal site in accordance with all federal, state, and local regulations.

- The Contractor is required to strictly adhere to all local, state, and federal regulatory requirements (such as obtaining demolition permits, burrito wrapping of debris, etc.) for the demolition, handling, and transportation of RACM structures.
- Decommissioning consists of the removal and disposal of all HHW, e-waste, white goods, and scrap tires from an RACM structure at a properly sanctioned facility in accordance with all applicable local, state, and federal regulations.
- Any structurally unsound and unsafe structures will be identified and presented to the County for direction regarding decommissioning.
- Removal and transportation of eligible RACM demolished structures and eligible scattered C&D debris on private property will be performed as directed in writing by the County or their authorized representative.
- Once the debris removal vehicle has been issued a load ticket from the Applicant's authorized representative, the debris removal vehicle will proceed immediately to an Applicant-approved final disposal site that accepts RACM debris. The debris removal vehicle will not collect additional debris once a load ticket has been issued.
- Entry onto private property for the removal of C&D debris will only be permitted when directed in writing by the County or its authorized representative. The County will provide specific ROE legal and operational procedures for private property debris removal programs if requested.
- Once RACM is removed, the remaining material shall be removed and hauled as C&D material and the costs associated with the non-RACM shall apply.

Payment under this item will be per ton.

16. White Goods:

The Contractor shall removal, decontaminate, transport, and recycle (or dispose if necessary) all appliances (white goods), including refrigerators, freezers, HVAC units, washing machines, dryers, etc., from public property and ROW. All appliances shall be decontaminated in accordance with applicable laws and regulations. No contaminants (including Freon) shall be released during removal, hauling, recycling or disposal. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of white goods shall be reflected in the

unit price bid on this pay item. Payment under this item will be per each.

17. Electronics Waste:

The Contractor shall removal, haul, and recycle (or dispose at an approved facility if necessary) electronics waste (e-waste) from public property and ROW. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of electronics waste shall be reflected in the unit price bid on this pay item. Payment under this item will be per pound (lb.).

18. Concrete:

The Contractor shall load, haul, and dispose of Concrete and masonry material separated by the property owner and placed on public property and ROW, as declared eligible by FEMA. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of concrete shall be reflected in the unit price bid on this pay item. Payment under this item will be per ton.

19. Household Hazardous Waste:

Household Hazardous Waste (HHW) includes handling, removal and collection of propane tanks, paint, pesticides, and other materials that are prohibited items from disposal in Subtitle D landfills and Class I and Class II rubbish sites. The Contractor will segregate these items from vegetative and C/D debris and load then transport the HHW to an approved recycling or approved disposal site. The HHW will be segregated in the field and hauled in concentrated loads. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard. Payment under this item will be per pound (lb.).

20. Lawnmowers and Equipment with Small Engines:

The Contractor shall remove, decontaminate, transport, and dispose all abandoned lawnmowers and other equipment with small engines from public property and ROW. All lawnmowers, equipment, and small engines shall be decontaminated and disposed in accordance with applicable laws and regulations. Petroleum or other contaminants shall not be released during the removal, hauling, decontamination, or recycling. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard. Payment under this item will be per each.

21. Abandoned Tires:

The Contractor shall remove and transport abandoned tires from public property and ROW. The Contractor will segregate these items from other debris then load and transport the tires to a

recycling or disposal site. The tires will be segregated in the field and hauled in concentrated loads. Tires shall be clean and pulled off of rims before delivery. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard. Payment under this item will be per each.

22. Drainageways Debris:

Contractor will provide a contract unit price per linear foot for collecting, hauling, and disposing eligible debris from drainageways, streams, ponds, bayous, BMPs, and any other conveyance or impoundment which are determined at the sole discretion of the Monitor and the County to be beyond the extent of debris that can be reasonably and efficiently hauled along with normal debris removal operations. This unit price will include all matting, equipment, loading, hauling, disposal and restoration and will be priced per linear foot.

23. Marine Debris:

Contractor will provide a contract unit price per cubic yard for collecting, hauling, and disposing eligible debris from waterways, bays, canals and oceans which is determined at the sole discretion of the Monitor and the County to be beyond the extent of debris that can be reasonably and efficiently hauled along with normal land debris removal operations. This unit price will include all matting, equipment for roadways, loading, hauling, and disposal and will be priced per cubic yard quantity.

24. Restoration of canal banks and slopes:

Grading of canal banks shall be performed as directed by the County's representative, followed by placement and compaction of fill material to restore canal banks to pre-disaster condition. Payment under this item will be per cubic yard of placed and compacted fill material.

25. Abandoned Vehicles and Vessels:

- a) Remove, haul, decontaminate and reconcile ownership of abandoned vehicles and vessels provided in categories below. Ownership reconciliation shall be in accordance with state law. The Contractor shall be fully responsible for removing substantially damaged vehicles and vessels as identified by the County or Monitor (vehicles and vessels) from public property or right-of-way, and private property if approved. The County or Monitor will identify the vehicles and vessels to be removed by marking the vehicles and vessels with an identifiable tag or by listing them on a removal log. The abandoned vehicles and vessels will be pre-validated by FEMA and FWC where practical. The marked vehicles and vessels will be transported by the Contractor to a storage facility(s) provided by the Contractor. It is the Contractor's responsibility to load, transport, unload, store and reconcile ownership of vehicles and vessels and to recycle or dispose of unclaimed

vehicles in compliance with applicable federal, state and local laws. The removal of these vehicles and vessels is intended for the reconciliation with the owner and/or insurance company responsible for the vehicles and vessels. The Contractor is responsible for gaining access to the vehicles and vessels for removal whether in private property or public property or obstructed by debris. This is a nonexclusive contract and does not guaranty a minimum number of vehicles and vessels. All tipping and disposal fees shall be the responsibility of the Contractor. Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard.

- b) The Contractor assumes responsibility for damage incurred during the towing, removal and relocation of the vehicles and vessels, and for any and all claims of damage that result from removal of the vehicles and vessels.
- c) The Contractor represents that it is familiar with all federal, state, and local ordinances, laws, rules, and regulations with respect to vehicle and vessel removal, transportation, offloading, storage, reconciliation and disposal, and that it will fully comply therewith at all times during the performance of work under the Contract.
- d) At the close of each day, a representative of the Monitor for the County will be present to provide a verification of the vehicles and vessels removed during the day. The County may provide a representative at the site full time to verify the arrival (or departure) of vehicles and vessels and associated items to the site. The Contractor will submit to the Monitor an inventory of the removed vehicles and vessels transported to the storage facility in an Excel spreadsheet weekly. The Contractor will submit the following information in the spreadsheet: the Towing Identification Number assigned by the Owner, the Vehicle Identification Numbers (VIN), Vessel Registration Number, License Plate Number, License Plate State, License Plate County, Year, Make, Model, Color, and a descriptive condition of the vehicle or vessel along with location information. The Contractor will reconcile, correct, and resubmit the inventory within one day of notification of errors in VIN numbers or registration numbers from data entry. The weekly inventory shall indicate the status of each vehicle or vessel as reclaimed by owner/insurer, recycled/disposed, or in storage. The County will provide the base data file for the Contractor to fill in the required data fields.
- e) Once the vehicles and vessels have been cleared by the owner and insurance company, the Contractor will load items from the storage facility, transport, unload and dispose of items in an appropriate recycling or disposal facility. This recycling or disposal will be performed by the Contractor in an approved method or facility that is in strict compliance with all applicable federal, state, and local laws.
- f) Upon entering the storage facility, any fluids or leaking of material from vehicles and vessels will be secured by the Contractor at his cost, in accordance with all federal, state and local laws.
- g) Removal of vehicles and vessels shall be restricted to between the hours from dawn to dusk.
- h) The Contractor shall furnish and pay the cost, including sales tax and all other taxes and fees, of all the necessary materials and shall furnish and pay for all the labor tools, equipment, transportation and pay for all loading and unloading, in strict accordance with the Contract, and any amendments thereto and such supplemental plans and specifications which may hereafter be approved.
- i) Contractor shall be responsible for the conduct and action of all its employees and its sub-contractors. Contractor's employees and sub-contractors shall not exhibit any pattern of discourteous or discriminatory behavior to the public.

- j) Contractor shall be responsible for the compliance of any subcontracting parties with the agreed upon contract conditions, and with any applicable federal, state or local regulations.
- k) Contractor shall not charge any resident, business or institution for work performed under this scope of services, nor shall Contractor or anyone employed or subcontracted by Contractor accept any additional monies from any resident, business, or institution for work performed under this scope of services.
- l) If any vehicles or vessels are marked by other insurance companies or designated, "Do not remove" by property owner, Contractor shall not remove such vehicles or vessels, unless directed by the County.
- m) The Contractor will provide removal of vehicles and vessels as directed by the County representative, to address complaints and requests as they are identified.
- n) Towing from the storage facility to the owner or insurance company location will be the responsibility of the owner or insurance company, and is not included in this scope and contract. The Contractor shall not charge the owner or insurance company storage fees or other fees for picking vehicles or vessels.
- o) In addition to locating and removing vehicles and vessels, the Contractor will provide a secure storage facility in which to place vehicles and vessels. The Contractor will provide a list of the VIN numbers of towed vehicles to the County Sheriff's Department within 24 hours of tow. The notification will be via email to the designated Sheriff Department contact with a copy of the email sent to the Monitor. The Contractor will follow the state laws for notification of vehicle and vessel removal to the appropriate owner and insurance company. The Contractor will be fully responsible for ownership reconciliation and ultimate disposal of unclaimed vehicles and vessels. The secure storage facility will be provided by the Contractor at his expense, and any remediation requirements will be the responsibility of the Contractor as required by the EPA or state environmental agency. The Contractor shall comply with all applicable federal, state and local laws regulating the transportation, decontamination and storage and disposal requirements for motor vehicles and vessels.
- p) The bidder represents that he is familiar with local conditions. Estimated quantities are not guaranties, but estimates only provided to assist bidders.
- q) Major sections of vehicles (not individual parts) severed by the storm, may be hauled and disposed under the Contract. Sections of vehicles will be paid based on the appropriate unit price, pro-rated based on the weight of the section as a portion of a 3000 lb. vehicle. Major sections of vessels will be paid based on the length of the centerline of the section of the vessel.

Payment under this item will be per each.

25.1. Abandoned Cars, Trucks and Vans:

Identify, lift, transport, unload, decontaminate, store and reconcile ownership or dispose of Cars, Trucks and Vans from public property, private property (if approved) and rights-of-way.

25.2. Abandoned Campers, RV's and Shipping Containers:

Identify, lift, transport, unload, store and reconcile ownership or dispose of Campers, RV's and Shipping Containers from public property, private property (if approved) and rights-of-way.

25.3. Abandoned Buses and Tractor Trailers:

Identify, lift, transport, unload, store and reconcile ownership or dispose of Buses and Tractor Trailers from public property, private property (if approved) and rights-of-way.

25.4. Abandoned Utility and Boat Trailers:

Identify, lift, transport and dispose of Utility Trailers and Boat Trailers from public property, private property (if approved) and rights-of-way.

25.5. Abandoned Vessels – 10 to 26 Feet:

Identify, lift, transport, offload, block and store, then reconcile ownership or dispose of eligible Vessels (over 10 feet and up to 26 feet in length) from public property, private property (if approved) and rights-of-way.

25.6. Abandoned Vessels – 27 to 40 Feet:

Identify, lift, transport, offload, block and store, then reconcile ownership or dispose of eligible Vessels (over 26 feet and up to 40 feet in length) from public property, private property (if approved) and rights-of-way.

25.7. Abandoned Vessels – Over 40 Feet:

Identify, lift, transport, offload, block and store, then reconcile ownership or dispose of eligible Vessels (over 40 feet in length) from public property, private property (if approved) and rights-of-way.

26. Removal of Debris from Sand Beaches:

As identified by the County or Monitor, the Contractor shall accomplish the pickup, loading, hauling and disposal or recycling of all vegetative debris from public beaches and private beaches. Contractor shall deliver debris to a final disposal site approved by the state environmental agency. The Contractor may at his option, store debris at a temporary DMS in order to improve turn-around time and avoid landfill congestion. No separate payment will be made for storage, management or re-hauling of beach debris. The Contractor shall be responsible for all tipping and disposal fees. Anticipated revenues from the recycling of debris shall be shown as a separate unit price in the bid as a reduction price per cubic yard. Payment under this pay item shall be per ton of debris removed.

27. Raking of Sand Beaches to a 12 Inch Depth:

As identified by the County or Monitor, the Contractor shall accomplish the raking of public

beaches and private beaches if approved. Rakes shall be mounted on loaders or similar equipment and shall remove foreign items 3 inches by 3 inches by 12 inches or larger from sand to a depth of 12 inches. Payment for hauling, reduction and disposal of beach debris removed by raking will be paid under separate pay items. Payment under this pay item shall be per square yard.

28. Removal, Screening, Replacing, and Grading of Beach Sand to Original Contour:

The Contractor shall accomplish the screening of beach sand from specific areas identified by the County or Monitor and approved by FEMA, on public beaches and private beaches if approved. Contractor shall remove, screen, replace, and grade beach sand to within half a foot of the original beach contour. Depth of sand removal for screening shall be 3 inches to 12 inches as directed by the County or Monitor. Payment for hauling, reduction and disposal of beach debris removed by raking will be paid under separate pay items. Contractor is responsible for keeping adequate records to facilitate future restoration efforts and FEMA reimbursement. Payment under this pay item shall be per cubic yard of sand removed, screened, and replaced.

29. Removal of Beach Sand:

As identified by the County or Monitor, the Contractor shall accomplish the removal of beach sand from public property (private if approved) and ROW. Contractor shall load, haul, screen as necessary, and place beach sand in stockpiles on public beach areas as directed by the County or Monitor. The condition of sand prior to placement on beach shall be approved by County Staff. Payment under this pay item shall be per cubic yard.

30. Emergency Potable Bottled Water:

Payment under this pay item shall be based on a per gallon quantity.

31. Emergency Delivery of Bagged Ice:

Payment under this pay item shall be based on a per pound (lb.) quantity.

32. Fire Suppression Standby Support Water:

The minimum required quantity is 1500 gallons per unit. Proposed prices are based on a minimum of 5 standby trucks for 15 days. Payment under this pay item shall be based on a per unit per day quantity.

33. Temporary Satellite Communications:

Payment under this pay item shall be based on a per day quantity.

34. Emergency Power Generation:

Provide minimum available power of 70 KW per unit. Proposed prices based on a minimum 5 units for 15 days. Payment under this pay item shall be based on a per unit per day quantity.

35. Flood Control Pumping and Water Relocation with 4 Inch Minimum Pumps:

Proposed prices based on a minimum of 5 units for 15 days. Payment under this pay item shall be based on a per unit per day quantity.

36. Sewer and Culvert Cleaning:

Payment under this pay item shall be based on a per linear foot quantity.

37. Stormwater Catch Basin Cleaning:

Payment under this pay item shall be per each.

38. Decontamination of Buildings and Facilities:

Payment under this pay item shall be based on per square foot of first floor area.

39. Mold Remediation of Buildings:

Mold remediation will be implemented in accordance with the Mold Protocol as required. Successful Contractor is required to develop a written work plan that is to be on hand during all remedial operations along with the Mold Protocol. The work plan will be general and requirements on each project application as an annex and shall address the contractors approach and methods for how the work will progress in accordance with the Mold Protocol. The Contractor will be required implement and obtain all permits and notifications for the work in accordance with all local, state and federal requirements. Payment under this pay item shall be based on per square foot of first floor area.

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CONTRACTOR'S PRICE PROPOSAL

Date_____

Proposal of_____ (hereinafter called "Contractor"), authorized to do business under the laws of the State of (insert State), proposes to Santa Rosa County, (hereinafter called "County").

Ladies and Gentlemen:

The Contractor, in compliance with your invitation to bid for:

DISASTER DEBRIS REMOVAL

Having examined the specifications with related documents and the sites of the proposed work, and being familiar with all of the conditions surrounding the work of the proposed project, including availability of equipment and labor, hereby proposes to perform in accordance with this Invitation to Bid, and at the prices stated. These prices shall cover all expenses incurred in performing the work required under the Contract Documents, of which this bid is a part. Unbalanced bids will not be accepted and are cause for rejection of any bid.

Contractor hereby agrees to commence work under the Contract on or before a date to be specified in a written "Notice to Proceed" of the County and to fully complete the work in the Contractual period of time allotted.

This price proposal form must be completed, signed and submitted. No substitute forms will be accepted. Proposals submitted without this completed price proposal will be rejected.

Contractor acknowledges receipt of the following addenda:

Submit the following information in addition to the pricing requested:

- Vendor financial information
- Past performance for like contracts
- Company demographics
- Litigation history
- Approach and process to successfully complete the work

Contractor agrees to complete the project as described in accordance with the specifications and other information included in the contract documents for the following prices:

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
1.0	REMOVAL AND HAULING OF ELIGIBLE VEGETATIVE DEBRIS TO A DISPOSAL SITE OR DMS , including limbs and trees placed on ROW under other pay items.	250,000 CY	_____ _____ _____	\$____.____	\$_____.____
2.0	SITE MANAGEMENT AND GRINDING OF ELIGIBLE VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE CONTRACTOR , including grinding of eligible disaster related debris delivered to the DMS by the Contractor, County, or others.	250,000 CY	_____ _____ _____	\$____.____	\$_____.____
3.0	LOADING AND HAULING OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY GRINDING FROM DMS TO AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others.	60,000 CY	_____ _____ _____	\$____.____	\$_____.____
4.0	DISPOSAL OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY GRINDING AT AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others, with Contractor paying all tipping fees.	60,000 CY	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
5.0	SITE MANAGEMENT AND BURNING OF ELIGIBLE VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE CONTRACTOR , including burning of eligible disaster related debris delivered to the DMS by the Contractor, County, or others.	250,000 CY	_____ _____ _____	\$____.____	\$____.____
6.0	LOADING AND HAULING OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY BURNING FROM DMS TO AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others.	25,000 CY	_____ _____ _____	\$____.____	\$____.____
7.0	DISPOSAL OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY BURNING AT AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others, with Contractor paying all tipping fees.	25,000 CY	_____ _____ _____	\$____.____	\$____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
8.1	REMOVAL AND HAULING OF ELIGIBLE C&D DEBRIS TO AN APPROVED DMS OR TRANSFER STATION.	200,000 CY	_____ _____ _____	\$ _____.____	\$ _____.
8.2	REMOVAL AND HAULING OF ELIGIBLE C&D DEBRIS TO AN APPROVED DISPOSAL SITE.	200,000 CY	_____ _____ _____	\$ _____.____	\$ _____.
9.0	SITE MANAGEMENT OF C&D DEBRIS, IF APPROVED IN WRITING BY COUNTY.	200,000 CY	_____ _____ _____	\$ _____.____	\$ _____.
10.0	LOADING AND HAULING OF C&D DEBRIS TO AN APPROVED DISPOSAL SITE, AS IDENTIFIED BY THE COUNTY OR MONITOR.	200,000 CY	_____ _____ _____	\$ _____.____	\$ _____.
11.0	DISPOSAL OF C&D DEBRIS AT AN APPROVED LANDFILL including eligible debris which has been removed by the	200,000 CY	_____ _____ _____	\$ _____.____	\$ _____.

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
	Contractor, County, or others, with Contractor paying all tipping fees.				
12.0	REMOVAL OF HAZARDOUS LIMBS and placement to be loaded and hauled under other pay items.	5,000 Trees	_____ _____ _____	\$____.____	\$_____.____
13.1	REMOVAL OF HAZARDOUS TREES OVER 6 AND UP TO 12 INCHES and placement to be loaded and hauled under other pay items.	250 Trees	_____ _____ _____	\$____.____	\$_____.____
13.2	REMOVAL OF HAZARDOUS TREES OVER 12 AND UP TO 24 INCHES and placement to be loaded and hauled under other pay items.	100 Trees	_____ _____ _____	\$____.____	\$_____.____
13.3	REMOVAL OF HAZARDOUS TREES OVER 24 AND UP TO 36 INCHES and placement to be loaded and hauled under other pay items.	50 Trees	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
13.4	REMOVAL OF HAZARDOUS TREES OVER 36 INCHES and placement to be loaded and hauled under other pay items.	10 Trees	_____ _____ _____	\$____.____	\$_____.____
14.1	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 24 AND UP TO 36 INCHES including backfill of the hole.	250 Stumps	_____ _____ _____	\$____.____	\$_____.____
14.2	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 36 AND UP TO 48 INCHES including backfill of the hole.	100 Stumps	_____ _____ _____	\$____.____	\$_____.____
14.3	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 48 INCHES including backfill of the hole.	10 Stumps	_____ _____ _____	\$____.____	\$_____.____
15.0	REMOVAL, HAULING, AND DISPOSAL OF REGULATED ASBESTOS CONTAINING MATERIAL.	2,000 Tons	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
16.0	REMOVAL, HAULING, AND RECYCLING/DISPOSAL OF WHITE GOODS.	1,000 Each	_____ _____ _____	\$____.____	\$_____.____
17.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF ELECTRONICS WASTE.	10,000 Lbs.	_____ _____ _____	\$____.____	\$_____.____
18.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF CONCRETE AND MASONRY MATERIALS.	2,000 Tons	_____ _____ _____	\$____.____	\$_____.____
19.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF HOUSEHOLD HAZARDOUS WASTES (HHW).	10,000 Lbs.	_____ _____ _____	\$____.____	\$_____.____
20.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF LAWNMOWERS AND EQUIPMENT WITH SMALL ENGINES.	500 Each	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
21.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF ABANDONED TIRES.	1,000 Each	_____ _____ _____	\$____.____	\$_____.____
22.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF DEBRIS FROM DRAINAGEWAYS, STREAMS AND BAYOUS.	10,000 Linear Feet	_____ _____ _____	\$____.____	\$_____.____
23.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF MARINE DEBRIS FROM WATERWAYS, BAYS, CANALS AND OCEANS.	5,000 CY	_____ _____ _____	\$____.____	\$_____.____
24.0	RESTORATION OF CANAL BANKS AND SLOPES.	5,000 CY	_____ _____ _____	\$____.____	\$_____.____
25.1	REMOVAL OF ABANDONED CARS, TRUCKS AND VANS.	50 Each	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
25.2	REMOVAL OF ABANDONED CAMPERS, RV'S AND SHIPPING CONTAINERS.	10 Each	_____ _____ _____	\$____.____	\$_____.____
25.3	REMOVAL OF ABANDONED BUSES AND TRACTOR TRAILERS.	5 Each	_____ _____ _____	\$____.____	\$_____.____
25.4	REMOVAL OF ABANDONED UTILITY AND BOAT TRAILERS.	10 Each	_____ _____ _____	\$____.____	\$_____.____
25.5	REMOVAL OF ABANDONED VESSELS – 10 TO 26 FEET.	600 Linear Feet	_____ _____ _____	\$____.____	\$_____.____
25.6	REMOVAL OF ABANDONED VESSELS – 27 TO 40 FEET.	300 Linear Feet	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
25.7	REMOVAL OF ABANDONED VESSELS – OVER 60 FEET.	150 Linear Feet	_____ _____ _____	\$____.____	\$_____.____
26.0	REMOVAL OF DEBRIS FROM SAND BEACHES.	200 Tons	_____ _____ _____	\$____.____	\$_____.____
27.0	RAKING OF SAND BEACHES TO 12 INCH DEPTH.	10,000 Sq. Yards	_____ _____ _____	\$____.____	\$_____.____
28.0	REMOVAL, SCREENING, REPLACING, AND GRADING OF BEACH SAND TO ORIGINAL CONTOUR.	10,000 CY	_____ _____ _____	\$____.____	\$_____.____
29.0	REMOVAL OF DISASTER DEPOSITED BEACH SAND.	5,000 CY	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
30.0	PROVISION OF EMERGENCY POTABLE BOTTLED WATER.	75,000 Gallons	_____ _____ _____	\$____.____	\$_____.____
31.0	EMERGENCY DELIVERY OF BAGGED ICE.	100,000 Lbs.	_____ _____ _____	\$____.____	\$_____.____
32.0	FIRE SUPPRESSION SUPPORT WATER.	75 Unit-Days	_____ _____ _____	\$____.____	\$_____.____
33.0	TEMPORARY SATELITE COMMUNICATIONS.	15 Days	_____ _____ _____	\$____.____	\$_____.____
34.0	TEMPORARY EMERGENCY POWER GENERATION.	75 Unit-Days	_____ _____ _____	\$____.____	\$_____.____
35.0	FLOOD CONTROL PUMPING AND WATER RELOCATION WITH 4 INCH MINIMUM PUMPS.	75 Unit-Days	_____ _____ _____	\$____.____	\$_____.____

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
36.0	SEWER AND CULVERT CLEANING.	1,000 Linear Feet	_____ _____ _____	\$____.____	\$_____.____
37.0	STORMWATER CATCH BASIN CLEANING.	3 Each	_____ _____ _____	\$____.____	\$_____.____
38.0	DECONTAMINATION OF BUILDINGS AND FACILITIES.	5,000 Sq. Feet	_____ _____ _____	\$____.____	\$_____.____
39.0	MOLD REMEDIATION OF BUILDINGS.	5,000 Sq. Feet	_____ _____ _____	\$____.____	\$_____.____
SIGNATURE _____ BY _____			TOTAL BID \$_____.____		
TITLE _____ DATE _____					

INTERPRETATION OF ESTIMATED QUANTITIES

The estimated quantities listed above are based on a hypothetical disaster which could strike the County. These quantities do not reflect the actual quantities of debris that will be moved as part of the Contract. The Contractor acknowledges that no representation or guaranty is made by the County or its agents as to the actual amount of each type of debris to be moved, or the total amount of debris to be moved. The estimated type and quantities given above will be used for the sole purpose of assisting the County in its evaluation of the proposals for potential award of a Contract.

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SERVICES PROVIDED AT NO ADDITIONAL COST:

- A. Training and Assistance- Sessions for all key personnel and assistance in all disaster debris recovery planning efforts as requested.
- B. Preliminary Damage Assessment- Determining the impact and magnitude of the disaster event to help expedite any applications for federal assistance.
- C. Mobilization and Demobilization- All arrangements necessary to mobilize and demobilize the Contractor's labor force and equipment needed to perform the Scope of Services contained herein shall be made by the Contractor.
- D. Mobile Command Unit- The Contractor shall provide use of the mobile command unit for County's debris recovery management personnel to serve as a field, operations command center.
- E. Temporary Storage of Documents- The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.
- F. Debris Planning Efforts- The Contractor shall assist in disaster debris recovery planning efforts as requested by the County. These planning efforts shall include but are not limited to identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance following a disaster event.
- G. Reporting and Documentation- The Contractor shall provide and submit to the Monitor and the County, all reports and documents as may be necessary to adequately document its performance of the Contract, to include all requirements for documentation requested by FEMA, the state emergency management agency, or other agencies for reimbursement of costs.

In providing the above data, Contractor has taken into account all contingencies foreseeable by one with the expertise and knowledge in disaster debris removal, including, but not limited to, the Right-of-Entry process for debris removal from private property and the related regulatory agencies' requirements.

The foregoing prices shall include all labor, materials, equipment, removal, overhead, profit, freight, insurance, etc., to cover the finished work specified in this bid.

The undersigned affirms they are duly authorized to represent this firm, that this bid has not been prepared in collusion with any other firm, and that the contents contained herein have not been communicated to any other firm prior to the official opening.

Respectfully submitted:

Business

Name (please print)

Address

Signature

City, State, Zip Code

E-mail

Office Phone

Fax Number

(Seal - if bid is by corporation)

SPECIAL CONDITIONS

1. Debris Disposal:

- A. The Contractor shall dispose of all Debris, reduced Debris, ash residue and other products of the Debris management process in accordance with all applicable federal, state and local laws, standards and regulations. Final disposal locations will be at state environmental agency approved facilities with prior notification to the County and the owner and their consent on the proposed disposal site. Information regarding the location of final disposal shall be provided to the County and the Monitor. The Contractor and the Monitor representative assigned to the disposal process shall maintain disposal records and documentation. All temporary disposal and reduction sites shall comply with all local, state, and federal laws and regulations. Location and operation of all temporary disposal and reduction sites must be approved by the County.
- B. If Contractor hauls debris to a temporary DMS that was not permitted prior to the disaster, the Contractor is responsible for ensuring certification of proper closure of the DMS site per state environmental agency criteria. Acceptance of proper closure by state environmental agency must be documented by the Contractor prior to final payment under the Contract. All DMS sites are to be returned to their pre-project condition at no additional cost to the County.
- C. Contractor acknowledges, represents, and warrants to the County that it is familiar with all laws relating to disposal of the materials as stated herein and is familiar with and will comply with all guidelines, requirements, laws, regulations, and requests of FEMA, the state emergency management agency or any other federal, state or local agencies or authorities.
- D. Contractor acknowledges and understands that any disposal, removal, transportation, or pick-up of any materials not covered in this scope of work shall be at the sole risk of the Contractor. Contractor understands that it will be solely responsible for any liability, fees, fines, claims, etc., which may arise from its handling of materials not covered by this scope of work.
- E. Contractor is responsible for determining and complying with applicable requirements for securing loads while in transit and that all trucks have a solid tailgate made of metal. Contractor shall assure that all loads are properly secured and transported without threat of harm to the general public, private property and public infrastructure.
- F. The Contractor shall insure that all vehicles transporting Debris are equipped with and use tarps or netting to prevent further spread of Debris.
- G. While performing any work along the right of way of any public or private road, property traffic control shall be utilized and confirm to MUTCD, FDOT, and County Standards.

2. Contractor's Equipment:

- A. All equipment and vehicles utilized by the Contractor shall meet all the requirements of federal, state and local regulations including, without limitation, all U. S. Department of Transportation (USDOT), state department of transportation and safety regulations, and are subject to the approval of the County. All debris hauling units will be inspected, measured and certified by the Monitor. All loads must be secured and tailgates must be used on all loads. Sideboards must be sturdy and may not extend more than two feet above the metal sides of the truck or trailer. Trucks shall carry a supply of absorbent to be used to pick up any oil spilled from loading or hauling vehicles.
- B. The Contractor shall supply vinyl type placards identifying the County, the names of the Contractor and subcontractor, and large spaces for the Monitor to write in the assigned Truck Number and measured Cubic Yardage of the truck or trailer. The Contractor shall maintain a supply of placards during the project in the event replacements are needed. Placards must be in plain view from the tower as trucks or trailers enter the disposal facility.
- C. The Contractor shall furnish a complete and updated list identifying trucks and trailers that will be used in the transport of Debris from the Temporary Debris Management Site (DMS) sites to the permanent disposal sites. The listing shall include the following information;
 - a. Truck and/or trailer license number.
 - b. Year, make and color of each truck and/or trailer.
 - c. Cubic yardage capacity of each trailer as measured and recorded by the Monitor
- D. Each truck and trailer passing through disposal check points shall be identified by a Contractor's logo and an identifying number that ties the vehicle to the above information. Any vehicle not matching the above information or not containing other identification as may be required by the County shall not be paid for Debris being transported.
- E. Contractor shall be responsible for providing protective gear and equipment to its agents and employees and for ensuring its proper utilization in the event of an encounter with asbestos in the debris being removed and the demolition of structures containing (and suspected to contain) asbestos material under the Contract.

3. Property Damage:

- A. The Contractor shall be responsible for all damages to public and private property. The Contractor shall have at least one responsible individual per every 25 work crews, who is dedicated to resolving reports of property damage. Contractor shall maintain a log of property damage reports and their resolution, including dates for each damage report,

contact, and resolution. If public or private property damaged by the Contractor is not repaired or resolved on a timely basis to the satisfaction of the County, the County has the option of having the damage repaired at the Contractor's expense to be reimbursed to the County or withheld from the Contractor's future payments.

- B. The Contractor shall take care to monitor and make every effort to prevent or mitigate spills of petroleum products and hydraulic fluids. Any such spills shall be remediated immediately by the Contractor.
- C. No tracked equipment shall be allowed on public streets without the written permission of the County.

4. Monitoring:

The Contractor shall allow monitoring and inspections as necessary to determine contract performance. This may include, but is not limited to, on-site inspections, monitoring of operations, and inspections of operating records during Contractor's operating hours. Contractor will notify the Monitor each day of the number of work crews and disposal sites that will need assigned monitors to facilitate the proper staffing for certification of truck volumes and issuance of load tickets. Notification must be made 24 hours before crews arrive and monitors are needed. County may increase or decrease the number of Monitors provided to the Contractor to meet the debris removal needs.

5. Inspection Towers:

As directed by the County, the Contractor shall provide inspection towers at each disposal site or (DMS). The contractor shall construct an inspection tower at each Debris Management Site (DMS) and disposal site, as described below or approved equivalent. The tower shall be of sound construction. The floor elevation of the tower shall be 10 foot above the existing ground elevation. The floor area shall be a minimum of 8' by 8' and the perimeter of the floor area shall be protected by a 4 foot high walls. The floor area shall be covered with a roof with a minimum of 6'-6" of headroom below the support beams. The tower must be provided with a temporary enclosure if the site will be operated in cold or incimate weather. Steps shall provide access with a handrail. The inspection tower shall be protected from impact by trucks or other vehicles. The inspection tower shall comply with standard OSHA requirements and local codes. The tower is for the purpose of the County/Monitor viewing and grading loads. FEMA and the state emergency management agency may occupy the tower at their discretion for QA/QC purposes. Others may use the inspector tower to view loads under special circumstances. If the inspection tower does not allow for full view of the entire waste hauling vehicle, load ratings will be based on the portion of the vehicle visible from the tower.

6. Hours of Work:

Contractor recognizes that the time period for reimbursement by FEMA for debris removal is limited. The Contractor shall operate during daylight hours coordinating with landfills, unless otherwise authorized by the County's designated representative. Removal of debris shall be restricted to between the hours from dawn to dusk, unless approved in writing in advance by the

County. Contractor shall devote such time, attention and resources to the performance of Contractor's services and obligations hereunder as shall be necessary to complete this project. Contractor shall notify Monitor by close of business each Thursday whether weekend work is anticipated. If a truck is loaded too late in the day to travel to the disposal site, a "pre-load" ticket may be written for a full load only.

7. Time is of the Essence – Liquidated Damages:

Contractor understands that the deadline for reimbursement by FEMA is limited, and that time is of the essence in the performance of the Contract. Contractor agrees to work diligently to complete the Contract at the earliest possible date. Contractor shall be required to remove at least 5,000 cubic yards of debris per working day for events that generate a County estimated debris total of 400,000 cubic yards OR 2% of the County estimated total debris quantity for the project, for events that generate a County estimated debris total over 400,000 cubic yards, during the performance of the Contract. Working days shall be mutually determined to be six or seven days per week, other than days determined to be bad weather days. For each day that this production requirement is not met, Contractor shall pay to the County an amount equal to one percent 1% of the CONTRACTED value per day in liquidated damages due to project delays. Further, Contractor shall be responsible for payment of any services provided by the Debris Monitory as a result of Contractor's delay. These damages will not apply in any calendar week in which the average quantity of debris removed per day during the week exceeds the lesser of 5,000 cubic yards OR 2% of the estimated debris quantity for events of 400,000 cubic yards and under. For events above 400,000 cubic yards, these damages will not apply in any calendar week in which the average quantity of debris removed per day during the week exceeds 2% until the remaining estimated volume falls below 400,000 cubic yards, where at such time the lesser of 5,000 cubic yards or 2% shall apply. The Contractor hereby agrees that all work completed will be completed in accordance with the Schedule of Work provided by the Contractor and agreed to by the County. However, in no event shall the time period for completion of the contract exceed the performance period set forth in the schedule of work submitted by the contractor and agreed to in writing by the County.

Contractor agrees to provide necessary insurance certificates and execute the County's Contract for Services pursuant to this ITB no later than seventy-two (72) hours following notification by County that bid has been accepted. Contractor shall commence performance of services within twenty-four (24) hours of any Notice to Proceed.

In addition to the payment of other damages, liquidated damages may also be assessed against the Contractor for the following failures to comply with the contract:

- \$5,000.00 per day charge for failure to provide adequate manpower and equipment to perform the scope(s) of service as outlined in any job order issued through this contract.
- \$1,000.00 per incident charge for failure to properly separate DMS debris or during hauling as outlined in the contract.
- \$1,000.00 per incident charge for failure to properly segregate eligible debris at DMS as outlined in the contract.
- \$500.00 per incident charge for collection and hauling of ineligible or unauthorized disaster-generated debris as outlined in the contract.

- \$500.00 per incident charge for acceptance of ineligible or unauthorized disaster generated debris at the DMS as outlined in the contract.
- \$1,000.00 per day charge for failure to timely provide all fully completed reports and Load Tickets as required by the terms and conditions of this contract.
- \$1,000.00 per day charge for failure to provide adequate traffic control as outlined in the contract.
- \$1,000.00 per incident charge for failure to safely operate equipment or vehicles as outlined in the contract.
- \$5,000.00 per day charge for failure to meet the completion date (time period determined by number of calendar days from schedule) for services performed in a designated Work Zone.
- \$1,000.00 per day charge for failure to fully remediate DMS by the completion date established by the County.
- \$1,000.00 per day charge for failure to close-out DMS by the completion date established by the County.

8. Certificate of Competency/Licensure, Permits, and Fees:

Any person, firm, corporation or joint venture that submits an offer in response to a County solicitation shall, at the time of such offer, hold a valid Certificate of Competency or appropriate current license issued by the State or County Examining Board qualifying the person, firm, corporation or joint venture to perform the work proposed. If work for other trades is required in conjunction with this solicitation and will be performed by a subcontractors or Contractors hired by the prime/responding Contractor, an applicable Certificate of Competency/license issued to the subcontractors/hired Contractors must be submitted with the prime/responding Contractor's offer; provided, however, that the County may at its option and in its best interest allow the prime/responding Contractor to supply the subcontractors/hired Contractors certificate/license to the County during the offer evaluation period. The prime/responding Contractor is responsible to ensure that all required licenses, permits, and fees (to include any inspection fees) required for this project are obtained and paid for, and shall comply with all laws, ordinances, regulations, and building or other code requirements applicable to the work contemplated in this solicitation. Damages, penalties, or fines imposed on the County or the Contractor for failure to obtain required licenses, permits, inspection or other fees, or inspections will be borne by the Contractor.

9. Competency of Contractors and Associated Subcontractors

The County may elect to conduct a pre-award inspection of the Contractor's facility during the offer evaluation process. Offers will be considered only from firms which are regularly engaged in the business of providing or distributing the goods or performing the services as described in the solicitation, and who can produce evidence that they have a consistent satisfactory record of performance. Contractors must demonstrate that they have sufficient financial support and organization to ensure that they can satisfactorily execute the contract if awarded under the terms and conditions stated in this solicitation. In the event that the Contractor intends to subcontract

any part of its work to another Contractor, or will obtain the goods specifically offered under the contract from another source of supply; the Contractor may be required to verify the competency of its subcontractor or supplier. The County reserves the right, before awarding the contract, to require a Contractor to submit such evidence of its qualifications and the qualifications of its subcontractor as it may deem necessary. The County may consider any evidence available to it of the financial, technical and other qualifications and abilities of any Contractor responding under this solicitation, including past performance with the County, in determining Contractor responsibility for the purposes of selecting a Contractor for contract award.

10. Subcontractors:

All information required of submitting Contractor is also required from any proposed subcontractor or firm which Contractor expects to utilize. Contractor acknowledges that it is completely responsible for the actions or inactions its subcontractors. Contractor shall be responsible for the compliance of all subcontracting parties with the terms of the Contract and with any applicable local, state or federal laws or regulations. Contractor shall not employ any subcontractors who are on any FEMA listing of debarred contractors. Contractor shall be solely responsible for timely paying its subcontractors. The County reserves the right to reject the selection of any subcontractor and to inspect the facilities and equipment of any subcontractor. Contractor is encouraged to seek minority and women business enterprises for participation in subcontracting opportunities. If any subcontractor fails to perform or make progress, as required by the Contract as determined by the County and the replacement of such subcontractor is necessary in order to complete the work hereunder in a timely fashion. Contractor shall promptly replace such subcontractor, subject to the County's approval of the new subcontractor.

11. Compliance with Federal Standards

All items to be purchased under the contract must be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

12. Access and Audits:

Contractor shall maintain adequate records to justify all charges, expenses and costs incurred in performing the Services for a period of at least three (3) years following FEMA's final closeout of this project. The Contractor shall be responsible for verifying FEMA final closeout dates, for purposes of this requirement. The County and Monitor shall have full and complete access to all records, documents, and information collected and/or maintained by Contractor in the course of the administration and performance of the Contract. This information shall be made accessible at Contractor's local place of business in the County's jurisdiction, for purposes of inspection, reproduction and audit without restriction. If records are unavailable in the jurisdiction, it shall be Contractor's responsibility to ensure that all required records are provided to the County at

Contractor's expense.

13. Progress Reports:

Contractor shall provide daily progress reports to the Monitor within 24 hours. Such reports shall contain, at a minimum but not limited to; total quantity collected by type of debris, daily totals by debris type, and maps and description of the geographical areas addressed by the Contractor.

14. Hazardous Tree and Limb Removal:

Trees, limbs and debris (including fallen trees) which are located partially on or above public property or right-of-way shall be cut at the right-of-way line or property line, and the portion on or above public property shall be removed under this Contract. All cuts should be properly performed to leave remaining portions of trees in a safe condition and to maximize the opportunity for live trees to thrive. Cuts should be perpendicular and near the fork with the first healthy branch. No debris shall be loaded without the presence of a monitor issuing a paper or electronic load ticket to document the origin of the load, date, contractor name, truck number, truck capacity, point of debris collection, loading departure time, etc.

15. Stump Removal:

The Contractor shall remove, haul, and dispose all hazardous stumps, as identified by the County or Monitor, on public property or ROW that have at least 50% of the root ball exposed. Stumps on public property or ROW with less than 50% of the root ball exposed shall be cut flush with the ground. The Contractor shall place compatible fill dirt in ruts created by contractor's equipment and holes created by removal of hazardous stumps. The Contractor shall restore the ground to its original grade and slope with compacted, compatible fill so as to prevent settling. The costs of all fill material and placement shall be absorbed costs and will not be eligible for separate payment.

16. Roadway Clearance:

As requested by the County, Contractor shall perform emergency roadway clearance during the first 70 hours of work following the disaster. This phase of work involves pushing debris from the roadways to allow passage of emergency vehicles, equipment, and crews. Contractor must mobilize and begin this phase of work within 24 hours of notification by County. When notification is given prior to the disaster, the contractor shall stage push crews at predetermined critical facilities and locations within 24 hours of notification. Where notification is given prior to the disaster work shall begin immediately following the disaster. Contractor shall provide adequate personnel and equipment to clear a minimum of 18 feet wide, of all public roadways within the jurisdiction within 48 hours of notification. This work shall be accomplished as required bonds, certificates and documents are being finalized. Work performed during the first 70 hour "push" phase only shall be billed at hourly rates for personnel and equipment.

17. Debris Work Sites:

The Contractor shall maintain Debris work sites in accordance with appropriate use standards, safety standards, and regulatory requirements. All loads hauled shall be full and well compacted. Contractor shall track and map streets cleared of eligible ROW debris during each pass and provide this information to the Monitor on a daily basis. The contractor is responsible for security and access control for all Debris work sites, 24 hours a day, until the site is closed and turned back over to the owner of the site.

18. Accident Prevention and Barricades

Precautions must be exercised at all times for the protection of persons and property. All Contractors performing services under the contract must conform to all relevant Federal, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements will be borne solely by the responsible Contractor. Barricades must be provided by the Contractor when work is performed in areas traversed by persons, or when deemed necessary by the County Project Manager.

19. Completion of Work:

The County will issue an official Notice to Proceed for the services referenced in this ITB and resulting contract when required. The Notice to Proceed will be sent via email and followed by regular mail. Under no circumstances will the County be liable for any services rendered unless the written Notice to Proceed has been sent and received by the Contractors. The Contractors must acknowledge receipt of the written Notice to Proceed.

Within 5 days of Notice to Proceed and mobilization, the Contractor shall provide the County with a reasonable estimated timeframe to completion in the form of a schedule and list of equipment to be used to prosecute the work. The County will review and approve the schedule to establish a period of performance for work to be completed. This period of performance may be adjusted at the County's discretion. All work must be performed in accordance with good commercial practice. The work schedule and completion dates must be adhered to by the Contractor, except in such cases where the completion date will be delayed due to acts of God, strikes, or other causes beyond the control of the Contractor. In these cases, the Contractor shall notify the County of the delay within 30 days after the start of the event giving rise thereto. A revised schedule must accompany any delay claim submitted to and considered by the County.

Should the Contractor to whom the contracts are awarded fail to complete the work within the number of days as stated in its offer, it is hereby agreed and understood that the County reserves the authority to collect damages or cancel the contract with the Contractor and to secure the services of another Contractor to complete the work. If the County exercises this authority, the County will be responsible for reimbursing the Contractor for work which was completed and found acceptable to the County in accordance with the contract specifications. The County may,

at its option, demand payment from the Contractor, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the County as a result of having to secure the services of another Contractor. If the incumbent Contractor fails to honor this invoice or credit memo, the County may terminate the contract for default.

20. Payments: To receive payment under the Contract, Contractor shall submit an invoice to the Monitor for the debris hauled to each reduction or disposal site in accordance with the specifications, which shall be calculated from load tickets that are issued by the Monitor at each site. Contractor shall be paid solely on the completed tickets completed by the Monitor at the DMS or disposal sites, and certified as reimbursement eligible by the Monitor.

21. Special Notice to Contractors Regarding Federal and State Requirements

This purchase action is being supported in whole or in part by Federal and State funding. Therefore, this solicitation and any resulting contract include provisions related to various specific federal and state requirements. All such clauses must be considered and treated as “flow-down” clauses that must be considered applicable to any prime contract and any subcontract associated with performance under the contract resulting from this solicitation. Detailed review of all terms and conditions included in this solicitation is strongly encouraged to ensure that full compliance with all contractual requirements is considered during the solicitation response process, and throughout performance under the contract, at prime contractor and subcontractor levels.

[THIS SPACE IS INTENTIONALLY LEFT BLANK]

AWARD OF CONTRACTS:

A selection committee will review all bids and will participate in the Recommendation to award. The contract(s) shall be awarded to one or more responsible and responsive respondents whose bid is determined to be the most advantageous to the County. The County reserves the right to reject any and all proposals or to waive any irregularity or technicality in proposals received. The County shall be the sole judge of the bid and the resulting negotiated agreement that is in its best interest and its decision shall be final.

Santa Rosa County reserves the right to waive any informalities or reject any and all proposals, in whole or part, to utilize any applicable state contracts in lieu of or in addition to this bid and to accept the bid that in its judgment will best serve the interest of the County.

TERM OF CONTRACT:

The initial term of this contract shall be from completion of signatures by both parties and shall run for a period of three (3) years from the date of signing.

RENEWAL OPTION:

The contract may be renewed for two (2) additional one (1) year periods with mutual consent by both parties and subject to all other terms and conditions of the agreement.

BONDING REQUIREMENTS:

Bid Bond – Not Required

Performance/Payment Bond – Throughout the life of the contract, the Contractor shall at all times maintain the capacity to bond at least \$50,000,000 for a single project. The Contractor to whom an award is made shall duly execute and deliver to the County a Performance and Payment Bond in an amount of 100% of the estimated contract price, to be determined by the County, within seventy-two (72) hours of contract activation and an issued Notice to Proceed. The Payment and Performance Bond must be issued for each particular disaster event in which a Notice to Proceed is executed. The Payment and Performance Bond must be maintained throughout the Notice to Proceed execution period. At the completion of all work under a particular Notice to Proceed, the Performance and Payment Bond will be released. Costs of all bonds must be included in the unit pricing submitted in the Bid.

A. All bonds must be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications as to management and financial strength according to the latest edition of Best's Insurance Guide, published by A.M. Best Company.

B. On contract amounts of \$500,000 or less, the bond provisions of Section 287.0935, Florida Statutes will apply.

C. For contracts in excess of \$500,000 the provisions of Section B will be adhered to plus the company must have been listed for at least three consecutive years on the Treasury List, or hold a valid Certificate of Authority of at least 1.5 million dollars and be on the current Treasury List. Surety insurers must be listed in the latest Circular 570 of the U.S. Department of the Treasury entitled "Surety Companies Acceptable on Federal Bonds", published annually. The bond amount must not exceed the underwriting limitations as shown in this circular.

D. The attorney-in-fact or other officer who signs a contract bond for a surety company must file with such bond a certified copy of power of attorney authorizing the officer to do so. The contract bond must be counter signed by the surety's resident Florida agent.

ORIGINAL



ITB 21-040 Disaster Debris Removal Services

ISSUED BY: Santa Rosa County

DATE: June 24, 2021

(i) Solicitation No.

ITB 21-040

(ii) Offeror's name, address, telephone, and facsimile numbers

Looks Great Services of MS, Inc.
1501 Highway 13 North
Columbia, MS 39429
Telephone: 601-736-0037
www.looksgreatservices.com



(iii) Extent of Agreement with Terms

By fact of signature contained herein, Looks Great Services of Mississippi, Inc. agrees to the extent of the agreement with all terms, conditions and provisions included in the solicitation and agrees to furnish any or all items upon which prices are offered at the price set opposite each item. The proposal is in all respects fair and in good faith without collusion or fraud.

(iv) Persons authorized to negotiate on the offeror's behalf

Yolanda Agoglia
President
Looks Great Services of MS, Inc.
Tel: 631-662-5817
Fax: 601-736-1924
yolanda@looksgreatservices.com

Kristian Agoglia
Vice President
Looks Great Services of MS, Inc.
Tel: 516-369-8445
Fax: 601-736-1924
kristian@looksgreatservices.com

(v) Persons authorized as point of contact

Orry Sanders
Director of Estimating and Contracts
Looks Great Services of MS, Inc.
Tel: 601-441-8228
Fax: 601-736-1924
orry.sanders@looksgreatservices.com

Don Lucas
Field Operations Manager
Looks Great Services of MS, Inc.
Tel: 601-818-2552
Fax: 601-736-1924
don.lucas@looksgreatservices.com

(vi) Authorized signature

(vii) FL Business License

F15000004702

(viii) Contractor's DUNS Number

05-769-6240

(ix) WBENC Number

WBE200297

Certified Woman-Owned Small Business – WBE

This proposal includes data that shall not be disclosed outside the County and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of-or in connection with-the submission of this data, the County shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the County's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on every page of this proposal; and use or disclosure of data contained on this sheet is subject to the restrictions on this, the title page of this proposal.



**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

BID SUBMISSION CHECKLIST

ITB 21-040 Disaster Debris Removal Services

Contractor Name: Looks Great Services of MS, Inc.

- Sealed Bid Package with Bid Name and Number, Firm name and Address with Contact information clearly marked on the outside of envelope/box.
- 1 Original Bid Package and 1 Copy with 1 Electronic Copy in .pdf on a CD or USB Drive
- Bid Submittal Checklist attached to top of Original Bid Package
- Bid Form
- Cone of Silence
- Sworn Statement Public Entity Crimes
- Debarment Form
- References Form
- Conflict of Interest Form
- Copy of current Required Insurance declaration page with Santa Rosa County named interest, or, Letter of Insurability from Carrier stating that the levels of coverage will be obtained.
- Proof of business registration with the state of Florida
- Proof of registration with the Federal System of Award Management (SAM)

All required documentation submitted must be updated with most current and complete information from date of bid opening) including notarizations where required. Failure to submit all required forms may result in your submittal being deemed non-responsive. **ATTACH THIS PAGE TO THE TOP OF YOUR BID SUBMISSION**

Firm: Looks Great Services of MS, Inc.

By: Kristian Agoglia

Signature: *Kristian Agoglia* (Print)

Title: Vice President

Date: June 23, 2021



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**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

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CONE OF SILENCE FORM

SRC Procurement Form COS 013_01_091619

The Board of County Commissioners have established a solicitation silence policy (Cone of Silence) that prohibits oral and written communication regarding all formal solicitations for goods and services (ITB, RFP, ITQ, ITN, and RFQ) or other competitive solicitation between the bidder (or its agents or representatives) or other entity with the potential for a financial interest in the award (or their respective agents or representatives) regarding such competitive solicitation, and any County Commissioner or County employee, selection committee member or other persons authorized to act on behalf of the Board including the County’s Architect, Engineer or their sub-consultants, or anyone designated to provide a recommendation to award a particular contract, other than the Procurement Department Staff.

The period commences from the time of advertisement until contract award.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Procurement Officer or an appointed representative. It shall be the Procurement Officers decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the respondent from consideration during the selection process.

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

I, Kristian Agoglia representing Looks Great Services of MS, Inc.
(Print) (Company)

On this 23rd day of June 2021 hereby agree to abide by the County’s “Cone of Silence” clause and understand violation of this policy shall result in disqualification of my bid/submittal.

[Signature]
(Signature)



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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SWORN STATEMENT UNDER SETION 287.133 (3) (A) FLORIDA STATUTE ON PUBLIC ENTITY CRIMES

SRC Procurement Form SSPEC 016 01 091619

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract for: ITB 21-040 Disaster Debris Removal Services
2. This sworn statement is submitted by, Looks Great Services of MS, Inc., whose business address is, 1501 Highway 13 North, Columbia, MS 39429, and (if applicable) Federal Employer Identification Number (FEIN) is 27-4125328 (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).
3. My name is Kristian Agoglia and my relationship to the entity named above is Vice President (title).
4. I understand that a "public entity crime" as defined in paragraph 287.133 (1) (g) Florida Statute, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to , any bid or contract for goods or services to be provided to any public entity or any agency or public subdivision of any other state or of the United States and involved antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentation.
5. I understand that "convicted" or "convicted" as defined in paragraph 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287 .133 (1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under an length agreement, shall be a prima facie case that one person controls another person. A person who knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in paragraph 287 .133 (1) (e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

- Neither the entity submitting this sworn statement, nor any officers, directors, executive, partners, shareholders, employees, member, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 And (please attach a copy of the final order)
- The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)
- The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the department of General Services)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM

Looks Great Services of MS, Inc.
Name

[Signature]
Signature

June 23, 2021
Date

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who, after first being sworn by me, affixed his/her signature at the space provided above on this day of June 23, 2021, and is personally known to me, or has provided _____ as identification.

Mississippi
STATE OF ~~FLORIDA~~
COUNTY OF: Marion

Teri R. Sanders
Notary Public

My Commission expires: June 21, 2025





**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

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DEBARMENT FORM

SRC Procurement Form Debar 022_00_082719

Certification Regarding Debarment, Suspension, And Other Responsibility Matters

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or Local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name: Kristian Agoglia Title: Vice President

Signature: 

Firm: Looks Great Services of MS, Inc.

Street Address: 1501 Highway 13 North

City: Columbia

State: MS Zip Code: 39429

Solicitation Name Disaster Debris Removal Services # XX-XXX 21-040



**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

REFERENCES FORM

SRC Procurement Form Memo 024_00_082719

List work which best illustrates current qualifications relevant to this solicitation accomplished by personnel that will be assigned to the County's project. List at least three but no more than five (5) projects. (This form may be reproduced.)

YOUR FIRMS NAME Looks Great Services of MS, Inc.
BID POINT OF CONTACT Kristian Agoglia PHONE 601-736-0037 EMAIL kristian@looksgreatservices.com

REFERENCE I.

PROJECT NAME: FEMA-DR-4551-MS
AGENCY: Jefferson Davis County Board of Supervisors
ADDRESS: 2426 Pearl Avenue
CITY, STATE, ZIP CODE: Prentiss, MS 39474
CONTACT PERSON: Les Dungan
TITLE: County Engineer
EMAIL: les@dunganeng.com
TELEPHONE: 601-441-6411
PROJECT COST: \$3,471,890.00
COMPLETION DATE: August 2020

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items: (You may attach information to this form)

See Page 41 in Tab 2.

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):

Kristian Agoglia - Program Manager Don Lucas - Field Operations Manager
Orry Sanders - Contract/Data Manager Melvin Sorto - Field Supervisor



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

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REFERENCE II.

PROJECT NAME: 2018-000-177

AGENCY: Puerto Rico Department of Transportation and Public Works

ADDRESS: Apartado 41269

CITY, STATE, ZIP CODE: San Juan, PR 00940-1269

CONTACT PERSON: Elias Tirado Huertas

TITLE: Director

EMAIL: etirado@dtop.pr.gov

TELEPHONE: 787-722-2929 Ext. 12244

PROJECT COST: \$39,000,000.00 to date (active contract)

COMPLETION DATE: To Be Determined - Last activation was in 2019

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items:
(You may attach information to this form)

See Page 40 in Tab 2.

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):

<u>Kristian Agoglia - Program Manager</u>	<u>Don Lucas - Field Operations Manager</u>
<u>Orry Sanders - Contract/Data Manager</u>	<u>Melvin Sorto - Field Supervisor</u>

REFERENCE III.

PROJECT NAME: Nassau County Hurricane Sandy NTP 10.26.12

AGENCY: Nassau County Department of Public Works

ADDRESS: 170 Cantiague Rock Road

CITY, STATE, ZIP CODE: Hicksville, NY 11801

CONTACT PERSON: Richard Millet

TITLE: Deputy Commissioner

EMAIL: _____

TELEPHONE: 516-571-6904

PROJECT COST: \$60,398,300.00

COMPLETION DATE: May 2013

SCOPE of Project (list tasks, attach samples of deliverables, outlines or descriptions of items:
(You may attach information to this form)

See Pages 37-38 in Tab 2.

List key personnel assigned to this project that will work on the County project (include assignments. You may attach information to this form):

<u>Kristian Agoglia - Program Manager</u>	<u>Don Lucas - Field Operations Manager</u>
<u>Melvin Sorto - Field Supervisor</u>	



**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

CONFLICT OF INTEREST DISCLOSURE FORM

SRC Procurement Form COS 027_00_091319

For purposes of determining any possible conflict of interest, all respondents, must disclose if any Santa Rosa Board of County Commissioner, employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your business), or "no". If yes, give person(s) name(s) and position(s) with your business.

Yes: _____ No: x

Name(s)

Position(s)

All respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

FIRM NAME: Looks Great Services of MS, Inc.

BY (PRINTED): Kristian Agoglia

BY (SIGNATURE): 

TITLE: Vice President

ADDRESS: 1501 Highway 13 North State MS Zip Code 39429

PHONE NO: 601-736-0037

E-MAIL: kristian@looksgreatservices.com

Date: June 23, 2021

CONTRACTOR'S PRICE PROPOSAL

Date June 24, 2021

Proposal of Looks Great Services of MS, Inc. License # F1500004702 (hereinafter called "Contractor"), authorized to do business under the laws of the State of (insert State), proposes to Santa Rosa County, (hereinafter called "County").

Ladies and Gentlemen:

The Contractor, in compliance with your invitation to bid for:

DISASTER DEBRIS REMOVAL

Having examined the specifications with related documents and the sites of the proposed work, and being familiar with all of the conditions surrounding the work of the proposed project, including availability of equipment and labor, hereby proposes to perform in accordance with this Invitation to Bid, and at the prices stated. These prices shall cover all expenses incurred in performing the work required under the Contract Documents, of which this bid is a part. Unbalanced bids will not be accepted and are cause for rejection of any bid.

Contractor hereby agrees to commence work under the Contract on or before a date to be specified in a written "Notice to Proceed" of the County and to fully complete the work in the Contractual period of time allotted.

This price proposal form must be completed, signed and submitted. No substitute forms will be accepted. Proposals submitted without this completed price proposal will be rejected.

Contractor acknowledges receipt of the following addenda:

Addendum 1

Addendum 2

Addendum 3

Submit the following information in addition to the pricing requested:

- Vendor financial information
- Past performance for like contracts
- Company demographics
- Litigation history
- Approach and process to successfully complete the work

Contractor agrees to complete the project as described in accordance with the specifications and other information included in the contract documents for the following prices:

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
1.0	REMOVAL AND HAULING OF ELIGIBLE VEGETATIVE DEBRIS TO A DISPOSAL SITE OR DMS , including limbs and trees placed on ROW under other pay items.	250,000 CY	<u>Six Dollars and Twenty-Five Cents</u> _____ _____	\$ <u>6</u> . <u>25</u>	\$ <u>1,562,500</u> . <u>00</u>
2.0	SITE MANAGEMENT AND GRINDING OF ELIGIBLE VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE CONTRACTOR , including grinding of eligible disaster related debris delivered to the DMS by the Contractor, County, or others.	250,000 CY	<u>Three Dollars and Twenty-Five Cents</u> _____ _____	\$ <u>3</u> . <u>25</u>	\$ <u>812,500</u> . <u>00</u>
3.0	LOADING AND HAULING OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY GRINDING FROM DMS TO AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others.	60,000 CY	<u>Four Dollars and No Cents</u> _____ _____	\$ <u>4</u> . <u>00</u>	\$ <u>240,000</u> . <u>00</u>
4.0	DISPOSAL OF ELIGIBLE VEGETATIVE DEBRIS REDUCED BY GRINDING AT AN APPROVED LANDFILL , including eligible debris which has been reduced by the Contractor, County, or others, with Contractor paying all tipping fees.	60,000 CY	<u>Six Dollars and Fifty Cents</u> _____ _____	\$ <u>6</u> . <u>50</u>	\$ <u>390,000</u> . <u>00</u>

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
8.1	REMOVAL AND HAULING OF ELIGIBLE C&D DEBRIS TO AN APPROVED DMS OR TRANSFER STATION.	200,000 CY	Seven Dollars and No Cents _____ _____	\$ 7 . 00	\$ 1,400,000 . 00
8.2	REMOVAL AND HAULING OF ELIGIBLE C&D DEBRIS TO AN APPROVED DISPOSAL SITE.	200,000 CY	Seven Dollars and Sixty-Five Cents _____ _____	\$ 7 . 65	\$ 1,530,000 . 00
9.0	SITE MANAGEMENT OF C&D DEBRIS, IF APPROVED IN WRITING BY COUNTY.	200,000 CY	Zero Dollars and Ninety Cents _____ _____	\$ 0 . 90	\$ 180,000 . 00
10.0	LOADING AND HAULING OF C&D DEBRIS TO AN APPROVED DISPOSAL SITE, AS IDENTIFIED BY THE COUNTY OR MONITOR.	200,000 CY	Four Dollars and No Cents _____ _____	\$ 4 . 00	\$ 800,000 . 00
11.0	DISPOSAL OF C&D DEBRIS AT AN APPROVED LANDFILL including eligible debris which has been removed by the	200,000 CY	Five Dollars and No Cents _____ _____	\$ 5 . 00	\$ 1,000,000 . 00

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
	Contractor, County, or others, with Contractor paying all tipping fees.				
12.0	REMOVAL OF HAZARDOUS LIMBS and placement to be loaded and hauled under other pay items.	5,000 Trees	<u>Eighty Dollars and No Cents</u> _____ _____	\$ <u>80</u> . <u>00</u>	\$ <u>400,000</u> . <u>00</u>
13.1	REMOVAL OF HAZARDOUS TREES OVER 6 AND UP TO 12 INCHES and placement to be loaded and hauled under other pay items.	250 Trees	<u>Forty-Five Dollars and No Cents</u> _____ _____	\$ <u>45</u> . <u>00</u>	\$ <u>11,250</u> . <u>00</u>
13.2	REMOVAL OF HAZARDOUS TREES OVER 12 AND UP TO 24 INCHES and placement to be loaded and hauled under other pay items.	100 Trees	<u>Ninety-Five Dollars and No Cents</u> _____ _____	\$ <u>95</u> . <u>00</u>	\$ <u>9,500</u> . <u>00</u>
13.3	REMOVAL OF HAZARDOUS TREES OVER 24 AND UP TO 36 INCHES and placement to be loaded and hauled under other pay items.	50 Trees	<u>Two Hundred Dollars and No Cents</u> _____ _____	\$ <u>200</u> . <u>00</u>	\$ <u>10,000</u> . <u>00</u>

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
13.4	REMOVAL OF HAZARDOUS TREES OVER 36 INCHES and placement to be loaded and hauled under other pay items.	10 Trees	<u>Three Hundred Eighty Dollars and No Cents</u>	\$ <u>380 . 00</u>	\$ <u>3,800 . 00</u>
14.1	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 24 AND UP TO 36 INCHES including backfill of the hole.	250 Stumps	<u>Two Hundred Dollars and No Cents</u>	\$ <u>200 . 00</u>	\$ <u>50,000 . 00</u>
14.2	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 36 AND UP TO 48 INCHES including backfill of the hole.	100 Stumps	<u>Two Hundred Dollars and No Cents</u>	\$ <u>200 . 00</u>	\$ <u>20,000 . 00</u>
14.3	EXTRACTION, TRANSPORT, AND DISPOSAL OF HAZARDOUS STUMPS OVER 48 INCHES including backfill of the hole.	10 Stumps	<u>Two Hundred Dollars and No Cents</u>	\$ <u>200 . 00</u>	\$ <u>2,000 . 00</u>
15.0	REMOVAL, HAULING, AND DISPOSAL OF REGULATED ASBESTOS CONTAINING MATERIAL.	2,000 Tons	<u>Ninety Dollars and No Cents</u>	\$ <u>90 . 00</u>	\$ <u>180,000 . 00</u>


ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
16.0	REMOVAL, HAULING, AND RECYCLING/DISPOSAL OF WHITE GOODS.	1,000 Each	Thirty Dollars and No Cents _____ _____	\$ 30 . 00	\$ 30,000 . 00
17.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF ELECTRONICS WASTE.	10,000 Lbs.	Two Dollars and No Cents _____ _____	\$ 2 . 00	\$ 20,000 . 00
18.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF CONCRETE AND MASONRY MATERIALS.	2,000 Tons	Fifty Dollars and No Cents _____ _____	\$ 50 . 00	\$ 100,000 . 00
19.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF HOUSEHOLD HAZARDOUS WASTES (HHW).	10,000 Lbs.	Three Dollars and Fifty Cents _____ _____	\$ 3 . 50	\$ 35,000 . 00
20.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF LAWNMOWERS AND EQUIPMENT WITH SMALL ENGINES.	500 Each	Eighteen Dollars and No Cents _____ _____	\$ 18 . 00	\$ 9,000 . 00

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
21.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF ABANDONED TIRES.	1,000 Each	<u>One Dollar and No Cents</u> _____ _____	\$ <u>1</u> . <u>00</u>	\$ <u>1,000</u> . <u>00</u>
22.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF DEBRIS FROM DRAINAGEWAYS, STREAMS AND BAYOUS.	10,000 Linear Feet	<u>Twenty Dollars and No Cents</u> _____ _____	\$ <u>20</u> . <u>00</u>	\$ <u>200,000</u> . <u>00</u>
23.0	REMOVAL, HAULING, AND RECYCLING OR DISPOSAL OF MARINE DEBRIS FROM WATERWAYS, BAYS, CANALS AND OCEANS.	5,000 CY	<u>One Hundred Ten Dollars and No Cents</u> _____ _____	\$ <u>110</u> . <u>00</u>	\$ <u>550,000</u> . <u>00</u>
24.0	RESTORATION OF CANAL BANKS AND SLOPES.	5,000 CY	<u>Twenty-Two Dollars and No Cents</u> _____ _____	\$ <u>22</u> . <u>00</u>	\$ <u>110,000</u> . <u>00</u>
25.1	REMOVAL OF ABANDONED CARS, TRUCKS AND VANS.	50 Each	<u>Two Hundred Dollars and No Cents</u> _____ _____	\$ <u>200</u> . <u>00</u>	\$ <u>10,000</u> . <u>00</u>

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
25.2	REMOVAL OF ABANDONED CAMPERS, RV'S AND SHIPPING CONTAINERS.	10 Each	Three Hundred Dollars and No Cents _____ _____	\$ 300 . 00	\$ 3,000 . 00
25.3	REMOVAL OF ABANDONED BUSES AND TRACTOR TRAILERS.	5 Each	Five Hundred Dollars and No Cents _____ _____	\$ 500 . 00	\$ 2,500 . 00
25.4	REMOVAL OF ABANDONED UTILITY AND BOAT TRAILERS.	10 Each	One Hundred Twenty-Five Dollars and No Cents _____ _____	\$ 125 . 00	\$ 1,250 . 00
25.5	REMOVAL OF ABANDONED VESSELS – 10 TO 26 FEET.	600 Linear Feet	Fifty Dollars and No Cents _____ _____	\$ 50 . 00	\$ 30,000 . 00
25.6	REMOVAL OF ABANDONED VESSELS – 27 TO 40 FEET.	300 Linear Feet	Sixty-Five Dollars and No Cents _____ _____	\$ 65 . 00	\$ 19,500 . 00

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
25.7	REMOVAL OF ABANDONED VESSELS -- OVER 60 FEET.	150 Linear Feet	One Dollars and No Cents _____ _____	\$ 100 . 00	\$ 15,000 . 00
26.0	REMOVAL OF DEBRIS FROM SAND BEACHES.	200 Tons	Forty-Five Dollars and No Cents _____ _____	\$ 45 . 00	\$ 9,000 . 00
27.0	RAKING OF SAND BEACHES TO 12 INCH DEPTH.	10,000 Sq. Yards	Two Dollars and Twenty-Five Cents _____ _____	\$ 2 . 25	\$ 22,500 . 00
28.0	REMOVAL, SCREENING, REPLACING, AND GRADING OF BEACH SAND TO ORIGINAL CONTOUR.	10,000 CY	Twelve Dollars and Fifty Cents _____ _____	\$ 12 . 50	\$ 125,000 . 00
29.0	REMOVAL OF DISASTER DEPOSITED BEACH SAND.	5,000 CY	Ten Dollars and Fifty Cents _____ _____	\$ 10 . 50	\$ 52,500 . 00

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
30.0	PROVISION OF EMERGENCY POTABLE BOTTLED WATER.	75,000 Gallons	<u>One Dollar and Fifty Cents</u> _____ _____	\$ <u>1 . 50</u>	\$ <u>112,500 . 00</u>
31.0	EMERGENCY DELIVERY OF BAGGED ICE.	100,000 Lbs.	<u>Zero Dollars and Fifty Cents</u> _____ _____	\$ <u>0 . 50</u>	\$ <u>50,000 . 00</u>
32.0	FIRE SUPPRESSION SUPPORT WATER.	75 Unit-Days	<u>Four Hundred Dollars and No Cents</u> _____ _____	\$ <u>400 . 00</u>	\$ <u>30,000 . 00</u>
33.0	TEMPORARY COMMUNICATIONS. SATELITE	15 Days	<u>Nine Hundred Dollars and No Cents</u> _____ _____	\$ <u>900 . 00</u>	\$ <u>13,500 . 00</u>
34.0	TEMPORARY EMERGENCY POWER GENERATION.	75 Unit-Days	<u>Eight Hundred Dollars and No Cents</u> _____ _____	\$ <u>800 . 00</u>	\$ <u>60,000 . 00</u>
35.0	FLOOD CONTROL PUMPING AND WATER RELOCATION WITH 4 INCH MINIMUM PUMPS.	75 Unit-Days	<u>Eight Hundred Dollars and No Cents</u> _____ _____	\$ <u>800 . 00</u>	\$ <u>60,000 . 00</u>

ITEM NO.	ITEM DESCRIPTION	ASSUMED QUANTITY	UNIT PRICE (Written)	UNIT PRICE (Numeric)	PRICE EXTENSION (Numeric)
36.0	SEWER AND CULVERT CLEANING.	1,000 Linear Feet	Eight Dollars and No Cents	\$ 8 . 00	\$ 8,000 . 00
37.0	STORMWATER CATCH BASIN CLEANING.	3 Each	One Thousand Dollars and No Cents	\$ 1,000 . 00	\$ 3,000 . 00
38.0	DECONTAMINATION OF BUILDINGS AND FACILITIES.	5,000 Sq. Feet	Five Dollars and No Cents	\$ 5 . 00	\$ 25,000 . 00
39.0	MOLD REMEDIATION OF BUILDINGS.	5,000 Sq. Feet	Five Dollars and No Cents	\$ 5 . 00	\$ 25,000 . 00
SIGNATURE 					
BY Kristian Agoglia			TOTAL BID		
TITLE Vice President			\$ 11,708,800 . 00		
DATE June 23, 2021					

INTERPRETATION OF ESTIMATED QUANTITIES

The estimated quantities listed above are based on a hypothetical disaster which could strike the County. These quantities do not reflect the actual quantities of debris that will be moved as part of the Contract. The Contractor acknowledges that no representation or guaranty is made by the County or its agents as to the actual amount of each type of debris to be moved, or the total amount of debris to be moved. The estimated type and quantities given above will be used for the sole purpose of assisting the County in its evaluation of the proposals for potential award of a Contract.

[THIS SPACE IS INTENTIONALLY LEFT BLANK]

SERVICES PROVIDED AT NO ADDITIONAL COST:

- A. Training and Assistance- Sessions for all key personnel and assistance in all disaster debris recovery planning efforts as requested.
- B. Preliminary Damage Assessment- Determining the impact and magnitude of the disaster event to help expedite any applications for federal assistance.
- C. Mobilization and Demobilization- All arrangements necessary to mobilize and demobilize the Contractor's labor force and equipment needed to perform the Scope of Services contained herein shall be made by the Contractor.
- D. Mobile Command Unit- The Contractor shall provide use of the mobile command unit for County's debris recovery management personnel to serve as a field, operations command center.
- E. Temporary Storage of Documents- The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.
- F. Debris Planning Efforts- The Contractor shall assist in disaster debris recovery planning efforts as requested by the County. These planning efforts shall include but are not limited to identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance following a disaster event.
- G. Reporting and Documentation- The Contractor shall provide and submit to the Monitor and the County, all reports and documents as may be necessary to adequately document its performance of the Contract, to include all requirements for documentation requested by FEMA, the state emergency management agency, or other agencies for reimbursement of costs.

In providing the above data, Contractor has taken into account all contingencies foreseeable by one with the expertise and knowledge in disaster debris removal, including, but not limited to, the Right-of-Entry process for debris removal from private property and the related regulatory agencies' requirements.

The foregoing prices shall include all labor, materials, equipment, removal, overhead, profit, freight, insurance, etc., to cover the finished work specified in this bid.

The undersigned affirms they are duly authorized to represent this firm, that this bid has not been prepared in collusion with any other firm, and that the contents contained herein have not been communicated to any other firm prior to the official opening.

Respectfully submitted:

Looks Great Services of MS, Inc.

Business

1501 Highway 13 North

Address

Columbia, MS 39429

City, State, Zip Code

601-736-0037

Office Phone

Kristian Agoglia

Name (please print)



Signature

kristian@looksgreatservices.com

E-mail

601-736-1924

Fax Number

(Seal - if bid is by corporation)



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

ADDENDUM FORM

To: Planholders
From: Procurement Office
Date: June 14, 2021
Ref: Addendum #1 for **ITB 21-040 Disaster Debris Removal Services**

The following clarifications, amendments, additions, deletions, revisions and modifications form a part of the contract documents and change the original documents in the manner and to the extent stated.

QUESTIONS AND ANSWERS:

1. What was the total cost of what the county spent on debris removal services following Hurricane Zeta in 2020?

The County did not engage a debris removal services contractor for Hurricane Zeta.

2. In the documents it references a single bond capacity of \$50 million. Would the county consider lowering this amount to a more reasonable level? Having a capacity this high will unfairly limit competition and exclude several qualified companies that can perform this work.

No, \$50,000,000 is a reasonable minimum bonding capacity, considering that the debris removal contractor will need the capacity to respond to any debris generating disasters, including those costing more than \$50,000,000.

This Addendum is furnished to all known prospective Proposers. **Please sign and include one copy of this Addendum, with original signature, with your proposal as an acknowledgement of your having received same.**

NAME/TITLE: Kristian Agoglia, Vice President SIGNATURE: 

COMPANY: Looks Great Services of MS, Inc. DATE: June 23, 2021

End of Addendum #1



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

ADDENDUM FORM

To: Planholders
From: Procurement Office
Date: June 18, 2021
Ref: Addendum #2 for **ITB 21-040 Disaster Debris Removal Services**

The following clarifications, amendments, additions, deletions, revisions and modifications form a part of the contract documents and change the original documents in the manner and to the extent stated.

QUESTIONS AND ANSWERS:

1. Line item 9.0 "Site Management of C&D Debris" Is this line item to include reduction of C&D debris? **NO Reduction of C&D is not included.**
 - If the answer to the question above is yes, is compaction and acceptable form of reduction for C&D debris?
2. Line items 25.5-25.7 "removal of vessels" There is a significant cost difference between water based and land based operations to remove vessels. Can the county confirm that these line items are intended to be land based operations? **Yes (DEP and USCG are tasked with waterborne debris)**
 - If the answer is no, will the County consider adding separate line items to include water based operations and land based operations?
3. Please explain the difference between line items 3.0 & 4.0 in the pricing portion of the bid packet. **explained in document**
4. Please explain the difference between line items 6.0 & 7.0 in the pricing portion of the bid packet. **explained in document**
5. Please explain the difference between line items 8.1 & 8.2 in the pricing portion of the bid packet. **same**
6. Please explain the difference between line items 10.0 & 11.0 in the pricing portion of the bid packet. **same**
7. Please explain the difference between line items 22.0 & 23.0 in the pricing portion of the bid packet. **22 non navigable 23 navigable water ways**
8. What capacity tank(s) would the County prefer for line item 32.0 in the pricing portion of the bid packet? **water tenders are usually 2,000 or greater.**



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

9. Please clarify what type of emergency power needs the County would need fulfilled for line item 34.0 in the pricing portion of the bid packet. **100KW or larger**
10. Does the County have TDMS areas already located or will that be the responsibility of the contractor? **County has sites already, however the size of the disaster may require the contractor to seek additional or alternative sites if requested by the County.**
11. Can we get a map of any areas the County used in the past as a TDMS(s)? **Map Attached.**
12. Will a bid bond be required from the (awarded) contractor before any work is to commence? **Please refer to page 66. Bid Bond is not required. Payment Bond will be required.**
13. Can we get a list of approved landfills in Santa Rosa County? **There is currently one approved landfill operated by the County.**
14. Can we get a copy of a map or website link for all property(s) owned by the County? **The County's GIS system may be accessed from the Santa Rosa County website. From the home page select departments, GIS/MAPPING, and then select the GoMaps Link on the GIS homepage. Link <https://www.santarosa.fl.gov/470/Mapping-GIS>.**
15. Can we get a copy of the last contracted pricing schedule?
16. P.6 of the RFP states the bid shall be accompanied by a bid security, however, p.66 shows N/A for the bid bond.
 - Is a bid bond required with our proposal submittal? **No.**
 - i. If so, in what amount?
17. P.6 and p.14 refer to a "Bid Form."
 - a. Please confirm the bid form is the Contractor's Price Proposal. **Correct**
18. P.6 also states the FL contractor's licensed number should be included on the bid form, however there is not a space for it.
 - a. Should we write it in? **Yes**
19. Will annual contract price increases based on Consumer Price Index (CPI) be allowed during the initial 3-year term? **No. Pricing over the course of the initial 3 years shall stay the same.**



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

This Addendum is furnished to all known prospective Proposers. **Please sign and include one copy of this Addendum, with original signature, with your proposal as an acknowledgement of your having received same.**

NAME/TITLE: Kristian Agoglia, Vice President

SIGNATURE: 

COMPANY: Looks Great Services of MS, Inc.

DATE: June 23, 2021

See Attached Map



**SANTA ROSA COUNTY
PROCUREMENT DEPARTMENT**

6495 Caroline Street, Suite L | Milton, Florida 32570 850-983-1870 procurement@santarosa.fl.gov

ADDENDUM FORM

To: Planholders
From: Procurement Office
Date: June 22, 2021
Ref: Addendum #3 for **ITB 21-040 Disaster Debris Removal Services**

The following clarifications, amendments, additions, deletions, revisions and modifications form a part of the contract documents and change the original documents in the manner and to the extent stated.

QUESTIONS AND ANSWERS:

- 1. I would like to request the bid proposals of the vendors who submitted bids on the referenced bid.

https://santarosacofl-my.sharepoint.com/:f/g/personal/brandyk_santarosa_fl_gov/EnpdEao4vEIAo0IZe8SM1LsB8NcStaa7DSOoHseoXIFJGQ?e=ltXE9U

This Addendum is furnished to all known prospective Proposers. **Please sign and include one copy of this Addendum, with original signature, with your proposal as an acknowledgement of your having received same.**

NAME/TITLE: Kristian Agoglia, Vice President SIGNATURE: 

COMPANY: Looks Great Services of MS, Inc. DATE: June 23, 2021

End of Addendum #3



ADDITIONAL REMARKS SCHEDULE

AGENCY BXS Insurance		NAMED INSURED Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

Blanket Additional Insured – Lessors of Leased Equipment.

Automobile Liability :
Blanket Additional Insured.
Blanket Waiver of Subrogation.

Workers Compensation:
Blanket Waiver of Subrogation.
Blanket Alternate Employer.

Rented/Leased Equipment:
Blanket Loss Payee in favor of lessor of leased equipment.

ITB 21-040 Disaster Debris Removal Services

LOOKS GREAT SERVICES OF MS, INC.
(an S Corporation)
Columbia, Mississippi

Financial Statements
Year Ended December 31, 2019

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Shareholder
Looks Great Services of MS, Inc.
Columbia, Mississippi

We have reviewed the accompanying financial statements of Looks Great Services of MS, Inc. (an S Corporation) (the "Company"), which comprise the balance sheet as of December 31, 2019, the related statements of income, changes in stockholders' equity, and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that is free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Report on Restatement Adjustments to 2018 Financial Statements

We also reviewed the adjustments as described in Note 2 that were applied to restate retained earnings as of December 31, 2018. Based on our review, we are not aware of any material modifications that should be made to the adjustments described in Note 2 that were applied to restate retained earnings as of December 31, 2018, in order for the financial statements to be in accordance with accounting principles generally accepted in the United States of America.

Other Matter

The accompanying supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.

HORNE LLP

Ridgeland, Mississippi
June 19, 2020

LOOKS GREAT SERVICES OF MS, INC.
 (an S Corporation)
 Balance Sheet
 December 31, 2019

ASSETS

Current assets	
Cash and cash equivalents	\$ 872,592
Contract receivables	2,293,678
Prepaid expenses	85,872
Contract assets	2,619,170
Total current assets	5,871,312
Property and equipment, at cost	
Building	222,688
Machinery and equipment	4,034,588
Vehicles	5,412,968
Furniture and fixtures	90,081
Total property and equipment, at cost	9,760,325
Less accumulated depreciation	3,715,555
Net property and equipment	6,044,770
Other assets	517,987
Total assets	\$ 12,434,069

LIABILITIES AND STOCKHOLDERS' EQUITY

Current liabilities	
Accounts payable	\$ 3,736,071
Accrued expenses	242,312
Accrued loss on contracts in progress	127,169
Contract liabilities	130,606
Due to related party	70,414
Total current liabilities	4,306,572
Stockholders' equity	
Common stock, \$2 par value, 100 shares authorized, issued and outstanding	200
Paid-in capital	800
Retained earnings	8,126,497
Total stockholders' equity	8,127,497
Total liabilities and stockholders' equity	\$ 12,434,069

See accompanying notes and independent accountant's review report.

LOOKS GREAT SERVICES OF MS, INC.
(an S Corporation)
Statement of Income
Year Ended December 31, 2019

Contract revenues earned	\$ 23,370,506
Cost of contract revenues earned	<u>18,851,096</u>
Gross profit	4,519,410
Selling, general and administrative expenses	2,817,503
Loss on sale of equipment	<u>7,628</u>
Income from operations	1,694,279
Other income (expense)	
Other income	11,342
Interest expense	(43,687)
Income tax expense	<u>(6,148)</u>
Total other expense	<u>(38,493)</u>
Net income	<u><u>\$ 1,655,786</u></u>

See accompanying notes and independent accountant's review report.

LOOKS GREAT SERVICES OF MS, INC.
(an S Corporation)
Statement of Changes in Stockholders' Equity
Year Ended December 31, 2019

	Common Stock	Paid-in Capital	Retained Earnings	Total
Balance at December 31, 2018, as previously reported	\$ 200	\$ 800	\$ 12,039,643	\$ 12,040,643
Prior period adjustment, Note 2	-	-	(749,587)	(749,587)
Balance at December 31, 2018, as restated	200	800	11,290,056	11,291,056
Net income	-	-	1,655,786	1,655,786
Distributions to stockholders	-	-	(4,819,345)	(4,819,345)
Balance at December 31, 2019	\$ 200	\$ 800	\$ 8,126,497	\$ 8,127,497

See accompanying notes and independent accountant's review report.

LOOKS GREAT SERVICES OF MS, INC.
(an S Corporation)
Statement of Cash Flows
Year Ended December 31, 2019

<hr/>	
Cash flows from operating activities	
Net income	\$ 1,655,786
Adjustments to reconcile net income to net cash used in operating activities	
Depreciation	1,008,903
Loss on sale of equipment	7,628
Changes in assets and liabilities	
Contract receivables	2,089,513
Prepaid expenses	(85,872)
Contract assets	(1,562,424)
Other assets	(270,563)
Accounts payable	(550,594)
Accrued expenses	(2,484,275)
Accrued loss on contracts in progress	(190,674)
Contract liabilities	(1,655,083)
Net cash used in operating activities	<u>(2,037,655)</u>
Cash flows from investing activities	
Proceeds from sale of equipment	53,067
Purchase of property and equipment	(430,618)
Net cash used in investing activities	<u>(377,551)</u>
Cash flows from financing activities	
Net change in due to/ from related parties	(29,412)
Distributions to members	(4,719,345)
Net cash used in financing activities	<u>(4,748,757)</u>
Net decrease in cash and cash equivalents	(7,163,963)
Cash and cash equivalents, beginning of year	<u>8,036,555</u>
Cash and cash equivalents, end of year	<u>\$ 872,592</u>
Supplemental disclosure of cash flow information	
Interest paid	<u>\$ 43,687</u>
Supplemental disclosure of non-cash investing and financing activities	
Accrued distribution to stockholders	<u>\$ 100,000</u>

See accompanying notes and independent accountant's review report.

State of Florida



Department of State

I certify the attached is a true and correct copy of the application by LOOKS GREAT SERVICES OF MS, INC, a Mississippi corporation, authorized to transact business within the State of Florida on October 22, 2015 as shown by the records of this office.

The document number of this corporation is F15000004702.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Twenty-third day of October, 2015



CR2EO22 (1-11)

Ken Detzner

Ken Detzner
Secretary of State

LOOKS GREAT SERVICES OF MS, INC.

ALERT! This entity is only available FOR OFFICIAL USE ONLY.

DUNS Unique Entity ID 057696240	SAM Unique Entity ID DJH6RZW4ELG4	CAGE / NCAGE 7BBY3
Purpose of Registration All Awards	Expiration Date Mar 23, 2022	Registration Status Active
Physical Address 1501 Highway 13 N Columbia, Mississippi 39429 United States	Mailing Address 1501 HWY 13 N. Columbia, Mississippi 39429 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Mississippi 04	State / Country of Incorporation Mississippi / United States	URL (blank)
MPIN *****1234		

Registration Dates

Activation Date Mar 24, 2021	Submission Date Mar 23, 2021	Initial Registration Date Jan 29, 2015
--	--	--

Entity Dates

Entity Start Date Nov 10, 2010	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

Proceedings Questions

Is your business or organization, as represented by the DUNS Number on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the DUNS number on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

Not Selected

Within the last five years, had the business or organization (represented by the DUNS number on this specific SAM record) and/or any of its principals, in



June 24, 2021

RE: ITB 21-040 Disaster Debris Removal Services

Dear Santa Rosa County:

Enclosed you will find the proposal for Looks Great Services of MS, Inc. (LGS). As per the request, the response provides a concise, but detailed look at LGS and its debris operation experience and performance.

It is the understanding of LGS that due to the potential of severe weather in your County that numerous homes, roads, and businesses could be affected. The scope of work will vary and LGS will work with the County to ensure that all items in the scope of work are handled in the most efficient way as to reduce the impact to the County's residents. LGS will make it a top priority to complete the work in a timely manner and in accordance to all local, state, and federal regulations.

LGS has a solid background and by submission of this proposal confirms that it has not performed substandard work. LGS has 20 years of experience in helping places like the County recover from disasters. Having managed more than 70 contracts across the Eastern United States and Puerto Rico, LGS is adept in assembling successful recovery teams. In addition to LGS' management team, an extensive cadre of local and national subcontractors, who are prequalified with LGS, are available to respond to the needs of the County.

LGS understands the importance of having a knowledgeable team that is familiar with FEMA regulations, and is adaptable to all requirements specified by the County. LGS will appoint dedicated team members to work with the County to provide technical assistance, operational methodology, quality control, and FEMA reimbursement guidance. In addition, LGS management will oversee the DBE/MBE subcontractor utilization, local landfill coordination if utilized, and that environmental concerns and safety compliance remain a top priority.

LGS takes great pride in the services it provides and looks forward to getting the opportunity to working with County and provide the same outstanding services.

Sincerely,

Kristian Agoglia
Vice President
Looks Great Services of MS, Inc.



**CORPORATE RESOLUTION
FOR LOOKS GREAT SERVICES OF MS, INC.**

Excerpt from Minutes of Meeting of the Board of Directors of LOOKS GREAT SERVICES OF MS, INCORPORATED, a Mississippi Corporation (the "Corporation").

At the meeting of Directors and Shareholders of LOOKS GREAT SERVICES OF MS, INCORPORATED, duly noticed and held on June 24, 2021, a quorum being there present, on motion duly made and seconded, it was:

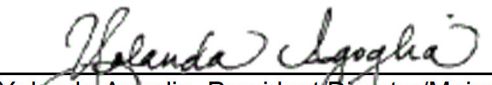
Resolved that KRISTIAN AGOGLIA, be and is hereby appointed, constituted, and designated as agent and attorney-in-fact of the Corporation with full power and authority to act on behalf of this Corporation in all negotiations, bidding, concerns, and transactions with any public entity or governmental entity of Florida. or any of its political subdivisions, agencies, departments, employees, or agents, including but not limited to, the signature and execution of all bids submitted and forms and other documentation necessary to make effective any bid submitted for the construction of any public works or government construction project in Florida, as well as approve him to take any action necessary and to receive and receipt therefore all notices and changes thereto , this Corporation hereby ratifying, approving, confirming, and accepting each and every such act performed by said agent and attorney-in-fact.

I hereby certify the forgoing to be a true and correct copy of any excerpt of the minutes of the above dated meeting of the Board of Directors of said Corporation, and the same has not been revoked or rescinded.

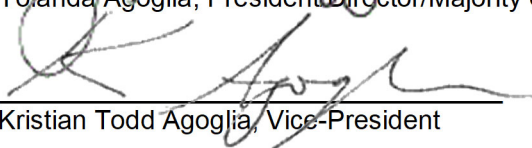


Kristian Todd Agoglia, Secretary-Treasurer

Approved:



Yolanda Agoglia, President/Director/Majority Shareholder



Kristian Todd Agoglia, Vice-President

Executive Summary

The occurrence of storm disasters in the United States has increased sharply in recent years. With the prediction of larger and more destructive storms in the near future, Looks Great Services of MS, Inc. has developed quick response teams and a fleet of more than 350 pieces of specialized debris management equipment. Because of our past experience in providing equipment and leadership in such emergencies, we are now a part of aiding agencies in the pre-disaster planning process.

In 1999 Looks Great Services, Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs in a professional and courteous manner. In spring 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and top soil, and moved into the land clearing/development industry. In spring 2010, Looks Great Services of MS was established opening up operations in Columbia, MS and also has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 165 full-time employees. With locations in the Northeast, Mid-Atlantic and the Mid-South regions and 20 years of vegetative management experience, we are strategically positioned to provide vegetation services across the East Coast and beyond.

In addition to the LGS equipment, we have pre-approved contractors which will provide immediate additional labor and equipment. We can quickly expand our services to over 1,000 pieces of equipment to meet the requirements necessary to handle any disaster.

From destructive insects to winter ice damage, LGS is prepared to respond to situations anywhere in the United States. Our storm damage relief team is available to townships, cities, counties, and states. In cooperation with other professional organizations, today, LGS is continually asked to provide leadership, equipment, and personnel to aid in vegetation management.

Services Provided by Looks Great Services

- | | |
|---|--|
| ☼ Pre-Disaster Management and Planning | ☼ Stump Removals |
| ☼ FEMA Public Assistance Program Guidance | ☼ Demolition |
| ☼ 72 Hour Emergency Road Clearance | ☼ Sand Screening & Beach Restoration |
| ☼ Vegetative Debris Removal (ROW & ROE) | ☼ Canal & Waterway Debris Removal |
| ☼ C&D Debris Removal (ROW & ROE) | ☼ Vehicle & Watercraft Removal |
| ☼ TDMS Management & Operation | ☼ White Goods Disposal |
| ☼ Final Debris Disposal | ☼ Household Hazardous Waste (HHW) |
| ☼ Hazardous Tree Removal (Leaners) | ☼ Aerial Video and Imagery Damage Survey (Drone) |
| ☼ Hazardous Tree Trimming (Hangers) | |

Looks Great Services Authorized Representatives

Yolanda Agoglia, President
 1501 Highway 13 North
 Columbia, MS 39429
 Phone: 601-736-0037
 Fax: 601-736-01924
 Cell: 631-662-5817
 Email: yolanda@looksgreatservices.com

Kristian Agoglia, Vice President
 1501 Highway 13 North
 Columbia, MS 39429
 Phone: 601-736-0037
 Fax: 601-736-01924
 Cell: 516-369-8445
 Email: kristian@looksgreatservices.com



Legal Statements

Statement of Lawsuits

This Statement is to confirm that Looks Great Services of MS, Inc. is not currently involved in any lawsuits and has not been involved any lawsuits in the past ten (10) years in which LGS sued or was sued by, any contractor's clients. Also, there are not any judgements, claims, or audits pending or outstanding against Looks Great Services of MS, Inc.

This Statement is to confirm that Looks Great Services of MS, Inc. does not currently have any employee involved as a plaintiff or defendant in any proceeding involving or arising out of such services in the past ten (10) years. Also, there are not any judgements, claims, or audits pending or outstanding against any employees of Looks Great Services of MS, Inc.

Statement of Cancelations

This Statement is to confirm that Looks Great Services of MS, Inc. has not had a contract canceled within the past ten (10) years.

Conflicts of Interest

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any conflict(s) of interest, either direct or indirect, in connection with the services sought herein pursuant to Federal or State Law.

Financial Standing



Re: Looks Great Services of MS, Inc

To Whom It May Concern:

Looks Great Services of MS, Inc has been a customer of First Southern Bank for several years and they are in good standing with us.

Sincerely,



Len Cooke
EVP

PRESTI & NAEGELE

Re: Looks Great Services, Inc.
Looks Great Services of MS, Inc.


To Whom It May Concern:

Please let this letter serve as evidence of financial capacity of the Looks Great Services ("LGS") Companies. I have served as the outside accountant for the companies for the past six (6) years.

The LGS Companies have more than adequate capacity to adequately fund contract operational expenses as needed. The combined companies have in excess of \$10 million dollars in working capital.

Should you need any further information or have any questions regarding this letter please feel free to call me in my office at (212) 736-0055. Thank you in advance for your consideration.

Sincerely,



Donald Sager, CPA

ACCOUNTING OFFICES ACCOUNTING TECHNOLOGY CONSULTANTS
225 WEST 35th STREET, 18th FLOOR, NEW YORK, NY 10001 PNTAX.COM (212) 736 0055
with offices in Jericho, NY and Philadelphia, PA

Letter of Bonding



January 20, 2020

RE: Looks Great Services of MS, Inc.

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all of their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their past experience, we will consider single jobs of \$100,000,000.00 with an aggregate program of \$200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond for the above captioned project, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and BXS Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,

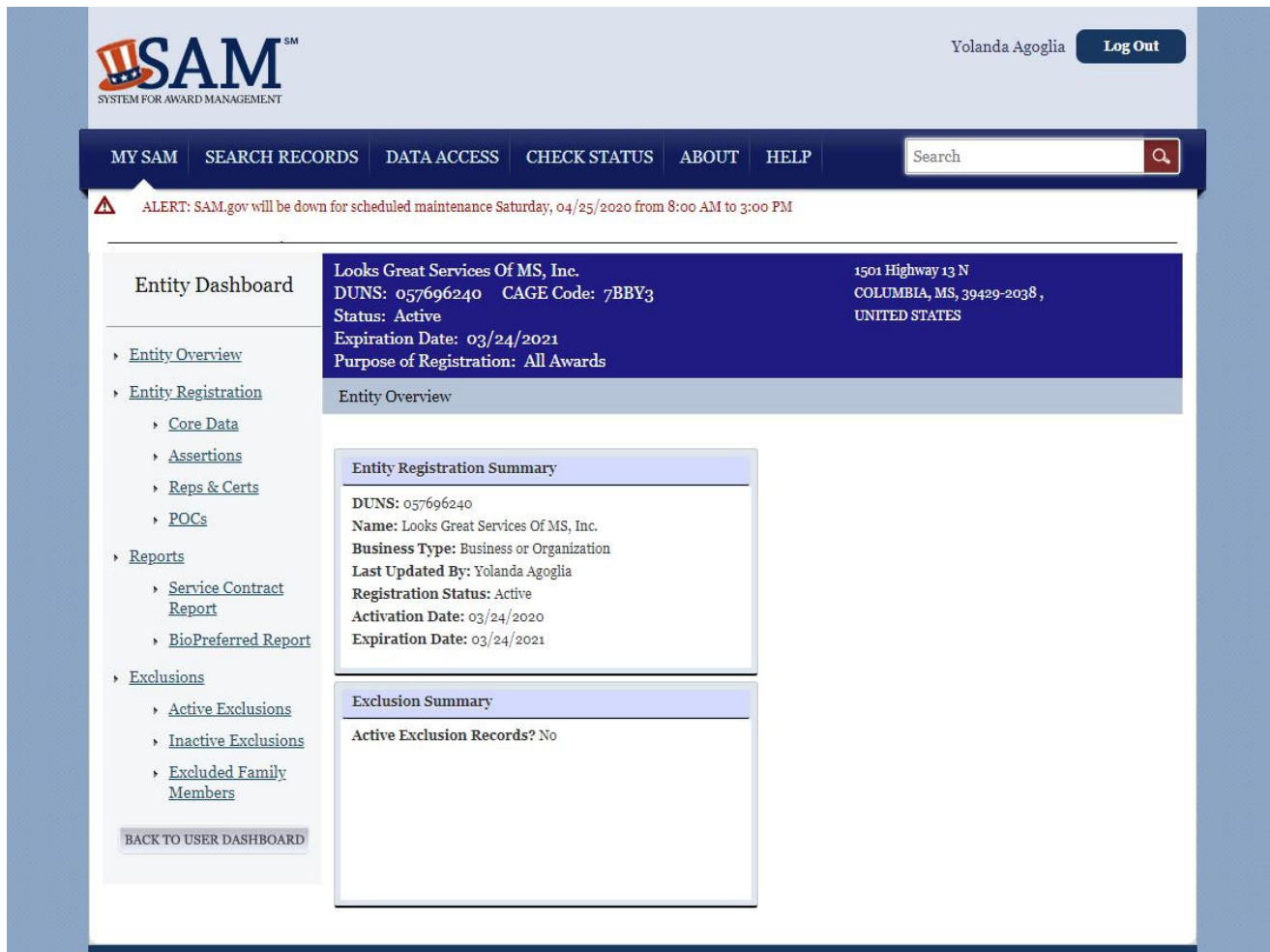
David R. Fortenberry

Licenses and Certifications

ISA Certified Arborist and Utility Arborist Licenses



System of Award Management (SAM) Registration



Entity Dashboard

Looks Great Services Of MS, Inc.
 DUNS: 057696240 CAGE Code: 7BBY3
 Status: Active
 Expiration Date: 03/24/2021
 Purpose of Registration: All Awards

1501 Highway 13 N
 COLUMBIA, MS, 39429-2038 ,
 UNITED STATES

Entity Overview

Entity Registration Summary

DUNS: 057696240
 Name: Looks Great Services Of MS, Inc.
 Business Type: Business or Organization
 Last Updated By: Yolanda Agoglia
 Registration Status: Active
 Activation Date: 03/24/2020
 Expiration Date: 03/24/2021

Exclusion Summary

Active Exclusion Records? No

[Entity Overview](#)
[Entity Registration](#)
 > [Core Data](#)
 > [Assertions](#)
 > [Reps & Certs](#)
 > [POCs](#)
 > [Reports](#)
 > [Service Contract Report](#)
 > [BioPreferred Report](#)
 > [Exclusions](#)
 > [Active Exclusions](#)
 > [Inactive Exclusions](#)
 > [Excluded Family Members](#)

[BACK TO USER DASHBOARD](#)

Mississippi Contractor's License

State of Mississippi

BOARD OF CONTRACTORS

LOOKS GREAT SERVICES OF MS, INC.
1501 HIGHWAY 13 NORTH
COLUMBIA, MS 39429

ACTIVE

is duly registered and entitled to perform

- 1) CLEARING, GRUBBING, SNAGGING 2) HEAVY CONSTRUCTION
- 3) HIGHWAY, STREET AND BRIDGE CONSTRUCTION 4) MUNICIPAL AND PUBLIC WORKS CONSTRUCTION
- 5) RIGHT OF WAY CLEARING 6) TREE TRIMMING

We have herewith set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 13 day of Nov., 2020.



CERTIFICATE OF RESPONSIBILITY

No. 18782-MC
Expires Nov. 13, 2021

Joel A. Canell

CHAIRMAN OF THE BOARD

WBENC WBE Certification



JOIN FORCES. SUCCEED TOGETHER.
hereby grants

National Women's Business Enterprise Certification

to

LOOKS GREAT SERVICES OF MS, INC.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - South, a WBENC Regional Partner Organization.

Certification Granted: November 27, 2020
Expiration Date: November 30, 2021
WBENC National Certification Number: WBE2002997



Authorized by Phala Mire, President Women's Business Enterprise Council - South



NAICS: 561730
UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508





Certificate of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/30/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BXS Insurance 16 Thompson Park Hattiesburg MS 39401		CONTACT NAME: Daphne Coleman PHONE (A/C No. Ext): 601-554-7321 E-MAIL ADDRESS: daphne.coleman@bxsi.com		FAX (A/C No.): 877-288-0152	
INSURED Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429		LOOKGRE-01		INSURER(S) AFFORDING COVERAGE	
		INSURER A: American Guarantee and Liability Ins Co		NAIC # 26247	
		INSURER B: Markel American Ins. Co.		NAIC # 28932	
		INSURER C: Old Republic Insurance Co.		NAIC # 24147	
		INSURER D: Illinois Union Insurance Company		NAIC # 27980	
		INSURER E:			
		INSURER F:			

COVERAGES CERTIFICATE NUMBER: 1691810078 REVISION NUMBER:

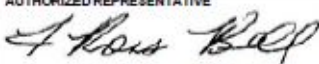
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	MWZY313692	2/1/2020	2/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 400,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Per Project Agg Cap \$ 10,000,000
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	MWTE313691	2/1/2020	2/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	Y	AUC019344804	2/1/2020	2/1/2021	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MWC31369019	2/1/2020	2/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B D	Rented/Leased Equipment Pollution			MKLM31M0049706 CPYG28206690001	4/14/2019 1/12/2019	4/14/2020 1/12/2021	Per Item/Occurrence \$250,000 Occur/Agg \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:
 Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.
 Blanket Waiver of Subrogation.
 Liability assumed in an "Insured Contract" as defined by policy.
 See Attached...

CERTIFICATE HOLDER For Information Purposes - Please contact BXS Insurance to be added as a Certificate Holder	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

References

Customer Name: Marshall County Board of Supervisors	Email: N/A
Contact: Larry Hall, Marshall County Administrator	Phone No.: 662-252-7903
Address: 128 Van Dorne Avenue Holly Springs, MS 38635	Fax: N/A
Scope of Work: Tornado Reduction and Removal of 65,229 CY of Debris, 958 Hazardous Tree and Limb Removals, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Contract Value: \$1,230,407.00
	Date: February 2016
	Length of Service: 6 Weeks

Customer Name: Benton County Board of Supervisors	Email: N/A
Contact: Ricky Pipkin, President	Phone No.: 662-224-6300
Address: P.O. Box 218 Ashland, MS 38603	Fax: N/A
Scope of Work: Tornado Reduction and Removal of 45,057 CY of Debris, 845 Hazardous Tree and Limb Removals, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Contract Value: \$967,887.00
	Date: February 2016
	Length of Service: 5 Weeks

Customer Name: City of Long Beach, NY	Email: jlacarrubba@longbeachny.org
Contact: John Gallo, Commissioner	Phone No.: 516-431-1000
Address: 1 West Chester Street Long Beach, NY 11561	Fax: N/A
Scope of Work: Hurricane Sandy Reduction and Removal of 260,000 CY Debris, 195,000 CY of Sand Removed, Cleaned, and Placed Back on the Berm, 15 Tons of HHW Processed	Contract Value: \$17,000,000.00
	Date: October 2012
	Length of Service: 8 Months

Customer Name: Marion County, Mississippi	Email: N/A
Contact: Jeff Dungan, Marion County Engineer	Phone No.: 601-731-2600
Address: 1574 Highway 98 East Columbia, MS 39429	Fax: N/A
Scope of Work: Tornado Reduction and Removal of 28,311 CY C&D and 22,118 CY Vegetative Debris, 470 Hazardous Tree and Limb Removals, Subcontractor Management	Contract Value: \$955,958.66
	Date: December 2014
	Length of Service: 4 Weeks

Customer Name: Pike County Commission	Email: d.donaldson@pikecommission.com
Contact: Derick Donaldson, Engineer	Phone No.: 662-329-5896
Address: 900 S Franklin Drive Troy, AL 36081	Fax: N/A
Scope of Work: Straight-Line Wind Event Reduction and Removal of 46,282 CY of Vegetative Debris, 97 Hazardous Tree and Limb Removals	Contract Value: \$430,402.19
	Date: May 2020
	Length of Service: 6 Weeks

Customer Name: County of Nassau Department of Public Works	Email: N/A
Contact: Richard Millet, Deputy Commissioner of Public Works	Phone No.: 516-571-6904
Address: 1194 Prosper Avenue Westbury, NY 11590	Fax: N/A
Scope of Work: Hurricane Sandy and Irene Reduction and Removal of 1,157,770 CY of Debris, 31,795 Hazardous Tree and Limb Removals, Processed Hundreds of Tons of HHW, White Goods, and E-Waste	Contract Value: \$60,398,300.00
	Date: October 2012
	Length of Service: 7 Months

Customer Name: Jefferson Davis County Board of Supervisors	Email: purchasing@co.jefferson-davis.ms.us
Contact: Bobby Rushing, President	Phone No.: 601-792-4336
Address: 2426 Pearl Avenue Prentiss, MS 39474	Fax: 601-792-4038
Scope of Work: Tornado Reduction and Removal of 237,697 CY of Debris, 5,128 Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Contract Value: \$3,471,890.00
	Date: April 2020
	Length of Service: 4 Months



Current Contracts

Customer Name: Puerto Rico Department of Transportation and Public Works	Email: N/A
Contact: Paxie Cordova, Special Assistant to the Secretary	Phone No.: 787-729-1506
Address: P.O. Box 41269 San Juan, PR 00940-1269	Fax: N/A
Scope of Work: Hurricane Maria Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Start Date: 12/6/2017 Completion Date: TBD Contract Value: TBD

Customer Name: Florida City, FL	Email: richard.stauts@floridacityfl.gov
Contact: Richard Stauts, Executive Director	Phone No.: 305-247-8221
Address: 404 West Palm Drive Florida City, FL 33034	Fax: 305-242-8133
Scope of Work: Pre-Event Hurricane Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Start Date: 9/7/2017 Completion Date: 9/7/2021 Contract Value: TBD

Customer Name: Mississippi Department of Transportation	Email: khardin@mdot.ms.gov
Contact: Korey Hardin, Project Engineer	Phone No.: 601-657-0971
Address: 2907 Highway 49 Mendenhall, MS 39114	Fax: N/A
Scope of Work: Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Start Date: 6/9/2020 Completion Date: 9/30/2020 Contract Value: \$1,206,241.88

Customer Name: Pearl River Valley Electric Power Association	Email: N/A
Contact: Matthew Ware, Manager of Operations	Phone No.: 601-731-7800
Address: 1422 Highway 13 North Columbia, MS 39429	Fax: N/A
Scope of Work: Right of Way Clearing and Trimming, Right of Way Floor Mowing and Maintenance	Start Date: 1/1/2013 Completion Date: Yearly Contract Value: TBD

Customer Name: Fayetteville Public Works Commission	Email: N/A
Contact: Mark Falcon, Purchaser	Phone No.: 910-223-4325
Address: 955 Old Wilmington Road Fayetteville, NC 28302	Fax: N/A
Scope of Work: Right of Way Clearing and Trimming, Right of Way Floor Mowing and Maintenance	Start Date: 6/22/2016 Completion Date: TBD Contract Value: TBD

Customer Name: Mississippi Power Company	Email: rcboyd@southernco.com
Contact: Robert Boyd, Engineer	Phone No.: 228-539-7669
Address: 2908 28 th Street Gulfport, MS 39503	Fax: N/A
Scope of Work: Right of Way Clearing and Trimming, Right of Way Floor Mowing and Maintenance	Start Date: 12/17/2019 Completion Date: 12/31/2020 Contract Value: \$2,639,970.00

Customer Name: City of Natchez	Email: sfortenberry@natchez.ms.us
Contact: Servia Fortenberry, City Clerk	Phone No.: 601-445-7510
Address: 124 South Pearl Street Natchez, MS 39120	Fax: N/A
Scope of Work: Ice Storm Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Start Date: 3/1/2021 Completion Date: TBD Contract Value: EST: \$700,000

Looks Great Services of MS, Inc.

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Previous Disaster Work and Experience

Since 2001 LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is a list of the FEMA contracts LGS has been a part of. These total over 100,000 leaners and hangers and more than 6.2 million cubic yards of debris removed. LGS is still in Mississippi and Puerto Rico completing FEMA contracts for MDOT, DTOP and DRD.

CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Subcontractor	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE PSA = PROFESSIONAL SERVICE AGREEMENT
Cleveland, MS	Straight-Line Wind	June 2021	PC	EST: \$150,000.00	NTP 6.14.21
Jackson, MS	Tornado	June 2021	PS	\$78,460.00	NTP 6.3.21
Natchez, MS	Ice Storm	March 2021	PC	\$629,439.05	FEMA-TBD
ACCA Marengo County, AL	Hurricane Zeta	February 2021	PC	EST: \$2,000,000.00	FEMA-DR-4573
ACCA Wilcox County, AL	Hurricane Zeta	January 2021	PC	EST: \$2,000,000.00	FEMA-DR-4573
ACCA Dallas County, AL	Hurricane Zeta	December 2020	PC	EST: \$4,000,000.00	FEMA-DR-4573
Jefferson Davis County	Tornado	April 2020	PC	\$1,563,514.48	FEMA-DR-4551-MS
ACCA Pike County, AL	Tornado	April 2020	PC	\$400,064.00	Region 3 Contract
Jasper County	Tornado	April 2020	PC	\$1,899,079.90	FEMA-DR-4551-MS
Mississippi DOT	Tornado	April 2020	PC	\$177,064.50	MP-7000-16(231)
Mississippi DOT	Tornado	April 2020	PC	\$50,500.00	MP-7000-39(225)
Jones County	Tornado	April 2020	PC	\$660,797.34	FEMA-DR-4551-MS
Lawrence County	Tornado	April 2020	PC	\$1,320,274.77	FEMA-DR-4551-MS
Marion County	Tornado	April 2020	PC	\$812,029.88	FEMA-DR-45XX-MS
Mississippi DOT	Tornado	April 2020	PC	\$2,501,803.56	MP-7000-16(223)
Lawrence County	Tornado	April 2020	PC	\$582,705.23	FEMA-DR-4536-MS
Jefferson Davis County	Tornado	April 2020	PC	\$2,585,208.18	FEMA-DR-4536-MS
Mississippi DOT	Tornado	October 2019	PC	\$256,000.00	STP-0028-00(007)
Yazoo County, MS	Tornado	October 2019	PC	\$168,866.00	FEMA-DR-4450-MS
Columbus, MS	Tornado	April 2019	PC	\$271,601.40	FEMA-DR-4429-MS
Puerto Rico DRD	Hurricane Maria	March, 2019	PC	EST: \$9,000,000.00	2018-000-177
Univ. of NC, Wilmington	Hurricane Florence	September, 2018	PS	\$76,695.00	N/A
St. James Plantation, NC	Hurricane Florence	September 2018	PS	\$264,000.00	N/A
USACE/Power Secure	Hurricane Maria	April, 2018	PS	\$2,000,000.00	N/A
Puerto Rico DOH	Hurricane Maria	February, 2018	PS	\$1,000,000.00	DOH-RFP-17-18-03
Puerto Rico DTOP	Hurricane Maria	December, 2017	PC	EST: \$80,000,000.00	2018-000-177
Florida City, FL	Hurricane Irma	September, 2017	PC	\$3,866,287.87	FEMA-DR-4334/2017-004
Village of El Portal, FL	Hurricane Irma	September, 2017	PC	\$1,680,800.67	FEMA-DR-4334
Miami Shores Village, FL	Hurricane Irma	September, 2017	PC	\$983,796.51	FEMA-DR-4334
McIntosh County, GA	Hurricane Irma	September, 2017	S	\$100,728.00	FEMA-DR-4334
Volusia County, FL	Hurricane Irma	September, 2017	S	\$462,575.00	FEMA-DR-4334
Claiborne County	Tornado	September, 2017	PC	\$1,346,973.73	DR-4314-MS
Central, LA	Flooding	August, 2017	PC	\$4,006,000.00	2017-001
Holmes County, MS	Tornado	June, 2017	PC	\$4,047,248.40	DR-4314-MS
Durant, MS	Tornado	June, 2017	PC	\$1,775,021.45	DR-4314-MS
Mississippi DOT	Tornado	June, 2017	PC	\$2,017,183.71	MP-3000-26(114)
Yazoo County, MS	Tornado	June, 2017	PC	\$3,610,554.90	DR-4314-MS
Montgomery County, MS	Tornado	May, 2017	PC	\$2,461,467.85	DR-4314-MS
Skidaway Island, GA	Hurricane Matthew	October, 2016	S	\$1,042,106.25	N/A
Hilton Head, SC	Hurricane Matthew	October, 2016	S	\$586,730.00	N/A
Benton County, MS	Tornado	February, 2016	PC	\$530,428.40	DR-4248-MS
Marshall County, MS	Tornado	February, 2016	PC	\$1,230,407.00	DR-4248-MS
Marion County, MS	Tornado	December, 2014	PC	\$955,958.66	RFP-2015-01

Looks Great Services of MS, Inc.

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ITB 21-040 Disaster Debris Removal Services
Santa Rosa County Board of County Commissioners

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City of Columbia, MS	Tornado	December, 2014	PC	\$164,500.00	N/A
Lowndes County, MS	Tornado	May, 2014	PC	\$430,402.19	DR-4175-MS
Mississippi DOT Itawamba Co	Tornado	May, 2014	PC	\$342,652.22	14-2100-991-01
Mississippi DOT Winston Co	Tornado	May, 2014	PC	\$88,971.97	14-2100-991-03
MS DOT Lowndes Co	Tornado	May, 2014	PC	\$85,579.13	14-2100-991-02
Itawamba County, MS	Tornado	May, 2014	PC	\$695,844.02	N/A
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$2,145,149.40	C# W912DS-13-C-0024
US Army Corps of Engineers	Hurricane Sandy	March, 2013	PC	\$1,171,605.00	C# W912DS-13-C-0018
Central Park Conservancy	Hurricane Sandy	October, 2013	PC	\$105,200.00	C# CPC13-01
Village of Freeport, NY	Hurricane Sandy	October, 2012	PC	\$181,000.00	NTP 10.31.12
Freeport Electric, NY	Hurricane Sandy	October, 2012	PC	\$186,200.00	NTP 10.31.12
Garden City, NY	Hurricane Sandy	October, 2012	PC	\$4,152,100.00	NTP 10.31.12
Town of Hempstead, NY	Hurricane Sandy	October, 2012	PC	\$4,858,000.00	NTP 11.8.12
Town of Huntington, NY	Hurricane Sandy	October, 2012	PC	\$7,545,500.00	NTP 11.1.12
Long Island Railroad	Hurricane Sandy	October, 2012	PC	\$985,700.00	NTP 10.21.12
City of Long Beach, NY	Hurricane Sandy	October, 2012	PC	\$17,500,000.00	NTP 10.30.12
National Grid / LIPA	Hurricane Sandy	October, 2012	PC	\$4,000,700.00	N/A
Nassau County, NY	Hurricane Sandy	October, 2012	PC	\$60,398,300.00	NTP 10.26.12
NYS DOT, NY	Hurricane Sandy	October, 2012	PC	\$78,800.00	C# PAA05522
Virginia DOT	Wind Storm	July, 2012	PS	\$1,758,000.00	N/A
Nassau County, NY	Hurricane Irene	August, 2011	PC	\$6,697,200.00	PSA - 8.26.11
SUNY, NY	Hurricane Irene	August, 2011	PC	\$72,500.00	C# T001673
Suffolk County Water Authority	Hurricane Irene	August, 2011	PC	\$27,800.00	C# 6556
Nassau County, NY	Hurricane Irene	August, 2011	PC	\$6,697,200.00	PSA - 8.26.11
Huntington, NY	Hurricane Irene	August, 2011	PC	\$1,287,300.00	PO# 3115025
Village of Freeport, New York	Hurricane Irene	August, 2011	PC	\$550,000.00	NTP 8.28.11
Freeport Electric	Hurricane Irene	August, 2011	PC	\$50,700.00	NTP 8.28.11
NYS DOT, NY	Hurricane Irene	August, 2011	PC	\$103,200.00	C# PAA05522
National Grid	Hurricane Irene	August, 2011	PC	\$113,000.00	N/A
Jackson County, Al	Tornado	April, 2011	S	\$478,000.00	N/A
Nassau County, NY	Micro Burst	June, 2010	PC	\$151,000.00	N/A
National Grid, NY	Micro Burst	June, 2010	PC	\$342,000.00	N/A
Suffolk County Water Authority		April, 2010	PC	\$42,000.00	Contract # 6556
NYS DOT, NY	Hazardous Tree Removal	June, 2009	PC	\$879,000.00	C# D260430
NYS DOT, NY	Hazardous Tree Removal	March, 2009	PC	\$686,000.00	C#D260430
Long Island Railroad	Hazardous Tree Removal	January, 2009	PC	\$450,000.00	N/A
Beaumont & Jefferson Co, TX	Hurricane Ike	September, 2008	S	\$521,000.00	N/A
Stoney Brook State University, NY	Hazardous Tree Removal	February, 2008	S	\$380,000.00	N/A
University of Oklahoma	Ice Storm	February, 2008	S	\$76,000.00	N/A
Midwest City, OK	Ice Storm	January, 2008	PS	\$175,000.00	N/A
Keyspan Energy, NY	LIPA - Storm Hardening	July, 2007	PC	\$3,400,000.00	N/A

Looks Great Services of MS, Inc.

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Santa Rosa County Board of County Commissioners**



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Missouri DOT	Winter Storm	March, 2007	PS	\$192,000.00	N/A
St. Louis, MO	Wind Storm	July, 2006	PS	\$295,000.00	N/A
Columbia, MS	Hurricane Katrina	August, 2005	PS	\$5,600,000.00	N/A
New Orleans, LA	Hurricane Katrina	August, 2005	S	\$168,000.00	N/A
Miami, FL	Hurricane Katrina	August, 2005	PS	\$160,000.00	N/A
Coral Gables, FL	Hurricane Katrina	August, 2005	PS	\$79,000.00	N/A
Florida Keys	Hurricane Dennis	July, 2005	PS	\$135,000.00	N/A
Wichita, KS	Ice Storm	January, 2005	PS	\$210,000.00	N/A
Lakeland, FL	Hurricane Jeanne	September, 2004	PS	\$146,000.00	N/A
Gainesville, FL	Hurricane Jeanne	September, 2004	PS	\$187,000.00	N/A
Oviedo, FL	Hurricane Francis	September, 2004	PS	\$466,000.00	N/A
Winter Park, FL	Hurricane Charlie	August, 2004	PS	\$82,000.00	N/A
Virginia Beach, VA	Hurricane Isabel	September, 2003	S	\$180,000.00	N/A
Memphis, TN	Wind Storm	July, 2003	PS	\$130,000.00	N/A
Raleigh, NC	Ice Storm	December, 2002	S	\$326,000.00	N/A
New Haven, CT	Ice Storm	November, 2002	S	\$65,000.00	N/A
Kansas City, MO	Ice Storm	January, 2002	PS	\$160,000.00	N/A

Company Overview

Synopsis

In 1999 Looks Great Services Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs in a professional and courteous manner. In spring 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and top soil, and moved into the land clearing/development industry. In spring 2010, Looks Great Services of MS was established opening up operations in Columbia, MS and also has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 100 full time employees. With locations in the Northeast, Mid-Atlantic and the Mid-South regions, we are strategically positioned to provide disaster recovery services across the East Coast and beyond.

Year Established: 2010

Current number of employees: 167

2020 Annual Revenue: \$29.56 Million

Bonding Capacity: \$200 Million



TDSRS in Long Island, NY



Curbside Pick Up C&D

Successfully completed disaster projects: 80+

Debris removed and disposed: Over 6.2 million CY

Personnel and Equipment

With a fleet of over 130 trucks, a staff of professionals, and three locations LGS emergency response teams can activate at a moment's notice. Mobile mechanics, housing units, and fueling equipment expedite the recovery process and keep our team operational around-the-clock until the job is complete. In the event additional resources are needed, LGS has pre-position contractors in place to quickly provide the equipment and personnel to handle any size project. Please see the attached personnel chart, resumes, and equipment list for further information regarding the capabilities of LGS.

Past Experience

LGS has been involved in numerous contracts that have required federal assistance. Many of the projects have taken weeks to months to complete. LGS remains up to date with the latest FEMA publications and applies these to each job it has completed. A full list of completed disaster contracts and references is provided in this Statement of Qualifications.

Process and Documentation

When it comes government contracts LGS has put in place a series of guidelines which expedites the process. LGS has developed a set of written policies that include the Contractor Quality Control and Operations Plans,

the Site-Specific Health and Safety Plan, Accident Prevention Plan, Activity Hazard Analysis, Quality Control Plan, and other documentation that is fully compliant with FEMA regulations. These plans were enacted in order to streamline the efforts of LGS with the client and government entities to ensure all services are properly accounted for. LGS also utilizes the National Incident Management System (NIMS) wherein it has established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet project needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing and tracking the dispatch, deployment and recovery of resources before, during and after an event. This system further ensures performance is FEMA compliant.



TDSRS



Final Haul-Out

INNOVATIVE

RESPONSE · RECOVERY · RESULTS



Monitor Tower



Hazard Tree Removal (Leaner)

Previous Project Details

2005 – Hurricane Katrina



Open Air Burning Operation

Location: Columbia, Mississippi
Date: August 2005
Revenue: \$5,600,000.00
Client: Mississippi Dept. of Trans. as prime subcontractor for T.L. Wallace Construction, Inc.
Contact: Tommy Wallace
 800 Hwy 98 Bypass
 Columbia, MS 39429
 Phone: 601-736-4525
info@tlwallace.com

Executing Requirements

LGS was tasked with Hazardous Tree Removal, Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Katrina. In addition, LGS managed and operated five (5) TDSRS' for the project.

- ☼ LGS mobilized 25 tree trimming crews and 55 hauling crews.
- ☼ Establishment, operation, and management of 5 TDSRS.
- ☼ All reduction site operations approved and permitted by Mississippi Department of Environmental Quality and closed out without issue.
- ☼ 1.4 Million cubic yards were removed from Mississippi state roads in Marion and Covington Counties.
- ☼ State roads were restored and resulting debris was eliminated as a safety hazard, reduced in volume and disposed of to eliminate storage issues and future health concerns.
- ☼ Letters of recommendation from County Engineers and MDOT Construction Engineers for enabling smooth operations.



Hazard Tree Removal (Leaner)

Meeting Operational Challenges

A main focus in our operations on MDOT highways was safety. LGS' safety operations for MDOT, especially traffic control safety, provided a true test and verification (QED) of our written program manuals, procedures and previous experience. Our team demonstrated proficiency establishing protection zones on major highways and utilizing federal guidelines and manuals on uniform traffic control devices. LGS successfully performed debris removal operations on major highways without any safety violation nor, most importantly, without any accidents or incidents.

Local Small Business Subcontracting Efforts

As a small business, LGS worked successfully to utilize other small business concerns during our Katrina recovery efforts. The majority of overhead trimming and debris removal from the state roads was conducted by small business concerns. Looks Great Services subcontracted to numerous companies located within the affected area.



Traffic Control and Safety Operations

2011 – Hurricane Irene

Location: Nassau County, NY
Date: August 2011
Revenue: \$6,697,200
Client: Nassau County, NY
 Department of Public Works
Contact: John Gallo
 Superintendent of Highways
 170 Cantiague Rock Road
 Hicksville, NY 11801



TDSRS

Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Irene. In addition, LGS managed and operated a TDSRS for the project.

- ☼ Pre-positioned 60 crews to perform Emergency Road Clearance immediately after winds dropped below Tropical Storm force strength
- ☼ This was a pre-position contract competitively bid and awarded
- ☼ LGS mobilized the 60 emergency road clearance crews in less than 48 hours prior to landfall
- ☼ All work performed on a time and material basis per direction of client
- ☼ Performed Hazardous Tree and Limb Removal on over 8,000 trees
- ☼ Removed, processed and disposed over 580,000 Cubic Yards of vegetative debris

Meeting operational challenges

☼ **All access to Long Island closed, preventing mobilization:**

LGS worked with NYCDOT and the Port Authority of New York and New Jersey to open bridges and airports that had been closed to the public. Our actions allowed much needed emergency crews and assets to access Long Island to expand our capabilities.

☼ **Multi-jurisdictional coordination:**

Nassau County is a suburban county on Long Island, is located immediately east of New York City. The population from the 2010 census was estimated at 1.344 million. Under a disaster declaration, the county is the lead agency for the 129 cities, towns, villages and hamlets located within its boundaries. During Hurricane Irene, Nassau County relied upon Looks Great Services to successfully execute their pre-positioned debris management plan. The challenge encountered was coordinating with 129 different incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.

2012 – Hurricane Sandy



Pre-Segregation Debris Piles



Post-Segregation Debris Piles

Location: City of Long Beach, NY
Date: October 2012 – May 2013
Revenue: \$17,000,000
Client: City of Long Beach, NY
Contact: Jim LaCarrubba
 Commissioner of Public Works
 1 West Chester Street
 Long Beach, NY 11561
 (516) 431-1000
jlacarrubba@longbeachny.org

Executing Requirements

Sandy made land fall on October 29, 2012. The following morning reports came into the Nassau County Emergency Operation Center (EOC) about the status on Long Beach. There were reports of houses on fire, people trapped, first responder equipment destroyed, and roads were impassable for emergency workers. LGS was contacted by the Counties EOC asking if we knew how to help in this dire situation. Since all communication was cut off between the EOC and Long Beach, there was no way to assess needs. Within two hours LGS implemented our emergency clearing plan and mobilized twenty-five heavy equipment clearing crews. With the assistance of an emergency escort, our crews gained access to the affected city. Our immediate response cleared the city's roads of 120,000 cubic yards of sand, and allowed emergency response crews to reach citizens in need. The situation in Long beach was so critical our operations ran 24 hours a day for several weeks.

LGS assisted the city with other needs such as:

- ☛ The removal and disposal of over 260,000 cubic yards of C&D that was generated as a result of buildings flooded by the storm surge.
- ☛ LGS worked with the EPA and NYDEC to make sure all debris removal (sand and C&D) was done within the guidelines of all regulatory agencies. LGS made certain that all permits were secured and in place.

Meeting Operational Challenges

☛ **No Available Temporary Debris Site:**

The Long Beach Island had no suitable location to set up a temporary debris site to accept the 260,000 yards of construction debris produced from flooded homes and buildings. Looks

Great Services identified a suitable location 4 miles out of the city's limit and secured the necessary license and permits on behalf of the city. Once secured and opened, the site became the base of operation for the recover mission for not only our operation but also for the US EPA.



C&D Barging Site

☼ C&D debris contained co-mingled waste streams:

LGS determined that the C&D material contained Household Hazardous Waste (HHW) that required segregation, containment and packaging by classification. In order to address this need, LGS worked with the US EPA and implemented operations that included curb side segregation and pick up of HHW, municipal waste, and C&D debris. Additional hazardous waste segregation crews worked at the debris site removing and processing contaminated material. LGS successfully removed 30,000lbs of HHW as a result of our segregation operation.



HHW Collection Site

☼ Removal, cleaning, testing and placement of sand:

The city of Long Beach was buried in sand from a foot storm surge. Every home and building experienced substantial flooding and sand displacement. Thousands of yards of sand were removed

from the basements of buildings and placed in the streets by residents for pick up. This posed a unique challenge to LGS since the sand needed to be processed and tested before it could be relocated. We implemented our Beach Sand Recovery Plan that was reviewed and accepted by the New York State Department of Environmental Conservation Agency as an acceptable method. LGS secured state issued permits to commence sand screening and testing. 195,000CY of sand was recovered from the streets, rights-of-way and private property. The sand was cleaned, tested and placed back on the beach as emergency protective berm.



Sand Reclamation and Screening Site



Clean Sand Coming Off the Screen onto the Beach

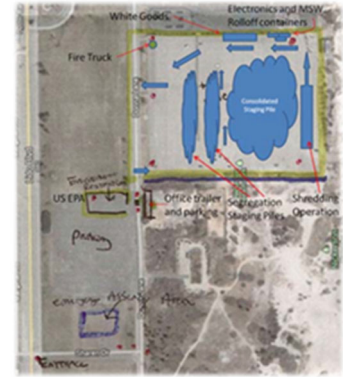
Local Small Business Subcontracting Efforts

Looks Great Services performed over \$17,000,000 in recovery work for the City of Long Beach. Operations took place over a six-month period and all work performed was completed by small business companies.

2012 – Hurricane Sandy



Nickerson Beach Park – C&D TDSRS



TDSRS Site Plan

Location: Nassau County, NY
Date: October 2012
Revenue: \$62,000,000
Client: Nassau County, NY
 Department of Public Works
Contact: John Gallo
 Superintendent of Highways
 170 Cantiague Rock Road
 Hicksville, NY 11801



Nickerson Beach Park – TDSRS

Executing requirements

In preparation for Hurricane Sandy, the Nassau County Department of Public Works activated its pre-existing debris management contract with Looks Great Services, Inc. (LGS). Once activated, LGS mobilized 70 clearing crews with equipment and 210 personnel which were prepositioned throughout Nassau County. All crews were staged for response before Hurricane Sandy made landfall. In order to meet the substantial mobilization request of the county, LGS utilized its relationships, reputation and financial stability to secure assets to quickly respond to the needs of the county.

LGS relationships with national companies such as Weeks Marine, Bergeron Emergency Services, BMI, Hertz Equipment Rental and many others, have proven to be reliable sources that can be called upon during wide spread disaster events such as Hurricane Sandy. LGS also has strong ties with small companies, such as ourselves, including La May and Sons, Edgewood Industries, DLI, Stoney Creek Industries, Medek Tree Service, Michael’s Tree Service, and H2 Construction, LLC, as well as dozens of other large and small businesses from across the country

During Hurricane Sandy recovery operations for Nassau County, LGS operated and managed 11 separate TDSRS’. The majority of TDSRS processed, reduced and disposed the following:

- ☼ 657,000 cubic yards of vegetative debris
- ☼ 260,000 cubic yards of C&D debris
- ☼ Hundreds of abandoned vehicles were processed at three aggregation sites
- ☼ Processed hundreds of tons of Hazardous Waste including sewage, and HHW
- ☼ Collected, and processed thousands of white goods and e-Waste

In response to widespread flood damage, Looks Great Services deployed teams of trained Hazardous Waste Specialists within the county to properly segregate, containerize and dispose of Household Hazardous Waste

in compliance with local and federal safety, health and environmental regulations and standards. Proper personal protective equipment, environmental protection measures, cross-contamination prevention practices, and environmental monitoring (i.e.: continual air monitoring) were adhered to following LGS's written Environmental Protection Plan and LGS Site Specific Health and Safety Plan which were approved by the NY Department of Environmental Conservation, US EPA and OSHA.

LGS' dedicated staff gained additional experience in large scale disaster recovery projects in the aftermath of Hurricane Sandy. As part of our operations with Nassau County, NY, we provided Construction and Demolition (C&D) material removal for the Villages of Bay Park, Oceanside, Baldwin, Atlantic Beach, East Atlantic Beach, Lido Beach, Point Lookout and the City of Long Beach. The C&D collected was removed from Long Island by our barging operations and relocated to an approved landfill near Albany, NY, over 170 miles away. We worked closely with the New York State Department of Environmental Conservation, US EPA and the US Coast Guard compliance officers to meet all state and federal transportation and disposal requirements.

Looks Great Services' barging operation included quality control measures such as air and water quality testing, and the deployment of small boats, booms and other containment systems to monitor waterways and prevent contamination of the fragile estuaries. As a result of our actions, all waterways and the surrounding fragile eco-systems were protected.

LGS managed all FEMA eligible vegetative debris removal from within Nassau County, NY. LGS provided collection, staging, reduction, and final disposal services. Resulting wood chips were removed from Long Island by barge to approved sites in NJ and PA for beneficial re-use.

Looks Great Services operations resulted in the following completed tasks:

- ☼ 1,157,770 CY of vegetative debris hauled, processed, and disposed
- ☼ 10,520 hazardous trees removed
- ☼ 21,275 hazardous limbs removed
- ☼ 10,272 loads of debris hauled

Meeting operational challenges

☼ **All Long Island landfills were at or near capacity:**

One week into the recovery effort, it became apparent that all Long Island landfills had become overwhelmed by the amount of debris generated by Hurricane Sandy. One by one the disposal sites began to close. Nassau County requested that LGS find a quick solution to this major problem because the county's reduction sites were quickly reaching capacity and facing closure by state regulators. LGS presented the county multiple options including trucking, rail transportation and barging. The county made the determination after verification of LGS' data, that barging was the most efficient and cost-effective solution. An additional benefit of barging was the reduction of truck haul distances and reduction of the hazard to the public in bypassing high density population areas.

☼ **Household hazardous waste extensively comingled:**

The storm surge from Hurricane Sandy created a devastating effect to the south shore of Nassau County. Water levels reached from two to four miles inland, flooding many homes and businesses. The county's need to establish a large C&D debris TDSRS centrally located to the devastation, was identified immediately after the storm surge subsided. Although the county had a debris management plan in place, it did not include handling and processing comingled construction debris, nor household hazardous waste. LGS provided collection of C&D materials, providing segregation of household hazardous waste, white goods, and e-waste. Looks Great Services initiated our Hurricane Sandy Response and Recovery Plan. This plan established the parameters for handling comingled waste streams and was approved by the NYS DEC. We initiated curbside and TDSRS segregation of comingled materials. As a result of our efforts the C&D TDSRS successfully processed 10,000 to

15,000 CY of debris per day without any interruption or delay of operations. One of the most critical challenges was the fact that Nickerson Beach Park, the location of the TDSRS for C&D and HHW, is immediately adjacent to the beach on the Atlantic Ocean. LGS successfully implemented environmental protection measures that prevented contamination of this critical and fragile environment to the praise of the NYS DEC, and US EPA, who were co-located at the site with LGS.

☼ **Debris streams contaminated with raw sewage:**

Hurricane Sandy flooding caused a power outage for Nassau County's Bay Park Sewage Treatment facility. This plant processes 40% of the county's sewage, averaging 72 million gallons per day. Raw sewage overflowed the plant and flooded entire neighborhoods up to three feet deep. The county relied on LGS to immediately respond by providing biohazard decontamination and clean-up crews. LGS provided complete biohazard management with appropriate hauling, processing, and disposal measures incorporated in accordance with state and Federal regulations.

☼ **Extreme safety hazards:**

The population density in Nassau County is 4,600 people per square mile. The volume of people and traffic exposed to LGS operations on a daily basis posed a unique challenge. Crews were limited by the government to roadways that generally see high volumes of traffic and were unable to utilize parkways due to height limitations and restrictions. Debris crews were assigned additional traffic control personnel and equipment above the normal requirement levels to protect the public during debris removal operations.

☼ **Limited open space in urban area, limiting large TDSRS':**

Population density created debris site availability challenges. Lack of open space prompted LGS to consider smaller TDSRS'. The production goal set by LGS was to collect 20,000 cubic yards of vegetative debris per day. As a result, many smaller TDSRS' were established across the county. Logistically the use of many sites multiplied the need for additional assets such as personnel, management, equipment and quality control measures. Looks Great Services met this need by providing the additional assets and personnel as required. At the height of operations, LGS crews were collecting 32,000 CY of debris per day, 60% above our own self-imposed goal. LGS opened, managed, and successfully closed out 11 sites within the boundaries of Nassau County.

Local small business subcontracting efforts

For Hurricane Sandy, LGS again relied heavily on our small business debris management contacts to assist us in contract performance for Nassau County. Eighty percent (80%) of our subcontractors were small business concerns, with the majority coming from the declared area.

2018 – Hurricane Maria

Location: West Zone
Date: December 2017
Revenue: \$39,000,000
Client: Puerto Rico Department of Transportation and Public Works
Contact: Elias Tirado Huertas
 Director
 Apartado 41269
 San Juan, PR 00940-1269



Crews Mobilizing in Puerto Rico

Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative debris generated by Hurricane Maria. In addition, LGS managed and operated five DMS and three FDS for the project.

- ☼ Positioned crews to perform emergency road clearance immediately after NTP
- ☼ This was a post-disaster contract competitively bid and awarded
- ☼ LGS mobilized 60+ road clearance crews and debris consolidation crews
- ☼ All work performed on a time and material basis and unit price per direction of client
- ☼ Performed Hazardous Tree Removals on 8,091 trees to date
- ☼ Trimmed 59,580 Hazardous Limbs to date
- ☼ Removed, processed and disposed over 319,320 CY of vegetative debris



Tree Removal

Meeting operational challenges

☼ **Access to areas in Puerto Rico closed, preventing mobilization:**

LGS worked with DTOP to open roads and ROW that had been closed to the public. Our actions allowed much needed crews and assets to access Puerto Rico to expand our capabilities. LGS also relied on its experienced crews in navigating the isolated terrain and one-lane mountain passes with equipment to coordinate the cleanup of mudslides and hazardous trees.

☼ **Multi-jurisdictional coordination:**

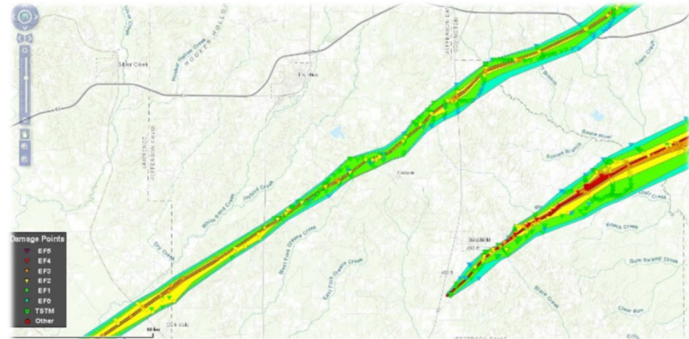
Puerto Rico's West Zone is a mix of suburban and rural areas covering more than 700 square miles. The population from the 2018 census was estimated at 554,142. Under the disaster declaration, DTOP is the lead agency for the 15 municipalities located within Zone 4. After Hurricane Maria, DTOP relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 15 municipalities and a multitude of incorporated governments to enable debris removal to operate smoothly and in an orderly fashion. Many of these agencies were facing an unprecedented and unplanned community issue. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help these agencies, LGS successfully enabled these governments to assist their communities in an expedited and coordinated manner.

Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 70% of the work being performed by local companies. 100% of the work was completed by small business concerns.

2020 – Jefferson Davis County Tornado

Location: Jefferson Davis County, MS
Date: April 2020
Revenue: \$3,471,890
Client: Jefferson Davis County Board of Supervisors
Contact: Les Dungan
 County Engineer
 1574 Highway 98 East
 Columbia, MS 39429
 601-441-6411



April 13, 2020 Tornado Track

Executing Requirements

LGS was tasked with Hazardous Tree Removal and Hazardous Limb Removal and Right of Way (ROW) loading and hauling of vegetative and C&D debris generated by the largest tornado in Mississippi's history. In addition, LGS managed and operated the county's landfill (FDS), due to the lack of county resources.

- ☞ This was a post-disaster contract competitively bid and awarded
- ☞ LGS mobilized 30 debris crews and 10 trimming crews
- ☞ All work performed on a unit price basis per direction of client
- ☞ Performed Hazardous Tree Removals on 2,913 trees to date
- ☞ Trimmed 2,215 Hazardous Limbs to date
- ☞ Removed, processed and disposed over 237,697 CY of vegetative and C&D debris



Meeting operational challenges

☞ **Landfill Management:**

LGS worked with Jefferson Davis County to create a Temporary Debris Site adjacent to the landfill. One of the challenges was that the landfill could not accept the debris volume. LGS reduced the debris, transported it to the landfill, and operated the landfill. Our experience with operating final disposal sites allowed for the landfill to accept all of the debris and have room for other DOT contracts to dispose of debris as well. This benefited the county by them receiving additional money from the tipping fees.

☞ **Multi-event coordination:**

Due to a second, straight-line wind disaster 2 weeks after the tornado, another set of contracts was issued. The widespread damage from 2 overlapping storms required LGS to provide an extra level QC in the operation plan. In response, the County relied upon Looks Great Services to successfully execute their debris management plan. The challenge encountered was coordinating with 2 agencies and 4 separate contracts to manage the debris from both storms smoothly. By implementing LGS' established and proven plans and utilizing LGS' experienced managers to advise, guide and help the county, LGS successfully enabled all contracts to be expedited and in a coordinated manner.

Local small business subcontracting efforts

Looks Great Services commitment to small business subcontracting partners resulted in 38% of the work being performed by local companies from within the county. 100% of the work was completed by small business concerns.

Letters of Recommendation

William R. "Bill" Minor
Northern District Commissioner

Dick Hall
Central District Commissioner

Wayne H. Brown
Southern District Commissioner



Larry L. "Butch" Brown
Executive Director

Harry Lee James
Deputy Director/
Chief Engineer

Darrell L. Broome
District Engineer

P. O. Box 627 / McComb, Mississippi 39649 / Telephone (601) 684-2111 / FAX (601) 684-7358 / www.goMDOT.com

June 29, 2007

Looks Great Services, Inc.

RE: Hurricane Katrina
Emergency Contract Work

Dear Sir:

We would like to take this moment to thank Looks Great Services as one of the contractors who helped in the aftermath of Hurricane Katrina. Cleaning up our State Roads in Marion and Covington counties, with your company picking up over 1.4 million cubic yards in these areas, was an accomplishment necessary to make our roads safe again. This would not have been possible without the help of your company.

Looks Great Services effectively met the daily challenges associated with the cleanup which included overhead trimming, debris removal and disposal, management of temporary debris reduction sites, maintenance of traffic, and job-site safety.

As a result of your efforts, our state roads were restored. We would like to extend our appreciation to your staff and organization who assisted with this effort.

Sincerely,



Ken Morris
District Construction Engineer





1574 Highway 98 East
P. O. Box 150
Columbia, Mississippi 39429
Phone (601) 731-2600
Fax (601) 736-6501
www.dunganeng.com

February 25, 2006

FROM: Dungan Engineering P A
Jeff Dungan, County Engineer
1574 Highway 98 East
Columbia, MS 39429

TO: Looks Great Services
7 Lawrence Hill Road
Huntington Station, NY 11743

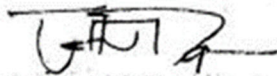
SUBJECT: Letter of Recommendation

To Whom it may concern:

Looks Great Services was a vital part of our Hurricane Katrina cleanup in Marion County, MS. The tasks with which they faced each day were handled appropriately and professionally. Debris pickup and hauling activities were monitored by our firm, and we appreciate how the Looks Great Services crews conducted the work in an efficient manner.

Our experience with Looks Great Services proved to be beneficial to our county during our time of need. We would recommend this company in any project of this type.

Sincerely,



Jeff Dungan
Marion County Engineer

Consulting Engineers



June 19, 2006

Looks Great Services, Inc.
Attn: Kristian Agoglia, President
7 Lawrence Hill Road
Huntington Station, NY 11743

RE: Letter of Recommendation

To whom it may concern:

We would like to take this opportunity to let you know how instrumental Looks Great Services, Inc. was during the disaster recovery process after Hurricane Katrina. The daily challenges were effectively and efficiently met in the overall organization of debris removal, hauling, tree work and debris reduction sites. The disaster team mobilized in an aggressive manner which allowed us to render assistance to our local and surrounding communities quickly after this great devastation. We believe the combination of exceptional equipment and personnel this company has to offer contributed to the overall success of our recovery efforts.

It is with great pleasure to highly recommend Looks Great Services, Inc. as a full-scale storm recovery contractor. Please feel free to have anybody contact us as a reference.

Sincerely,



Jay Carney, President/COO
T.L. Wallace Construction, Inc.



Thomas L. Wallace, CEO
T.L. Wallace Construction, Inc.

P. O. BOX 523 / COLUMBIA, MS 39429 / (601) 736-4525 / FAX (601) 736-3401



Surety & Financial Claims
P.O.Box 968038
Schaumburg, IL 60196

December 30, 2009

Mr. Kristian Agoglia
Looks Great Services, Inc.
7 Lawrence Hill Road
Huntington, NY 11743

Re:Principal: Liberty Tree Service, Inc.
Claim No.: 685 0156280
Bond No.: PRF 8857915
Obligee: NYSDOT
Project: Tree & Brush Removal Various Highways Region 8 – D260430

Dear Mr. Agoglia:

I appreciate the work your company recently completed for the tree cutting, pruning and brush removal project in Upstate NY for the New York State Department of Transportation contract D260430. As you are aware, our principal, Liberty Tree Services Inc. was terminated by NYSDOT. Your company was asked to perform work on this project as the completing contractor. It involved mobilizing your company and immediately commence cutting/pruning 1600 + trees in various counties of upstate NY. NYSDOT did not raise any issues or complaints regarding your company's performance, project documentation, employee attitude or safety procedures during the entire completion of the project. In summation, you completed the project ahead of schedule and efficiently.

Again, thank you for your assistance on this claim. If you have any questions please contact me at 1 888 320 9659 X 5 or at the local number 1 516 365 1028.

Thank you.

Very truly yours,
Zurich American Insurance Company/Fidelity & Deposit Company of Maryland

A handwritten signature in black ink that reads 'Nicholas Kokinakis'.
Nicholas Kokinakis
Claims Counsel



Inc. Village of Freeport

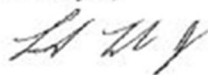
Looks Great Services, Inc.
Mr. Kristian Agoglia
7 Lawrence Hill Rd.
Huntington Village, NY 11743

Dear Mr. Agoglia,

On behalf of Freeport Electric and our customers I wanted to take an opportunity to thank Looks Great Services and your mutual aid teams for the qualified and exceptional responses to our emergency tree service needs over the last several years. Freeport Electric remains confident that with a simple phone call we can count on an immediate response with top notch equipment and crews that are well trained, efficient and focused on safety.

Over the years Looks Great has played an instrumental role in reducing our restoration times by clearing the fallen trees so our line crews can restore power as quickly and safely as possible. Although we hope we never have to use your emergency response services again, we know that from an unexpected wind storm in March 2010 through Tropical Storm Irene and finally Super Storm Sandy we can count on Looks Great Services to clear the way.

Thank you,



Lester A. Endo Jr.
Supervisor Electric service,
Inc Village of Freeport, Freeport Electric

First in Service First In Value
46 North Ocean Ave, Freeport, NY 11520 Tel: 516-377-2220 Fax: 516-377-2359



CITY OF LONG BEACH

1 WEST CHESTER STREET
LONG BEACH, N.Y. 11561
(516) 431-1001
FAX: (516) 431-1389

JACK SCHNIRMAN
CITY MANAGER

May 3, 2013

VIA EMAIL
kristian@looksgreatservices.com

Mr. Kristian Agoglia
Looks Great Services, Inc.

Dear Kristian:

I would like to take this opportunity to thank you and Looks Great Services on behalf of the City Council and myself for your continued support. The launch of the City's Earth Day Weekend event was a tremendous success and it was made possible by people like you who graciously donated materials, supplies, time and effort to revitalize and beautify our City.

Your openheartedness to this community is what allows our City to pick up the pieces one day at a time. There is no doubt, Sandy has changed the lives and infrastructure of our City, but we are resilient and in time we will rebuild our "City by the Sea" stronger, safer and smarter.

Again, thank you for all you did for our beautiful City by the Sea. As summer approaches and the flowers and trees blossom, thousands of residents and visitors will enjoy and appreciate their beauty, thanks to you and Looks Great Services.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Schnirman".

Jack Schnirman
City Manager

JS:ma

EDWARD P. MANGANO
COUNTY EXECUTIVE



SHILA SHAH-GAVNOUDIAS, P.E.
COMMISSIONER

COUNTY OF NASSAU
DEPARTMENT OF PUBLIC WORKS
1194 PROSPECT AVENUE
WESTBURY, NEW YORK 11590-2723

Kristian Agoglia
Looks Great Services, Inc.
7 Lawrence Hill Rd.
Huntington, N.Y. 11743

September 24, 2013

Dear Kristian:

I would like to take this opportunity to commend both you and Looks Great Services for all your diligence and commitment during Hurricane Irene and Hurricane Sandy. Your excellent work and results during Hurricane Irene prompted us to reach out for your services in assisting Nassau County during the massive clean-up efforts of Hurricane Sandy.

Your tireless work ethics coupled with your knowledge in working with the various federal agencies directly contributed to the success of Nassau County's recovery operations. As the magnitude of our recovery operation continued to expand you were able to gather the necessary logistical manpower and equipment to complete the clean-up in a timely fashion.

You worked seamlessly with our senior staff and were available virtually 24/7. You responded to major issues with incisive thinking and common sense recommendations and, as such, became a valued member of the County's management team. From all of us at the Nassau County Public Works and on behalf of the residents of Nassau County we extend our deepest gratitude to you and your company for all its assistance.

My Best Regards,

A handwritten signature in black ink, appearing to read "RMillet".

Richard Millet
Deputy Commissioner Public Works.



TOWN OF HUNTINGTON HIGHWAY OFFICE

30 Rofay Drive
Huntington, New York 11743



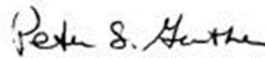
Peter S. Gunther
Superintendent of Highways

Kristian Agoglia
Looks Great Services
7 Lawrence Hill Road
Huntington, New York 11742

Dear Mr. Agoglia:

The Town of Huntington thanks your firm for the services that were performed for the Town in the aftermath of Superstorm Sandy. By all reports, your firm's critically needed services were timely and satisfactorily performed when few firms were available to assist us in the recovery from the storm. Your diligence in performing the work and documenting it helped in our efforts to obtain reimbursement for these services from FEMA. We will not hesitate to employ your firm's resources in future disaster recoveries as our needs may require.

Regards,



Peter S. Gunther
Superintendent of Highways

Highway Hotline (631) 499-0444
highway@huntingtonny.gov

Phone (631) 351-3075
Fax (631) 499-3512

90-27 Sutphin Boulevard
3 Floor, MC 0335
Jamaica, NY 11435
718.558.4704 - Tel
718.725.2674 - Fax

Patrick A. Nowakowski
President

Dennis L. Mahon
Chief Procurement & Logistics Officer



Long Island Rail Road

February 10, 2015

Mr. Kristian Agoglia
President
Looks Great Services, Inc.
7 Lawrence Hill Rd.
Huntington Village, NY 11743

Re: Completion of LIRR Contract No. 130605-GS1-SA-N

Dear Mr. Agoglia:

This will confirm that Looks Great Services, Inc. ("Looks Great") satisfactorily completed the physical work associated with Long Island Rail Road Co. (LIRR) Contract No. 130605-GS1-SA-N, regarding the clean-up and disposal of fallen trees and other debris related to Hurricane Sandy, on or around October 29, 2012. LIRR's full payment of invoices is reflective of this fact.

Should Looks Great seek to perform a contract for LIRR in the future, we will perform a Responsibility Review, as we are mandated to do in all such circumstances. At such time we will consider any administrative, regulatory or other issues that may exist in accordance with established procedure. However, at this time, we are unaware of any certain impediments to future contract awards to Looks Great.

Sincerely,

Dennis Mahon
Chief Procurement Officer

MTA Long Island Rail Road is an agency of the Metropolitan Transportation Authority, State of New York
Thomas F. Prendergast, Chairman and Chief Executive Officer

ITAWAMBA COUNTY
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CECIL IKE JOHNSON
District 2

STEVE MOORE
District 3

RICKY JOHNSON
District 5



201 West Main Street
Post Office Box 776
Fulton, Mississippi 38843

JIM WITT
Chancery Clerk

GARY FRANKS
County Administrator

BO RUSSELL
Board Attorney

662-862-3421
662-862-5600
Fax 662-862-5600

lbyrd@itawambacomms.com

To Whom It May Concern:

On April 28, 2014, the northwestern sector of Itawamba County was struck by a tornado, resulting in widespread property damage in that area. Our roads and right of ways were all in need of clearing. Almost immediately, the Looks Great team was onsite, able to answer any question that we had concerning the debris removal or reimbursement processes. Due to Looks Great Service's expertise, experience and fair price, we felt confident in awarding them the contract to clean up our county's right of ways.

Within hours of winning the bid, Looks Great Services of Mississippi had men and equipment on the ground in the county, ready to work. The Looks Great team was competent, fast, and professional. The team met every challenge that arose throughout the project, be it dealing with high-traffic areas, large stumps, or limited-access roads. Thanks to their unique knowledge of the industry and federal regulations, we were able to clean up all of our roads in a timely fashion, all the while ensuring FEMA compliance. As a result, our reimbursement process has been smooth and prompt.

The tornado that struck Itawamba county brought with it a whirlwind of stress. It was a difficult time for our county, as it would be for any county. However, having Looks Great Services of Mississippi working alongside us every step of the way made the recovery as fast and stress-free as possible. I recommend the Looks Great team to you with my highest confidences.

Sincerely,



Gary Franks, Administrator
Itawamba County

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LOWNDES COUNTY

BOARD ATTORNEY
Tim Hudson
COUNTY ENGINEER
Robert L. Calvert P.E.
CHANCERY CLERK
Lisa Younger Neese
ADMINISTRATOR
Ralph Billingsley
ROAD MANAGER
Ronnie Burns
CHIEF FINANCIAL OFFICER
Davis W. Basinger, C.P.A.

May 15, 2015

Looks Great Services of Ms, Inc.
259 River Road
Columbia, MS 39429

RE: Letter of Recommendation

To Whom It May Concern:

On April 28, 2014, Lowndes County, MS was impacted by 5 tornados. After a thorough analysis of multiple proposals for debris removal, Lowndes County selected Looks Great Services, Inc.

Looks Great mobilized and started the debris removal immediately. They handled everything in a professional and efficient manner. They worked with us extremely well. If we ever find ourselves in this situation again, Looks Great would be my first choice for debris removal.

Please feel free to contact me if you have any questions.

Regards,


Ralph Billingsley
Lowndes County Administrator



Robert R. Bourne
Mayor

Donna McKenzie
Clerk & Tax
Collector

Lawrence E. Hahn
City Attorney

City of Columbia
201 Second Street
Columbia, Mississippi 39429
Telephone: 601-736-8201

Aldermen

Edward Hough
At-Large

Wendell Hammond
Ward 1

Charyl A. Bourne
Ward 2

Renee' Galloway
Ward 3

Gwendolyn
Hammond
Ward 4

To Whom It May Concern:

On December 23, 2014, a tornado swept through Columbia, Mississippi. It caused substantial damage to our community, as well as multiple fatalities. During this time of crisis, the Looks Great Services team promptly provided emergency help, as well as crucial leadership during the recovery process. The Looks Great team was hands-on throughout the entire recovery process and, within hours of being awarded the bid, had crews on-site, helping our community recover.

The Looks Great team, and their ready supply of local subcontractors, performed their work efficiently, rapidly, and with professionalism. Thanks to their meticulous documentation processes, we had no problems with monitoring activities, and we received a full federal reimbursement. Working with them during this critical time in our community's history helped us overcome this disastrous event with as little lasting impact as possible.

Should your community ever find itself in need of storm relief services, I recommend Looks Great Services of MS to you, with my highest regards.

Sincerely,

Robert Bourne, Mayor
City of Columbia, Mississippi

MARLENE MCKENZIE
Clerk of Board
Chancery Clerk

BOARD MEMBERS

District 5
RICKY PIPKIN
President of Board
P.O. Box 261
Hickory Flat, MS 38633

District 2
JAMES GRIFFIN
Vice-President
236 H. Williams Road
Lamar, MS 38642



BENTON COUNTY BOARD OF SUPERVISORS
P.O. Box 218 Ashland, MS 38603
Telephone 662-224-6300 Fax 662-224-6303

BOARD MEMBERS

District 1
CHRIS SHOUP
P.O. Box 171
Ashland, MS 38603

District 3
JAMES LOWRY
690 Hamilton Road
Fatkner, MS 38629

District 4
TOMMY FORTNER
125 Hwy. 4 East
Ashland, MS 38603

Looks Great Service of MS, Inc.
1501 Highway 13 North
Columbia, MS 39429

RE: Letter of Recommendation

March 21, 2016

To Whom It May Concern:

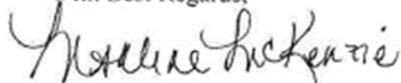
On December 23, 2015, our county suffered widespread damage and loss of life resulting from as EF-4 Tornado.

Due to the amount of damage over the county, the Board unanimously voted to contract the monitoring and removal of debris.

Looks Great Service of MS, Inc., was awarded the contract for debris removal. Kristian Agoglia and his father in law, Don Lucas, were truly a pleasure to work with during the clean-up process. Their firm provided a skilled and efficient service in a professional and timely manner.

We appreciate the service that Mr. Agoglia and this team provided to our county. We would highly recommend Looks Great Service of MS for any storm relief service.

With Best Regards,



Marlene McKenzie
Chancery Clerk/Clerk of the Board of Supervisors

KEITH TAYLOR, DIST. 3
President of the Board
191 Kathleen Rd.
Byhalia, MS 38611
(901) 605-9376

CHARLES TERRY, DIST. 1
Vice President of the Board
Post Office Box 5072
Holly Springs, MS 38634
(662) 252-1597

C. W. "CHUCK" THOMAS
Chancery Clerk and Clerk of the Board
P. O. Box 219
Holly Springs, MS 38635
(662) 252-4431

KENT SMITH
Attorney for the Board
P. O. Drawer 849
Holly Springs, MS 38635
(662) 252-3003
(662) 252-3006



Marshall County Board of Supervisors
P. O. Box 219
Holly Springs, Mississippi 38635
Courthouse Fax: (662) 252-0004

EDDIE DORN, DIST. 2
4226 Highway 72 East
Holly Springs, MS 38635
(662) 851-7892

GEORGE ZINN, III, DIST. 4
P. O. Box 252
Holly Springs, MS 38635
(662) 252-5736

RONNIE JOE BENNETT, DIST. 5
5613 Potts Camp Rd.
Potts Camp, MS 38659
(662) 333-7272

LARRY HALL
County Administrator
P. O. Box 219
Holly Springs, MS 38635
(662) 252-7903

March 22, 2016

To whom it may concern:

The Marshall County Board of Supervisors is pleased to recommend Looks Great Services, Inc. for the service of debris removal. They completed the job they were contracted to do in an efficient and timely manner. Also they worked well with local, state and federal officials in completing the task.

If I can be of any further assistance please give me a call.

Respectfully,


Larry Hall
Marshall County Administrator

July 5, 2016

LETTER OF RECOMMENDATION

To Whom It May Concern:

I am pleased to write this Letter of Recommendation for “Looks Great Service”.

In the past year, LGS has cleared over 890 miles of utility power line right-of-way for Walton EMC. It has been my pleasure to work with the crew leader, Juan Fernandez as well as the men on his crew. During the last year, the LGS crews have demonstrated great professionalism and above average skills at tree removal and pruning. Their equipment is up to date and always kept in very good appearance. The crew also demonstrated great professionalism in working with our consumers on a daily basis.

Walton EMC is a customer-owned electric cooperative and we strive to provide the most reliable service to our consumers. In saying this, I would recommend LGS to any utility company in need of a professional and reliable right-of-way company. If you have any questions, feel free to contact me at 770-266-2339.

I look forward to working the LGS in the future,

Sincerely,

Greg Pannell
Right-of-Way Coordinator
Walton EMC, Monroe, GA



VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
CHRISTIA ALOU
INTERIM VILLAGE MANAGER

MAYOR CLAUDIA V. CUBILLOS
VICE MAYOR OMARR C. NICKERSON
COUNCILPERSON HAROLD E. MATHIS, JR.
COUNCILPERSON WERNER DREHER
COUNCILPERSON VIMARI ROMAN

October 13, 2017


Looks Great Services, Inc.

RE: Letter of Recommendation

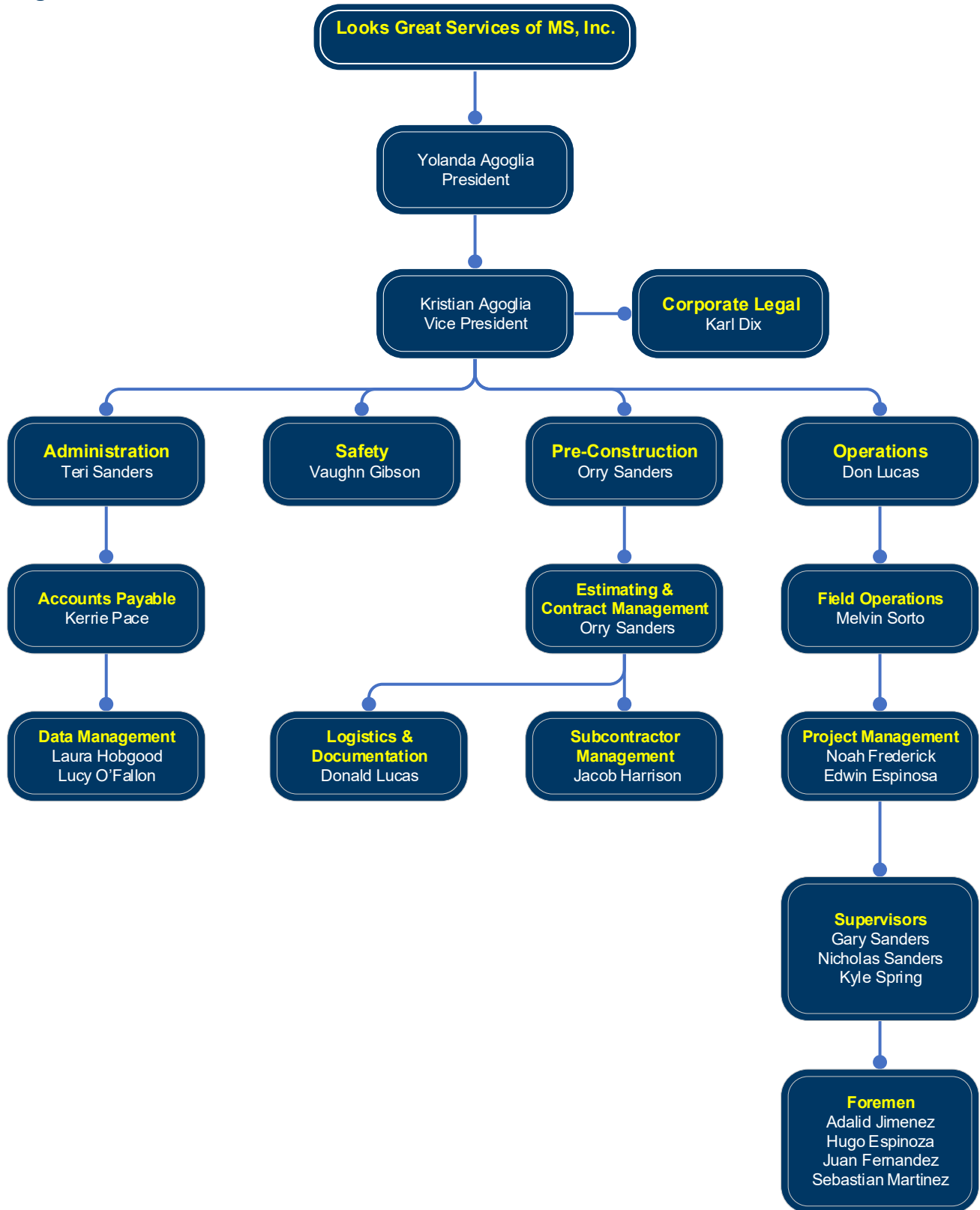
To Whom It May Concern:

1. We strongly recommend Looks Great Services, Inc. to any municipality that requires professional disaster recovery services, especially in the aftermath of hurricanes or other natural disasters.
2. After Hurricane Irma in September 2017, the Village of El Portal, Florida, and its residents needed great assistance with hurricane debris removal, debris hauling, tree-trimming, and other cleanup services—and Looks Great Services, Inc., aptly led by Mr. Kristian Agoglia, delivered on time and under budget!
3. The Looks Great Services, Inc. disaster team assembled very quickly and had trucks and heavy equipment on-site right within the Village almost immediately, which allowed us to render assistance and get life back to normal within days of Hurricane Irma rolling through.
4. Mr. Agoglia's professional team, with the right equipment, at the right place, at the right time, with the right training and attitude, enabled the Village of El Portal to properly take care of our residents and their properties. In short, Looks Great Services, Inc. efforts were second-to-none and were invaluable to this municipality after the devastation caused by Hurricane Irma.
5. Again, on behalf of the entire Village Council, Village Management, and the Village Residents, the Village of El Portal, Florida strongly recommends Looks Great Services, Inc. to any municipality that wants to quickly, professionally, and safely, get life back on track for their community after any natural disaster.

Sincerely,


Mayor Claudia V. Cubillos
(305) 778-4199

Organizational Chart





Resumes

Yolanda Agoglia

Professional Experience

November 2010 – Present Looks Great Services of MS, Inc.
President

Formed Looks Great Services of MS, Inc. as majority owner and President. Since inception, participated daily in operations, lead management and administrative duties, and insured the standards of performance established are continually met by personnel.

August 2010 – Present Looks Great Services, Inc.
Secretary/Treasurer/Financial Manager

Married and moved to New York. Became the Secretary-Treasurer/Financial Manager for Looks Great Services, Inc. Lead office management and administrative duties.

August 2008 – August 2010 Jones Companies
Chief Administrative Officer

Managed office personnel and all administrative activities for three office locations housing seventeen Jones companies with the main operating companies being Jones Lumber Company, Dixie Mat Manufacturing, Jones Concrete, Jones Ready Mix, FiberVision, J B Transport, and Jones Brothers Trucking

1991 – August 2008 T.L. Wallace Construction, Inc.
Job Cost Administrator/AP & Purchasing Manager

Job cost accounting/budget maintenance - exported/imported/created/maintained job budgets in accounting software. Maintained/balanced revenue vs. cost, change orders, addendums, and supplemental agreements. Trained engineers and estimators to enter production quantities for each cost item and assisted with reporting. Accounts payable and hired truck payroll – weekly - included net 10 vendor accounts, expense reimbursements, contract laborers, credit cards, medical bills, fleet fuel card management, bulk fuel accounts, contribution/sponsorships, and lodging payables. 1099 processing and filing electronically to IRS and state. Excel and Word software - form designing and spreadsheet building. Trained estimating and accounting department on the company's software. Estimating software - worked with support people to merge their technology with accounting software. Equipment management, maintenance and reporting. Accounts receivable - progress billing, review paid-to-date units vs. production units. Time/billing. Document manager - implemented electronic documentation for all departments. Supply purchasing - oversaw an assistant to aid in this area. Payroll processing - oversaw coding of timesheets for proper labor cost accrual. Hurricane Katrina debris cleanup paperwork manager - payables and billings - worked directly with engineers for the MDOT and local city officials, and worked indirectly with FEMA procedures. Responsible for organizing this effort and overseeing when audited by MEMA and FEMA. Implemented electronic purchase orders to be utilized by the shop, field and office. Designed all promotional advertising Quark Express, Pagemaker, Photoshop, and Paint Shop Pro.

Certifications

MS State Art Educator License
Attended Seminars for the following: Business Development, Leadership, & Explorer Accounting Software

Education

UNIVERSITY OF SOUTHERN MISSISSIPPI - Hattiesburg, MS - Bachelor of Fine Arts – 1999

Looks Great Services, Inc.

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ITB 21-040 Disaster Debris Removal Services

Santa Rosa County Board of County Commissioners



Kristian Agoglia

Professional Experience

November 2010 - Present

Looks Great Services of MS, Inc.
Vice President

Helped form Looks Great Services of MS, Inc. and participate daily in operations, lead management and procurement duties, and ensure the standards of performance established are continually met by personnel.

1999 - Present

Looks Great Services, Inc.
CEO

Since inception, as owner and CEO of LGS, participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel.

1990 - 1999

T&K Landscaping
Company Partner

Started a small landscaping and lawn maintenance business during high school years. Expanded in to tree pruning, maintenance, and removal. Grew business steadily during successful pursuit of bachelor's and master's degrees.

Certifications

ISA Certified Arborist
ISA Certified Utility Arborist Specialist
TCIA Certified Safety Professional
EHAP Training Certified
OSHA 10 Certification

Education

REGENT UNIVERSITY – Virginia Beach, VA – Master of Divinity – 1999

LIBERTY UNIVERSITY – Lynchburg, VA – Bachelor of Science – 1996



Don Lucas

Professional Experience

November 2012 - Present Looks Great Services of MS, Inc.
Operations Manager

Oversee the daily operations for Looks Great Services. Coordinates, delegates, and manages existing projects to ensure they are on time, within budget, and performed according to specifications. Specialized in logistics of material hauled onto and away from dump sites on a production-oriented schedule, and material reduction in Hurricane Sandy. Ensured proper size control and safety of handled material with management of full-scale equipment operations during Hurricane Sandy. Oversaw multiple dump sites after Hurricane Sandy that totaled over 1.1 million cubic yards of debris. Oversaw storm debris cleanup after the Louisville, MS tornado, Itawamba, MS tornado, and the Tupelo, MS tornado for the Mississippi Department of Transportation.

2006 – November 2012 Joe McGee Construction
Company Consultant

Worked in conjunction with Vice President, Senior Engineer and Senior Estimator on bidding proposed projects. Responsible for locating necessary fill material sites for proposed projects. Researched all soils and existing landscapes and structures on all proposed projects. Delegated existing projects to Project Managers and worked closely alongside them in order to maximize production. Coordinated scheduling of existing projects to ensure timely completion. Responsible for ensuring all project problems are identified and corrective measures are implemented. Worked alongside Senior Estimator to ensure that job costs do not exceed budgeted amounts. Worked closely with the Senior Engineer to ensure that all projects are being completed according to plans. Experienced in Federal design/build projects, working with government officials to create good relations and project success.

1974 – 2006 T.L. Wallace Construction Co., Inc.
President

Began early on as a Project Superintendent to eventually become President of the company. Beginning in 1986, responsibilities included overall company management, overseeing of projects, budgets, potential projects, bidding, personnel staffing and equipment management. Contracted over \$140 million worth of heavy highway construction projects under contract at one time with MDOT, ALDOT and LDOT. Managed approximately \$800 million worth of construction projects with a majority of the work being with MDOT. Oversaw individual projects ranging from \$1 million to \$25 million. Managed a fleet of 150 pieces of heavy equipment. Initiated and coordinated remarkable hauling of dirt for Nissan site to include 78 trucks in two-mile haul and supporting equipment to place and compact dirt. Managed and coordinated Interstate 10 Emergency Bridge Replacement across Pascagoula River after Hurricane Katrina. Project was complete in 21 days, 10 days ahead of schedule.

Certifications

- MDOT Storm Water Management Training Course
- Hazardous Materials Certification
- Trenching and Excavating Training
- CPR/First Aid/BBP/AED Certified
- OSHA 10/OSHA 30 Certification

Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A. in Mechanics – 1971

Looks Great Services, Inc.

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Santa Rosa County Board of County Commissioners



Melvin Sorto

Professional Experience

November 2001 - Present

Looks Great Services, Inc.
Field Operation Manager

Began as equipment operator from 2001-2004. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. In 2004 became foreman and aerial lift operator. Beginning in 2006, became a contract administrator and field operation manager. Responsibilities include overseeing multiple crews across multiple existing jobs, coordinating and hiring crews for existing jobs, managing equipment fleet, pricing proposed contracts, business development, contract negotiations, and scheduling work.

1998-2001

Tiff Co, Inc.

Certifications

EHAP Certification
ATSA Certified Instructor
Railroad Worker Certification
First Aid/CPR Certified
OSHA 10 Certification
CDL Class A

Orry Sanders

Professional Experience

May 2015 - Present

Looks Great Services of MS, Inc.
Director of Estimating & Contracts

Oversee the estimates and contract preparation for proposed work. Work in conjunction with the Vice President, Operations Manager, and Field Operation Manager to find, estimate, and procure work. Coordinate scheduling, subcontracting, and co-manage existing projects with the Operations Manager. Assist in local business development and relations. Handles job costs, payment applications, data reconciliation and project management documentation for existing jobs.

May 2014 – May 2015

W.G. Yates and Sons Construction, Inc.
Estimator

Worked in the commercial construction division estimating jobs anywhere from \$50 thousand to \$55 million. Responsible for doing takeoff, gathering subcontractor pricing, handling all front-end documentation, and managed certain divisions on bid day. Selected to be the BIM representative for the Jackson office. Oversaw the civil/site work estimates for local projects.

February 2013 – May 2014

Munn Enterprises, Inc.
Estimator/Project Manager

Oversaw multiple projects with multiple clients from concept to completion. Handled most hard bid work and oversaw all scoreboard and canopy projects. Managed work orders by providing shop drawings, purchase orders, coordinated installations, customer relations, change orders, and coordinated subcontractors. Managed projects from \$5 thousand to \$150 thousand. Developed an excel program to accurately estimate canopies.

February 2012 – February 2013 Hatch Mott MacDonald
Designer III

Began as a Designer II and worked up to Designer III. Completed all civil as-built survey drawings and redline markups for Talisman Energy. Became the lead civil designer for the 80-mile Boardwalk pipeline going from Petal, MS to Mobile, AL. Responsibilities included all civil survey drafting, preliminary route and ROW drafting, access road design, HDD locations and layouts, laydown yard layouts, and spoil area layouts.

January 2011 – February 2012 T.L. Wallace Construction, Inc.
Drafter

Began as an intern and worked up to a full-time draftsman. Completed all conceptual and final drawings for the civil, commercial, asphalt, industrial, and utilities divisions.

Certifications

NCCER Supervisory Training Certification
First Aid/CPR Certified
OSHA 10 Certification

Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Drafting and Design Tech. – 2011

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Construction Management Tech. – 2011



Teri Sanders

Professional Experience

2013 - Present

Looks Great Services of MS, Inc.
Accounting Manager

Process payroll, accounts payable, and accounts receivable. Manage all aspects of insurance for the company. Maintain equipment files and truck reports. Perform numerous other accounting duties and handle processing of contracts. Management of the office to ensure proper efficiency of daily operations.

2004 - 2013

Morris Oil, Inc.
Accounting Clerk/Secretary

Performed various accounting duties which included payroll, accounts receivable, accounts payable, reconciliations, sales and petroleum taxes, and bills of lading. Handled secretarial/receptionist responsibilities and assisted customers with petroleum products.

2003 - 2004

Columbia School District
Secretary – Guidance Office

Provided support to guidance counselors and students at Columbia High School. Maintained educational records of students and filed information as required. Established conference between parents and teachers.

1992 - 2003

Nicholson and Company, PLLC
Accounting Clerk

Provided bookkeeping services for numerous clients, which included reconciliations, payroll reports, and sales tax preparation. Processed checks for payment of bills for the office and several clients. Handled secretarial/receptionist responsibilities such as making appointments, typing letters and various forms, and providing support for clients.

1984 - 1991

Ceco Building Systems
Invoicing Clerk

Prepared invoices for customers and created weekly and monthly sales reports. Assisted salesmen and customers with sales tax rates. Processed checks for payment of bills. Performed secretarial/receptionist duties. Processed monthly tax reports.

Education

MISSISSIPPI UNIVERSITY FOR WOMEN – Columbus, MS – Accounting & Computer Courses – 1989

UNIVERSITY OF SOUTHERN MISSISSIPPI – Hattiesburg, MS – Accounting & Speech Pathology – 1981



Lucy O'Fallon

Professional Experience

March 2019 – Present

Looks Great Services of MS, Inc.
Accountant and Executive Assistant

Responsible for A/P, A/R and financial reporting for business entities; assist accounting group with verification of data for IFTA reporting and contractual invoicing, billing, and various projects. Assist company executives with special projects and general administration.

January 1995 – March 2019

Montague, Pittman & Varnado, P. A.
Accountant and Firm Administrator

Responsible for all accounting functions and financial reporting, payroll and related tax reports. A/R, A/P, billing, G/L maintenance, financial statements, attorney production tracking. Management and enhancement of accounting system, escrow records and office procedures. Calculate and maintain compensation data. Firm administration including insurance, website, 401(k) Plan, and telephone systems. Configure law practice software, assist personnel with computer and software troubleshooting. Work with vendors, and provide operational and budgetary recommendations.

1988 – 1994

Gulf Disposables
Accountant

Created and implemented accounting procedures for manufacturing plant, set up computerized system, managed all accounting functions, prepared financial statements and cost accounting reports, coordinated with external auditors, and maintained banking relationships.

1984 – 1987

Public Accounting
Accountant

Staff Accountant for CPA Firms in Hattiesburg, MS and Gulfport, MS. Compiled financial statements, prepared bank reconciliations, payroll and sales tax returns, and other fiscal reports for small business clients, conducted audit and review field work, prepared individual and corporate tax returns.

Education

UNIVERSITY OF SOUTHERN MISSISSIPPI – Hattiesburg, MS – BSBA in Accounting – 1984



Laura Hobgood

Professional Experience

October 2017 – present Looks Great Services of MS, Inc.
Accounts Payable

Responsible for Accounts Payable. Ensuring accuracy of invoices and expense reimbursements as well as assignment to correct job cost item. Credit card reconciliation. 1099 reporting. Assist project manager with bids, including copying and collating of informational booklets. General office administration. Customer service, coordination and issue resolution with employees, vendors, customers and handle various phone calls to the office. Assist with special projects as needed.

September 2013 – June 2014 Wholesale Company
Owner

Handle all aspects of the business including customer service, sales, marketing, bookkeeping and inventory. Manage orders from inception through delivery.

August 2012 – September 2013 Song Health & Rehabilitation
Payroll Clerk

All areas of payroll and human resources including insurance and new employee orientation.

January 2007 – May 2011 Forest Products
Bookkeeper and Safety Director

January 2006 – January 2007 Southern Tire Mart
Accounts Receivable

Accounts Receivable. Credit card reconciliation. Answer multi-line phone system.

Education

PEARL RIVER COMMUNITY COLLEGE - Hattiesburg, MS – A.A. Business Administration - 2004



Kerrie Pace

Professional Experience

February 2019 – Present Looks Great Services of MS, Inc.
Accounting and Payroll Clerk

Responsible for bookkeeping, A/P and A/R for Helanbak LLC. Process payroll for both Helanbak LLC and Looks Great Services of MS, Inc. Data entry. Answer multi-line phone and serve as receptionist in office.

January 2018 – Feb. 2019 Dollar General
Sales Associate

Greet customers and provide excellent customer service in fast-paced high stress environments while maintaining a professional demeanor. Assist management with restocking inventory, resetting displays and merchandise, and completing various sales and vendor projects to maximize store sales. Handling up to \$5000 in average daily sales with consistent accuracy. Assist management with beginning and end of day bank reconciliations to ensure accurate records and money management. Maintain store cleanliness while ensuring customers a safe and positive retail environment. Assist with yearly activities, such as inventory and store audits, to ensure a professional and ethical work environment.

August 2014 – May 2015 Pearl River Community College
Peer Mentor/Student Leader

Assist both active and non-active students with educational requirements and financial aid resources, as well as providing career search and resume services. Conduct individual and group tutoring sessions for both traditional and nontraditional students in the subjects of English, mathematics and science. Create educational resources for students such as PowerPoints and pamphlets, on subjects relating to time management, effective studying techniques, and financial aid. Provide potential and current students with tours of campus and assist with the registration process and creating class schedules. Maintain orderly office environment and ensure that clerical duties are accurately followed for payroll.

June 2014 – August 2014 Environmental Protection Agency
Student Intern

Produce educational activities and resources for local students on subjects relating to the Gulf Coast. Assist with annual marine research by participating in scientific equipment training and collection and analysis of water samples in the Mississippi Sound. Conduct meetings and supporting liaisons between the Mississippi office and the main offices in D.C. Provide staff support in their annual performance report by collecting detail of office accomplishments. Develop and deliver presentations to both staff and outside agencies. Assist staff with clerical duties and recording of minutes for meetings; maintain orderly office environment and handle both confidential and classified documents per necessary guidelines. Use Microsoft Office to ensure quick and accurate communications between other agencies and clients.

Certifications

Microsoft Excel Certified

Education

UNIVERSITY OF SOUTHERN MISSISSIPPI – Hattiesburg, MS – BSBA in Accounting – 2018

PEARL RIVER COMMUNITY COLLEGE – Hattiesburg, MS – AA in General Studies - 2015

Looks Great Services, Inc.

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ITB 21-040 Disaster Debris Removal Services

Santa Rosa County Board of County Commissioners



Vaughn Gibson

Professional Experience

July 2015 – Present Looks Great Services of MS,
Inc. Safety Manager

Oversee the safety program. Responsible for training the crews and establishing/editing the safety policy and handbook. Handle the inventory of safety equipment. Perform safety audits onsite routinely. Manage all paperwork when a safety incident happens and develop corrective measures to prevent future incidents from occurring.

2006 – July 2015 Pearl River Community College
Construction Management
Instructor

Began as a teacher for the construction management program and worked up to Department Chair. Taught students safety, construction project management, estimating, site layout, materials, and residential carpentry. Implemented the NCCER curriculum and OSHA certification into the construction management program.

2002 – 2006 Northshore Technical College
Carpentry/NCCER Instructor

Taught carpentry and NCCER curriculum to students.

1995 – 2002 Professional Building Services
Carpenter/Foreman

Began as construction laborer and worked up to foreman. Completed residential and commercial construction projects.

1985 – 1995 Otto Candies, Inc.
First Mate/Safety Officer

Began as deck hand and worked up to first mate/safety officer on sea-going tugboats and other offshore vessels.

Certifications

OSHA 1926 Outreach Trainer for Construction – 10 and 30 Hour
OSHA 1910 Outreach Trainer for General Industry – 10 and 30 Hour
NCCER Instructor – Safety, Carpentry, Rigging, Signalman, Plumbing, and
Masonry HAZWOPER and HAZMAT Instructor
EHAP Training Certified
First Aid/CPR/AED Certified Instructor

Education

EASTERN KENTUCKY UNIVERSITY – Richmond, KY – Bachelor of Science – 2015

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – Associate of Arts – 2006



Donald Lucas

Professional Experience

November 2013 - Present Looks Great Services, Inc.
Debris Manager

Currently serves as Consultant/Manager for LGS. Responsibilities include coordination with clients, design, preparation of project probable cost estimates, preparation of debris plans and technical specifications, and contract closeout services. Provides site monitoring and submittals to clients and government entities. Proficient in a multitude of computer applications such as Autodesk Civil 3D, Microstation, Access, PowerPoint, Microsoft Excel, and Microsoft Word.

2008 - Present Lucas Engineering, PLLC

Currently serves as Principal Engineer for Lucas Engineering, PLLC. Responsibilities include coordination with clients, design, preparation of project probable cost estimates, preparation of construction plans and technical specifications, and contract closeout services. Construction Staking for heavy highway construction projects including complicated bridge construction layout. Proficient in construction zone safety, specially using the MUTCD. Proficient in a multitude of computer applications such as Autodesk Civil 3D, Microstation, Access, PowerPoint, Microsoft Excel, and Microsoft Word.

Certifications

Professional Engineer #18325
First Aid/CPR Certified
OSHA 10 Certification

Education

UNIVERSITY OF SOUTH ALABAMA – Mobile, AL – B.S. in Civil Engineering – 2003



Edwin Ortiz Espinosa

Professional Experience

2017 – Present Looks Great Services of MS, Inc.
Executive Supervisor

Project Manager/Supervisor/Manager; Bucket Truck Operator, Skid Steer Operator. Completed contract of clearing 158 miles of power lines, project manager for 4-County Electric Association; completed contract (for PREPA) Bird Electric, Power Secure; Supervisor of crews clearing the ROW for emergency crews restoring the electricity in PR. Completed a removal contract for DTOP Trimming and Removal of Hazards from the ROW. Supervisor of Debris Removals for the City of Dallas, TX.

2017 – 2017 Constructor Assistant

Work at a Certified Construction Company (Contracts) in PR, building and repairing houses.

2016 – 2017 Levi’s El Rey Del Churrasco
Waiter, Bartender and Cashier

2016 – 2016 Electrical Technician Assistant

Assistant to a certified electrical technician. Work mounting and repairing electrical systems in homes and buildings.

Certifications

- Certified Trained Flagger
- Certified Adult First Aid/CPR/AED
- Certified OSHA Training
- Certified EHAP Training
- Commercial Drivers Permit
- Tree Risk Management Training

Noah Frederick

Professional Experience

September 2017 – Present Looks Great Services of MS, Inc.
Project Manager

Managed operations of debris removal and hazardous tree and limb removal in three cities in South Florida (Miami Shores Village, El Portal, Florida City) following Hurricane Irma. Managed operations of debris removal and hazardous tree and limb removal for Puerto Rico DTOP’s West Region following Hurricane Maria. Directed and coordinated up to 40 Tree/Limb crews, and 70 Consolidation/Collection crews per day for over six months. Supervised ROW Clearing and Maintenance Crews for two Mississippi Power Companies (Pearl River Valley, 4-County) and one North Carolina Power Company (PWC). Supervised emergency response tree/limb crews for PWC following Hurricane Florence in North Carolina. Supervised hazardous tree and limb removal crews for municipality of Aguada in Puerto Rico following Hurricane Maria. Managed operations of debris removal and hazardous tree and limb removal, as well as supervised hazardous tree and limb removal crews, for Puerto Rico’s DRD following Hurricane Maria.



Dewayne Boudreaux

Professional Experience

January 2014 – Present

Looks Great Services of MS, Inc.
Maintenance Manager

Manages and maintains the shop for Looks Great Services. Repairs and services all company trucks, heavy equipment, and light equipment. Orders parts and helps up keep vehicle logs. Manages mechanics to make sure the fleet is in proper working order and on time for field crews. Oversees hauling/delivery of trucks and equipment to jobs.

August 2013 – January 2014

Columbia Pawn & Rental
Mechanic

Repaired and maintained heavy rental equipment, light rental equipment, and helped with store customers.

January 2012 – October 2012

Marion County Board of Supervisors
Mechanic/State Worker

Repaired and maintained heavy and light equipment.

April 2007 – January 2012

Southern Tire Mart
Mechanic

Began as a welder/fabricator and worked up to lead mechanic. Helped oversee the shop when the supervisor was not there. Responsible for ordering parts. Repaired and maintained trucks and equipment.

March 2005 – March 2007

Dewayne's Auto Repair
Owner/Mechanic

Opened a shop and repaired and maintained all types of vehicles, trucks, and equipment.

March 2003 – February 2005

Challenger Deepwell
Services Roughneck

Repaired and maintained the company equipment. Responsible for working on draw work brakes and draw lines. Operated the shaker and weighed mud when drilling.

May 1989 – May 2003

Manheim Mississippi
Mechanic

Performed brake work, diagnostic work, and body work on all types of vehicles. Responsible for any maintenance and repairs as needed.

Certifications

Licensed Mechanic



Gary Sanders

Professional Experience

May 2014 – Present

Looks Great Services of MS, Inc.
Debris Manager/Mechanic/Service Technician/Operator

Maintain and repair fleet of heavy equipment. Supervise employees at equipment shop; order and stock parts; perform on site repairs and maintenance as required on specific job sites. Equipment operator as needed.

August 2009 – January 2016

Ankor Energy, LLC
Mechanic/Service Technician

Maintain and repair various types of compressors, engines, and pumps. Supervise major overhauls and installation of new equipment on all company platforms.

May 2008 – August 2009

Enerven/WESCO
Area Supervisor/Service Technician

Supervised other service technicians. Maintained and serviced compressor units on a timely basis; completed major and minor overhauls of various types and sizes of engines and compressors. Handled inventory and work schedules.

April 2002 – present

S & S Equipment Services
Owner and Operator

Service Technician for various oil production companies maintaining gas compressors, oil pumps, and generators. Repairing all types of heavy equipment and trucks.

August 2003 – September 2005 Hanover Compression
Service Technician

Maintained and serviced various compressor units. Experienced in troubleshooting and repair of electrical and mechanical problems. Handled overhauls, installation, and hook ups of compressor packages.

December 1993 – April 2002

Duke Energy Field Services
Service Technician

Maintenance and service of all compressor units. Performed overhauls and installations; handled daily pipeline operations.

March 1991 – December 1993

IEW Compression, Inc.
Service Representative

Maintenance and service of compressors on various offshore production facilities. Supervised overhauls and installation of compressor packages.

June 1973 – March 1991

Various Facilities
Compressor Mechanic/Equipment Mechanic

Certifications

Ariel Corporation Service Seminar, Mount Vernon, Ohio (Certificate of Completion 1988)

Cooper Energy Services Superior Service Seminar, Denver, Colorado (Certificate of Completion 1993)



John Kyle Spring

Professional Experience

September 2017 – Present Looks Great Services of MS, Inc.
General Manager

July 2016 – Present ADR Specialty
Team Member (part-time)

February 2016 – May 2016 Smith Excavating LLC
Business Development

Dec.2015 – Dec.2016 East Coast Right of Way Maintenance Inc.
Business Development

Inherited an existing sales pipeline of zero. First year annual sales approximately \$500,000. Year two sales exceeded \$3.5 Million. After a Company directional change, new division sales were approximately \$2.8 Million. Project Manager on several projects.

February 2012 – Sept. 2012 World Ford Pensacola
Sales

Averaged sales of 10-15 vehicles per month. May 2012 Salesman of the Month.

June 2010 – September 2011 Eutaw Construction
Project Manager

Managed and billed over \$80 Million on the BP Oil Spill between during employment period. Project managed at its height 1200 employees working 7 days a week, 24 hours per day.

January 2010 – June 2010 All Terrain Bridge
Sales/Marketing Management and Design

Introduced new product to the marketplace; designed, tested, marketed, web design, prototype. Brought to market within six months.

May 1995 – October 2007 A Plus Mortgage
Owner/President

As President and Owner average mortgage closing exceeded \$35 Million for 12 years. Developed partnerships with several Fortune 500 Companies. Branded a positive company image in the community. Balanced marketing, sales, and general company duties. Countrywide Home Loans Presidential Production Award 2002-2006. Countrywide Home Loans Mississippi Mortgage Broker of the Year 1996-2006.

January 1999 – October 2003 Ashford Springs Hunting Products
Partner

Sept.2003 – October 2008 Bulls Mobile Wash
Partner

Education

MISSISSIPPI STATE UNIVERSITY - Starkville, MS – Communication - 1983-1987

Looks Great Services, Inc.

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Nicholas Sanders

Professional Experience

May 2014 – Present Looks Great Services of MS, Inc.
Field Manager

Oversee and manage storm debris cleanup crews. Responsible for ensuring crews perform according to specifications and in a timely manner.

September 2013 – May 2014 Shamrock Energy Solutions
Instrumentation and Electronics Technician

Started a small landscaping and lawn maintenance business during high school years. Expanded in to tree pruning, maintenance, and removal. Grew business steadily during successful pursuit of bachelor's and master's degrees.

April 2012 – September 2013 ProServ/Mid-South Controls
Instrumentation and Electronics Technician

Repaired and maintained heavy rental equipment, light rental equipment, and helped with store customers.

December 2010 – August 2011 Gas Processors, Inc.
Intern

Repaired and maintained heavy rental equipment, light rental equipment, and helped with store customers.

Certifications

- Introductory Training of Autoclave Engineers Valves, Fittings, and Tubing Products
- RIGPASS
- PSST (T2) Training
- Offshore Water Survival HUET
- Rigger Safety Training API RP 2D TPCP-0057
- OSHA CORE 3 Day
- TWIC Card
- CPR/First Aid/BBP/AED Certified
- Class A CDL
- Arc Flash NFPA 70E
- Forklift Operation Certification

Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Instrumentation Technology – 2012

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A.S. in Electronics – 2012



Adalid Jimenez

Professional Experience

December 2013 - Present Looks Great Services of MS, Inc.
Field Manager

Began as equipment operator. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. Became foreman and aerial lift operator. In 2013, became a field manager. Responsibilities include overseeing multiple crews and ensuring jobs are completed on time and to specifications.

Dec. 2008 – Dec. 2013 Looks Great Services, Inc.
Foreman

Began as equipment operator. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. Became foreman and aerial lift operator. Transferred to Mississippi in 2013. Responsibilities included overseeing a crew and ensuring jobs are completed on time and to specifications.

Certifications

OSHA 10 Certification
EHAP Certification
First Aid/CPR Certification

Hugo Espinoza

Professional Experience

December 2013 - Present Looks Great Services of MS, Inc.
Field Manager

Began as equipment operator. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. Became foreman and aerial lift operator. In 2013, became a field manager. Responsibilities include overseeing multiple crews and ensuring jobs are completed on time and to specifications.

Dec. 2008 – Dec. 2013 Looks Great Services, Inc.
Foreman

Began as equipment operator. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. Became foreman and aerial lift operator. Transferred to Mississippi in 2013. Responsibilities included overseeing a crew and ensuring jobs are completed on time and to specifications.

Certifications

OSHA 10 Certification
EHAP Certification
First Aid/CPR Certification



Juan Fernandez

Professional Experience

September 2013 - Present Looks Great Services of MS, Inc.
Field Manager

Began as foreman and aerial lift operator. In 2014, became a field manager. Responsibilities include overseeing multiple crews and ensuring jobs are completed on time and to specifications.

Certifications

OSHA 10 Certification
EHAP Certification
First Aid/CPR Certification

Sebastian Chavez Martinez

Professional Experience

April 2014 - Present Looks Great Services of MS, Inc.
Supervisor-Disaster Recovery

Began as bucket truck operator and became operator and supervisor of line clearance. Currently has responsibilities as supervisor of disaster recovery and FEMA work. Responsibilities include overseeing multiple crews and ensuring jobs are completed on time and to specifications.

April 2010 – March 2014 National Grid and Long Island Power Authority
Operator and Supervisor

Began as utility line operator and became supervisor of maintenance for substations.

2004 – March 2010 Various Construction Industries

Crew worker in landscaping maintenance and construction

Equipment List

With a fleet of hundreds of trucks and equipment, a staff of professionals, and three locations in New York, North Carolina, and Mississippi our vegetation management teams can activate at a moment's notice. Mobile mechanics, housing units, and fueling equipment expedite the process and keep our team operational around-the-clock until the job is complete.



QUANTITY	EQUIPMENT CLASSIFICATION	YEAR	MAKE	MODEL
1	BUCKET TRUCK	2006	STERLING	ACTERRA 4X4
2	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4
3	BUCKET TRUCK	2002	GMC	C6500
4	BUCKET TRUCK	2003	GMC	C7500
5	BUCKET TRUCK	2000	FORD	F-750
6	BUCKET TRUCK	2005	STERLING	ACTERRA
7	BUCKET TRUCK	2004	FORD	F750
8	BUCKET TRUCK	2005	INTERNATIONAL	4300
9	BUCKET TRUCK	2007	INTERNATIONAL	4300
10	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4
11	BUCKET TRUCK	2006	INTERNATIONAL	4300
12	BUCKET TRUCK	2013	INTERNATIONAL	4300
13	BUCKET TRUCK	2005	INTERNATIONAL	7400
14	BUCKET TRUCK	2005	INTERNATIONAL	7400
15	BUCKET TRUCK	2014	FREIGH	M2106
16	BUCKET TRUCK	2003	GMC	C7500
17	BUCKET TRUCK	2014	FREIGHTLINER	M2106
18	BUCKET TRUCK	2003	INTERNATIONAL	S30
19	BUCKET TRUCK	2006	FORD	F750
20	BUCKET TRUCK	2008	FORD	F750
21	BUCKET TRUCK	2008	FORD	F750
22	BUCKET TRUCK	2005	GMC	C7500
23	BUCKET TRUCK	2001	GMC	C7500
24	BUCKET TRUCK	2007	INTERNATIONAL	7300 4X4
25	BUCKET TRUCK	2008	FORD	F750
26	BUCKET TRUCK	2004	INTERNATIONAL	7300 4X4
27	BUCKET TRUCK	2005	INTERNATIONAL	4300
28	BUCKET TRUCK	2011	INTERNATIONAL	4300
29	BUCKET TRUCK	2006	FORD	F750
30	BUCKET TRUCK	2006	INTERNATIONAL	7300
31	BUCKET TRUCK	2007	FORD	F750
32	BUCKET TRUCK	2007	FORD	F750 4X4
33	BUCKET TRUCK	2005	GMC	C7500
34	BUCKET TRUCK	2008	FORD	F750 4X4
35	BUCKET TRUCK	2005	FORD	F750 4X4
36	BUCKET TRUCK	2006	FORD	F750XL

Looks Great Services of MS, Inc.

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Santa Rosa County Board of County Commissioners



37	BUCKET TRUCK	2007	INTERNATIONAL	4300
38	BUCKET TRUCK	2007	FORD	F750 4X4
39	BUCKET TRUCK	2006	INTERNATIONAL	4300
40	BUCKET TRUCK	2003	GMC	C7500
41	BUCKET TRUCK	2005	GMC	C7500
42	BUCKET TRUCK	2007	FORD	F750
43	BUCKET TRUCK	2004	INTERNATIONAL	4300
44	BUCKET TRUCK	2001	FORD	F750
45	BUCKET TRUCK	2007	INTERNATIONAL	4300
46	BUCKET TRUCK	2005	INTERNATIONAL	4300
47	BUCKET TRUCK	2006	FORD	F650
48	BUCKET TRUCK	2003	INTERNATIONAL	4200
49	BUCKET TRUCK	2005	INTERNATIONAL	7300 4X4
50	BUCKET TRUCK	2011	FREIGHTLINER	M2106 4X4
51	BUCKET TRUCK	2007	INTERNATIONAL	4300
52	BUCKET TRUCK	2007	INTERNATIONAL	4300
53	BUCKET TRUCK	2007	INTERNATIONAL	4300
54	BUCKET TRUCK	2007	INTERNATIONAL	4300
55	BUCKET TRUCK	2003	STERLING	ACTERRA
56	BUCKET TRUCK	2006	INTERNATIONAL	4300
57	BUCKET TRUCK	2007	INTERNATIONAL	4300
58	BUCKET TRUCK	2005	FORD	F750 4X4
59	BUCKET TRUCK	2006	GMC	C7500
60	BUCKET TRUCK	2009	INTERNATIONAL	7300 4X4
61	BUCKET TRUCK	2009	INTERNATIONAL	4300 4X2
62	BUCKET TRUCK	2008	INTERNATIONAL	4300
63	BUCKET TRUCK	2007	FORD	F750
64	BUCKET TRUCK	2007	FORD	F750
65	BUCKET TRUCK	2005	INTERNATIONAL	4300
66	BUCKET TRUCK	2005	INTERNATIONAL	4300
67	BUCKET TRUCK	2007	INTERNATIONAL	5600
68	BUCKET TRUCK	2011	FORD	F750
69	BUCKET TRUCK	2006	FORD	F650
70	BUCKET TRUCK	2006	FORD	F650
71	BOX TRUCK	2005	FREIGHTLINER	
72	BOX TRUCK	2007	FREIGHTLINER	M2
73	CAR	2006	FORD	Escape Hybrid
74	CAR	2009	CHEVROLET	TAHOE
75	CAR	2002	VOLVO	V70
76	CAR	2015	CHEVROLET	TAHOE 4X4
77	CHIP TRUCK	1999	STERLING	L-SERIES
78	CHIP TRUCK	2000	FORD	F650
79	CHIP TRUCK	2004	STERLING	L-SERIES
80	CHIP TRUCK	2001	CHEVY	C-7500
81	CHIP TRUCK	1995	INTERNATIONAL	4700
82	CHIP TRUCK	2000	FORD	F450
83	CHIP TRUCK	1999	INTERNATIONAL	4700
84	CHIP TRUCK	2000	INTERNATIONAL	4700
85	CHIP TRUCK	1999	INTERNATIONAL	4700
86	CHIP TRUCK	2003	FORD	F550
87	CHIP TRUCK	2001	FORD	F450
88	CHIP TRUCK	2011	CHEVY	3500HD
89	CHIP TRUCK	2009	CHEVY	3500HD
90	CHIP TRUCK	2005	INTERNATIONAL	4200
91	CHIP TRUCK	1999	FORD	F350 XL SD
92	CHIP TRUCK	2000	FORD	F450
93	CHIP TRUCK	2005	GMC	C5500
94	CHIP TRUCK	2005	FORD	F550
95	CHIP TRUCK	2004	GMC	C5500
96	CHIP TRUCK	2005	GMC	C5500
97	CHIP TRUCK	2007	FORD	F550
98	CHIP TRUCK	2006	GMC	6500
99	CHIP TRUCK	2006	FORD	F350 4X4
100	CHIP TRUCK	2006	GMC	C5500
101	CHIP TRUCK	2011	FORD	F550 4X4
102	CHIP TRUCK	2010	FORD	F550 4X4

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103	CHIP TRUCK	2006	GMC	C8500
104	CHIP TRUCK	2005	FORD	F650
105	CHIP TRUCK	2006	FORD	F650
106	CHIP TRUCK	2003	INTERNATIONAL	4200 VT365 4X2
107	CHIP TRUCK	2011	FORD	F550
108	DUMP TRUCK	2005	GMC	C4500
109	DUMP TRUCK	1999	INTERNATIONAL	4700 CC
110	DUMP TRUCK	2003	INTERNATIONAL	4300 DEBRIS
111	DUMP TRUCK	2002	INTERNATIONAL	4900
112	FLATBED	2000	INTERNATIONAL	4700 FLATBED DT466E
113	TANK TRUCK	2003	FORD	F750 TANK TRUCK
114	GRAPPLE TRUCK	2007	STERLING	LT9513
115	GRAPPLE TRUCK	2007	STERLING	LT9513
116	GRAPPLE TRUCK	2006	STERLING	LT9513
117	GRAPPLE TRUCK	2005	STERLING	LT9513
118	GRAPPLE TRUCK	2006	STERLING	LT9513
119	GRAPPLE TRUCK	2006	STERLING	LT9513
120	GRAPPLE TRUCK	2007	STERLING	
121	GRAPPLE TRUCK	2005	INTERNATIONAL	4300
122	GRAPPLE TRUCK	2005	INTERNATIONAL	7300
123	GRAPPLE TRUCK	2009	INTERNATIONAL	7500
124	GRAPPLE TRUCK	2006	INTERNATIONAL	7400
125	MECHANIC TRUCK	2005	CHEVY	C5500
126	MECHANIC TRUCK	1999	GMC	C7500
127	MECHANIC TRUCK	2001	FORD	F750
128	MECHANIC TRUCK	2007	CHEVY	3500HD
129	MECHANIC TRUCK	2008	FORD	450XL
130	MECHANIC TRUCK	2012	DODGE	4500HD
131	MECHANIC TRUCK	2011	FORD	F250 EXT CAB
132	MECHANIC TRUCK	2013	DODGE	RAM 5500
133	MECHANIC TRUCK	2015	DODGE	RAM 5500
134	MECHANIC TRUCK	2012	DODGE	RAM 5500
135	MECHANIC TRUCK	2010	DODGE	RAM 5500 4X4
136	MECHANIC TRUCK	2007	FORD	F750
137	PICK-UP	2005	GMC	3500 SIERRA SRW
138	PICK-UP	2001	FORD	F-450
139	PICK-UP	1999	FORD	F-550 BOX TRUCK
140	PICK-UP	2000	GMC	C6500
141	PICK-UP	2008	GMC	K1500
142	PICK-UP	2007	CHEVY	C1500
143	PICK-UP	2006	CHEVY	SUBURBAN
144	PICK-UP	2011	CHEVY	2500HD
145	PICK-UP	2012	FORD	F150XL
146	PICK-UP	2008	CHEVY	K1500 4X4
147	PICK-UP	2007	CHEVY	C1500 EXT CAB
148	PICK-UP	2006	FORD	F150 XL
149	PICK-UP	2008	FORD	F150 4X4
150	PICK-UP	2005	FORD	F250 4X4
151	PICK-UP	2008	DODGE	D1500
152	PICK-UP	2008	DODGE	D1500
153	PICK-UP	2009	CHEVROLET	C1500
154	PICK-UP	2008	CHEVROLET	C1500
155	PICK-UP	2007	FORD	F150
156	PICK-UP	2006	FORD	F150
157	PICK-UP	1994	AM GENERAL	M998 HUMVEE
158	PICK-UP	2009	FORD RANGER	EXT. CAB
159	PICK-UP	2008	FORD	F150
160	PICK-UP	2008	DODGE	D1500
161	PICK-UP	2008	DODGE	D1500
162	PICK-UP	2007	CHEVROLET	TAHOE
163	PICK-UP	2013	DODGE	RAM 2500
164	PICK-UP	2012	DODGE	RAM 2500
165	PICK-UP	2009	FORD	250XL
166	PICK-UP	2008	FORD	F250 CREW CAB
167	PICK-UP	2008	FORD	F250 XL
168	PICK-UP	2006	FORD	F250 XL

169	PICK-UP	2008	CHEVROLET	1500 4X4
170	PICK-UP	2011	FORD	250XL CREW CAB
171	PICK-UP	2004	FORD	EXCURSION 4X4
172	PICK-UP	2018	GMC	SIERRA 250
173	PICK-UP	2018	CHEVROLET	TAHOE
174	PICK-UP	2018	GMC	2500 CREW
175	PICK-UP	2018	GMC	2500 CREW
176	PICK-UP	2012	CHEVROLET	1500 SILVERADO CR
177	PICK-UP	2012	CHEVROLET	1500 EXT CREW 4X4
178	PICK-UP	2008	CHEVROLET	C2500HD
179	PICK-UP	2007	CHEVROLET	C2500HD
180	PICK-UP	2013	CHEVROLET	K1500 SUBURBAN
181	PICK-UP	2015	CHEVROLET	SILVERADO 3500HD
182	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD
183	PICK-UP	2013	CHEVROLET	SILVERADO 2500HD
184	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD
185	PICK-UP	2012	CHEVROLET	SILVERADO 2500HD
186	PICK-UP	2014	CHEVROLET	K1500 4X4
187	PICK-UP	2011	CHEVROLET	2500 4X4
188	PICK-UP	2007	FORD	F550 FLATBED
189	PICK-UP	2003	CHEVROLET	C2500HD
190	PICK-UP	2019	GMC	YUKON XL
191	ROLLBACK	2001	FREIGHTLINER	
192	ROLLBACK	2008	FORD	F550XL
193	ROLL OFF	2005	STERLING	LT9513
194	SPRAY RIG	1988	INTERNATIONAL	S SERIES (1800)
195	SPRAY RIG	2006	STERLING	ACTERRA
196	SPRAY RIG	2006	STERLING	ACTERRA
197	SWEEPER TRUCK	2007	STERLING	ACTERRA
198	SEMI-TRACTOR	1990	PETERBILT	379
199	SEMI-TRACTOR	2012	KENWORTH	T660
200	SEMI-TRACTOR	2006	STERLING	A9500
201	SEMI-TRACTOR	2002	PETERBILT	378
202	FORK LIFT		KOMATSU	FG30HTLP-12
203	FORK LIFT	2000	CATERPILLAR	DP40K
204	FORK LIFT	1998	CLARK	DPH60PK
205	FORK LIFT	2005	MITSUBISHI	FG55N
206	FORK LIFT	2005	KOMATSU	FG45T2-6
207	FUEL TANK			
208	FUEL TANK			
209	FUEL TANK			
210	GENERATOR 25 KW SKID MT.		COLISEUM	GB18025
211	GENERATOR 20 KW SKID MT.		COLISEUM	GB18020
212	SHREDDER		KOMPTECH	6000
213	SHREDDER		KOMPTECH	5000
214	TRACK LOADER	2005	CATERPILLAR	287B
215	PAY LOADER	1990	CASE	W14C
216	PAY LOADER	2003	KOMATSU	WA450-5L
217	TRACK LOADER	2006	CATERPILLAR	257B
218	LOADER/SKID STEER	2008	BOBCAT	MT55
219	LOADER/SKID STEER	2011	CATERPILLAR	299C
220	LOADER/SKID STEER	2012	CATERPILLAR	299C
221	LOADER/SKID STEER	2012	CATERPILLAR	289C
222	PRESSURE WASHER	2004	NORTH STAR	GX
223	PRESSURE WASHER		EASY KLEEN	MAGNUM 4000
224	SAND BLASTER			DB1500
225	STUMP GRINDER	2006	RAYCO	SUPER RG50
226	STUMP GRINDER	2007	RAYCO	RG90
227	STUMP GRINDER		MORBARK	D52SP
228	STUMP GRINDER	2013	RAYCO	RG100X
229	SCISSOR LIFT	2001	JLG	33RTS
230	BOOM LIFT	2006	GENIE	Z45/25
231	BOOM LIFT	2008	GENIE	S65 4X4
232	BOOM LIFT	2009	GENIE	Z135/70
233	SPRAYER		SMITHCO	16-130
234	SPRAYER	2006	H&H FARM	200GAL

Looks Great Services of MS, Inc.

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235	CHIPPER 18"	2003	MORBARK	2400XL
236	CHIPPER 18"	2004	MORBARK	2400XL
237	CHIPPER 18"	2006	MORBARK	2400XL
238	CHIPPER 18"	2007	MORBARK	2400XL
239	CHIPPER 12"	2002	MORBARK	2012D-02
240	CHIPPER 12"	2003	BANDIT	200+
241	CHIPPER 12"	2004	WOODCHUCK	WC1200
242	CHIPPER 12"	2005	WOODCHUCK	
243	CHIPPER 12"	2004	WOODCHUCK	WC1200
244	CHIPPER 12"	2004	WOODCHUCK	WC1200
245	CHIPPER 12"	2013	ALTEC	CFD1217
246	CHIPPER 12"	2013	ALTEC	CFD1217
247	CHIPPER 12"	2013	ALTEC	CFD1217
248	CHIPPER 12"	2013	ALTEC	CFD1217
249	CHIPPER 18"	2006	MORBARK	18
250	CHIPPER 12'	2004	MORBARK	12B
251	CHIPPER 12"	2004	MORBARK	12B
252	CHIPPER 12"	2008	ALTEC	CDF1217
253	CHIPPER 18"	2004	BANDIT	INTIMIDATOR 1590
254	CHIPPER 18"	2008	ALTEC	DC1820
255	CHIPPER 12"	2009	MORBARK	850 M12R/71180
256	CHIPPER 12"	2006	MORBARK	TWISTER
257	CHIPPER 18"	2008	BANDIT	1890XP
258	CHIPPER 18"	2008	BANDIT	1890XP
259	CHIPPER 18"	2012	BANDIT	1590XP
260	CHIPPER 12"	2008	ALTEC	CFD1217
261	CHIPPER 12"	2010	ALTEC	CFD1217
262	CHIPPER 12"	2012	ALTEC	CFD1217
263	CHIPPER 12"	2012	ALTEC	CFD1217
264	CHIPPER 12"	2012	ALTEC	CFD1217
265	CHIPPER 12"	2011	ALTEC	CFD1217
266	CHIPPER 12"	2012	MORBARK	BEEVER M12R
267	CHIPPER 12"	2011	BANDIT	990XP
268	CHIPPER 12"	2012	BANDIT	990XP
269	CHIPPER 12"	2011	BANDIT	990XP
270	CHIPPER 15"	2009	MORBARK	BEEVER M14R
271	TRACTOR	2007	NEW HOLLAND	TS115A
272	BRUSH CUTTER	2005	HYDRO-AX	721E
273	TRACTOR	2005	NEW HOLLAND	TV145
274	TRACTOR	2005	NEW HOLLAND	TV145
275	TRACTOR	2008	NEW HOLLAND	TB120
276	TRACTOR	2008	NEW HOLLAND	TB120
277	TRACTOR		NEW HOLLAND	TB120
278	TRACTOR	2003	NEW HOLLAND	TB100
279	TRACTOR	2008	NEW HOLLAND	TB120
280	TRACTOR	2007	NEW HOLLAND	TV145
281	TRACTOR	2007	NEW HOLLAND	TV145
282	TRACTOR	2003	NEW HOLLAND	TB100
283	TRACTOR	2011	JOHN DEERE	6330
284	TRACTOR	2010	NEW HOLLAND	TS6030
285	TRACTOR	2010	NEW HOLLAND	TS6030
286	TRACTOR	2011	NEW HOLLAND	TS6030 4X4
287	TRACTOR	2011	NEW HOLLAND	TS6030 4X4
288	BRUSH CUTTER	2018	KERSHAW	BRUSH CUTTER 500
289	TRACTOR		JOHN DEERE	6330
290	TRACTOR		JOHN DEERE	6415
291	TRACTOR		JOHN DEERE	6330
292	TRACTOR		JOHN DEERE	6330
293	TRACTOR		NEW HOLLAND	
294	BRUSH CUTTER	2003	KERSHAW	KLEARWAY 500
295	MORTAR MIXER		MULTIQUIP	WM90P
296	SKYTRIM	2003	KERSHAW	SKYTRIM 75X
297	SKYTRIM	2011	KERSHAW	SKYTRIM 75-G2
298	SKYTRIM	2009	KERSHAW	SKYTRIM 75-G2
299	SKYTRIM	2005	KERSHAW	SKYTRIM 75X
300	SKYTRIM	2004	KERSHAW	SKYTRIM 75X

301	SKYTRIM	2007	KERSHAW	SKYTRIM 75
302	SKYTRIM	2004	JARRAFF	CRAWLER WD CH
303	SKYTRIM	2010	KERSHAW	SKYTRIM 75X
304	SKYTRIM	2009	KERSHAW	SKYTRIM 75G2
305	SKYTRIM	2012	KERSHAW	SKYTRIM 75G2
306	SKYTRIM	2010	KERSHAW	SKYTRIM 75G2
307	SKYTRIM	2006	KERSHAW	SKYTRIM 75X
308	SKYTRIM	2008	JARRAFF	75' TELESCOPIC TREE SAW
309	SKYTRIM	2010	KERSHAW	SKYTRIM 75G2
310	SKYTRIM	2008	JARRAFF	
311	SKYTRIM	2010	JARRAFF	
312	SKYTRIM	2007	KERSHAW	75X
313	SKYTRIM	2009	JARRAFF	
314	SKYTRIM	2010	KERSHAW	75G2
315	SKYTRIM	2009	JARRAFF	
316	SKYTRIM	2009	JARRAFF	75'
317	SKYTRIM	2006	JARRAFF	
318	SIDE BY SIDE		KUBOTA	RTV1100
319	SIDE BY SIDE		KUBOTA	RTV1100
320	SIDE BY SIDE		KUBOTA	RTV1100
321	SIDE BY SIDE		KUBOTA	RTV1100
322	SIDE BY SIDE		KUBOTA	RTV1100
323	SIDE BY SIDE		CUSHMAN	1200X UTILITY
324	SIDE BY SIDE		CUSHMAN	1200X UTILITY
325	SIDE BY SIDE	2015	TORO	MD WORKMAN
326	SWEEPER		TERRAMITE	TSS38
327	SWEEPER		TENNANT	
328	SWEEPER		TENNANT	8200 RIDE ON
329	SWEEPER	2016	AGRIMETAL	TB-280
330	EXCAVATOR	1997	JOHN DEERE	892 ELC
331	EXCAVATOR	2006	CATERPILLAR	325 CL
332	EXCAVATOR	2015	CATERPILLAR	305
333	DUMP TRAILER	2006	GREAT LAKES	TR2450DC
334	DUMP TRAILER	2006	GREAT LAKES	TR2450DC
335	TRAILER	1995	DOOLITTLE	
336	TRAILER - 10 TON	2005	TOWMASTER	T20
337	TRAILER (SG)	2006	RAYCO	TR66
338	TRAILER (SG)	2007	RAYCO	TR66
339	TRAILER (LOW BOY)	1976	ROGERS	40 TON
340	TRAILER	1985	ROAD SYSTEMS	28' PUP
341	TRAILER - 12 TON	2004	ALL PRO	IMPERIAL
342	TRAILER	2012	CARRYON	WGWATV
343	TRAILER	2010	TIGER	
344	TRAILER - 12 TON	1999	BUTLER	B-2421-A
345	TRAILER - 55 TON	2004	TALBERT	T4DW55SAHBG1T1
346	TRAILER (STEP DECK)	2014	FONTAINE	HCVSD22TAF
347	TRAILER (SG)	2013	RAYCO	TR100
348	TRAILER (CONTAINER)	1976	ALLI.	CB7 SE
349	TRAILER (CONTAINER)	1971	GIND.	801 SE
350	TRAILER (JOB SITE/OFFICE)	1996	GREAT DANE	
351	TRAILER	2012	LONE WOLF	16'
352	TRAILER	2008	LOAT	16'
353	TRAILER (CARGO)	2018	CONTINENTAL	TW720TA5 20'
354	TRAILER (CARGO)	2016	US CARGO	24'
355	TRAILER	2018	KAUFMAN	14'
356	TRAILER	2006	PITTS LB35-38	LOWBOY

Additional Resources

In addition to the LGS equipment listed above, we have pre-positioned contractors which will provide immediate additional labor and equipment:

- | | |
|--|------------------------|
| ☼ Lamay and Sons, Inc. | Huntington, NY |
| ☼ Fardig Construction, LLC. | Smithtown, NY |
| ☼ Edge Wood Industries, Inc. | Farmingdale, NY |
| ☼ Lamay Tree Service, Inc. | Huntington Station, NY |
| ☼ Chris Anderson Tree Service, Inc. | Deere Park, NY |
| ☼ DLI Contracting Inc | Westbury, NY |
| ☼ Autumn Leaf Landscaping, Inc. | Centerpoint, NY |
| ☼ Michael Tree and Loader Service, LLC. | Memphis, TN |
| ☼ Arbormasters Tree Service, Inc. | Oklahoma City, OK |
| ☼ H2 Construction, Inc. | Waverly, MO |
| ☼ Stony Creek Industries, Inc. | Oceanside, NY |
| ☼ Townsend Tree Service, Inc. | Parker City, IN |
| ☼ Burford Tree Service, Inc. | Anniston, AL |
| ☼ T.L. Wallace Construction, Inc. | Columbia, MS |
| ☼ Langston Tree Services, LLC. | Chiefland, FL |
| ☼ Medek Tree Service, Inc. | Mechanicsville, VA |
| ☼ Tree Smith Environmental Services, LLC. | Tuscaloosa, AL |
| ☼ Contaminant Control Inc. | Hope Mills, NC |
| ☼ Hampton Sand Corp. | Eastport, NY |
| ☼ R&R Tree Service, Inc. | Ocala, FL |
| ☼ The Ketcham Group | Kings Park, NY |
| ☼ Bergeron Emergency Services | Fort Lauderdale, FL |
| ☼ Restoration Conservation Environmental, LLC. | Bayside, NY |

LGS has over 100 other subcontractors available from across the United States

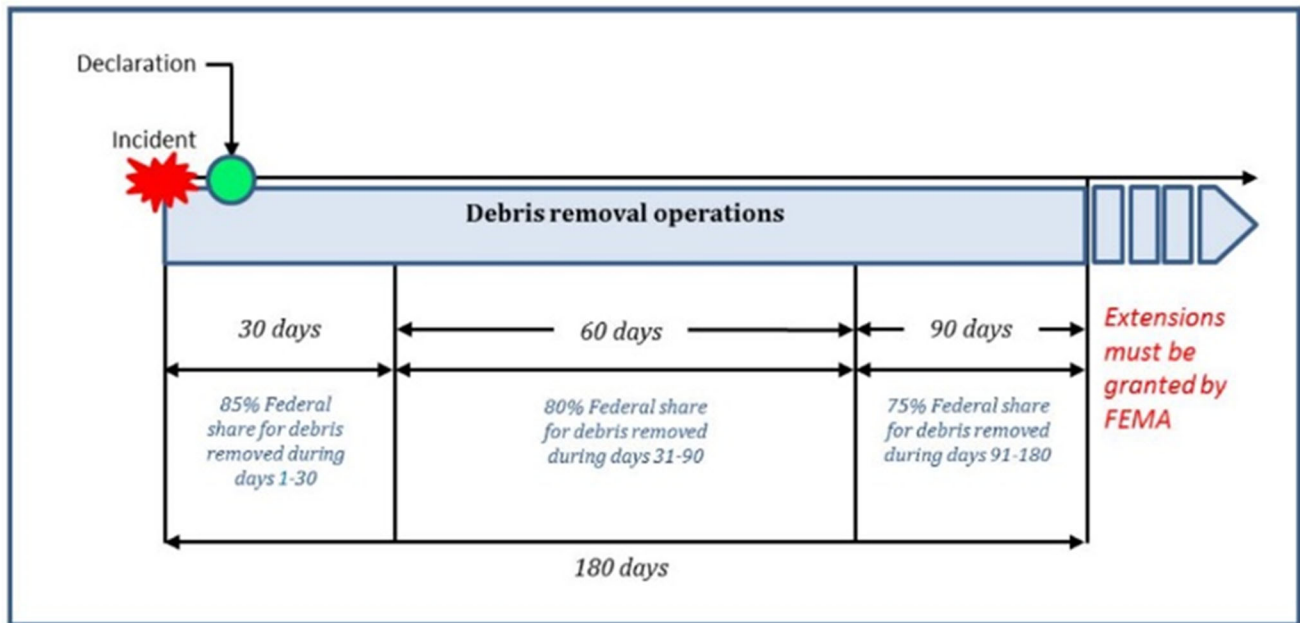
LGS has access to over a thousand pieces of equipment from subcontractors from around the country, however, for the purposes of responding with specific numbers to this RFP, the following list is supplied showing resources available from the specific subcontractors listed above:

- ☼ 125 Knuckle Boom Self Loaders 50+ CY capacity
- ☼ 8 Vegetation Grinders with 250 CY per hour capabilities
- ☼ 35 Pay loader 3 CY capacity or larger
- ☼ 100 Aerial tree trim bucket trucks
- ☼ 6 Sand Screening Plants
- ☼ 8 off road Dump Trucks
- ☼ 20 Skid steer Loaders
- ☼ 20 Walking Floor Mulch Trailers
- ☼ 15 Excavators 45,000 lbs. equivalent or larger
- ☼ 6 Mechanic Support Trucks
- ☼ Street Sweeping Units
- ☼ Dust Suppression Water Trucks
- ☼ Roll off Container Trucks with multiple Drop Containers
- ☼ 35 Brush Chippers 12-inch capacity or greater
- ☼ 35 Chipper Dump Truck

FEMA Public Assistance Program (Reimbursement Process)

FEMA Programs and other Funding Streams

LGS works within and in compliance with the law, the regulations, and FEMA’s codified policies regarding the FEMA Public Assistance (PA) Program. This includes, but is not limited to, the Sandy Recovery Improvement Act’s amendments to the Stafford Act (42 U.S.C. 5121 et seq.), Section 428, Public Assistance Alternative Procedures (PAAP) and the PAAP Pilot Program for Debris Removal (<https://www.fema.gov/alternative-procedures>) performed under Section 407 (42 U.S.C. 5173), Debris Removal, of the Stafford Act. The debris pilot program allows for increases in the federal share of grant monies for PA program applicants for eligible debris removal costs incurred during certain initial time periods following a disaster, with certain restrictions and programmatic requirements. LGS has as one of its core principles to provide professional services that benefit the client in every way possible. That principle leads LGS to work diligently to increase our response level and the amounts of work that can safely be accomplished during those initial time periods to maximize the reimbursement potential for our clients under the PAAP Pilot Program for Debris Removal. LGS ensures that our clients are aware of how the critical documentation trail must provide the proper substantiation for our clients to successfully acquire that funding. Further, LGS has a long standing relationship with FEMA programmatic management consulting experts that LGS makes available to our clients to ensure that our clients maximize eligible programmatic funding, and that our clients are able to both identify the eligible work that can be performed, and the numerous funding streams available to our clients to help them fund the monumental task that is the recovery process following a disaster – that assistance covers all disaster recovery programs and is not limited to only debris removal – please see the resume section for more details on the FEMA programmatic management consulting experts.



Documentation and Reimbursement

LGS has a proven history in supporting our clients with accurate and complete documentation. This documentation is made readily available to any reimbursement agency or client. Records are tracked daily from the beginning of the project to final closeout.

Financial accountability is maintained via a system based on the field data that’s gathered and reconciled. All documentation systems comply with FEMA 325 guidelines.

Debris Hauling Documentation

Phase 1 – Truck Certification

Debris trucks are all certified prior to beginning a project. This includes:

- ☺ Measuring the truck beds to determine an accurate cubic yard capacity
- ☺ Driver, safety and insurance checks
- ☺ Truck Certification Form is completed and a copy is retained by the driver, monitor, and client.
- ☺ Placards displaying capacity, project truck number, and contractor's name are affixed to the truck
- ☺ Monitors are given truck logs to verify against placards as an added measure of accuracy

Phase 2 – Tickets

Tickets are electronic or multi-part and are required for reimbursement purposes. Client representatives or monitors will fill out and sign off on completed tickets. These will then be used in the reconciliation and QC process. The tickets used are as follows:

Debris Load Tickets are a 5-part ticket that records the transport of debris from the collection point to the DMS or final disposal site. Monitors document the operations at each location to ensure proper protocols.

Leaner/Hanger Tickets are a 5-part ticket that records the trimming or removal or leaning trees or hanging limbs. Monitors document the size, location and other various aspects of the process.

Daily Log Tickets are a 2-part ticket that records the hours worked by the contractor's labor and equipment when hourly rate items are activated. Monitors log and verify each unit's hours worked throughout the day.

Data Management

LGS uses a database system that is easily adaptable to any requirements. Regardless of whether the electronic or physical documentation is utilized, LGS' database can track and extract data for use in the reconciliation process. LGS has trained employees who carefully prepare reconciled reports on a weekly or semi-weekly basis to submit with invoicing. Working with the monitors, LGS compares these reports with the monitors as an added checks and balances system, which helps to expedite the reimbursement process.

Once the data is reconciled and completed, LGS will maintain and store all records for a minimum of 7 years. Both electronic and physical copies are catalogued and stored for quick access as needed.

Reimbursement

LGS works closely with all agencies to ensure issues are minimized or eliminated in disaster reimbursement projects. As an example, LGS was recently asked to produce ticket records for an audit that the debris monitor was engaged in. The monitor could not find records on more than two dozen tickets. Within less than 2 hours LGS found the copies of the missing tickets in its database and submitted them to the respective parties. This helped the monitor and the client greatly in their reimbursement process. LGS will give the same "over-the-top" service to all of its clients.

As an added measure, LGS has personnel that are well-versed in CFR, PAPPG, and other FEMA guidelines and are available to assist the client in completing any required documentation for reimbursement.

Environmental Requirements

LGS is committed to the protection of the environment at all work sites and surrounding areas. This is accomplished by having trained personnel, quality controls, and operational guidelines in place. To further this commitment, LGS will assess the work of all duties that affect the environment (i.e. incinerator operations). This will be performed by a senior supervisor daily. Other factors monitored daily that may impact the environment are smoke, dust, drainage, sediment, noise, and hazardous materials.

In the event a spill or other environmental impact, such as asbestos, should occur during contract, LGS will use its resources to maintain compliance with all applicable regulations during the cleanup process.

Permits and Compliance

LGS will ensure proper permits are in place before work begins. These include, but are not limited to:

- ☼ Storm Water Permits
- ☼ Burn Site Permits
- ☼ Debris Site Permits
- ☼ Forestry Permits

LGS will work with the following agencies to maintain regulatory compliance:

- ☼ Louisiana Department of Transportation and Development
- ☼ Louisiana Department of Environmental Quality
- ☼ Federal Emergency Management Agency
- ☼ Federal Highway Administration
- ☼ Environmental Protection Agency
- ☼ United States Army Corps of Engineers

The following is a brief, but not exclusive list of the laws and regulations that LGS adheres to:

- ☼ National Environmental Protection Act
- ☼ Clean Air Act
- ☼ Clean Water Act
- ☼ Resource Conservation and Recovery Act
- ☼ Endangered Species Act
- ☼ Fish and Wildlife Coordination Act
- ☼ State and Local Laws as Applicable

Solid and Hazardous Waste

LGS performs removal and disposal of FEMA eligible disaster related debris from public rights-of-way, streets, roads, waterways, and other areas within the Parish's jurisdiction. Private entry and removal will only be conducted if approved by the regulating authorities. LGS has removed and disposed of more than 4.5 million CY of vegetative and C&D debris since 2002.

LGS also has vast experience in loading and processing HHW, White Goods, and E-wastes. All regulations on the proper disposal will be followed. LGS has processed more than 100 tons of HHW, E-wastes, and white goods.

Local and Small Business Participation Plan (LSBPP)

Corporate Policy

As a Woman-Owned Small Business and DBE, Looks Great Services of MS, Inc. (LGS), in efforts to ensure compliance with FAR Part 19, although as a small business we are not required to do so, and in anticipation of similar requirements as are contained in this solicitation, has previously developed this Local and Small Business Participation Plan (LSBPP) for implementation during operations. This LSBPP shall be made part and included in any subsequent subcontracts let by LGS where FAR Part 19 applies. In conjunction with this LSBPP, for each contract subject to the FAR, LGS shall develop a contract specific Small Business Subcontracting Plan (SBSP) to ensure compliance and make each subsequent SBSP be attached hereto as a supplement to this LSBPP.

LGS' corporate policy is that all business, whether large or small, be afforded an opportunity for full participation in the free enterprise system, and in order to implement this policy, LGS is committed to promoting full and equitable participation by qualified small business in the provision of goods and services to Santa Rosa County Board of County Commissioners through subcontract to LGS.

In compliance with FAR Part 19, the LSBPP includes, at a minimum:

- 1) Each subcontracting plan required under 19.702(a)(1) and (2) must include –
 - i) Separate percentage goals for using small business concerns and small disadvantaged business concerns as subcontractors;
 - ii) The name of an individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual;
 - iii) A description of the efforts the offeror will make to ensure that small business concerns and small disadvantaged business concerns will have an equitable opportunity to compete for subcontracts;
 - iv) Assurances that the offeror will include the clause at 52.219-8, Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (see 19.708(b)), in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction) to adopt a plan similar to the plan required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan (see 19.708 (c));
 - v) Assurances that the offeror will (i) cooperate in any studies or surveys as may be required, (ii) submit periodic reports in order to allow the Government to determine the extent of compliance by the offeror with the subcontracting plan, and (iii) submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and SF 295, Summary Subcontract Report, in accordance with the instructions on the forms.
 - vi) A recitation of the types of records the offeror will maintain to demonstrate procedures adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the efforts to locate small and small disadvantaged business concerns and to award subcontracts to them.
- 2) Contractors may establish, on a plant or division-wide basis, a master subcontracting plan which contains all the elements required by the clause at 52.219-9, Small Business and Small Disadvantaged Business Subcontracting Plan, except goals. Master plans shall be effective for a 1-year period after approval by the contracting officer; however, a master plan when incorporated in an individual plan shall apply to that contract throughout the life of the contract.
- 3) For contracts containing options, the cumulative value of the basic contract and all options is considered in determining whether a subcontracting plan is necessary (see 19.705-2(a)). If a plan is necessary and the offeror is submitting an individual contract plan, the plan shall contain all the elements required by 19.704(a) and shall contain separate parts, one for the basic contract and one for each option.

Goals Established for LSBPP

The following are the planned percentages of the total contract to be subcontracted and LGS' goals as defined by current Federal Goals. These goals are expressed in percentages of the total planned sub-contracting dollars with a base contract value.

Percentage goals of total dollars to be sub-contracted:

Goal for Local Small Businesses (SB)	40.0%
Goal for Local Small Disadvantaged Businesses (SDB)	18.0%
Goal for Local Women-Owned Small Business (WOSB)	8.0%
Goal for Local HUBZone Businesses (HUB)	8.0%
Goal for Local Veteran Owned Small Businesses	3.0%
Goal for Local Service-Disabled Veteran-Owned Small Business	3.0%

Any sub-contractor could be asked to perform any debris management or support function as long as they meet the qualifications established by LGS.

Plan Administrator & Duties

LGS' Plan Administrator is Mr. Kristian Agoglia, Vice President, who is directly responsible for implementation of this plan. He will ensure the required documentary proof of the implementation, progress, and final outcome of this plan and provide the same information through periodic reports to Santa Rosa County Board of County Commissioners with regards to subsequent contracts resulting from this solicitation. The individual named above has general overall responsibility for the company's subcontracting program, i.e., developing, preparing, and executing subcontracting plans and monitoring performance relative to the requirements of those subcontracting plans and perform the following duties:

- 1) Develops and promotes company-wide policy initiatives that demonstrate the company's support for awarding contracts and subcontracts to SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns; and assures that these concerns are included on the source lists for solicitations for products and services they are capable of providing;
- 2) Develops and maintains bidder source lists of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns from all possible sources;
- 3) Ensures periodic rotation of potential subcontractors on bidder's lists;
- 4) Ensures that SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB businesses are included on the bidders' list for every subcontract solicitation for products and services that they are capable of providing;
- 5) Ensures that Requests for Proposals (RFPs) are designed to permit the maximum Small Business Outline and Guidance Subcontracting Plan practicable participation of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns;
- 6) Reviews subcontract solicitations to remove statements, clauses, etc., which might tend to restrict or prohibit SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB participation;
- 7) Accesses various sources for the identification of SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns to include the SBA's PRO-Net and SUB-Net Systems, (<http://www.sba.gov>), the National Minority Purchasing Council Vendor Information Service, the Office of Minority Business Data Center in the Department of Commerce, local small business and minority associations, contact with local chambers of commerce and Federal agencies' Small Business Offices;
- 8) Establishes and maintains contract and subcontract award records;
- 9) Participates in Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, Procurement Conferences, etc;
- 10) Ensures that SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB concerns are made aware of subcontracting opportunities and assisting concerns in preparing responsive bids to the Company;
- 11) Conducts or arranges for the conduct of training for purchasing personnel regarding the intent and impact of Section 8(d) of the Small Business Act, as amended;
- 12) Monitors the company's subcontracting program performance and makes any adjustments necessary to achieve the subcontract plan goals;
- 13) Prepares and submits timely, required subcontract reports;
- 14) Coordinates the company's activities during the conduct of compliance reviews by Federal agencies.

Methods to Achieve Subcontracting Goals

LGS will continually review goals, active databases for qualified SB sub-contractors, and will monitor the implementation of this plan to achieve Federal and Local goals. These goals will be instituted for procurement of goods, services or construction as needed to achieve successful goal implementation utilizing the following outreach efforts to obtain sources:

- 1) Contacting minority and small business trade associations;
- 2) Contacting business development organizations and local chambers of commerce;
- 3) Attending SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB procurement conferences and trade fairs;
- 4) Requesting sources from the Small Business Administrations (SBA) PRO-Net and SUB- Net Systems, (<http://www.sba.gov>), (www.mdot.gov), and other SBA and Federal agency resources.
- 5) Conduct market surveys to identify new sources;
- 6) Identify local trade papers and local trade organization focusing on SB, SDB, WOSB, HUBZone, VOSB and SDVOSB;
- 7) Coordinate with local government to acquire existing lists of pre-identified SB, SDB, WOSB, HUBZone, VOSB and SDVOSB in the Presidentially/FEMA Designated Disaster Area;
- 8) Internal efforts to guide and encourage purchasing personnel in:
 - a. Conducting workshops, seminars, and training programs;
 - b. Establishing, maintaining, and utilizing SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB source lists, guides, and other data for soliciting subcontractors; and
 - c. Monitoring activities to evaluate compliance with the subcontracting plan

Evaluation of goal attainment will be documented as required by the County for subsequent contracts resulting from this solicitation.

Methods to Determine Qualified Subcontractors

LGS will use a prequalification process to determine the subcontractors to meet Federal and Local goals as per the specifications in the RFP. The prequalification process will provide a way to select subcontractors that meet the requirements set forth by the governing bodies. The prequalification process will look for the following:

- 1) Familiarity with Certified Payroll;
- 2) Certified Small Business classification (as applicable)
- 3) Worker's Comp and Liability Insurance are in place as required;
- 4) Adequate equipment to perform work according to the specifications;
- 5) Ability to maintain equipment;
- 6) Ability to put a safety plan in place as required

LGS will also work with the County and other governing bodies in prequalification process in order to assemble the best possible team to perform the work.

Inclusion of FAR 52.219-8

LGS will include contract clause FAR 52.219-8 in all subcontracts that offer further subcontracting opportunities and will require all subcontractors (except small business concerns) that receive contracts in excess of \$500,000.00 (\$1,000,000.00 for construction) to adopt a plan similar to the LGS Small Business Subcontracting Plan (SBSP) and as required by FAR 52.219- 9, Small Business and Small Disadvantaged Business Subcontracting Plan.

Surveys and Reporting Requirements

LGS offers assurances to Federal Government as well as the County that our company will fully and openly cooperate in any studies or surveys as may be required and shall submit periodic reports to allow the government to determine the extent of compliance with our Small Business Subcontracting Plan (SBSP).

Submittals may include at a minimum; Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and SF 295, Summary Subcontract Report, in accordance with the instructions on the forms. Additional reports will be submitted as required by specific task orders. LGS will submit to the County on ISR (SF 294) and SSR (SF 295) as required.

Good Faith Efforts

Having utilized small business subcontractor support on past projects, LGS has developed and maintained an extensive subcontractor database. In an effort to expand this database and include more SB and DBE concerns in the impacted areas, additional published electronic data resource information has been and will continue to be used in our operations nationally. Documentation of our outreach programs supporting SB subcontracting efforts, Letters of Commitment and other periodic internal reports will be maintained by LGS and shall be available for review at any time by the government.

Many of the services required under this solicitation will be performed using our own internal resources and our team's existing nationwide personnel, facilities and equipment. However, LGS has already reached out to local SB's and DBE's in response to this RFP. A list of local business concerns, including SB's and DBE's are included at the end of this section. LGS takes great pride in our long history of rapidly mobilizing and effectively managing large teams of subcontractors.

The remainder of FAR Part 19 is incorporated by reference in the LSBPP and shall be implemented as required by the County and specific task orders.

Services and Supplies to Subcontract

LGS plans to subcontract a portion of the following item(s) in relation to the goals contained herein for any subsequent contract as a result of this solicitation:

- ☛ Curbside/Right-of-way debris collection and transportation
- ☛ Equipment transportation for mobilization and operational support
- ☛ Demolition of structures (should we be tasked with this operation)
- ☛ Debris reduction operations (should we be tasked with this operation)
- ☛ Debris disposal operations
- ☛ Debris recycling for beneficial reuse
- ☛ Rental and operation of equipment
- ☛ General labor
- ☛ Safety and Loss Control Services
- ☛ Quality Assurance/Quality Control
- ☛ Environmental Services
- ☛ Contract Administration Support
- ☛ Administrative Support
- ☛ Accounting
- ☛ Workforce housing
- ☛ Fuel Services
- ☛ Custodial Services
- ☛ Equipment Maintenance
- ☛ Food Services
- ☛ Real Estate Support
- ☛ Legal Support
- ☛ Other services as identified at time of need

Current Subcontractors

In addition to Looks Great Services of MS, Inc. being a Woman-Owned Small Business - DBE, we are committed to utilizing as many local small businesses and DBE's and MBE's as possible. LGS has identified 139 certified DBE subcontractors within the State of Florida that can potentially provide disaster services. In

addition, LGS has identified over 2,000 certified subcontractors across neighboring states in the Southeastern US.

LGS has identified the following Local Small Businesses:

Vendor	Address	City	ST	Zip
A Rock Construction Co, Inc.	316 lone St.	Greenwood	MS	38930
A. Leblanc Enterprise, Inc.	P.O. Box 521	Mandeville	LA	70448
Ace Construction Company, Inc.	P.O. Box 6354	D'Iberville	MS	39540
Adams Grading Company, Inc.	2971 Lovvorn Mill Rd.	Waco	GA	30182
Advanced Infrastructure Specialist, LLC	121 Bear Road	Piedmont	SC	29673
All (N) 1 Traffic Control Solutions, LLC	3915 Cascade Rd., SW, Ste 340	Atlanta	GA	30331
American Field Service Corporation	110 American Way	Madison	MS	39110
Amy Sojourner, Inc.	113 Bo Bo Drive	Crystal Springs	MS	39059
Anointed Hands Cleaning Service, LLC	400 Jackson St.	Hattiesburg	MS	39401
Atwood Fence Company, Inc.	P.O. Box 565	Kosciusko	MS	39090
B&R Trucking, LLC	P.O. Box 1671	Picayune	MS	39466
B.M. Grace, Inc.	8680 Bluebonnet Blvd., Suite A	Baton Rouge	LA	70810
Baur Corporation	223 Lynn Ray Road	Petal	MS	39465
Belle Fontaine Interests, LLC	7025 CR 46A Ste. 1071, #438	Lake Mary	FL	32746
Big D Lawn Landscaping Service	3260 Arkabutla Rd	Coldwater	MS	38618
Buddy Ayers Construction, Inc.	202 Ayers Road	Corinth	MS	38834
Buddy's Grounds Maintenance, Inc.	P.O. Box 836	Bloomington	IL	61702
Bulldog Construction Company, Inc.	P.O. Box 1936	Madison	MS	39130
Bulls Construction Group, LLC	P.O. Box 6401	Huntsville	AL	35813
Burgess Associates, LLC	375 M.P. Parker Rd.	McHenry	MS	39561
C & A Trucking, LLC	6048 Whitestone Road	Jackson	MS	39206
C. Thornton, Inc.	12390 Airport Blvd	Mobile	AL	36608
C.E. Ward Construction, LLC	1210 Front Street	Vaiden	MS	39176
Campbell's Trucking, LLC	221 Oakville Circle	Brandon	MS	39047
Can't Be Beat Fence & Construction, LLC	2204 Highway 53	Perkinston	MS	39573
Central Southern Construction Corp.	2410 Harper Street	Jacksonville	FL	32204
Christopher King Enterprises, LLC	P.O. Box 1350	Summitt	MS	39666
CKW Trucking, LLC	9089 Millbranch Rd	Southaven	MS	38671
Cleaning Experts, Inc.	1709-H Hillger Robinson Pkwy	Oxford	AL	36203
Clifton Rankin Construction, LLC	786 River Road	Fayette	MS	39069
Colom Construction Company, Inc.	P.O. Box 414	Ripley	MS	38663
Concrete Constructors Southeast, Inc.	1888 Main Street, Suite #C148	Madison	MS	39110
Construction Plus	P.O. Box 4344	Meridian	MS	39304
Cor-Bits Coring & Cutting, LLC	1124 Weems Street	Pearl	MS	39208
Damron Trucking, Inc.	645 Damron Loop	Counce	TN	38326
Davco, LLC	819 Carver Street	West Point	MS	39773
Davlin, LLC	311 Wheeler St.	Okolona	MS	38860
DCD Construction, Inc.	6512 Rose Farm Road	Ocean Springs	MS	39564
Delgado General Corporation	6874 Green Crest Dr.	Memphis	TN	38133
DEM Development Corporation, Inc.	P.O. Box 680446	Orlando	FL	32868
Donaldson Construction	4852 W. County Line Rd.	Jackson	MS	39209
Douglas Brothers Construction	P.O. Box 631	Moorehead	MS	38761
Drace Construction Corporation	P.O. Box 1797	Gulfport	MS	39502
Edge Construction, LLC	5791 HWY 23 S	Tremont	MS	38876
Edwards-Kamadulski, LLC	2230 Cleveland Ave.	East Saint Louis	IL	62205
El Conquistador Solutions, LLC DBA ECS Partners	2908 Ames	Ponca City	OK	74604
EnviroRem Inc.	1715 Lochearn Rd	Memphis	TN	38116
Evans Landscape, Inc.	2000 N. Frontage Road	Clinton	MS	39056

Looks Great Services of MS, Inc.

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

Extreme Clean Maintenance & Janitorial Service, LLC	P.O. Box 210035	Montgomery	AL	35121
EZ Enterprises, Inc.	156 Lorman Lane	Madison	MS	39110
Fish & Fisher, Inc.	P.O. Box 13741	Jackson	MS	39211
Four Seasons Enterprise, LLC	5822 Canton Park Dr.	Jackson	MS	39211
Four Star Trucking Co., LLC	2337 Getwell Road South	Hernando	MS	38632
Fred and P G Clark Contracting, LLC	3772 Highway 80 East	Vicksburg	MS	39180
GCW Pavement Services, LLC	2826 Ridgeland Dr.	Jackson	MS	39212
GFH	P.O. Box 130	Long Beach	MS	39560
Green & Green Transport	995 North Highway 65	Lake Village	AR	71653
Green Thumb of Dyersburg, LLC	P.O. Box 1702	Dyersburg	MS	38025
Gridiron Construction Company, LLC	P.O. Box 2028	Lebanon	TN	37088
GSW Enterprise Construction, Inc.	P.O. Box 31065	Jackson	MS	31065
Guinn Construction, LLC	1616 Industrial Drive	Jennings	LA	70546
Gulf States Constructors, LLC	P.O. Box 982	Metairie	LA	70004
Haibach Trucking	8615 Oliver Road	Erie	PA	16509
Hall's Construction Company, Inc.	1354 State Highway 30 East	New Albany	MS	38652
Hard Ground Construction Co.	14291 Carriage Circle	Gulfport	MS	39503
Hernandez, Inc.	P.O. Box 66	Amory	MS	38821
HM Cooper Trucking, LLC	790 CR 101	Abbeville	MS	38601
Immaculate Landscaping & Design, LLC	5457 Fernglen Street	Memphis	TN	38141
Ingram Trucking, LLC	1145 Woodlea Drive	Yazoo City	MS	39194
International Contractors, Inc.	6570 126th Ave N	Largo	FL	33773
Interstate Landscaping Of Mississippi, Inc.	20900 Hwy 15 N	Falkner	MS	38629
J. C. Cheek Contractors, Inc.	P.O. Box 1138	Kosciusko	MS	39090
JEM Contracting, LLC	48 Buggs Ferry Rd	Macon	MS	39341
Jernigan Contractors, Inc.	2396 Mt. Olive Road	Louisville	MS	39339
Kelly Road Builders, Inc. dba Kelly Construction Company	P.O. Box 101687	Birmingham	AL	35210
Kwame Building Group, Inc.	1204 Washington Ave., Ste 200	Saint Louis	MO	63103
L. Scott Construction Company, Inc.	84 East Franklin Street	Natchez	MS	39120
Land Shapers, Inc.	P.O. Box 995	Gulfport	MS	39502
Landmark Civil Services, LLC	5578 Commercial Boulevard	Winter Haven	FL	33880
Landmark Contracting, Inc.	P.O. Box 2391	Gulfport	MS	39505
Larry Hutchins, LLC	10 Ayers Rd.	Natchez	MS	39120
Lee Allen & Associates	313-B W. North St.	Canton	MS	39046
LMCC Specialty Contractors dba Mims Construction	P.O. Box 681554	Orlando	FL	32868
Longwind Products & Services, Inc.	P.O. Box 11838	Jackson	MS	39283
Love Trucking Co, Inc.	761 Woodlake Dr.	Jackson	MS	39206
M2W Construction, Inc.	2033 Old Mobile Avenue	Pascagoula	MS	39567
Mack's Construction & Logistics, LLC	19133 Cutrer Road	Kentwood	LA	70444
Malone Design & Contracting, LLC	104 Fox Run Dr.	Hattiesburg	MS	39402
Mid South Erosion Control & Landscaping, LLC	2407 Church Street	Byhalia	MS	38611
Mighty Joe Trucking	184 River Point Dr.	LaGrange	GA	30240
Mill It Up, LLC	734 U.S. Highway 31	Warrior	AL	35180
Mississippi Paving & Construction, Inc.	P.O. Box 237	Mathiston	MS	39752
Mississippi Yard Barber	173 Northwind Drive	Madison	MS	39110
MJ Contracting, LLC	P.O. Box 752542	Memphis	TN	38175
Mobile Enterprises, Inc.	832 Southway Circle	Fort Worth	TX	76115
MS J & M, Inc.	3219 Minnow Bucket Rd	Toomsba	MS	39364
Murphy's Development, LLC	P.O. Box 1503	Florence	MS	39073
N. L. Carson Construction Company, Inc.	2221 Waggoner Road	Carthage	MS	39051
Nichols & Sons Construction, Inc.	882 Way Road	Canton	MS	39046
O.W. Jackson Sodding	2096 Craig Springs Road	Sturgis	MS	39769
Parrott Enterprises, LLC	1437 Delmar Street	Jacksonville	FL	32205
Perfect Touch Contractors, LLC	1615 S. Gallatin St.	Jackson	MS	39201

Looks Great Services of MS, Inc.

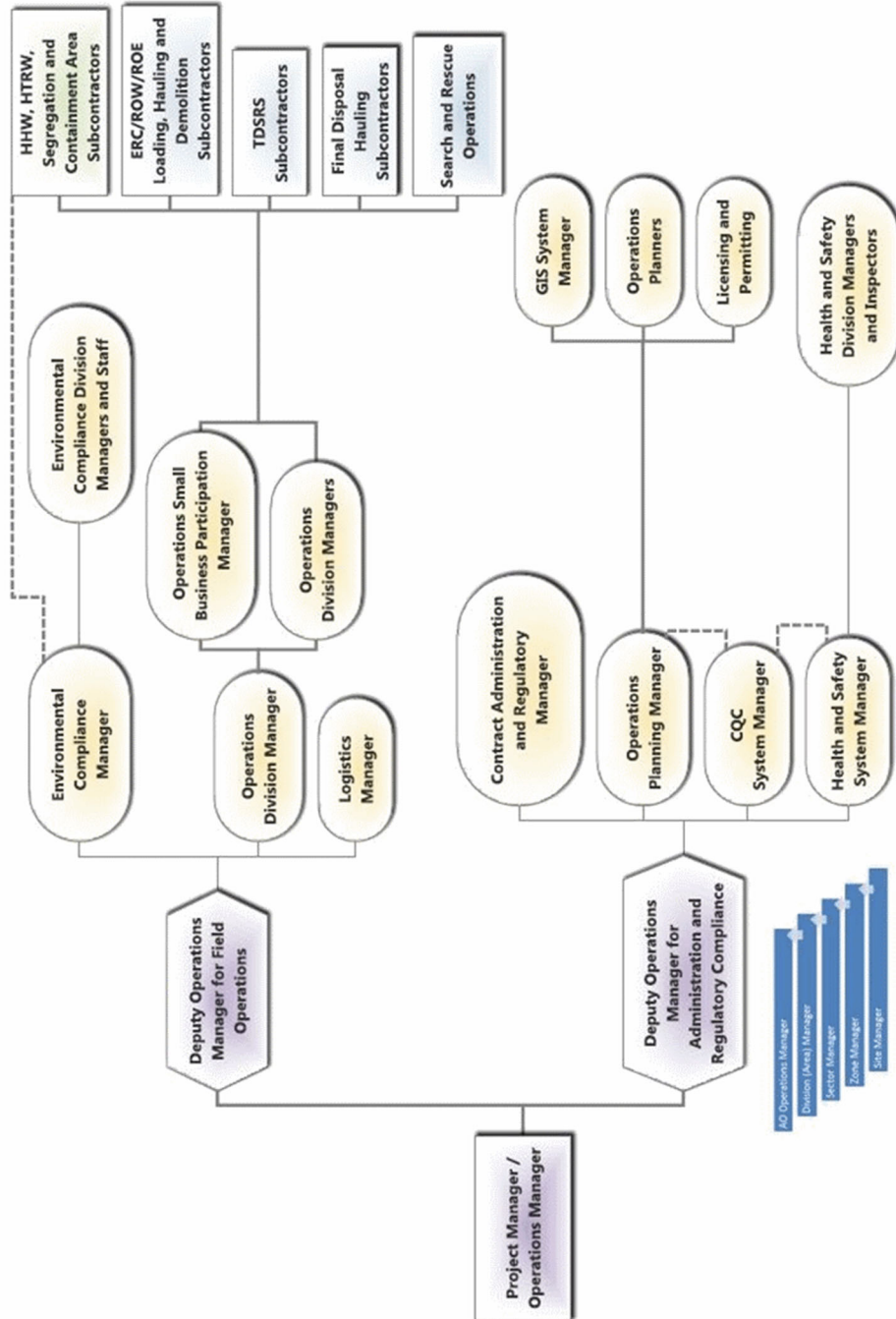
Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

Perkins & Perkins Construction	3223 North 45th St.	Omaha	NE	68104
Potts Distributing Company	P.O. Box 179	Columbia	LA	71418
PRB Trucking, LLC	7509 Wisteria Drive	Olive Branch	MS	38654
Quality Contracting, LLC	878 Robinson Bridge Road	Woodworth	LA	71485
R&G Trucking, LLC	811 N. Rutherford Dr.	Kilmichael	MS	39747
R. A. Smith Asphalt Paving Contractors	1498 Nash Rd. NW	Atlanta	GA	30331
Rea's Country Lane Construction, Inc.	102 Rhodes Street	Houston	MS	38851
Riverside Traffic Systems, Inc.	1283 State Highway 178 West	New Albany	MS	38652
RJ Whisenant, LLC	724 Mullins Hill Circle	Huntsville	AL	35802
RJM-McQueen Contracting, Inc.	80 Ramsey McQueen Road	Collins	MS	39428
Road-Pro Safety, Inc.	P.O. Box 54292	Jackson	MS	39288
Roby Construction Company, Inc.	703 Tallahatchie Street, Suite 3	Greenwood	MS	38930
Rutherford Contracting, Inc.	P.O. Box 698	Moulton	AL	35650
S & S Excavation, LLC	P.O. Box 363	Benton	MS	39039
Simmons Erosion Control, Inc.	P.O. Box 206	Lake	MS	39092
SitePro Environmental Service, LLC	9521 William Little Dr.	Lakeland	TN	38002
Smith Contracting CO., LLC	2606 17th Avenue	Gulfport	MS	39501
Socrates Garrett Enterprises, Inc.	2659 Livingston Road	Jackson	MS	39213
Sumrall's Construction Company	P.O. Box 3898	Gulfport	MS	39505
The Dirt Company	211 C C Clark Road	Starkville	MS	39759
TLSL, Inc.	210 County Road 770	Walnut	MS	38683
Townes Construction Company, Inc.	16398 Hwy 8 West	Grenada	MS	38901
Traffic Control Products Co. of Louisiana, Inc.	2230 Tower Street	Denham Springs	LA	70726
Traffic Control Products Company, Inc.	P.O. Box 820	Brandon	MS	39043
Travis Construction Company, LLC	13224 W. County Hills Drive	Gulfport	MS	39503
Traweek Construction, LLC	3542 Hwy 26	Wiggins	MS	39557
Triple HHH Trucking, LLC	405 Poplar Street	Grenada	MS	38901
Truckla Services, Inc.	P.O. Box 821711	Vicksburg	MS	39182
Turf Doctors L&LM, LLC	3550 Carney Street	Memphis	TN	38127
Vic's Construction Inc.	P.O. Box 17241	North Little Rock	AR	72114
VuCon, LLC	527 North Hollywood	Memphis	TN	38112
W & M Trucking, LLC	3560 Nash Rd.	Batesville	MS	38606
Walton Construction of MS, LLC	295 Walton Ln.	Vicksburg	MS	39183
Williams Flagger Logistics, LLC	406 Kirkpatrick Street Apt. 2	Allegheny	PA	15219
Willie Goss Enterprises, Inc	P.O. Box 303	Kosciusko	MS	39090
WMC Contracting Company, Inc.	P.O. Box 85	Trenton	TN	38382
Yahshua's Transportation Service, LLC	1944 Linda Lane	Jackson	MS	39213

We are currently still recruiting Local Vendors as well as Disadvantaged and Minority Businesses in the area. Should we be successful in our proposal, we would request the County assist us in identifying qualified DBE's and MBE's within the area.

Technical Approach

Field Organizational Structure



Span of Control is from 3 to 7 subordinates (5 being optimum)

Technical Approach and Methodology

Prior to commencing debris removal operations and within 48 hours, or as required in the Task Order, Looks Great Services of MS, Inc. (LGS) will submit to Santa Rosa County the Contractor Quality Control and Operations Plans which describe the organizational structure and additional key personnel involved in the cleanup, the technical approach and methodology to be used, site specific operational components, the specific geographical area management, the LGS Site Specific Health and Safety Plan (SSHSP), Accident Prevention Plan (APP), Activity Hazard Analysis (AHAs), a copy of the LGS Quality Control Plan (CQC), and approaches to waste reduction and recycling through Beneficial Re-Use, all specific to the Task Order and Area of Operations (AO). The Plan will indicate where operations will begin and which streets/roads will be cleared during the initial period though submission of a 2, 7- and 14-day plan. Operation locations will be decided upon and in conjunction with the County.

The Contractor Quality Control and Operations Plans will be updated by the LGS Operations Manager and CQC System Manager as necessary and as required by Santa Rosa County. LGS' final Contractor Quality Control and Operations Plans will include organizational structure and key personnel involved in the cleanup, updated technical approach and methodology to be used, updated site-specific operational components, updated specific geographical area management, updated SSHSP, updated APP, updated AHAs, updated CQC, and updated approaches to waste reduction and recycling through Beneficial Re-Use. The plan will also include continually updated submissions of 2, 7- and 14-day plans, all specific to the Task Order and AO as well as work to be performed by subcontractors, a comprehensive list of subcontractors at each tier, and measures to be taken by LGS and its subcontractors to control hazards associated with services performed, and materials or equipment utilized.

During implementation of services, LGS will attend any and all meetings convened by Santa Rosa County with respect to the response effort, when directed by the County to do so or otherwise necessary to carry out the work. The KO may/will issue subsequent TOs to mobilize and begin Emergency Road Clearance, Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, Vegetative Debris Reduction at Debris Management Sites (TDSRS) including site management, Final Disposal of Reduced Chips, Testing of Ash and Disposal at Landfill, Removal of Freon Containing White Goods, Removal of Non-Freon Containing White Goods, construction of an Inspection Tower(s), construction of a Hazardous Waste Containment Area(s), deployment of Household Hazardous Waste Separation and Removal Crew(s), activation of Debris Separation Crew(s), and activation of Search and Rescue Support Crew(s) and /or HTRW Separation Crew(s).

Resource Management and Logistics

LGS utilizes the National Incident Management System (NIMS) wherein we have established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet event needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing and tracking the dispatch, deployment and recovery of resources before, during and after an event.

Resource management should be dynamic in nature in order to support any event and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of Debris Management and Event Response.

The resource management process can be separated into two parts: resource management as an element of preparedness and resource management during an event. The preparedness activities (resource typing, credentialing and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an event. Resource management during an event is a finite process, as shown in the below figure, with a distinct beginning and ending specific to the needs of the particular event.



Figure 1: Resource Management Cycle

Mobilization of Personnel and Equipment

The number of crews to be deployed and mobilized will be as described below.

If required by Santa Rosa County as an additional element of the Task Order, during mobilization, LGS will supply and transport all necessary supplies, equipment, materials, and personnel for animal carcass collection and management sites, management of putrefied wastes, vehicle and/or vessel aggregation sites, and build out the improvements to the sites required for operations. LGS will obtain clearance from underground or overhead utilities and from property owners and government entities for each location, including Vegetative and C&D TDSRS. LGS and/or its subcontractors will have equipment and vehicles prepared to mobilize upon the first notification to manage animal carcasses, putrefied wastes or recover vehicles/vessels, should the County task LGS to do so.

LGS responds to events, or threats of an event, by utilizing a phased response approach. Changes in the response and/or activation are triggered by official government watches/warnings and new updates regarding a potential event, or in anticipation of TOs from the County. Descriptions of each phase of response as they would relate to our mobilization for Santa Rosa County are as follows:

Phase One Response

Although not part of the current RFP, it is important to understand how our entire response system works and is put into practice.

Phase One Response is related to an anticipated or foreseeable event, such as an approaching hurricane that is approximately 72 to 96 hours from potential landfall, notification from NOAA's NWS of a Particularly Dangerous Situation (PDS) forecasting dangerously large tornadoes, or an Extremely Dangerous and Life-Threatening Situation (EDLTS) predicting catastrophic flooding.

At Phase One, the following occurs:

- The LGS AO (Area of Operations) Operations Manager (OM) will contact the client for the potentially affected area to discuss current emergency planning, potential evacuations, special needs, and to confirm emergency phone contacts.
- The Phase One telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS Emergency Management Team (EMT), LGS Logistics Management Team (LMT), LGS Contract Administration and Regulatory Team (CART) and pre-identified tier one subcontractors.
- Any Phase One mobilization will be dependent upon anticipated event requirements, projected event impact, projected geographical area involved, and projected magnitude.
- Stock levels of necessary corporate management and response supplies are verified and/or supplemented.
- Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and/or accomplished.
- Equipment inventory and mechanical readiness for deployment is verified.

Phase Two Response

Phase Two Response is activated upon notification by the client, either verbally or in writing, to mobilize and deploy a Pre-Execution Planning Team (PPT).

The team will deploy to a location designated by the client, arriving within 24 hours of notification and contact the government point of contact (POC) for the team.

At Phase Two, the following occurs:

- LGS AO OM will report to the client within 8 hours of notice to proceed, to discuss current emergency planning, plans for conducting initial damage assessment, special needs, and the location of the client/LGS PPT meeting (PPT team elements include but are not limited to AO Operations Manager, Operations Planner, Environmental Health and Safety Manager. Additional members of the Pre-Execution Team may include but are not limited to: CQC System Manager and Administrative Assistants).
- Corporate Aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the PPT for dispatch and mobilization to the AO.
- The Phase Two telephone calling tree is activated informing the following of activation or potential activation based on the event scenario: LGS EMT, LGS LMT, LGS CART, and pre-identified tier one subcontractors.
- Work permits, immunizations, and mobility agreements by key employees and subcontractors are verified and copies of cogent records are placed in the EMT deployment packet and securely kept for privacy purposes.
- Local logistics in the AO are identified and contracted, such as lodging, fuel and other supplies.
- Local subcontractors in the AO are officially activated.
- Equipment transportation permits ordered.
- Equipment staging areas in safe zones with close proximity to the event area are confirmed.

- Upon arrival in the AO, the LGS PPT will function as part of an interagency debris planning team and will provide technical assistance for the following activities:
 - Estimation of debris volumes,
 - Sectoring disaster area for most efficient debris management,
 - Locating temporary debris storage and reduction sites and disposal sites,
 - Determining personnel and equipment resources (crews) required,
 - Performing environmental health and safety evaluations, and
 - Evaluating requirements to implement an automated debris management system.

NOTE: Decision authority remains with the Government. LGS' PPT serves only in an advisory capacity.

Phase Three Response

Phase Three Response is activated upon receipt of an actual Task Order and notice to proceed (NTP) from the client, ordering mobilization, making LGS' response fully operational. This is the phase under which LGS will respond to Santa Rosa County should we be awarded the contract for which we propose to perform.

At Phase Three the following actions are taken:

- LGS EMT, LGS Management Level Mobile Command and Communications Center (MCC), LGS Support Level MCCs, LGS LMT, LGS CART, LGS CQC, LGS Safety Team (SafeT), LGS Automated Debris Management System (ADMS), LGS Radial Form Technology System (RaFT), all pre-identified tier one subcontractors and all other pre-identified assets (such as bulk fuel suppliers, bulk potable water suppliers, temporary field housing, field kitchens, field showers and latrines, field personnel finance systems (cash advance system/portable ATM, etc.) and other logistics assets, as required, are immediately mobilized and deployed to the AO's designated muster areas for check-in with the PPT for integration into the Geographic Area Management Plan, as well as certification by ADMS.
- LGS Management and Planning Support Team will mobilize and deploy to meet with the LGS PPT, already in situ, to manage overall mobilization, deployment of forces and integration of the Geographical Area Management Plan into LGS CQC/Safety software and hardware, the RaFT system.
- LGS Field Operations Teams (Division [Area], Sector, Zone and Site Managers) deploy to the muster areas.
- LGS will prepare, present, and recommend the Operations Plan (OPS) based on actual on- scene conditions and requirements.
- Immediately upon receipt of a Task Order and NTP for Emergency Road Clearance (ERC), LGS will mobilize 5 (five) ERC Crews within 24 hours of issuance of Task Order notice to proceed, beginning with LGS company resources and local subcontractors, both large and small businesses. Debris is to be cut to a manageable size and stacked (cut and toss) on the rights-of- way for subsequent collection. Debris removal operations will begin subsequent to emergency road clearance as areas become accessible and TDSRS become operational to the point they can receive debris and any required permits are obtained.
- Immediately upon receipt of a Task Order and NTP for Debris Removal (DR) from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, LGS will mobilize DR crews in accordance with the Task Order in all designated work areas established therein.

- ☼ LGS will provide a minimum of 5 crews to commence debris removal operations within 24 hours of issuance of Task Order notice to proceed. CQC and OPS Plans will be submitted and approved within 3 calendar days of the NTP.
- ☼ LGS will commence mobilization immediately upon issuance of a Task Order and NTP for dumpsite management and/or debris reduction (TDSRS operations). LGS will perform in accordance with the Task Order in all designated work areas established therein. LGS will provide a minimum of one (1) TDSRS crew to commence debris reduction/disposal operations at each site within 24 hours of issuance of Task Order NTP.
- ☼ Additionally, LGS will mobilize Final Disposal of Reduced Chips Crews to each TDSRS as required by the Task Order NTP to commence removal and disposal of reduced chips.
- ☼ Immediately upon receipt of a Task Order NTP, LGS will mobilize specialty debris management crews for each disaster event and each phase of work necessary to meet the production rates and completion dates specified in the Task Order for the following types of operations: Search and Rescue Support Crews, Debris Separation Crews, Crew Packages for Testing of Ash and Disposal at Landfill, Crew Packages for Removal of Freon Containing White Goods, Crew Packages for Removal of Non-Freon Containing White Goods, Crews for the construction and or erections of Inspection Towers, Crews for the construction of Hazardous Waste Containment Areas, Household Hazardous Waste Separation and Removal Crews, HTRW Separation Crews and all ancillary support staff to accomplish the mission.
- ☼ The Phase Three telephone calling tree is activated to activate the Recall of Personnel: All senior management personnel and reservists will be contacted for assignment in accordance with the company Disaster Action Plan and Mobilization Plan. Recall of all other required personnel will be accomplished through the company headquarters office in Huntington, New York using the disaster recall roster. The LGS personnel department will maintain the disaster recall roster of current personnel.
- ☼ LGS equipment transport operators will be instructed what equipment to load, its current location and directions as to its final delivery point. Equipment operators and other key personnel will be instructed to report to their pre-assigned deployment location for briefings, assignment and embarkation to the work area.
- ☼ Equipment Transportation: LGS and fleet equipment Company Accounts over-the-road equipment transports and operators will initially conduct equipment transportation. Additional equipment transportation will be provided, as needed, by over-the-road sub-contracted equipment transporters and operators through standing pre-established agreements.
- ☼ The LGS Safety Officer will conduct a safety briefing and safety equipment compliance check prior to any equipment transport(s) departure to ensure compliance with the Corporate Safety Plan.
- ☼ LGS EMT: LGS' EMT will report to a designated location for tasking and instructions as directed by Task Order NTP. The LGS EMT will determine the most favorable and functional site location(s) in the AO for the LGS Management Level MCC, LGS Support Level MCCs, and other support systems.
- ☼ Personnel Transportation: LGS EMT, LMT, CART, CQC, Safety Team, and ADMS Team, will be air lifted to the AO by company-owned/leased aircraft. Busses, vans, motor homes, car pools and alternate transportation sources as described above will provide transportation for other company personnel. All corporate aircraft, as required, both owned or leased by LGS, fixed wing and rotary wing, will be made flight ready and assigned to the teams for dispatch and mobilization to the AO.

LGS will utilize both Phase Two and Three above, wherein we will have the required number of crews and personnel onsite with 24 hours and operating within 48 hours of notice to proceed. Beyond the guaranteed minimum 5 crews, additional crews will be mobilized and assigned as needed and in consultation with the County.

Debris Management Process Plans and Procedures

Debris Pick-up (Loading at Curbside)

Commencement of Pick-Up

LGS will mobilize within 24 hours of receipt of a Task Order or Notice to Proceed. Debris pick-up will commence within 24 to 48 hours of receipt of a Task Order and Notice to Proceed from the County. Debris operations will commence in an orderly and manageable fashion on streets and roads cleared sufficiently for access as designated by the Santa Rosa County Task Order(s).

Field Supervisors/Crew Foremen

Project Managers will report to the Senior Project Manager. All LGS Managers will be responsible to ensure work is conducted only in those areas designated by the County. Supervisors will not allow work to commence in additional areas until directed by a Santa Rosa County Task Order. Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Santa Rosa County's Authorized Representative (AR).

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Santa Rosa County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

Equipment

Debris pick-up equipment will include but is not limited to the following:

- Self-Loaders/Knuckle-boom trucks
- Rubber tire front end loaders with grapple buckets
- Rubber tire front end loaders with 4-in-1 buckets
- Rubber tire backhoes with thumb
- Haul trucks with attached grapple arms
- Other specialized equipment (e.g. Bobcat)

The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.

Hand Crews

1–2 laborers with sufficient hand tools will accompany each piece of heavy equipment.

Operations

Debris segregation and sorting will be conducted at street/road level to the maximum amount practical and as instructed by the Santa Rosa County TOs. All debris will be picked up and loaded into haul trucks in a safe and workman-like manner to ensure compliance with the Corporate Safety Plan. Safety will not be compromised and is outlined with specifics in the LGS Safety Plan. All crew foreman and field supervisors will be responsible to ensure a rapid and cost effective as possible operation. Operators, to ensure maximum loading and safe transport of material, will size all vegetative debris with a CR present.

All construction and demolition materials will be sized for heavy equipment to ensure maximum loading and safe transport of materials within EPA and DOT standards. Obvious hazardous materials will be dealt with in

accordance with the Santa Rosa County Task Order and the Corporate Environmental Protection Plan and in compliance with the Corporate Safety Plan.

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at each approach point of the work area to maintain traffic control and prevent personal injury to ensure compliance with the Corporate Safety Plan. Additional traffic control personnel will be stationed throughout the area, as needed, to ensure safe operations.

Debris Hauling

Debris hauling may consist of 2 distinct operations as follows:

1. Hauling of unreduced debris from origination point to staging area (Temporary Debris Staging & Reduction Site(s) - TDSRS.)
2. Hauling of reduced debris from staging area to final disposal site.

Construction and Demolition Debris:

LGS advises Santa Rosa County that construction and demolition debris be hauled directly to final disposal site from point of origination. This direct haul method will ensure that all demolition debris is handled in accordance with local, state and federal requirements. The direct haul method is not considered the expeditious operation, it is the industry's best practice to construction and demolition debris as little as possible due to the potentially hazardous nature of the material.

Vegetative Debris:

LGS advises Santa Rosa County that vegetative debris be hauled to a TDSRS in order to expedite debris removal. It is the operational goal of LGS to complete debris removal services as quickly as possible for the County, in order that they may be able to take advantage of the 60-day window of maximum reimbursement. The TDSRS site will ensure that LGS operations are completed in the shortest amount of time; therefore, reducing direct costs to the County such as monitoring, management, and the need for additional reimbursable assets. This method of operations allows for the most efficient completion of debris removal, which is in the best interest of the health and safety of the public.

Hazardous Leaner and Hanger Removal

Looks Great Services is operationally capable of providing specialized crews that are trained and equipped to remove hazardous leaners from Right-of-Way and any trees containing eligible hangers. These available in-house resources set LGS apart by allowing us to provide ISA Certified Utility Arborist supervised tree crews. Our daily experience in providing vegetation management for utilities allows us to offer these services, thus ensuring a thorough inspection of all affected trees and properly addressing the County's needs and meeting their requirements.

Field Supervisors/Crew Foremen

Field supervisors will report to the senior field supervisor. All field supervisors will ensure that all hauling operations comply with local, state and federal DOT standards in effect at that time and ensure compliance with the Corporate Safety Plan. All supervisors will be responsible to ensure work is conducted only in those areas designated by Santa Rosa County. Supervisors will not allow work to commence in additional areas until directed by the County's Authorized Representative.

Supervisors will be responsible for the safety of all personnel and equipment. Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative(s) with a copy given to Santa Rosa County. Supervisors will be responsible for ensuring accuracy, completing CQC and collecting load/haul tickets and daily load/haul logs from haul truck operators. The supervisor will complete forms.

Crew foremen and project managers will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Santa Rosa County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

Equipment

Hauling equipment will include, but is not limited to:

- ☛ 16-20 cubic yard dump trucks
- ☛ 21-30 cubic yard dump trucks
- ☛ 30-50 cubic yard tractor trailers
- ☛ 50-75 cubic yard tractor trailers
- ☛ 75-100+ cubic yard tractor trailers
- ☛ Roll-off dumpsters or any other hauling equipment

The cadre of equipment:

- Is owned or leased
- Is available for movement
- Will be leased in other areas if necessary
- Transportation Plan has been developed

Past experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

Haul truck bed extensions will comply with all applicable local, state and federal laws. Bed extensions, when installed, will be located and secured to the front-end, left side and right side of the bed. Bed extensions will not extend beyond 24 inches above the manufacturer's bed height. Bed extensions will be constructed of not less than 2" x 6" lumber placed flush against the manufacturer's bed and each subsequent piece of lumber to withstand loader impact. Lumber will be secured to the manufacturer's bed with angle or channel iron and bolts. Each side extension will be secured with metal brackets and bolts to the front-end extension. All supervisors will utilize the check sheet provided by LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris hauling equipment to ensure compliance with the Corporate Safety Plan.

Past experience has shown that, for longer haul distances, larger capacity trucks (100 + C/Ys) are more cost effective.

All equipment will be mechanically loaded only and haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed. Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

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Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel and to provide all required field maintenance to ensure equipment operations.

Operations

All field supervisors will ensure that all debris-hauling operators are licensed and/or certified to operate required equipment. All debris-hauling operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Santa Rosa County. All debris haul operators will visibly display colored signs provided by LGS and, if applicable, Santa Rosa County. LGS signs are secured, weather-proof signs will be placed on the driver and passenger doors of the vehicle cab. Any signs provided by the County will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the County. All signs will be removed from the exterior of the vehicle, at close of business each day and secured by the driver to prevent theft or loss.

Colored paper signs/passes will be displayed in the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to enter work sites. Each sign/pass will contain the following information: company logo, contract location, the County's name, contract number, truck number, date of issue, supervisor name/signature.

All debris pick-up and haul operators will maintain the numbered debris hauling/transportation documentation/verification form "LGS Debris Transportation". Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris haul operators during debris pick-up operations. All debris haul operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

Reduction and Site Management

Debris Staging

Debris staging sites, TDSRS, will be located, acquired and designated by Santa Rosa County unless specified otherwise. Construction of TDSRS elements will commence immediately upon receipt of a Task Order and Notice to Proceed from the County. LGS will ensure that TDSRS construction will be accomplished as rapidly as possible, because of the criticality of staging sites to the debris removal process as a whole.

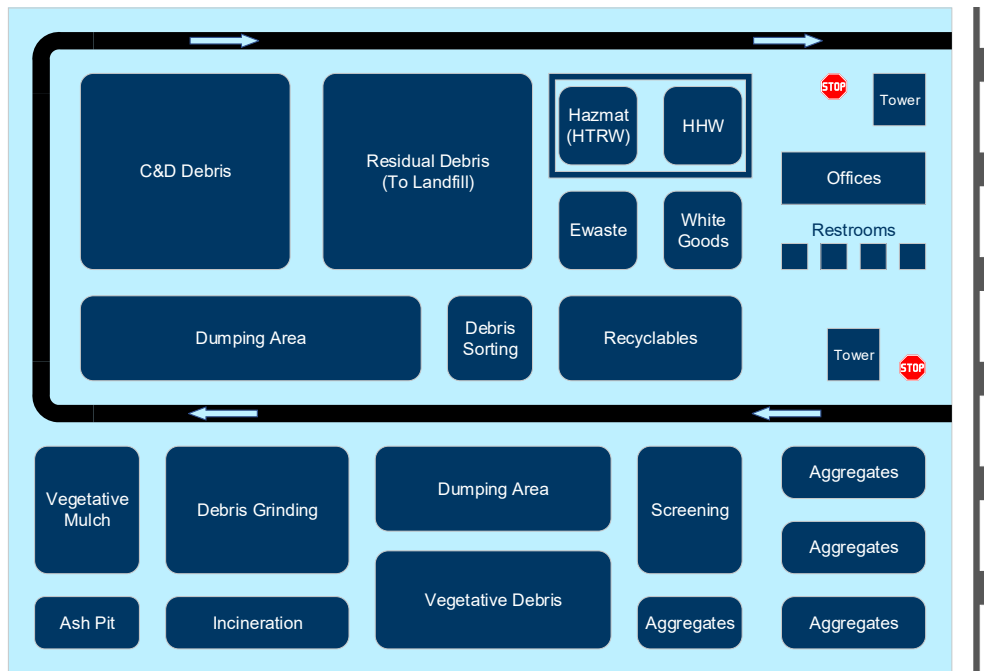


Figure 2: TDSRS Sample Layout

Field Supervisors/Crew Foremen

Field supervisors will report to the senior field supervisor. Debris staging site supervisors (TDSRS Managers) will be responsible for management of all operations of the TDSRS to include site safety, haul load inspection, segregation, traffic control, dumping, reduction, security and remediation. Supervisors will be responsible for the safety of all personnel and equipment to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan.

LGS Supervisors will be responsible for collection of daily personnel and equipment time logs, and their distribution to LGS designated representative with a copy given to Santa Rosa County. LGS Supervisors will be responsible for collecting load/haul tickets and daily load/haul logs from haul truck operators. Inspection tower personnel will complete the forms.

Crew foremen will report to their designated supervisor. Foremen will be responsible to ensure work assignments received from their supervisor are completed to the requirements of the Santa Rosa County Task Order. Foremen will be responsible for maintaining the daily personnel and equipment time logs.

Equipment

Debris staging site equipment may include but is not limited to the following:

- ☛ Excavators with thumb
- ☛ Track type tractors with root rakes
- ☛ Track type tractors with push blade
- ☛ Farm type tractor with box blade
- ☛ Motor grader
- ☛ Rubber tire loader
- ☛ Tub grinder
- ☛ Brush chipper
- ☛ Air curtain burner

All equipment will meet current safety standards.

Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

Laborers:

1–2 laborers with specialized hand tools for segregation and separation will accompany each piece of heavy equipment.

Debris Staging Site Key Steps

The following information will be utilized to create a location specific site management plan and site safety plan to accompany this plan.

Site Access

Separate points of ingress and egress should be established if possible. Temporary acceleration and deceleration lanes should be established adjacent to the primary road leading to and from site access points, if approved by Santa Rosa County and appropriate authority having jurisdiction over primary road right-of-way.

All temporary roads leading to and through the debris staging site should be constructed and maintained for all weather use (i.e. – rock laid roads).

Inspection Towers

Inspection towers will be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. No less than two inspection towers will be utilized at each debris staging site. One tower at point of ingress for use by LGS CQC and the Santa Rosa County QA, one tower at point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site. The egress tower should be manned by at least one representative from the County.



Traffic Controls

Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular and pedestrian traffic control. Additional traffic control personnel will be stationed throughout the site, as needed, to enforce proper dumping and prevent personal injury to ensure compliance with the Corporate Safety Plan.

Clearing and Grading

Clearing and grading of debris staging sites will be accomplished, to the level required, in accordance with the site management plan and Task Order from the County.

Environmental Protection

LGS' Environmental Protection Plan incorporates such issues as erosion control, hazardous and toxic wastes, dust and smoke control. The Clean Water Act, Storm Water Act, Resource Conservation and Recovery Act, Superfund Amendments and Reauthorization Act and others are incorporated in full by LGS' Environmental Protection Plan. Environmentally sensitive areas (i.e. wetlands, habitat, historical sites) within or in proximity to a debris staging site will be avoided, designated as sensitive, protected, and access restricted to the extent possible from adverse impact. All requirements of pertinent environmental standards will be complied with.

Debris Storage Areas

Debris will be segregated into 5 main areas of concern as follows unless otherwise instructed by Santa Rosa County:

- ☛ Vegetative debris
 - Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris.
- ☛ Construction and Demolition (C&D) Debris
 - C&D debris will be dampened prior to dumping and periodically as needed, to comply with local, state and federal EPA standards.
- ☛ Recyclable/salvage
 - Recyclable/salvageable materials, including eWastes, will be stock piled in accordance with the Santa Rosa County Task Order.
- ☛ White goods
 - White goods will be stock piled in accordance with the Santa Rosa County Task Order.
- ☛ Hazardous and/or toxic wastes (HHW and HTRW)

- HHW/HTRW will be segregated and stored in a County approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW to prevent personal injury and ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan. HHW/HTRW containment site perimeter will be posted and secured for personnel safety.

Safety Precautions

Water Trucks

The required number of water trucks will be stationed at each debris-staging site. Water trucks will be utilized to reduce the threat of friable materials from C&D debris being released into the atmosphere. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations. Water trucks will be utilized to dampen areas, including temporary roadways, to suppress dust from trucks entering and leaving the TDSRS.

Fire Suppression Equipment

Fire extinguishers will be located throughout each debris staging site as required by the site management plan, site safety plan, OSHA requirements and the Santa Rosa County Task Order. All debris staging site personnel will be trained in incipient fire suppression operations and safety procedures, to include operation of fire extinguishers and water trucks and to ensure compliance with the Corporate Safety Plan.

Debris Segregation

This section discusses the guidelines for debris segregation not already discussed previously in this plan.

Street/road Level Segregation

All foremen will direct debris removal personnel to segregate debris into six areas:

- ☛ Vegetative debris
- ☛ C&D debris
- ☛ Recyclable/salvageable materials
- ☛ White goods
- ☛ HHW
- ☛ eWaste

Segregation of debris at the street/road level will not take precedence over completing street/road debris removal operations in a safe and rapid manner. All personnel conducting debris segregation at the street/road level will receive a safety briefing on potential hazards and injury prevention to ensure compliance with the Corporate Safety Plan.

Debris Segregation at Staging Sites

Staging site supervisors will ensure that all debris haul operators deposit debris in areas designated for the type debris hauled. Debris hauled to staging sites in mixed loads will be segregated by heavy equipment when possible and by hand crew when necessary.

Vegetative debris will be placed into two separate piles:

- ☛ The first pile (pile one) will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation.
- ☛ Pile two will be started and accumulated until the reduction of the pile one has been completed.
- ☛ At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.

- ☛ All personnel involved in vegetative debris segregation operations will receive a safety briefing for all effected job to ensure compliance with the Corporate Safety Plan.
- ☛ C&D debris will be placed into one or more piles, as required, to reduce the threat of a fire conflagration until it is reduced or disposed.

LGS will consult with the County, local fire officials and pertinent environmental officials regarding the requirements for stock piling of C&D debris.

White goods will be segregated, as required by the Santa Rosa County Task Order. White goods will be placed and stored until instructed by the County as to its final disposition.

Salvageable/recyclable materials will be segregated, as required by the Santa Rosa County Task Order. Salvageable/recyclable materials will be segregated and stored until instructed by the County as to its final disposition.

HHW/HTRW will be segregated and stored in a County approved containment area. All site personnel will receive a safety briefing regarding operations involving HHW/HTRW. The HHW/HTRW containment site perimeter will be posted and secured for personnel safety and to ensure compliance with the Corporate Safety Plan as well as the LGS Corporate Environmental Protection Plan. HTW will be segregated and stored until instructed by the County as to its final disposition.

Please see the diagram below for Debris Accountability.

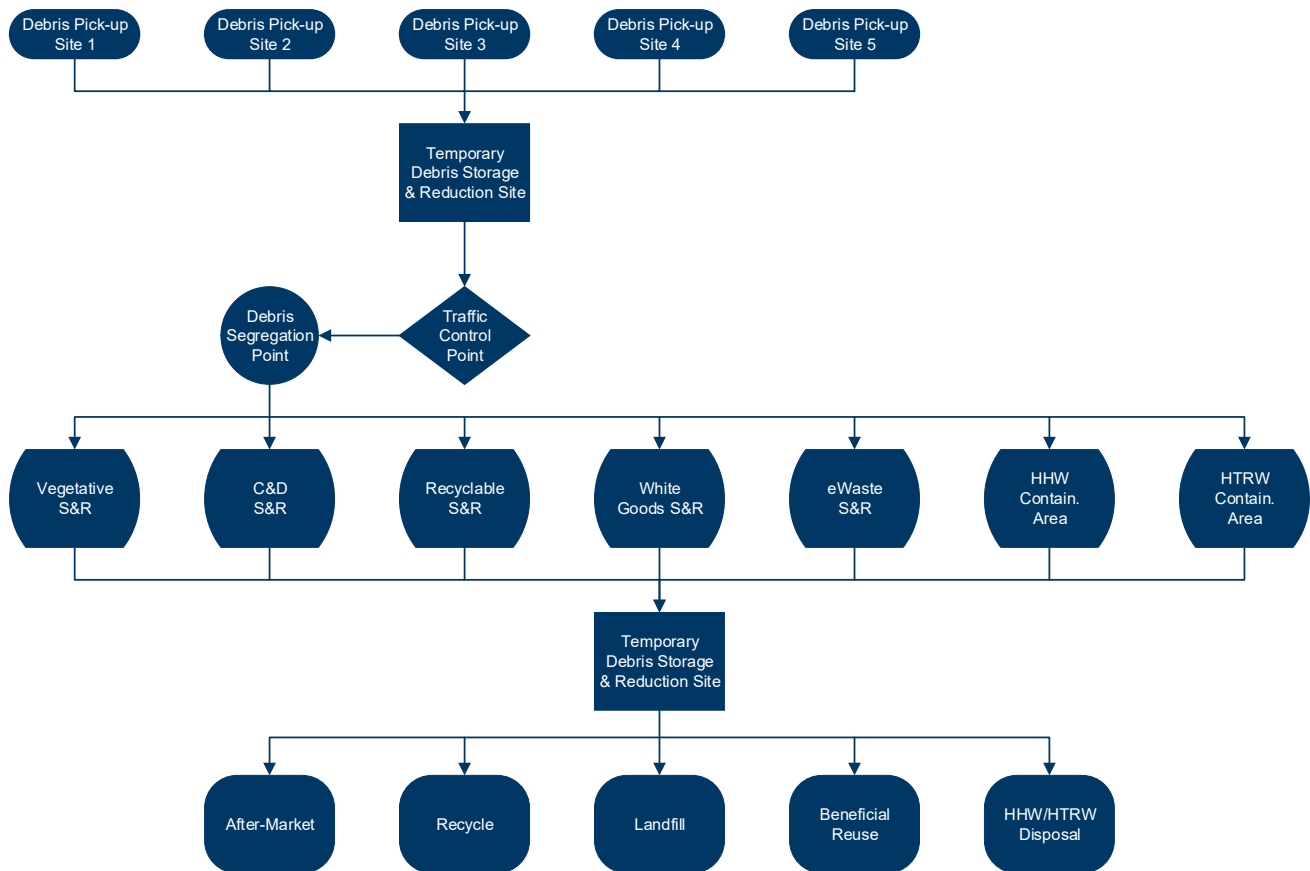


Figure 3: Debris Accountability Flow Chart

Debris Reduction

This section discusses guidelines to be followed during debris reduction operations not already addressed in this plan. If required by a Santa Rosa County Task Order or Notice-to-Proceed, night operations may be conducted. Night operations will be limited to reduction of debris by burning. Night operations will only be conducted upon a determination by the LGS Safety Officer and concurrence by Santa Rosa County, that such operations may be conducted in a safe manner.

Grinding, Chipping and/or Shredding Operations

Grinding, chipping, and/or shredding operations will be accomplished on all vegetative debris not reduced by burning operations. Grinding, chipping, and/or shredding operations are the preferred method of reduction for vegetative debris to accomplish environmental resource conservation through recycle/salvage of wood chips. Although this operation is preferred for environmental purposes, it is also the most time consuming and costly reduction operation due to material handling and haul disposal costs after reduction operations have been accomplished. Grinding, chipping, and/or shredding of C&D materials is prohibited by and within numerous jurisdictions. Grinding, chipping, and/or shredding operations will be accomplished on the type of debris (vegetative and/or C&D) as directed by the Santa Rosa County Task Order.

Grinding, chipping, and/or shredding of vegetative debris will be accomplished on the piles of vegetative debris as set out below:

- ☛ Vegetative debris will be placed into two separate piles.
 - The first pile (pile one) will be the dumping point until a sufficient quantity has been accumulated to commence a continuous reduction operation.
- ☛ Pile two will be started and accumulated until the reduction of the pile one has been completed.
 - At which time, dumping of vegetative debris on pile two will cease and pile one will be replenished. This rotation will continue until the task is completed.

All LGS personnel involved in vegetative debris grinding, chipping, and/or shredding operations will receive a safety briefing for all affected job functions.

A track-type tractor with blade or a rubber tire loader will pick-up, and stock pile chips for temporary storage. Chips will be loaded out and hauled to a final disposal site as quickly as possible to reduce the threat of a fire. All appropriate fire protection measures will be established and maintained in accordance with the site management plan, site safety plan and the Santa Rosa County Task Order. Water trucks will be utilized to reduce the threat of fire from all types of debris. If necessary, water trucks will be utilized in fire suppression operations.

Debris Disposal

Debris disposal is the pre-planned, pre-approved operation of placing debris in approved disposition sites.

Debris disposal operations can be segmented into three distinct operations:

- ☛ Haul to and tip at debris disposal site.
- ☛ Physical operation of debris disposal site.
- ☛ Augmentation of debris disposal site permanent staff and equipment.

Disposal Site(s)

A disposal site may be a dump and/or a landfill owned and operated by private or public sectors.

Non-burnable debris will be disposed only at a dump and/or landfill designated to receive materials other than toxic hazardous waste.

Equipment

Debris disposal hauling equipment will include, but is not limited to:

- ☛ 16-30 cubic yard dump truck
- ☛ 30-100 cubic yard tractor-trailer or other such haulers as Santa Rosa County may direct.

Past experience has shown that the farther the haul distance, larger capacity trucks are more effective. All haul truck beds will be equipped with tailgates constructed of materials (i.e. chain-link fence, safety fence, etc.) that will safely contain debris, allow each haul truck to be loaded to its capacity and also allow rapid dumping of debris from the bed.

Any haul truck bed that has or will have vertical extensions installed, will comply with the following restrictions:

- ☛ Disposal haul truck bed extensions will comply with all applicable local, state and federal laws.
- ☛ Bed extensions, when installed, will be located and secured to the front-end, left side and right side of the bed.
- ☛ Bed extensions will not extend beyond 24 inches above the manufacturers bed height. Bed extensions will be constructed of not less than 2"x6" lumber.
- ☛ All disposal trucks will be mechanically loaded and pre-measured and accepted by Santa Rosa County before being utilized in debris removal operations.

Maintenance/Fuel Vehicles and Personnel

Maintenance/fuel vehicles will be assigned and manned as needed to provide an adequate supply of fuel to maintain equipment operations. Maintenance/fuel vehicles will be assigned and manned as needed to provide all required field maintenance to ensure equipment operations.

Safety

All supervisors and/or foremen will utilize the check sheet provided by the assigned LGS Safety Officer to ensure all safety equipment is maintained and operable on all debris disposal hauling equipment and to ensure compliance with the Corporate Safety Plan.

Operations

All field supervisors will ensure that all debris disposal-hauling operators are licensed and/or certified to operate required equipment. All debris disposal operators will be given area maps designating assignment/authorized areas of operations as well as transport routes designated and/or approved by Santa Rosa County. All debris disposal haul operators will visibly display colored signs provided by LGS and, if applicable, Santa Rosa County. LGS signs are weather proof signs to be placed on the driver and passenger doors of the vehicle cab. Any signs provided by Santa Rosa County will be displayed on both sides of the forward most section of the vehicle bed, unless otherwise directed by the Santa Rosa County Task Order/NTP.

All signs will be removed from the exterior of the vehicle at close of business each day and secured by the driver to prevent theft or loss. Signs will be replaced on the vehicle at the beginning of the workday. Colored paper signs/passes will be displayed in the driver's side windshield of each vehicle. The color of the sign/pass is subject to change, without notice, to ensure quality control measures regarding authority to exit work sites and enter disposal site(s).

All debris disposal haul operators will maintain the numbered debris hauling/transportation documentation/verification form(s). Each form contains directions, which should be followed. All supervisors will be responsible to ensure that all employees utilizing and/or inputting information on the form are procedurally trained. It will be each supervisor's responsibility to maintain a supply of the required number of forms. Forms will be distributed by supervisors/foremen to debris disposal haul operators during loading operations and after completing the applicable sections on the aforementioned documentation forms.

All debris disposal operators will maintain daily ticket/haul records to be turned into field supervisors, with copies of load tickets at close of business each day.

Management of HHW, HTRW, White Goods, E-wastes, Automobiles, Putrefied Foods, Tires, Gasoline, and Powered Tools

LGS Environmental Experience

LGS has past experience with Hazardous Waste Storage and collection. LGS was contracted to develop a plan to handle household hazardous waste (HHW) collection for the City of Houston during a major flood event. Upon plan approval, LGS mobilized to collect the HHW from all areas of the city. LGS mobilized 85 technicians and all equipment necessary to carry out the plan, which involved approximately 46,000 residential structures. LGS established a collection point and command center to manage the event. Plans were implemented to complete a sweep of all affected areas of the city for the collection of HHW. Crews were equipped within 48 hours and mobilized to the collection area. LGS personnel created grids and mapped the areas for each crew to work on a daily basis. Crews were directed into various areas of the city based on damage and debris recovery activities. Collection crews separated HHW from other debris and staged the segregated items for pick up. The entire affected area of the city was covered in one sweep and HHW was successfully kept out of the landfills used to handle organic debris. Contaminants included cyanides, acids, pesticides, hydrocarbons, hydrocarbon derivatives, bases, etc.

- ☛ White Goods: LGS has successfully completed numerous similar projects and is confident in our ability to perform the scope of work associated with this project. As with projects of this nature, it is essential to understand the health effects of the exposure to bacterial pathogens. Though similar to blood borne pathogens, many bacteria are difficult to visualize and are more easily transmitted through general contact. Often, individuals will fail to recognize the symptoms associated with bacterium exposures and consequently mistreat or mistake the symptoms as that of the common cold. However, individuals who fail to recognize the exposure may experience an extended recovery period and the conditions may actually grow more severe. All personnel that LGS will use in the completion of this project understand the effects of this type of exposure. LGS will evaluate and provide, as required, booster shots to prevent associated disease. (E.g. hepatitis)
- ☛ Health and Safety: LGS takes the health and safety of their employees seriously with a site health and safety plan being developed and approved for each project prior to mobilization. All of LGS' personnel working with hazardous materials have completed at least 40 hours of OSHA- required hazardous waste operations training per 29 CFR 1910.120. LGS has also has a substance abuse policy and program in place, which meets or exceeds Government Requirements.

Household Hazardous Waste (HHW)

Household Hazardous Waste (HHW) is excluded from the definition of Hazardous Waste and therefore does not require the same collection or handling procedures as Hazardous Waste.

Acceptable Materials include, but are not limited to:

- ☛ Batteries
- ☛ Waste Oil
- ☛ Waste Fuels
- ☛ Paint
- ☛ Chemicals
- ☛ Antifreeze
- ☛ Pesticides
- ☛ Spray Cans
- ☛ Unidentified Liquids

☞ Household Cleaners

Mobilization and Site Set-Up

Within 8 hours of notification, LGS will mobilize a small strike team to include at least one Supervisor and two Technicians. This team will begin to set up the Staging and Segregation/Collection points. If needed, LGS can provide Media Brochures for educational purposes for residents listing acceptable waste, processes to be used by residents.

Mobilization of Additional Crews

Within 24 hours of notification, LGS will mobilize the segregation and collection crews, based on the size of the project/area crews will be working. This will include setting up grids and mapping for the collection crews. LGS can also provide Media Brochures for residents and or the Media.

Collection Points (To be identified by the KO)

Once the collection points are identified, LGS will set up/staging for the containment areas. The waste will be identified, labeled and segregated for disposal.

A Certified Hazardous Materials Manager (CHMM) will be on site for receiving and segregating wastes, sorting to waste containers in accordance with the waste disposal contract. The CHMM will also make sure all waste containers are properly labeled, the area has warning signs and hours posted, track receipts, maintain a facility log, conduct storage facility inspections, limit access, maintain the site in a clean and orderly condition and have hazardous waste clean-up ready and available at a moment's notice at all times. The on staff CHMM will also make sure that the storage HHW is open seven days a week for a minimum 8 hours per day. LGS will ensure that all regulations are followed.

Personnel will also establish, properly operate, and manage the HHW collections points as needed. Each site will be equipped with the proper safety equipment including a fire extinguisher, eyewash station, and spill response equipment.

Collection of HHW

Crews (1-truck, 2-technicians) will make passes through the affected areas. The crews will be assigned a mapped area in which they will make their sweeps. Once the team has a full load, they will return to the collection sites to off-load materials.

Collection of Other Materials

- ☞ Asbestos Containing Materials: LGS has the ability and licensed personnel to remove, package and dispose of known or suspect asbestos containing materials. If any suspect material is found, LGS has inspectors and certified personnel that can sample, remove, package and dispose of regulated-and non-regulated asbestos containing materials.
- ☞ Hazardous waste, bio hazardous waste or other contaminated waste
- ☞ White goods containing Freon or chlorofluorocarbons (CFCs) (refrigerators, freezers, air conditioners, etc.)
- ☞ Cleaning/Staging White Goods containing Freon or CFCs
- ☞ Removal of Putrefied Foods from Warehouse or Commercial Stores
- ☞ Street Collection of Non-Freon White Goods
- ☞ Residential E-Waste, Small Tools and Equipment

NEPA Compliance

The National Environmental Policy Act (NEPA) establishes national environmental policy and goals for the protection, maintenance, and enhancement of the environment. It also provides a process for the state to implement these goals. LGS will execute operations of its assigned tasks in a manner that will minimize any significant effect to the environment. LGS will provide information to assist in the environmental assessments, analysis, and impact statements required to support Santa Rosa County disaster recovery operations.

LGS' plan for NEPA compliance includes, but is not limited to the following environmental issues:

Natural Environment

- ☛ Terrestrial Ecology
- ☛ Wetlands and Aquatic Ecosystems
- ☛ Coastal Zone Management
- ☛ Marine Mammals
- ☛ Plants (Natural and Invasive Species)
- ☛ Threatened and Endangered Species

Physical Environment

- ☛ Groundwater
- ☛ Surface water (lakes, streams, rivers)
- ☛ Soils
- ☛ Topography

Human Environment

- ☛ Air quality
- ☛ National Pollutant Discharge Elimination System (NPDES) – Storm water runoff
- ☛ Land use – Zoning
- ☛ Demographics
- ☛ Cultural and historical resources
- ☛ Environmental Liability

Disaster Debris Reduction Methods

LGS, as described above, will follow our BMP in reducing all disaster generated debris to capitalize on the potential for recycling and beneficial reuse. Our team has the specialized equipment and demonstrated capability to manage difficult debris reduction operations.

Recycling of Disaster Generated Debris

LGS will implement our BMP for the diversion of recyclable material generated from events from within the waste stream to the extent possible that does not negatively impact the recovery effort.

The degree of separation and recycling depends on the urgency to clean areas to facilitate the recovery and protect the health and safety of the community. We will consider the following issues in making recommendations to Santa Rosa County on recycling operations:

- ☛ Quality and quantity of debris.
- ☛ The existence and proximity of local recycling programs available.
- ☛ The availability of wider markets (large quantities may overwhelm local markets) and practical end-uses and the logistics of moving large quantities that may be generated.

- ☞ Politically or practically necessary exigency of the recovery effort on the Government's priority of recycling.
- ☞ Cost associated with the separation and segregation of recyclable materials.

LGS has vast experience in recycling debris and is operationally prepared to do so. Following an event, a key individual is identified on the LGS team (the Recycling and Beneficial Reuse (RBR) Manager) who has the responsibility and authority to:

- ☞ Act as a liaison with the Santa Rosa County QA/QAS and environmental specialists for compliance with the Santa Rosa County Environmental Operating Principles to determine a strategy to meet goals and principles of the Resource Recovery Act of 1970 (Public Law 91-512), the Resource Conservation and Recovery Act (RCRA) (42 U.S.C. 6901, et seq) specifically Subtitle D, Section 4001-4010 (Solid Waste Disposal Act) and ISO 14001.
- ☞ Educate employees and subcontractors on the BPM.
- ☞ Determine processes at initial point of contact (curbside segregation) and assist with Public Information Plan.
- ☞ Identify locations and processes at Temporary Debris Storage and Reduction Sites (TDSRS).
- ☞ Identify recycling and beneficial reuse markets both local and outside the AO.

The type and degree of event will dictate the quality and type of recyclable material. The material that may be recycled and its beneficial reuses are:

- ☞ **Asphalt:** Can be recycled to new asphalt pavement or reused as clean fill on or off site if regulations allow.
- ☞ **C & D:** Divert as much as possible from this category with metals being smelted and other materials segregated for recycling or disposal.
- ☞ **Concrete/Aggregate:** Crushed concrete, rubble, masonry can be used as an aggregate for base or fill material. Larger sections of concrete can be used as materials for reefs, to armor shorelines and for bank stabilization for erosion control (Riprap).
- ☞ **Soils and dirt fines:** Screening debris at the TDSRS reduces the amount of fines that would be deposited in landfills and reduce transport and disposal costs. This application may not be practical and may only be done in extreme cases after close coordination with Santa Rosa County.
- ☞ **E-Waste:** Will be collected separately at the curbside and brought to the TDSRS for packing and labeling in one cubic yard boxes or shrink-wrapped on pallets for transportation to a recycling facility.
- ☞ **Metal:** Recycle by selling scrap to dealer who will smelt the metal for reuse.
- ☞ **Roofing Materials:** Can be used as an aggregate in asphalt pavements. Must be free of asbestos.
- ☞ **White goods:** Separated at the curbside and transported to the TDSRS or direct to metal recyclers. Freon to be extracted and recycled while putrid waste will be removed and disposed of in landfills or compost facilities if available and there are no health risks. White goods to be transported to recycling facility.
- ☞ **Vegetative Material:** Material can be reduced by grinding and chipping. The mulch can be used as a fuel in biomass boilers/cogeneration plants, as a soil enhancement in agricultural applications and commercial resale (composting). Mulch used in agricultural applications must be free of paper, plastics and dirt (ten percent or less contamination). There is a benefit to solely reducing the material as it has a decreased impact on the landfill. The material can also be burned and the ash utilized for soil enhancement in agronomic applications. Further, mulch can be used in land applications as a stabilizer or for erosion control. Additionally, there are emerging technologies that may allow for ethanol production from this material as well.

- **Tires:** Segregate tires at curbside for transport to TDSRS for storing. Transport bulk to recycling facility for use as material in asphalt, floor tiles, hoses, landscaping material, playground material and countless other applications. Tires can also be used as fuel supplement in waste-to-energy facilities.

The differing waste streams will be segregated at the curbside, residential drop off sites and at a TDSRS. Source segregation is instrumental to avoiding contamination via comingling waste streams and increasing product marketability.

- **Curbside Segregation:** The LGS "Picking Up the Pieces" guideline is ideal for educating residents in the different types of debris and how to segregate those at the curbside. LGS has the capability to segregate debris at the curbside. Hand salvaging will yield more recyclable materials, although time required to do so may be more than mechanical sorting. By using specialized trailers with individual bins, HHW can be collected curbside and kept out of the waste stream. Some HHW may be recyclable (e.g. paint, batteries, compressed gas) while other materials have to be disposed of pursuant to local, state and federal law. LGS' teaming partner has years of experience where these were core business processes of the company.
- **Debris Segregation Crews:** LGS will deploy Debris Segregation Crews (DSC) to maximize curbside segregation. The crew composition is outlined above. Each DSC will have the tools and PPE/safety to perform these tasks quickly, efficiently, and safely.
- **Residential Drop-off Sites:** By providing residents with a drop off site, debris can be more easily segregated with bins and containers for specific materials. This supplements other programs and also reduces transportation expenses while providing pro-active residents the ability to clean up on their schedule. This also tends to enhance public relations by providing residents with alternatives.
- **Sufficient CQC monitors** would be stationed at the sites to ensure that only eligible debris would be accepted. LGS will work with Santa Rosa County and local officials to encourage drop off and first stage segregation of material.
- **TDSRS:** Segregating debris at the curbside will significantly improve the overall reduction capability at the TDSRS. By further segregating debris at the TDSRS, resources can be concentrated in the segregation process. The segregation will be performed in a location that is away from the general public and can be customized for expediting this process. Although segregation is more difficult to achieve as the debris has been co-mingled by the time it arrives at the TDSRS certain materials can be recycled prior to ultimate disposal (e.g. ferrous and non-ferrous metals, etc.) Spotters will be used at the TDSRS but only as a last line of defense.

Once the salvageable material has been removed, the remaining debris will be reduced and brought to a landfill for disposal.

To improve the efficiency of source separation and overall recycling success of the mission, LGS will assist Santa Rosa County with a Public Information campaign utilizing Public Service Announcements (PSA) that encourages residents to properly place and separate debris at the curb for contractor pickup. Following are the anticipated debris categories:

Household Garbage; C&D; Vegetation; HHW; White Goods; Electronics; Unexploded Ordinance; Metals and Other. The PSAs will have subcategories with examples of items to assist the public in understanding how different items are categorized and segregated.

If any collection crews identify unexploded ordinance, ammunition, weapons, or explosives (UXO), they will immediately stop work and notify their CQC Site Manager. The CQC Site Manager will immediately identify the UXO, quarantine the area, remain on site and notify the following authorities:

Bureau of Alcohol, Tobacco, and Firearms (ATF):

- (800) ATF-GUNS
- (800) 283-4867

Once the CQC Zone or Sector Manager arrives on site they will release the crew to continue work and stand-by until the authority having jurisdiction (AHJ) arrives.

Asbestos Containing Material (ACM)

Known or suspect asbestos containing material will be segregated from other debris and disposed of by a licensed asbestos contractor. Asbestos containing materials will be disposed of in a landfill licensed to accept and dispose of asbestos containing materials. Materials that should be segregated include but are not necessarily limited to: floor tiles, roofing shingles, linoleum, ceiling tiles, transite (exterior) shingles, concrete or flooring covered with mastic or flooring adhesive, pipe and/or boiler insulation, ceiling and/or wall texture, and stippled or blown on surfacing materials.

Looks Great Services, drawing from our corporate diversity, will apply four decades of aggregate materials handling, solid waste handling and recycling and disaster debris management experience in multiple major disaster declarations to execute the required tasks. We have managed simultaneous operations over large geographical divides in multiple states. Our culture of safety has supported us maintaining an Experience Mod Rating of .76. We will respond, we will execute and we will meet the requirements as defined in this solicitation. We have the letters of recommendation and reputation to prove it.

Geographic Area Management

Santa Rosa County will be responsible for defining the boundaries of the geographic working area – Area of Operations (AO). This will be defined in the Task Order by identifying the specific area, usually by use of a map. If changes in the AO boundaries are required, the County will be responsible for providing the updates in writing.

LGS' approach to management within the defined AOs will remain consistent regardless of the assignment. The general process of separating a task order AO into smaller operating elements, sectors and sites, for the purposes of managing operations defines geographic area management. These key operating element subdivisions are:



Figure 4: Geographical Area Command Structure

Divisions, Sectoring, Zoning and Sites

After the preliminary damage assessment (PDA), the LGS Operations Manager (OM), in consultation with the LGS CQC System Manager, will coordinate with the County to divide the assigned area into Divisions and Sectors. Divisions are a large geographical subsection of an OA, and Sectors are a geographical subsection of a Division. This management system is dynamic and can be adjusted to meet any size AO. As an example, if a task order was issued for a single county, The Division would be the single county, and a sector may be an incorporated town within that county. Sectors may be further divided into zones using a similar grid system that incorporates neighborhoods, major thoroughfares, waterways, and other natural boundaries within the task area.

In most cases, zone size should correlate conversely to the residential household numbers or population density. This will create, in essence, larger zones in rural areas, medium zones in semi-urban areas, and smaller zones in urban areas. Zones will be designed to split the AO Sector into manageable sizes based on event impact that will generate approximately the same quantity of work to perform (cubic yards of debris, numbers of white goods, roads to perform emergency road clearance, etc.). The intent of this approach is to provide steady production levels and avoid peaks and valleys that would negatively impact the recovery effort by having to continually expand and contract the number of crews, CQC representatives (CQCs), and the Santa Rosa County representatives (QA/QAS) operating in the field.

Zones will also be arranged in a manner to provide for the shortest hauling distances from all areas. They may be further divided for the purpose of adding additional crews into the area. This process will typically occur if the work load/volume increases in a zone, or as additional crews become available through attrition of work load/volume in other zones.

Division, Sector and Zone maps can be generated using a professional GIS application that will tie in with the ADMS and CQC software. These maps can be produced and distributed to all LGS CQC personnel at all levels, the Santa Rosa County QA/QAS and field supervisory personnel to ensure systematic and methodical planning as well as efficient and effective operations. Zone maps will be distributed to Site Managers and

crews to ensure compliance with the established Geographic Area Management Plan. These maps will vary in size and scope captured, from large Division maps for overall operational planning to zone and site (street level) maps for distribution to field supervisor and crews performing the work.

Division and Sector Managers

The LGS CQC Division and Sector Manager will have responsibility over all CQC activities within a defined Division or Sector and report to the CQC Division (Area) Manager or Assistant Division (Area) Manager. In addition to the details of duties discussed in the LGS CQC plan and Debris Management Plan, Sector Managers will be responsible for continually collecting information, not only from their own observations, but from all available sources including joint surveys with the Santa Rosa County QA/QAS personnel, CQC Zone and Site Managers, and/or state and local representatives.

All CQC personnel will be capable of utilizing LGS enhanced management tools to assist in planning and implementation efforts. Similar to the ADMS iPad system, LGS utilizes an iPad-based database and form technology that integrates Sector and Zone maps and can be linked with the ADMS. This technology provides the managers a visual representation in near real time of daily progress or progress analysis over a pre-selected date range. By analyzing the data regarding the type (vegetative, C&D, HTRW, etc.) and concentration (volumetric analysis) of debris in their portion of the AO, Division (Area) Managers and Sector Managers will be able to develop or adjust a geographic area management plan that encompasses the number of crews required, the type of crew package required, where to effectively stage and/or deploy crews, as well as the most advantageous truck routes to utilize. This plan will be updated based on the constantly updated information, priority areas designated by the Santa Rosa County QA/QAS, local officials from the jurisdiction having authority, or a combination thereof.

As the operation moves forward, Sector Managers will review and track the daily progress of work utilizing the iPad based CQC technology, for compliance with, as well as adaptability and practicality of, the developed geographic management plan. Sector Managers will make changes to the geographical management plan for their sector when necessary to ensure the most efficient and effective use of resources for the highest level of production and safety. Each Sector Manager will be qualified and empowered to make immediate adjustments in the field to prevent any delays, decreased productivity and/or identified safety hazards. The LGS CQC and ADMS systems have the capability to produce in- field real time crew, production and other CQC reports that can be referenced and utilized by Zone and Sector Managers, higher level CQC command and the County QA/QAS to verify and ensure production requirements are being met or if modifications need to be made. These forms and data are accessible by any authorized user both from a web-based server and an on-site server. Having real time access to this information allows each Sector Manager to preplan for the next day's operation and develop more long-term strategies and plans. The CQC Division (Area) Manager will review each of the Sector Manager's plans for, and make any changes necessary to, the Sector Manager's area of responsibility (AOR).

All of LGS' Sector Managers are able to draw from their previous experiences in sector management. Furthermore, our past experience in working with our many clients, including Federal, State and local governments, has vastly helped us to understand that team building is not only vital to the success of recovery missions overall, but an important and integral part of geographic management. The LGS program is built around building a successful team including teaming partners, subcontractors, public officials, and the Santa Rosa County.

Sector Managers will be engaged with their County counterparts on a daily basis to discuss successes and failures of operations within each sector. It is essential that communications occur at this operational level, especially when finalizing areas for closeout. A Sector Closeout Plan will be developed based on joint surveys conducted by Sector Managers and their County QA/QAS counterparts, and may include any number of officials from authorities having jurisdiction. The LGS debris management system that will be used for this project has been deployed on other projects and has been reviewed as a "best practices" technology by FEMA.

Haul Distance to TDSRS or Final Disposal from Each Sector and Zone

A major influence on debris collection production levels is haul distance. Loads from each sector should be delivered to the closest TDSRS or final disposal location available to receive the particular debris classification being transported. Production capabilities and the cost to the government are directly proportional to haul distance. Additionally, the overall safety of the operation is also directly proportionate to haul distances. The shorter the haul distances, less than 10-15 miles one way, the more productive the operation, the less costly and the less chance of a safety incident, such as a major accident involving loaded trucks.

Number of Crews in each Sector

Sector Managers have the authority to coordinate, deploy and position crews in each of the zones that make up their individual sector. Dependent upon the required crew package needed for a particular operation, crews will be assigned to a specific zone within a sector. Initially, the numbers and make-up of crew packages will be assigned to each zone with the intention of having all zones completed within a congruent time table. Sector Managers will ensure that each zone's crews complete one pass through the entire zone, in concert with the LGS "Clean as You Go" policy. This will be verified by all CQC Site Managers within each zone prior to beginning a second pass or crews being reassigned to a new zone. Any material placed in the right-of-way of a street or area in which first pass has been completed, will be left for the next pass.

Numbers of crews as well maximum allowable time for debris removal and cleanup will be negotiated at the time the scope of work and geographic area(s) are identified in accordance with (IAW) the solicitation section:

Each of these packages may be considered a "crew". Crews will be accompanied by appropriate safety, and/or traffic control personnel and devices (i.e. flagmen, cones, signage, PPE, air monitoring equipment, testing equipment, and other ancillary equipment) as necessary and required. Each piece of equipment/vehicle listed will be operated by a qualified equipment/vehicle operator. Multiple Crew packages will be required and the make-up of specific crew packages will be dependent upon the operational requirements of the sector or zone, actual conditions resulting from an event, local contractor's available equipment, and direction from Santa Rosa County.

LGS will provide a minimum of 5 crews to commence debris removal operations within 24 hours of issuance of a task order notice to proceed. Examples of different crew packages for Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites are as follows:

- ☛ Self-Loading Grapple truck (1 each)
- ☛ Self-Loading Grapple truck (1 each), skid steer loader (1 each)
- ☛ Knuckle boom loader (1 each), dump trucks (3-5* each)
- ☛ Front End Loader (1 each), end dumps (3-5* each)
- ☛ Tracked Excavator (1 each), end dumps (3-5* each)



*Depending on haul distances and truck capacity.

LGS may provide a minimum of 1 crew to commence Vegetative Debris Reduction at Debris Management Sites Operations including site management, at each site within 24 hours of issuance of task order notice to proceed should the County determine this operational aspect is required. A typical crew package consists of the following:

- ☛ 1 each – CQC Site Manager (minimum 2 if 24-hour operations are necessary)
- ☛ 1 each – Rubber tire loader - JD 544 or equivalent (may require multiples)
- ☛ 1 each – Track hoe - JD 210 w/thumb or equivalent (may require multiples)
- ☛ 1 each – Dozer - CAT D6 or equivalent (may require multiples)
- ☛ 1 each – Tub or Horizontal Grinder, Shredder (may require multiples) or
- ☛ 2 each – Laborers (traffic control/flagmen)

Upon issuance of a Task Order and NTP, LGS may mobilize the required number of the following types of crew packages (typical crew packages shown, actual package may vary as stated above) for the following types of crews to the AO:

Debris Separation Crews (should LGS determine that manual segregation is required)

A typical crew package consists of the following:

- ☛ Laborers (2 each)
- ☛ Chain saw operator with saw (1 each)
- ☛ Skid steer loader with operator and implements (1 each)
- ☛ Equipment Transport (1 each)
- ☛ Crew transportation vehicle (1 each)

Removal of Freon Containing White Goods (should LGS determine that this operation is required)

Examples of different crew packages:

- ☛ Self-Loading Grapple truck (1 each), or
- ☛ Flat bed/stack bed trailer w/truck (1 each), Skid steer with forks (1 each), and Laborer (1 each)
- ☛ Licensed Freon Recovery Specialist with equipment (1 each)

Removal of Non-Freon Containing White Goods

Examples of different crew packages:

- ☛ Self-Loading Grapple truck (1 each), or
- ☛ Flat Bed/Stake Bed Trailer w/Truck (1 each), Skid steer with forks (1 each), and Laborer (1 each)

Household Hazardous Waste Separation and Removal Crew (should LGS determine that this operation is required)

Examples of different crew packages:

Street Level Segregation

- ☛ CQC Site Manager
- ☛ HHW Response Trailer w/Truck containing appropriate HHW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, etc.), proper HHW PPE, monitoring equipment, spill containment equipment, specialty tools and other safety equipment such as eye wash station, decontamination equipment and supplies, etc. (1 each)
- ☛ Certified HAZWOPER Trained Personnel (4 each)
- ☛ Skid steer with transport truck, if required (1 each)



TDSRS Segregation: (should LGS determine that this operation is required)

- ☛ CQC Site Manager
- ☛ HHW Response Trailer w/Truck containing appropriate HHW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, Etc.), proper HHW PPE, monitoring equipment, spill containment equipment, specialty tools and other safety equipment such as eye wash station, etc. (1 each)

- ☛ Certified HAZWOPER Trained Personnel (8 each)
- ☛ Site Specific Safety Officer (1 each)
- ☛ Skid steer with transport truck (1 each)
- ☛ Trackhoe JD 120 or equivalent w/ thumb to separate material from potential HHW (1 each)

HTRW Separation Crew (should LGS determine that this operation is required)

A typical crew package consists of the following:

- ☛ Qualified CQC Site Manager to oversee operations
- ☛ HTRW Response Trailer w/Truck containing appropriate HTRW segregation containers (overpack drums, sealable buckets, 1 CY lined boxes, Etc.), proper HTRW PPE, monitoring equipment, radiological detection equipment, dosimeters, spill containment equipment, specialty tools and other safety equipment such as eye wash station, decontamination equipment and supplies, etc. (1 each)
- ☛ Certified HAZWOPER/HTRW Trained Personnel (8 each)
- ☛ Site Specific Safety Officer (1 each)
- ☛ Skid steer with transport truck, if required (1 each)

LGS has comprised a team of experts in all facets of the debris management process. Specialized work such as household hazardous waste removal, asbestos removal and search and rescue, requires specialty training, experience in the field and knowledgeable managers. Our subcontractor, Contaminant Control, Inc. (CCI) has worked with Looks Great Services staff on multiple operations. CCI has handled projects from anthrax containment to large-scale household hazardous waste debris management. Our team has the capabilities to respond to, assess and mitigate even the most hazardous conditions.

Contractor Site Specific Safety and Health Plans, Accident Prevention Plans, and Safety Management Manual

LGS has a current comprehensive safety manual to support our corporate safety program. LGS updated our company Site Specific Safety and Health Plan (Accident Prevention Plan/Safety Assurance Policy and Procedure Manual) in the early Spring of 2013 after contracting with the USACE NAD/New York District Debris RFO for Hurricane Sandy. Using the most recent edition of EM 385-1-1, the following is a summary of our complete Site-Specific Safety and Health Plan, a template suitable for project customization and deliverable to the Santa Rosa County within three (3) days after receipt of Notice to Proceed. While referred to as a template, our APP/Safety Assurance Plan is a working and active program for the company. Selected excerpts from LGS' 122-page APP/Safety Assurance Plan starts in section 3.4.1, much of the outline has been included for topical review, given proposal space limitations. LGS works to create a "safety culture" in our company. Every employee is empowered to stop a task where there is a risk of severe injury or death. Safety training and pre-task safety orientation are essential elements of the LGS safety program.

Accident Prevention Program

(Refer to contract clause entitled, "Accident Prevention" (FAR 52.236-13).) Within three (3) days after receipt of Notice of Award of the contract task order, four copies of the Accident Prevention Program will be submitted to the Contracting Officer for review and acceptance.

Before initiation of work on the task order, a site specific, Accident Prevention Plan (APP) with appropriate appendices written in English by the Prime Contractor for the specific work and hazards of the contract task order, and implementing in detail the pertinent requirements of the most recent edition of EM 385-1-1 will be reviewed and found acceptable by the Government

Designated Authority (GDA)

APPs will be developed and submitted by LGS in the formats provided in the most recent edition of EM 385- 1-1. The APP will address each of the elements/sub-elements in the outline contained in the order that they are provided in the manual. If by the nature of the work an item is not applicable, LGS will state and provide a justification for why that element/sub-element is not applicable.

The APP will be developed by qualified personnel and will be signed in accordance with EM 385-1-1. LGS will be responsible for documenting the qualified person's credentials. The APP will be job-specific and will include work to be performed by subcontractors and measures to be taken by LGS to control hazards associated with materials, services, or equipment provided by suppliers.

LGS will not commence physical work at the site until the program has been accepted by the Contracting Officer, or his/her authorized representative.

Accident Investigations and Reporting

Refer to EM 385-1-1, Section 01.D. Accidents will be investigated and reports completed by the immediate supervisor of the employee(s) involved and reported to the Contracting Officer or his/her representative immediately and the accident report submitted on ENG Form 3394 within one working day after the accident occurs. All data reported must be complete, timely and accurate. A follow-up report will be submitted when the estimated lost time days differs from the actual lost time days.

Our accident investigation procedures require immediate reporting to our corporate HR manager. In the absence of the HR manager, our Corporate COO would be contacted. Each vehicle operating on a Looks Great Services project has a note book with required documentation that must be filled out at the accident scene and provided to our corporate office. If it happens to be an accident with injury, the HR Director or their designee will immediately deploy to the accident scene to investigate and fill out the required documentation. This is corporate policy.

The Looks Great Services safety responsibilities encompass all project activities including those of subcontractors. Requirements of the Looks Great Services Safety System include this Accident Prevention Plan, Activity Hazard Analyses, site specific hazard plans, safety policies, procedures, the requirements of EM 385-1-1, rules, standards, safe work practices, as well as federal/state/OSHA requirements and other pertinent safety and health regulations. The LGS objective, through our safety management, training, and execution is to create a “safety culture” in the company. Our safety record indicates our success. For the purpose of enhancing deployment of the Looks Great Services Safety System in subcontractor organizations, Site Safety and Health Officer ensures that each subcontractor:

- Assigns all employees and personnel with the all the safety qualification requirements, responsibilities and authority as Looks Great Services employees.
- Complies with the training requirements.
- At the time of mobilization, provides a list of the Supervisors names and contact numbers. This list will be kept current and provide phone numbers where the Supervisors can be reached 24 hours a day, 7 days a week for emergency purposes.
- Receives a site specific operational and safety brief before starting work at the site.

The subcontractor may not delegate project-related safety responsibilities to any other organization.

Project Accident Prevention Plan Table of Contents (Selected Excerpts) Project Accident Prevention Plan (Selected Excerpts)

2.g. Safety Controlled Features of Work

- Looks Great Services, Inc. (LGS) will control safety on each project feature of work. An activity hazard analysis will be performed for each feature of work and the results of the analysis will be used to control safety.

4. Responsibilities and Lines of Authorities

- a. Company Responsibility Statement
- b. Identification and Accountability of Personnel Responsible for Safety

The President has overall responsibility for implementing safety including performance and results of the LGS Safety System, including safety on this project.

The Site Safety and Health Officer is responsible for the project implementation of the LGS Safety System on this project including the preparation of the project Accident Prevention Plan, its implementation, and conformance to its requirements.

The Operations Manager has the responsibility for assuring conformance to the Accident Prevention Plan and has authority to approve and carry out all disciplinary actions for those who violate the policies, procedures and/or rules and regulations.

Each Employee is responsible for abiding by the policies, procedures, rules, regulations and orders set forth by this Safety & Health Program. Each employee is responsible for maintaining a safe and healthful workplace environment for all involved.

- c. Names of Competent and/or Qualified Persons
- d. Presence of Competent Personnel

No work will be performed unless a designated competent person is present on the job site and a pre-task safety orientation is conducted stating risk and hazards for employees.

e. Pre-Feature of Work Safety and Health Analysis

Before work can start on a feature of work the Site Safety and Health Officer or his designee will

- 1) Perform a pre-task safety and health analysis and
- 2) The listed inspections and controls must be fully implemented. A record of the analysis will be maintained on an Activity Hazard Analysis form.

f. Safety Lines of Authority

g. Policies and Procedures Regarding Noncompliance.

All LGS subcontractors and supplier personnel will be held to a "Zero Tolerance Policy" of immediate termination with no opportunity for rehire on the project in regards to the following offenses:

- ☒ Noncompliance with the requirements of the Accident Plan
- ☒ Noncompliance with LGS Safety Policies
- ☒ Fighting on the job site
- ☒ Possession of firearms or other dangerous weapons or devices
- ☒ Dishonesty or fraud, including falsification of security, personnel or other records
- ☒ Possession, use, or being under the influence of alcoholic beverages, narcotics or non-prescribed drugs while on a project job site
- ☒ Violence, intimidation, or threats of violence to supervisory personnel, security officer, or fellow workers
- ☒ Theft of property
- ☒ Willfully damaging or mutilating materials, tools, equipment, or personal property of another employee
- ☒ Intentional violation of a safety rule, policy, or procedure
- ☒ Violation of mandatory 100% fall protection/continual tie-off procedures
- ☒ Use of electronic communications while operating any motorized equipment is prohibited (cell phones, smart phones, computers, music players, radios, communication radios)
- ☒ Unauthorized entry into a red barrier/banner tape area

h. Company Procedures for Holding Managers and Supervisors Accountable for Safety

Project safety personnel, including the Site Safety and Health Officer and Operations Manager are appointed to the project by LGS' President. Each appointment is recorded on a Letter of Appointment. Key project personnel have accepted their appointments and declared their ability to carry out the appointments as indicated by their signature. All LGS managers and supervisors will be held to a "Zero Tolerance Policy" of immediate termination with no opportunity for rehire on the project for failure to carry out their safety duties and responsibilities. Each employee is given safety training commensurate with the position and scope of responsibility.

(1) *President Safety Responsibilities*

While everyone is responsible for safety, the president is the one person in the company ultimately responsible for safety. Regardless of other duties, safety responsibilities of the President include:

- ☒ Ensuring that each employee understands his or her safety responsibilities as well as Looks Great Services safety policies

- ☛ Establishing company safety policies and objectives.
- ☛ Conducting management reviews of the Looks Great Services Safety System.
- ☛ Ensuring the availability of necessary resources and information for effective operation of the Safety System
- ☛ Demonstrating commitment to the Looks Great Services Safety System and its integrity
- ☛ Ensuring achievement of Looks Great Services safety objectives
- ☛ Continuously improving the Safety System

(2) *Site Safety and Health Officer Safety Responsibilities*

The Project Site Safety and Health Officer are responsible for ensuring the overall effectiveness of the Safety System for a specific project. Regardless of other duties, the Site Safety and Health Officer are responsible to:

- ☛ Conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors.
- ☛ Maintain applicable safety reference material on the job site.
- ☛ Attend the pre-construction conference, pre-work meetings including preparatory inspection meeting, and periodic in-progress meetings.
- ☛ Implement and enforce accepted APPs and AHAs.
- ☛ Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies until resolution.
- ☛ Post a list of unresolved safety and health deficiencies on the safety bulletin board.
- ☛ Ensure sub-contractor compliance with safety and health requirements.
- ☛ Fully implement all provisions of the Looks Great Services Safety System and related documents.
- ☛ Manage the operation of the Looks Great Services Safety System
- ☛ Implement and manage all phases of safety control
- ☛ Ensure company-wide effectiveness of the Safety System
- ☛ Ensure that the Safety System is established and implemented by persons doing work that impacts safety
- ☛ Ensure company-wide conformance to Safety System requirements
- ☛ Act as Looks Great Services liaison with parties outside the company on matters relating to safety
- ☛ Report to senior management on performance of the Safety System, including needed improvements
- ☛ Review and approval of all Safety System policies
- ☛ Review and approval of all Safety System records
- ☛ Review and approve of safety-related contract submittals
- ☛ Manage all project inspection and safety control activities
- ☛ Identify existing and predictable hazards

The Site Safety and Health Officer have the authority to:

- ☛ Stop work when continuing work may adversely affect safety or cover up a defect
- ☛ Prevent the use of materials that may adversely affect safety or cover up a defect

- ☛ To direct the removal and replacement of any non-conforming work or material by Looks Great Services, any subcontractor, or any supplier.
- ☛ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure safety results.

(3) *Operations Manager Safety Responsibilities*

The Operations Manager is the one person who is solely responsible for management of a specific project. Project safety is a critical responsibility. The Operations Manager is responsible for:

- ☛ Conduct of daily safety and health inspections and maintenance of a written log, which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections.
- ☛ Demonstrating commitment to the LGS Safety System and its integrity
- ☛ Ensuring achievement of project safety objectives
- ☛ Providing adequate resources for effective operation of the Safety System on the project
- ☛ Ensuring that each project employee understands his or her safety responsibilities as well as Bergeron safety policies
- ☛ Ensuring that that work performed complies with LGS safety standards, the project APP, and AHAs.
- ☛ Ensuring that subcontractors begin work only when conditions will not adversely affect safety
- ☛ Conducting safety inspections and recording findings
- ☛ Accurately assessing subcontractor safety performance

The Operations Manager has authority to:

- ☛ Stop work when continuing work adversely affects safety
- ☛ Prevent the use of materials that would adversely affect safety
- ☛ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure safety results.

Failure to perform the above responsibilities duties will result in dismissal.

6. *Training*

- a. Requirements for New Hire Orientation Training
- b. Requirements for Mandatory Training and Certifications

Prior to commencement of activities, all personnel assigned to the project will have completed safety indoctrination training including:

- ☛ Requirements and responsibilities for Accident and maintaining safe and healthful work environments
- ☛ General safety and health policies and procedures and pertinent provisions of the Federal and State standards and regulations
- ☛ Employee and supervisor responsibilities for reporting all accidents
- ☛ Provisions for medical facilities and emergency response and procedures for obtaining medical treatment or emergency assistance
- ☛ Procedures for reporting and correcting unsafe conditions or practices

- ☛ Job hazards and the means to control/eliminate those hazards, including applicable activity hazard analysis.
- ☛ Specific training as required by Federal, State and Local regulations.

All site personnel will sign the acknowledgement page and have the signed page placed in their training files. The Site Safety and Health Officer have the responsibility of ensuring that personnel assigned to this project comply with these requirements.

- c. Procedures for Periodic Safety and Health Training
- d. Requirements for Emergency Response Training
- e. Visitor Training and Safety Controls
- f. Safety Training Records

7. Safety and Health Inspections

- a. Inspection
- b. Deficiency Tracking, Controls, and Records
- c. External Inspections

8. Accident Reporting

- a. Exposure Data

The Site Safety and Health Officer will submit Monthly Man-hour Exposure Reports to the Contracting Officer no later than the 5th workday of each month. The report encompasses on-site work including all hourly and salaried employees. The report will include all subcontractors working on this project.

- b. Accident Investigation Reports and Logs
- c. Immediate Action Notification

9. Plans (Programs, Procedures) Required by the Safety Manual

- a. Project Risk Assessment

The Site Safety and Health Officer performs a project risk assessment to identify project hazards. The Site Safety and Health Officer records findings on the Project Risk Assessment form included as an exhibit in this subsection.

- b. Project Hazard Analysis

The Site Safety and Health Officer prepares a hazard analysis for project hazards identified in the Project Hazard Risk Assessment. The project hazard analysis is recorded on the AHA form included as an exhibit in this subsection.

- c. Identify Applicable Safety Risk Management Plans

Based on the hazard analysis, the Site Safety and Health Officer identifies which risk management plans are necessary to control the hazard. The Safety Manger records required risk management plans from the project hazard analyses on the Plans, Programs, and Procedures in the form included as an exhibit in this subsection.

Each plan applicable to the start of this project is included as an appendix to this Accident Plan. When a required plan is not applicable to the start of the project, the plan will be prepared when indicated in

the Notes column of the Plan, Programs and Procedures form and included as an addendum to the appendix of this APP.

- d. Looks Great Services Safety Policies and Procedures. The LGS 122-page safety manual provides a readable and understandable safety manual.
- e. Project Safety Records and Documentation Plan

Safety Management Manual Table of Contents (Selected Excerpts)

1. Safety System Management and Responsibilities

1.1 Looks Great Services Safety Policy

It is the policy of Looks Great Services to abide by all of the safety standards of the Corps of Engineers, including those outlined in EM 385-1-1 Safety and Health Requirements Manual, OSHA regulations, and as described in this Accident Prevention Plan. Public and personal safety will be a top priority during the course of work under this contract. All employees will be trained and equipped to work in a safe and healthful manner, and will comply with all safety and security requirements.

In carrying out our commitment to safety:

- ☼ Every employee is indoctrinated into the Looks Great Services Safety System through training on the Looks Great Services Safety System, Safety Policies, and procedures.
- ☼ Each project has an Accident Prevention Plan that addresses site-specific conditions and hazards. We prepare an activity hazard analysis for every phase of work.
- ☼ We systematically reinforce safety during the project through ongoing training and heightened awareness of hazards.
- ☼ Every employee has the responsibility and authority to stop work should they discover an unsafe condition. Employees will not be reprimanded for stopping work.
- ☼ We closely monitor safety through every phase of work. Should problems be found, we correct them and act to prevent recurrences. A system of incentives and disciplinary action reinforces adherence to safe work practices.

1.2 Safety Responsibilities

1.3 Safety System Performance Measures

1.4 Exceptions

2. Project Accident Prevention Plan

2.2 Accident Prevention Plan Preparation

Before project work begins, the Site Safety and Health Officer prepare an Accident Plan for the project. The Site Safety and Health Officer submits the APP to the customer for approval. Work on the project may not proceed until the customer approves the APP.

2.5 Statement of Safety and Health Policy - Policies reflect an unqualified commitment to safe execution of all projects, large and small, by LGS.

2.6 Responsibilities and Lines of Authorities - Authority and responsibility is clearly defined and enforced through safety reviews and evaluations and leader performance evaluations.

2.7 Subcontractors and Suppliers

2.8 Training - Continues training from corporate to job site to include pre-task training for every job.

- 2.9 Safety and Health Inspections
- 2.10 Accident Reporting - LGS requires prompt reporting investigation and analysis of reportable and lost time accidents.

3. Contract Safety Specifications

3.2 Contract Technical Specifications

The Operations Manager obtains contract technical specifications from the customer. For each specific contract, The Site Safety and Health Officer identifies supplemental technical specifications on the Project Accident Prevention Plan when they are not otherwise specified by the contract or the approved drawings. Operations Managers have job site access to contract technical specifications for the activities they supervise. All Looks Great Services activities comply with the contract technical specifications. We create an integrated safety management program to ensure client concern and issues are included in the contractual work.

3.3 Contract Safety Submittals

3.4 Contract Safety Review and Approval

The President conducts customer contract reviews to ensure that:

- ☛ Customer requirements and specifications are complete
- ☛ Looks Great Services has the capability to deliver the completed project in the time allotted
- ☛ Customer requirements and specifications are compatible with the relevant regulations, Looks Great Services safety standards, and Safety System requirements

Before work begins, the President makes sure that all contract requirements are clearly understood, all discrepancies are resolved, and all requirements are agreed upon. Once these requirements are met, the President signs the contract.

4. Project-Specific Safety Standards

4.2 Regulatory Codes and Industry Standards - Every job is evaluated for industry, regulatory, federal, state and local standards.

4.3 Safety Credential Requirements - The Site Safety and Health Officer defines safety-related credentials for each project job position that affects safety including:

- ☛ Required training
- ☛ Required certifications
- ☛ Required experience

4.4 Project Risk Assessment – A project risk assessment is completed for every job, from major project to job site level, including each feature of work.

4.5 Identification of Safety Controlled Features of Work – Safety issues are eliminated and become part of the product assessment.

4.6 Activity Hazard Analysis – objective, clear-eyed, thorough hazard analysis is an essential element of the LGS safety program.

4.7 Identification of Applicable Safety Risk Management Plans - Safety risk management is a cultural feature of our work plan and is incorporated in our work execution plans.

4.8 Looks Great Services Safety Standards – LGS safety standards are clear, are trained to, and are an inherent part of the LGS work process.

4.9 Application of Multiple Sources of Specifications – LGS tailors the safety requirements to the job to ensure that every safety element is an integral part of every task.

5. Project Purchasing

The Site Safety and Health Officer defines safety-related credentials for each project feature of work (FOW) that affects safety including required:

- ☼ Organization and personnel licenses
- ☼ Personnel training
- ☼ Organization and personnel certifications
- ☼ Organization and personnel experience

Required Capabilities

- ☼ Senior person designated as Site Safety and Health Officer
- ☼ Knowledge of Company safety standards
- ☼ Demonstrated capability to complete work to Company safety standards
- ☼ Demonstrated skills and knowledge
- ☼ Demonstrated experience
- ☼ Demonstrated results
- ☼ Effective self-inspection process
- ☼ Access to codes, standards and product instructions
- ☼ Equipment availability
- ☼ Production capacity
- ☼ Demonstrated results

For critical components, the Site Safety and Health Officer determines if a source safety inspection is necessary to validate supplier safety and delivery capabilities.

6. Process Controls

6.2 Pre-construction and Safety Control Coordination Meeting

6.3 Preparatory Project Safety Planning

In preparation for the start of an upcoming feature of work, the Operations Manager reviews an integrated and coordinated set of documents that collectively define safety standards for the feature of work including:

- ☼ Objectives and acceptance criteria of the FOW
- ☼ Safety standards that apply to the FOW
- ☼ Work instructions, process steps, and product installation instructions that apply to the FOW
- ☼ Submittals
- ☼ Tools and equipment necessary to perform the work
- ☼ License, certification, or other qualification requirements of personnel assigned to work
- ☼ Required safety records of the process and resulting product
- ☼ The subcontractor contracted to perform the work, if applicable
- ☼ Customer contract requirements

- ☛ Required safety inspections
- ☛ Location of safety system records and documents

- 6.4 Weekly Safety Planning and Coordination Meetings
- 6.5 Process Control Safety Standards
- 6.6 Daily Safety Control Report
- 6.7 Monthly Safety Report
- 6.8 Man-hour Exposure Report

When a man-hour exposure report is required by the Safety Manual section 2.10.3 Project Safety Records Plan, the Site Safety and Health Officer records a monthly status report as specified in Standard Operating Procedure 6.8 Man-hour Exposure Report.

7. Inspections

- 7.2 Inspection acceptance criteria
- 7.3 Required Safety Inspections

A series of safety inspections are required for each feature of work. A feature of work may be executed multiple times in a project, in which case a series of safety inspections are required for each execution of the feature of work. Each safety inspection is identified on the safety inspection plan referenced in section 2.9 Safety and Health Inspections. The Site Safety and Health Officer ensures that safety inspections that apply to a specific project are clearly identified. Inspections for a project include:

- ☛ Customer required safety inspections as specified by the contract, contract technical specifications, contract drawings, and approved submittals.
- ☛ Inspection of each feature of work identified in section 2.4.1 Identification of Safety Controlled Feature of Work. Inspections of each feature of work includes:
 - Preparatory Site Inspection (Section 6.3.2)
 - Material safety inspection (Section 7.3.1)
 - Work in process safety inspections (Section 7.3.3)
 - Hold points for customer safety inspection (Section 7.4)
 - Additional safety inspections necessary to assure safety results.
 - A project closeout safety inspection (Section 7.7)

- 7.4 Hold Points for Customer Safety Inspection
- 7.5 Safety Inspection Specifications
- 7.6 Safety Inspection Records
- 7.7 Project Completion and Closeout Inspection

8. Accident Reporting, Nonconformance and Corrective Actions

- 8.2 Accident Reporting
- 8.3 Immediate Action Notification
- 8.4 Log of Work-related Accidents and Injuries
- 8.5 Nonconformance
- 8.6 Corrective Actions

9. Preventive Actions

9.2 Identify Preventive Actions for Improvement

9.3 Train Preventive Actions for Improvement

10. Safety System Audits

10.2 Project Safety System Audit

10.3 Company-wide Safety System Audit

11. Record and Document Controls

11.2 Safety System Policy and Procedure Requirements

11.3 Records Control

11.4 Document Control

Forms created for reports, tracking, monthly inspections, AHAs, OSHA reporting, exposure reporting, etc. have been drafted and included in our RaFT system. Previously LGS submitted and was approved to utilize our redeveloped APP/Safety Assurance Plan and the forms therein by the Santa Rosa County on projects completed in New York after Hurricane Sandy. All EM 385- 1-1 elements required were incorporated into our plan, and can be customized, clarified, and updated as directed on review. LGS' priority is a daily commitment to safety of the pu

Quality System Management and Responsibilities

System of Personal Quality Accountability

3.5.1. Overview

Responsibilities for quality are specified not only for compliance with policies and procedures but also so that decisions are based on principles that ensure quality. Documented responsibilities ensure that expected behaviors are communicated throughout the company rather than left to discretionary interpretation. Every necessary action is taken to ensure that the quality program is not a “process” but is, instead, focused on delivery of quality service for the client.

3.5.2. Looks Great Services, Inc. Quality Policy

Quality is everyone's responsibility. LGS senior leadership holds everyone in the organization personally accountable for adhering to the LGS Quality System policies and procedures. The LGS Quality Policy describes the LGS commitment to quality and reinforces compliance with the Quality System. LGS senior leadership communicates the Quality Policy message throughout the company so that all employees understand their respective quality responsibilities. LGS senior leadership reviews the LGS Quality Policy with all employees at least annually. LGS ensures the LGS Quality Policy is distributed to all employees and is posted in all offices. Responsibility for the CQC program extends from the President down through every organizational element

3.5.3. Quality Duties, Responsibilities, and Line of Authority

President: Quality Duties, Responsibilities, and Authority

While everyone is responsible for quality, the President is the one person in the company ultimately responsible for quality. Regardless of other duties, quality responsibilities of the President include:

- ☛ Ensuring each employee understands his/her quality responsibilities as well as LGS quality policies
- ☛ Establishing company quality policies and objectives
- ☛ Conducting management reviews of the LGS Quality System
- ☛ Ensuring the availability of necessary resources and information for effective operation of the Quality System
- ☛ Demonstrating commitment to the LGS Quality System and its integrity
- ☛ Ensuring achievement of LGS quality objectives
- ☛ Continuously improving the Quality System

CQC System Manager: Quality Duties, Qualifications, Responsibilities, and Authority

The CQC System Manager is responsible for ensuring the overall effectiveness of the Quality System for a specific project. Regardless of other duties, the CQC System Manager is responsible for:

- ☛ Planning project quality controls required by the LGS Quality Systems and contract requirements
- ☛ Fully implementing all provisions of the LGS Quality System and related documents on the project.
- ☛ Overall management the operation of the LGS CQC Plan on the project.
- ☛ Implementing and managing all phases of quality control
- ☛ Communicating project-specific quality requirements to all affected departments, subcontractors and suppliers, employees and customers

- Ensuring that the CQC Plan is established and implemented by persons doing work that impacts quality
- Monitoring progress of activities
- Ensuring that the Quality System is maintained
- Acting as the project quality liaison with parties outside the company on matters relating to quality
- Reporting to senior management on performance of the CQC Plan, including needed improvements
- Review and approval of all project CQC Plan records
- Review and approval of project quality-related contract submittals
- Managing all project inspection and quality control activities
- Controlling and managing corrective actions
- Resolving quality nonconformance issues
- Ensuring ongoing training activities are being addressed during weekly safety and CQC tailgate meetings with the workforce by Area, Sector, Zone and Site Managers
- Providing daily CQC Reports to the Contracting Officer (Santa Rosa County KO). Daily reports will be submitted electronically, or in hard copy, to the KO no later than 0700 on the following day, with each report addressing the full 24-hour period of removal, reduction, and disposal operations.

The CQC System Manager has the authority to:

- Act in all CQC Plan matters for LGS
- Stop work when continuing work may adversely affect quality or cover up a defect
- Prevent the use of materials that may adversely affect quality or cover up a defect
- To direct the removal and replacement of any non-conforming work or material by LGS, any subcontractor, or any supplier.
- Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure quality results.

Alternate CQC System Managers acting in the role of the project CQC System Manager have the same quality duties, responsibilities and authority as the project CQC System Manager. An alternate for all CQC System Managers will be named. Qualifications for appointment as LGS' CQC System Manager (or alternate) include a minimum of three years' experience in debris removal with a focus on quality control operations.

CQC Area (Division) Manager: Quality Duties, Qualifications, Responsibilities, and Authority

The CQC Area Manager is the one person responsible for management of a specific state, county or group of sectors depending on the size of an event as defined in the Geographical Area Management Plan. The CQC Area Manager will report to the CQC System Manager and will be responsible for all CQC activities within the assigned area. Regardless of other duties, the CQC Area Manager is responsible for:

- Demonstrating commitment to the LGS Quality System and its integrity
- Ensuring achievement of project quality objectives
- Providing adequate resources for effective operation of the CQC Plan on the project
- Ensuring that each design employee understands his or her quality responsibilities as well as LGS quality policies
- Ensuring that each project employee understands his or her quality responsibilities as well as LGS quality policies

- ☞ Conducting management reviews of the CQC Plan
- ☞ Ensuring the availability of necessary resources and information for effective operation of the CQC Plan
- ☞ Managing safety briefings and updates, as well as providing LGS quality control updates to the area workforce during weekly tailgate meetings.

The CQC Area Manager has authority to:

- ☞ Stop work when continuing work adversely affects quality or covers up a defect
- ☞ Prevent the use of materials that would adversely affect quality or cover up a defect
- ☞ Suspend work and/or supply of materials by any staff member, subcontractor personnel, or supplier as deemed necessary to assure quality results.

Alternate CQC Area Managers acting in the role of the project CQC Area Manager have the same quality duties, responsibilities and authority as the project CQC Area Manager. An alternate for all CQC Area Managers must be named. Qualifications for appointment as LGS' CQC Area Manager (or alternate) include a minimum of two years' experience in debris removal with a focus on quality control operations.

CQC Sector and Zone Managers: Quality Duties, Responsibilities, and Authority

CQC Sector and Zone Managers verify that work performed by subcontractors and suppliers and LGS work crews conforms to LGS quality standards. The President appoints one or more CQC Sector or Zone Managers for each project. The CQC Sector and Zone Managers will have responsibility over all CQC activities within a defined Sector or Zone. Sector Managers report to the Area Manager. Zone Managers report to the Sector Manager.

CQC Sector and Zone Managers have specific responsibilities for:

- ☞ Ensuring that work meets government regulatory and code requirements, customer requirements, contract requirements, contract technical specifications, contract drawings, approved contract submittals, and company quality standards and specifications
- ☞ Ensuring that subcontractors and suppliers begin work in accordance with LGS start-work policies
- ☞ Ensuring that subcontractors and suppliers receive a notice to work only when conditions will not adversely affect quality results
- ☞ Conducting Sector or Zone quality inspections, tests, and recording findings on the RaFT System
- ☞ Accurately assessing subcontractor quality and on-time performance
- ☞ Ensuring that quality standards are achieved before approving subcontractor or work crew completion of work
- ☞ Managing Sector or Zone safety updates and briefings, as well as LGS quality control progress reviews, with workforce at weekly tailgate meetings

The CQC Sector and Zone Managers have the authority to:

- ☞ Stop work when continuing work may adversely affect quality or cover up a defect
- ☞ Prevent the use of materials that may adversely affect quality
- ☞ Direct the removal or replacement of any non-conforming work or material
- ☞ Suspend work and/or supply of materials as deemed necessary to assure quality results.

Alternate CQC Sector and Zone Managers have the same quality duties, responsibilities and authority as the CQC Sector or Zone Manager. Multiple CQC Sector and Zone Managers may be assigned to the project.

CQC Site Manager

A CQC Site Manager verifies work performed by subcontractors and suppliers and LGS work crews conforms to LGS quality standards. The President appoints one or more CQC Site Managers for each site. The CQC Site Manager may be located at a disposal site, reduction site, curbside separation site, debris loading site, a demolition site, or other sites that require CQC. The CQC Site Manager is someone at the site location that is normally required to be there, but has added CQC responsibilities. The CQC Site Manager is responsible for all CQC activities at their site location including reporting via the RaFT System. CQC Site Managers must complete separate, specialized training for debris loading, separation, reduction, and disposal sites, and those dealing with Household Hazardous Waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities.

A CQC Site Manager has specific responsibilities for:

- Ensuring that work meets government regulatory and code requirements, customer requirements, contract requirements, contract technical specifications, contract drawings, approved contract submittals, and company quality standards and specifications
- Ensuring that subcontractors and suppliers begin work in accordance with LGS start-work policies
- Ensuring that subcontractors and suppliers receive a notice to work only when conditions will not adversely affect quality results
- Conducting quality inspections, tests, and recording findings
- Accurately assessing subcontractor quality and on-time performance
- Ensuring that quality standards are achieved before approving subcontractor or work crew completion of work
- Manage site safety meetings and briefings, as well as LGS quality control progress, with site workforce during weekly tailgate meetings.

The CQC Site Manager has the authority to:

- Stop work when continuing work may adversely affect quality or cover up a defect
- Prevent the use of materials that may adversely affect quality
- Direct the removal or replacement of any non-conforming work or material
- Suspend work and/or supply of materials as deemed necessary to assure quality results.

Alternate CQC Site Managers have the same quality duties, responsibilities and authority as the CQC Site Managers. Multiple CQC Site Managers may be assigned to the project.

All Employees: Quality Duties, Responsibilities, and Authority

All employees have quality responsibilities, all employees will be educated on what CQC means in the context of the project and their individual responsibility ensuring delivery of quality service. It will be clear that these responsibilities include:

- Conformance to project quality requirements
- Compliance with the project quality plan
- Meeting or exceeding all applicable regulations, codes, industry standards, and manufacturer specifications as well as meeting or exceeding our customers' contract and individual requirements.
- Fully implementing and complying with all provisions of the LGS Quality Manual.

The LGS CQC employee education and orientation will ensure that all employees understand that they have the authority to:

- Stop work when continuing work may adversely affect quality or cover up a defect
- Prevent the use of materials that may adversely affect quality.

Specialized CQC Personnel

In addition to CQC Personnel specified elsewhere in the contract, LGS will provide as part of the CQC organization specialized personnel to assist the CQC System Manager for the following areas: separation, removal, and disposal of household hazardous waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities and/or biological wastes when these materials are present. These individuals may be employees of the prime or subcontractor, will be responsible to the CQC System Manager, and will be physically present at the debris removal, reduction, and disposal operations site during work on their areas of responsibility. These individuals may perform other duties but must be allowed sufficient time to perform their assigned quality control duties as described in the Quality Control Plan.

LGS has established relationships with specialists in HHW and HTRW response. As part of our CQC plan, LGS encourages, and has in past operations, requested co-locating at TDSRS sites with the US EPA, state and local regulators and their contractors to foster solid working relationships and access to decision makers which enables best value for addressing issues of paramount importance. Specialized CQC Personnel must participate, and often assist in training, the workforce and CQC personnel assigned to dealing with Household Hazardous Waste (HHW), and Hazardous, Toxic, and Radiological Waste (HTRW) activities.

Quality System Performance Measures

Company-wide quality performance measures evaluate the effectiveness of the Quality System. The following indicators are the primary measures of quality performance:

- Number of customer correction items identified at the project closeout quality inspection
- Customer satisfaction feedback.

At least annually, senior managers evaluate LGS quality performance and set improvement goals. CQC performance will be reviewed monthly in the review and analysis of project performance by the senior leadership of LGS.

Customer Satisfaction Performance Measures

LGS will seek out feedback after project completion on whether customer quality expectations are being met, and to what extent. The President analyzes customer satisfaction data to determine opportunities for improvement and address any items of customer dissatisfaction. CQC performance assessments will be a key element in the frequent liaison and assessment with Santa Rosa County operating personnel and other stakeholders.

Exceptions; Noncompliance Issues

Exceptions to the LGS CQC Plan and customer contract requirements are tightly controlled:

- Exceptions to compliance to contract specifications are approved only by the customer and the CQC System Manager.
- Exceptions to the LGS Quality System not specified by contract requirements are approved only by the LGS President or the senior CQC System Manager.

Exceptions are recorded in memoranda, change orders (Section 3.4.6 Change Order), or otherwise clearly documented.

CQC Plan Noncompliance issues are of paramount importance as payment for any period of noncompliance can be reduced under the contract. LGS recognizes and understands that if the Santa Rosa County Quality Assurance (QA) program determines LGS is in noncompliance with the accepted CQC Plan and contract requirements for CQC, the Government may/will reduce LGS' payment for the period of nonconformance in accordance with the contract's performance based contracting pay table. Furthermore, we recognize and understand that the Government may require removal of key CQC personnel, resubmittal of the LGS CQC Plan, and an additional mutual understanding meeting with LGS to establish and implement corrective measures deemed necessary to bring the LGS CQC program back into contract compliance. Excellence in execution is a pivot point in the relationship with Santa Rosa County. The CQC program must and will reflect the excellent performance that LGS will deliver because we have a comprehensive and outstanding process and a superb CQC training and management program.

Debris Eligibility Criteria

The LGS Quality Control Plan enforces the guidelines for debris eligibility established in FEMA 321, FEMA 322, FEMA 325, FEMA 327, FEMA 329, FEMA 9500 Series Policy Publications, DHS OIG-11-40, or as defined and directed in a specific Task Order and Notice to Proceed. Generally, this means full FEMA compliance. The CQC System Manager will work closely with the Santa Rosa County QA/QAS teams to ensure that all work is compliant and all documentation is properly obtained and documented to the client, as required by the contract.

While Quality Control is the duty of each employee, one member of each crew is trained and specifically assigned the responsibility as CQC Site Manager for properly determining eligibility of debris and by what authority debris is eligible for removal. Every pile of debris collected is required to be evaluated as part of LGS' CQC Plan. By automating LGS' CQC Plan with the RaFT System, LGS is able to provide unmatched service and documentation to the debris collection process. In addition, deploying the RaFT System for CQC Plan compliance provides real time automation to the quality control process. This enables LGS to immediately address questions remotely, based on photographic evidence uploaded in real time to our servers for web access by LGS CQC Managers and the Santa Rosa County QA/QAS. To accomplish this, the RaFT System is integrated into a web-based server platform and iPad field data input system.

Each crew will have iPads operated by the CQC Site Manager that transmits each entry in real time when cell phone service has been restored. When cell phone service is not restored, we are able to upload each CQC Site Manager's entries daily to provide an optimal performance from our CQC Plan when the iPads are within close proximity of the LGS Management Level Mobile Command and Communications Center (MCC), or any Support Level MCC.

Benefits include quick review of "judgment calls" made in the field. LGS is capable of not only discussing by cell phone, but also reviewing photographs to assist our crews and CQC Site Managers in making the right decision the first time, each and every time, in real time. In addition, LGS is able to provide immediate review potential for the Santa Rosa County QA/QAS personnel to also remotely respond to questions that arise. This gives our CQC Plan a real time application. It also provides LGS with an opportunity to relay details of decisions made by the Santa Rosa County QA/QAS personnel in real time across the entire Area of Operations (AO) for consistent application of decisions and directives. By implementing the RaFT System, LGS can ensure performance of debris removal, reduction, demolition, and disposal that complies with FEMA and contract requirements.

Documentation

LGS will maintain daily current records providing factual evidence that required quality control activities have been performed via the RaFT System as well as hard copies. These records will include the work of subcontractors and suppliers. Records will be on an acceptable form that includes, as a minimum, the following:

- ☛ LGS/Subcontractor and their area of responsibility

- ☛ Operating plant/equipment with hours worked, idle, or down for repair
- ☛ Work performed each day, giving location, description, and by whom
- ☛ Test and/or control activities performed with results of such identified
- ☛ Quantity of materials received at each site with statement as to the disposition of these materials (i.e. Hauled, reduced, recycled, landfilled, etc.)
- ☛ Job safety evaluations based on activity hazard analyses, stating what was checked, results, and instructions or corrective actions taken
- ☛ Instructions given/received and conflicts with approved plans and/or specifications

These records will include a list of subcontractors working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. The original and one copy of these records in report form will be furnished to the Government daily, except that reports need not be submitted for days on which no work is performed

Reports will be signed and dated by the CQC System Manager. Daily reports will be submitted to the KO no later than 0700 on the following day. Each report will address the full 24 hour period of removal, reduction, and disposal operations.

3.5.4. CQC Plan Deliverables

LGS will deliver within three (3) days after receipt of Notice to Proceed our CQC Plan in detail as outlined in the solicitation. Prior to acceptance, LGS President and appointed CQC Area Managers, CQC Sector Managers, CQC Zone Managers, CQC Site Managers and all CQC Specialized Personnel will join in a Coordination Meeting with the Santa Rosa County QA staff and the KO to reach mutual understanding regarding any details. Any changes after LGS' CQC plan is delivered will require to notify the KO in writing and be subject to approval.

Details to be addressed in deliverables include Identifying CQC personnel, identifying CQC procedures, and identifying control methods. At a minimum, deliverables will include:

- ☛ A complete description of the quality control organization, including an organization chart showing lines of authority. This will include appropriate LGS points of contact for the CQC System Manager and the Area, Sector, Zone and Site managers. It will also include name, qualifications, duties, responsibilities, and authorities of each person assigned a CQC function. This will include qualifications in resume format for the CQC System Manager, and all Area and Sector Managers. Proof of training for Zone and Site Managers will be submitted to the Contracting Officer.
- ☛ A copy of the letter to the CQC System Manager signed by the President of LGS which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract. The CQC System Manager will issue letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities. Copies of these letters will also be furnished to Santa Rosa County.
- ☛ Safety: The safety section of the CQC Plan will address worker protection, equipment safety, trimming of loads, flagmen, work zone safety and traffic control.
- ☛ Debris Eligibility: The debris eligibility section will address what debris is eligible for removal versus what should not be removed. A protocol will be provided for obtaining decisions on questionable debris.
- ☛ Separation/Handling of Curbside Debris: This section will provide guidance on curbside debris separation and removal concerning HHW, white goods, e-waste, and other materials as tasked.
- ☛ Proper Loading/Unloading of Trucks: This section will provide instructions on properly loading trucks to ensure full loads, ensure mixed debris loads are kept to a minimum, ensure tailgates are secure and placards are clearly displayed, Freon systems in the white goods remain intact, and extension boards

on the dump bodies are maintained according to specifications. Trucks using TDSRS sites will be inspected to assure loads are fully dumped.

- ☛ Tracking of Hourly Rate Task: This section will outline in detail the appropriate procedures and forms required to track and account for equipment hours, equipment down-time, and man hours. The procedures will be in accordance with the contract scope and must be approved by the government prior to use. The government and LGS will reconcile hours documented at the end of each day.
- ☛ Private Property Debris Removal: This section will explain the requirements that must be in place prior to removing debris from private property and define personal property and how it will be handled. This section will include guidance on stumps, hanging limbs, and leaning trees if tasked.
- ☛ Demolition: This section will explain the requirements that must be in place prior to performing structure demolition on private property or public property. This section will also define personal property and how it will be handled along with other special items of interest as defined by specific task orders.
- ☛ Daily reports: This section will address reporting procedures, including proposed reporting formats and schedule for submission of the daily summary reports that capture the main activities of the day. The reports will include the CQC notes documenting the activities monitored each day. For example; activity description and locations, times of inspections, problems with safety, total number of trucks loaded, total number of loads and quantities hauled to reduction/disposal sites, quantity of debris reduction, number of subcontractors working, incidents of contract non-compliance, and corrective actions, if any, will be reported.
- ☛ Training Materials: The LGS developed training materials will be submitted with the CQC Plan for review and comment by the Government. LGS will schedule and provide within three (3) days of receipt of Notice to Proceed a one-day training session for all CQC personnel, Government Area and Resident Engineers, and QA Supervisors. Additional training sessions will be scheduled and conducted when required by task order.

LGS will update the CQC Plan and submit for Government approval with each addition of a major scope element to ensure compliance with task order provisions. The update will be submitted within 48 hours of issuance of the new task order or a contract change that necessitates a change to the CQC plan.

3.5.5. Physical Identification of CQC Personnel in the Field

LGS' CQC personnel performing quality control functions in the field will be easily identified visually. At a minimum, the letters "Q" and "C" will be displayed on the back of the hard hat with two, two-inch-high, black capital letters. LGS may elect to utilize other means of visual identification in addition to the letters on approval by the Area Engineer and inclusion in the CQC Plan.

Disaster Debris Waste Reduction and Recycling Strategy

Recycling and Reuse

Disaster debris waste reduction and recycling are key and essential components of disaster response operations. The volume of disaster debris can quickly overwhelm the logistics of quickly moving and disposing of the materials. LGS is organized and fully equipped to deal with ferrous and non-ferrous metal debris, soil, construction and demolition material, composting material, and hazardous materials. LGS has extensive and comprehensive experience in waste management as shown in our past performance supporting disaster events. Our teaming agreement scopes of work show the exceptional breadth and depth of the LGS team's capability to manage and execute recycling and reuse operations.

Recycling and reuse strategies involve diverting material from the disposal stream and reusing it. The recycling and reuse of disaster debris is most often limited to metals, soils, and construction and demolition debris. Recycling and reuse debris types are described below.

☞ **Metals:** Most nonferrous and ferrous metal debris is suitable for recycling. Metal maulers and shredders can be used to shred automobiles, trailer frames, trailer parts, appliances, building materials and other metal items. Ferrous and nonferrous metals are separated using an electromagnet and then sold to metal recycling firms.



☞ **Soil:** Soil can be combined with other organic materials that will decompose over time. This procedure produces significant amounts of material, which can be sold, recycled back into the agricultural community, or stored onsite to be used as cover when the site is returned to its pre-incident state. In agricultural areas where chemical fertilizers are used heavily, recovered soil may be too contaminated for use on residential or existing agricultural land. Jurisdictions should consult with their local health department to establish what monitoring and testing is necessary to ensure that soil is not contaminated with chemicals. If the soil is not suitable for agricultural or residential use, it may ultimately need to be disposed of at a permitted landfill.



☞ **Construction and Demolition:** Concrete, asphalt, and masonry products can be crushed and used as base material for certain road construction products, or as trench backfill. Debris targeted for base materials needs to meet certain size specifications as determined by the end user. Clean wood products used in construction can also be chipped or ground and used as mulch or hog fuel.



☞ **Composting:** Composting is the controlled decomposition of organic materials, such as leaves, grass, wood, and food scraps, by microorganisms. The result of this decomposition process is compost – a crumbly, earthy smelling, soil-like material. Yard trimmings and food scraps make up about 25 percent of the waste generated in the average household; composting can greatly reduce the amount of waste that ends up in landfills or incinerators. A section of DMSs should be reserved to receive compost material after a disaster. Composting can be used not only for backyard garden soil additives, farmlands, highways, and other landscaping projects, they can also be put to many innovative uses. Jurisdictions using composting to reduce organic material need to be aware of, and prepared to mitigate, several hazards, which include spontaneous combustion of piles and vector control for rodents.



Volume Reduction Methods

LGS will employ the full range of options and capabilities to quickly, efficiently, and effectively reduce the volume of debris waste material. The methods employed will include chipping, grinding and/or shredding and incineration.

Volume reduction methods reduce the volume of disaster debris (including vegetative debris, construction demolition debris, plastics, rubber, and metals) to decrease impact on disposal facilities or create opportunities to reuse debris. Descriptions of volume reduction methods are as follows:

☞ **Chipping, Grinding and/or Shredding:** Effective chipping, grinding and/or shredding can reduce the waste volume by up to 75 percent. We have assembled the team, the equipment and capability to process material in large volumes immediately upon issue of the NTP. LGS has an organic capability based on our past performance and experience in disaster recovery at the federal, state, and local level as shown in our past performance. In addition to our own capabilities, we have outstanding small business subcontractors who will support the LGS team in chipping, grinding and/or shredding the debris that is suitable for this method. We have the equipment that can be quickly moved to the operational area to facilitate volume reduction. The equipment includes several high-quality, modern pieces of volume reduction equipment. In addition, we will put preexisting contracting in place to lease or buy additional equipment if necessary to support operations. We will work with Santa Rosa County, stakeholders, and potential users and purchasers of the reduced material in disposing of it quickly and cost-effectively for recycling and reuse applications. The benefit of using a reduction method can be increased by identifying alternate uses for the residual material. The ability to use recycled wood chips as mulch for agricultural purposes, fuel for industrial heating, or in a cogeneration power plant helps to offset the cost of the reduction operations. Jurisdictions using chipping, grinding and/or shredding to reduce the volume of vegetative debris must be careful to ensure that contaminants such as plastics, soils, rocks, and special wastes are not present in the vegetative debris after processing. LGS has state of the art technology to separate contaminants from vegetative debris to produce a clean product for beneficial reuse. Care must also be taken when reducing construction and demolition debris to ensure that it does not contain hazardous materials, such as asbestos or lead.



Vegetative Mulching - MS Tornadoes 2017

☞ **Incineration:** Air curtain pit incineration, portable incinerators, and controlled incineration in rural areas are all methods for reducing disaster debris. The decision to use incineration as a reduction strategy for some types of debris would be made by the Clean Air Regulatory Agency. We will use all appropriate incineration options upon approval by Santa Rosa County and local authorities. LGS has extensive experience in all types of incineration. We understand the risk, the techniques to reduce the risk, and critical need to work with Santa Rosa County and local authorities. But, we understand that incineration, when properly employed, can be a valuable tool in reducing the volume of debris and restoring public safety and health in disaster areas. It is a process we have used extensively and effectively in disaster management operations. Potential incineration methods include: Hog Fuel Incinerators, Air Curtain Pit Incineration, Pre-permitted Portable Incinerators and Rural Controlled Incineration.










Open Air Incineration – Katrina 2005

Problem Waste Processing and Disposal

Problem waste, such as pathogenic waste; white goods; household hazardous waste; or biological or nuclear waste, requires additional handling before it can be processed or disposed of and will vary depending on the type and scope of the debris-causing incident. During debris processing, problem waste should be removed

and stored in a secure location until it can be disposed of properly. Because of their prevalence during debris-causing incidents, several types of waste warrant further discussion:

- ☼ Household Hazardous Waste (HHW): HHW has been prevalent during past disaster debris causing incidents. Task Order specific strategies need to be developed to collect and store HHW during disaster debris operations. The actual approach and methodology for handling HHW, HTRW and other specialized wastes are located in Section 3.2 of this proposal. 
- ☼ White Goods: White goods (including refrigerators) are commonly discarded after debris-causing incidents because they no longer function or as a result of extended power outages that cause their contents to decompose. Refrigerators are often processed in groups to remove the refrigerant along with any food waste, before being recycled. 
- ☼ Electronic Waste (E-waste): E-waste may contain a variety of potentially toxic chemicals, including heavy metals and polychlorinated biphenyls (PCBs). EPA has specifically classified cathode ray tube (CRT) monitors as hazardous waste, and other electronic components may also qualify. Whenever possible, E-waste should be separated from other waste and recycled by an e-waste processor. 
- ☼ Treated Wood: Treated wood includes different types of building material, including telephone poles, railroad ties, fence posts, and wood used to construct docks. Care needs to be taken to ensure treated wood is not chipped, shredded, mulched, composted, incinerated, or disposed of in unlined landfills during processing and disposal. 
- ☼ Gypsum Drywall: When gypsum deteriorates in landfills it can create hydrogen sulfide gas, which poses an explosion and inhalation hazard. Large amounts of drywall are often created during storms and floods. Landfill managers must be aware of this and implement the proper precautions. If possible, gypsum drywall should be recycled rather than disposed of in a landfill. 
- ☼ Asbestos: Regulations for asbestos handling are well established by several different local, state, and federal agencies, including Ecology and the Clean Air Regulatory Agencies. After a major debris-causing incident, asbestos inspections may not be possible prior to demolition, resulting in an increased risk to public health. Jurisdictions should work with the Clean Air Regulatory Agency and local public health agencies to ensure waste that possibly contains asbestos is properly handled and disposed of. 
- ☼ Human Waste: Following a disaster that disables water, sewer, or septic systems, citizens may have human waste stored in containers that requires disposal. This is considered biohazardous waste that cannot be included in the debris stream. Close cooperation is necessary between emergency managers, local public health officials, and utility personnel to properly collect and dispose of this waste. 

Whenever possible, jurisdictions should attempt to segregate hazardous substances from the waste stream as early in processing as possible in order to prevent contamination of larger amounts of waste. Jurisdictions undergoing any cleanup effort that includes hazardous waste should consult with their local hazardous waste staff, public health officials, and EPA to ensure the protection of public health.

Debris Sorting and Diversion

When establishing and operating debris management and neighborhood collection sites the site manager is responsible for ensuring appropriate staff are available to monitor debris and ensure debris are sorted into appropriate categories for recycling, reuse, special waste processing, and disposal.

Effective sorting and diversion begin at the point of pickup in neighborhoods and communities. LGS will work with the stakeholders to educate residents who are affected to encourage sorting when possible at the point of

origin. LGS has established the organization and capability to mobilize quickly with tools, equipment and PPE to begin the sorting and diversion process immediately upon issue of the NTP. This will ensure immediate positive benefits to the affected communities and reduce the risk of health- threatening pathogens, vermin and injury from disaster debris. We have organized to quickly and effectively deal with all categories of recyclables and re-usables, waste requiring special processing and waste that can be immediately disposed of. Effective sorting in the early stages of the debris removal process will optimize resource utilization, improve health and safety, and reduce the logistics burden of moving large volumes of debris quickly. Our company’s profile, our past performance and supervision, and our small business teaming relationships illustrate our capacity to perform this critical task.

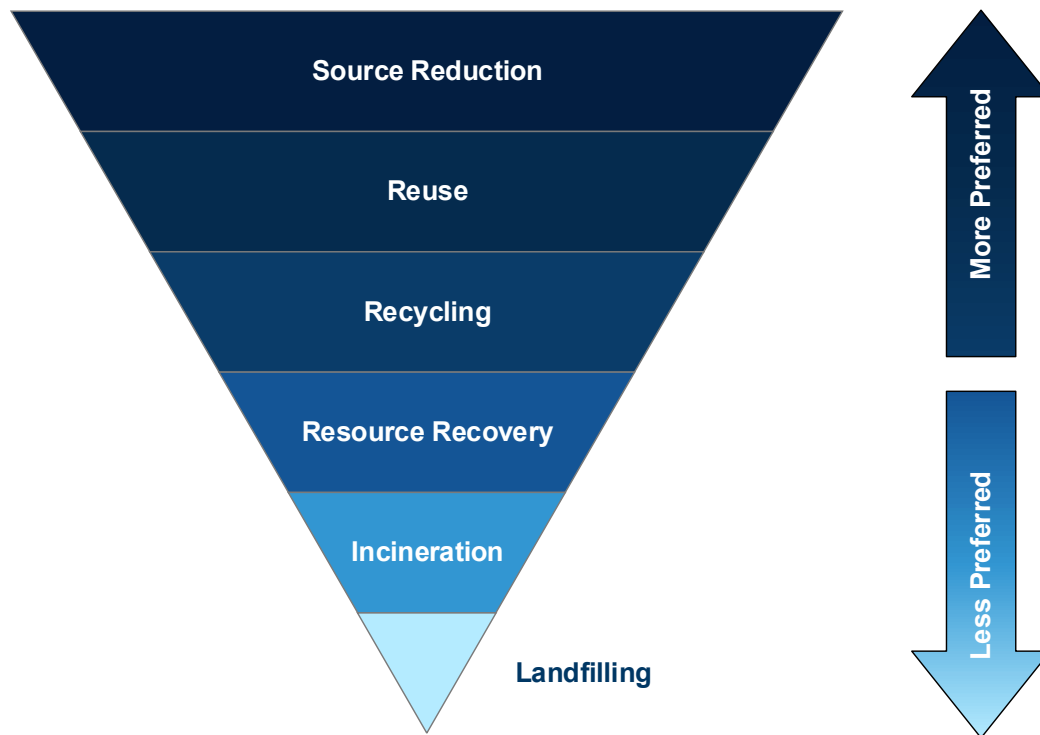


Figure 5: Solid Waste Management Hierarchy

**Diversion of optimal MSW from landfills and incineration should be part of the any comprehensive solid waste disposal plan as incineration is an outmoded 1980's technology. The U.S. Environmental Protection Agency (EPA) does not consider waste to energy (WTE) incineration to be a recognized form of recycling. While there are a few states that legislatively consider WTE to receive some recycling credit, WTE creates airborne pollutants that are toxic and generate volume of 27% of toxic ash that must be permanently landfilled.*

Conclusion

Disaster recovery directly affects the life and health of our fellow citizens. The moral imperative of quick, effectual response to the needs of our fellow citizens is urgent and compelling. The contractors who are selected for this critical task must have the capabilities to perform, but they must also appreciate the human dimension of this important work. LGS has assembled a team with all the skills and capabilities. Because of our experience in emergency services response we fully understand and appreciate the human dimension. We have provided evidence of our capabilities and experience and look forward to working with Santa Rosa County if we are selected for support of this critical mission.

**Attachment “B”
Insurance Requirements**

**Santa Rosa County
Insurance Requirements
March 2021**

Workers' Compensation – meet statutory limits in compliance with the Workers Compensation Laws of Florida. This policy must include Employer Liability with a limit of \$100,000 for each accident, \$500,000 disease policy limit and \$100,000 disease each employee limit.

Commercial General Liability – coverage shall provide minimum limits of liability of \$1,000,000 per occurrence, \$2,000,000 Aggregate, for bodily injury and property damage. This shall include coverage for:

- a. Premises/operations
- b. Products/complete operations
- c. Contractual liability
- d. Independent contractors

Business Auto Liability – coverage shall provide minimum limits \$500,000. Combined Single Limit for bodily injury and property damage. If Split limit coverage is provided Limits of **1,000,000** per person/**1,000,000** per accident and **1,000,000** for property damage are required. This shall include coverage for:

- a. Owned autos
- b. Hired autos
- c. Non-owned autos

Special Requirements:

1)Prior to execution of a contract or agreement, certificates of insurance will be produced that shall provide for the following:

- a. Santa Rosa County shall be named as an additional insured on all coverages except workers' compensation.
- b. Santa Rosa County will be given thirty (30) days' notice prior to cancellation or modification of any stipulated insurance.

2)It is the responsibility of the contractor to ensure that all subcontractors comply with all insurance requirements.

3)It should be noted that these are minimum requirements which are subject to modification in response to specialized or high hazard operations. In the event of unusual circumstances, the County Administrator, or his designee, may adjust these insurance requirements.

**Attachment “C”
Civil Rights Clauses**

Attachment “C”

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this Agreement, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”), as applicable, agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
 - 49 CFR part 21 (Non-discrimination in Federally-assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
 - The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
 - Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27;
 - The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
 - Airport and Airway Improvement Act of 1982 (49 USC § 471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987 (PL 100-209) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§ 12131 – 12189) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
 - The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
 - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC 1681 *et seq.*)
-

Attachment "D"
Scrutinized Contractors Certificate

VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate, the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: July 7, 2021

SIGNATURE: 

COMPANY: Looks Great Services of MS, Inc.

NAME: Kristian Agoglia
(Typed or Printed)

ADDRESS: 1501 Highway 13 North

TITLE: Vice President

Columbia, MS 39429

E-MAIL: kristian@looksgreatservices.com

PHONE NO.: 601-736-0037

**Attachment “E”
Special Conditions
Additional Federal Requirements**

Special Conditions
Federal Requirements
Over \$150,000.00 w/Work Safety

When applicable, the following special conditions may apply to the Agreement and are incorporated herein by reference:

Clean Air Act (42 U.S.C. 7401-7671q.) and Federal Water Pollution Control Act (33 U.S.C. 1251-1387) Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC § 740-7671q) and the Federal Water Pollution Control Act as amended (33 USC § 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The County assumes responsibility for notifying the Environmental Protection Agency (EPA).

Contractor must include this requirement in all subcontracts that exceeds \$150,000.

Byrd Anti Lobbying Amendment (31 U.S. C. 1352). The Certification regarding Lobbying executed by Contractor and attached as part of Attachment “A” to the Agreement is hereby acknowledged and made part of the Agreement by reference.

Work Hour and Safety Standards (40 U.S.C. 3701-3708). The Certification regarding Work Hours and Safety Standards executed by Contractor and attached as part of Attachment “A” to the Agreement is hereby acknowledged and made part of the Agreement by reference.

Equal Employment Opportunity (2 CFR Part 200, Appendix II(C); 41 CFR § 61-1.4; 41 CFR 61-4.3; Executive Order 11246). During the performance of this contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identify, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
 - (3) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers’ representatives of the Contractor’s commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
-

(4) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: *Provided, however*, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

Davis-Bacon Act (2 CFR Part 200; 29 CFR Part 5).

1. Minimum Wages.

(i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalent thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the Contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often

than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR Part 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: *Provided* that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the Contractor and its subcontractors at the site of the work in a prominent and accessible place where it can easily be seen by the workers.

(ii)(A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

- (1) The work to be performed by the classification requested is not performed by a classification in the wage determination;
- (2) The classification is utilized in the area by the construction industry; and
- (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the Contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(C) In the event the Contractor, the laborers, or mechanics to be employed in the classification, or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (1)(ii) (B) or (C) of this paragraph, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the Contractor does not make payments to a trustee or other third person, the Contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program: *Provided* that the Secretary of Labor has found, upon the written request of the Contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

2. Withholding.

The County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the Contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the Contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of work, all or part of the wages required by the contract, may, after written notice to the Contractor, County, Applicant, or Owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

3. Payrolls and Basic Records.

(i) Payrolls and basic records relating thereto shall be maintained by the Contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker; his or her correct classification; hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in 1(b)(2)(B) of the Davis-Bacon Act); daily and weekly number of hours worked; deductions made; and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the Contractor shall

maintain records that show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and that show the costs anticipated or the actual costs incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)(A) The Contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls if the agency is a party to the contract, but if the agency is not such a party, the Contractor will submit the payrolls to the applicant, County, or Owner, as the case may be, for transmission. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (*e.g.* the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at www.dol.gov/whd/forms/wh347instr.htm or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker and shall provide them upon request to the agency if the agency is a party to the contract, but if the agency is not such a party, the Contractor will submit them to the applicant, County, or Owner, as the case may be, for transmission to the agency, the Contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the County or government agency (or the applicant, County, or Owner).

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the Contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) The payroll for the payroll period contains the information required to be provided under 29 CFR § 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR § 5.5 (a)(3)(i), and that such information is correct and complete;

(2) Each laborer and mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations 29 CFR Part 3;

(3) Each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (3)(ii)(B) of this section.

(D) The falsification of any of the above certifications may subject the Contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code.

(iii) The Contractor or subcontractor shall make the records required under paragraph (3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the County, or the Department of Labor and shall permit such representatives to interview employees during working hours on the job. If the Contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the Contractor, County, applicant, or Owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

4. Apprentices and Trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a State Apprenticeship Agency recognized by the Bureau, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship and Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the Contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of

progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Bureau of Apprenticeship and Training, or a State Apprenticeship Agency recognized by the Bureau, withdraws approval of an apprenticeship program, the Contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination that provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate that is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the Contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal Employment Opportunity. The utilization of apprentices, trainees, and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.

5. Compliance with Copeland Act Requirements.

The Contractor shall comply with the requirements of 29 CFR Part 3, which are incorporated by reference in this contract.

6. Subcontracts.

The Contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR Part 5.5(a)(1) through (10) and such other clauses as may be by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR Part 5.5.

7. Contract Termination: Debarment.

A breach of the contract clauses in paragraph 1 through 10 of this section may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

8. Compliance with Davis-Bacon and Related Act Requirements.

All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this contract.

9. Disputes Concerning Labor Standards.

Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the Contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

10. Certification of Eligibility.

(i) By entering into this contract, the Contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the Contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 USC 1001.