

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 03/26/2024

Contract/Lease Control #: C24-3967-PW

Procurement#: RFQ PW 81-23

Contract/Lease Type: AGREEMENT

Award To/Lessee: HANSON PROFESSIONAL SERVICES, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/26/2024

Expiration Date: 09/30/2027 W/2 1 YR RENEWALS

Description of: GENERAL ENG. SERVICES FOR PW

Department: PW

Department Monitor: AUTREY

Monitor's Telephone #: 850-689-5772

Monitor's FAX # or E-mail: JAUTREY@MYOKALOOSA.COM

Closed: _____

CC: BCC RECORDS

PROCUREMENT / CONTRACT / LEASE
INTERNAL COORDINATION SHEET



C24-3967-PW

#6 of 11

Procurement/Contract/Lease Number: Hanson Professional Services Inc. Tracking Number: 5053-24
Procurement/Contractor/Lessee Name: PW Grant Funded: YES ___ NO X
Purpose: General Engineering and Professional Services for Okaloosa County Public Works
Date/Term: 3 YR W/ (2) 1 YR Renewal
Department #: Varies
Account #: Varies
Amount: Per Task Order
Department: PW Dept. Monitor Name: Autrey

1. GREATER THAN \$100,000
2. GREATER THAN \$50,000
3. \$50,000 OR LESS

Purchasing Review
Procurement or Contract/Lease requirements are met:
Amber Hammonds Date: 1/4/2024
Amber Hammonds

2CFR Compliance Review (if required)
Approved as written: _____ Grant Name: _____
Required: Yes _____ No X _____
Date: _____
Grants Coordinator – Suzanne Ulloa

Risk Management Review
Approved as written: _____
See Attached Email Date: 2/27/2024
Risk Manager or designee – (Circle One: Karen Donaldson / Jacqueline Mtichuk / Odessa Cooper-Pool)

County Attorney Review
Approved as written: _____
See Attached Email Date: 2/27/2024
County Attorney - (Circle One: Lynn Hoshihara, Kerry Parsons or Designee)

Department Funding Review
Approved as written: _____
Date: _____

IT Review (if applicable)
Approved as written: _____
Date: _____

Amber Hammonds

From: Odessa Cooper-Pool
Sent: Tuesday, February 27, 2024 4:08 PM
To: Amber Hammonds
Cc: Lynn Hoshihara; Kerry Parsons
Subject: RE: Urgent -Hanson Professional Services, Inc. - #6 of 11
Attachments: Hanson_Professional_Services-Contract_Final.pdf

Good afternoon Amber,

The contract for Hanson Professional Services, Inc has been reviewed and is approved by Risk Management for insurance purposes.

Thank you,

Odessa Cooper-Pool

Public Records & Contracts Specialist |Risk Management
Okaloosa County BCC
302 N. Wilson Street, Crestview, FL 32536
Office: 1-850-689-4111



“And, when you want something, all the universe conspires in helping you to achieve it.”— Paulo Coelho, *The Alchemist*

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: Amber Hammonds <ahammonds@myokaloosa.com>
Sent: Tuesday, February 27, 2024 2:00 PM
To: Jacqueline Matichuk <jmatichuk@myokaloosa.com>; Kerry Parsons <kparsons@ngn-tally.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>; Odessa Cooper-Pool <ocooperpool@myokaloosa.com>
Subject: Urgent -Hanson Professional Services, Inc. - #6 of 11
Importance: High

Good afternoon ladies,

The contract for this solicitation was approved already. However, I have entered the firm's information, Exhibit A and Exhibit B for your final review and approval.
Hanson Professional Services, Inc. - Contract for RFQ PW 81-23 - General Engineering & Professional Services for Okaloosa County Public Works - #6 of 11
We would like to get this contract on one of the March BCC Meetings.

Thank you,
Amber Hammonds

Contracts & Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
Phone: 850.689.5960 ext. 6962 Fax: 850.689.5970
Email: ahammonds@myokaloosa.com



Upcoming Events:

May 9th 2024- Pensacola, Florida

16th Annual Reverse Tradeshow – Hosted by the Central Gulf Coast Chapter of the National Institute of Governmental Purchasing

[Click here to register!](#)

A black rectangular graphic with white text. At the top, it says '16th Annual Reverse Trade Show'. Below that, in larger letters, 'SPONSORSHIPS & VENDOR REGISTRATION AVAILABLE NOW!'. On the left side, it says 'May 9th 2024' with a small 'X' below it, and 'Pensacola, Florida' at the bottom left. On the right side, there is a small logo for 'NIGP Central Gulf Coast Chapter'.

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Amber Hammonds

From: Parsons, Kerry <KParsons@ngn-tally.com>
Sent: Tuesday, February 27, 2024 3:04 PM
To: Amber Hammonds; Jacqueline Matichuk; Lynn Hoshihara; Odessa Cooper-Pool
Subject: RE: Urgent -Hanson Professional Services, Inc. - #6 of 11

This is approved for legal purposes.

Kerry A. Parsons, Esq.

**Nabors
Giblin &
Nickerson**
ATTORNEYS AT LAW

1500 Mahan Dr. Ste. 200
Tallahassee, FL 32308
T. (850) 224-4070
Kparsons@ngn-tally.com

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From: Amber Hammonds <ahammonds@myokaloosa.com>
Sent: Tuesday, February 27, 2024 3:00 PM
To: Jacqueline Matichuk <jmatichuk@myokaloosa.com>; Parsons, Kerry <KParsons@ngn-tally.com>;
lhoshihara@myokaloosa.com; Odessa Cooper-Pool <ocooperpool@myokaloosa.com>
Subject: Urgent -Hanson Professional Services, Inc. - #6 of 11
Importance: High

Good afternoon ladies,

The contract for this solicitation was approved already. However, I have entered the firm's information, Exhibit A and Exhibit B for your final review and approval.
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Thank you,

Amber Hammonds

Contracts & Lease Coordinator
Okaloosa County Purchasing Department
5479A Old Bethel Road
Crestview, FL 32536
Phone: 850.689.5960 ext. 6962 Fax: 850.689.5970
Email: ahammonds@myokaloosa.com



2024
HAPPY NEW YEAR

Upcoming Events:

May 9th 2024- Pensacola, Florida

16th Annual Reverse Tradeshow – Hosted by the Central Gulf Coast Chapter of the National Institute of Governmental Purchasing

[Click here to register!](#)



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CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Board of County Commissioners Purchasing Department

State of Florida

Date: December 15, 2023

OKALOOSA COUNTY PURCHASING DEPARTMENT NOTICE OF INTENT TO AWARD

RFQ PW 81-23

General Engineering and Professional Services for Okaloosa County Public Works

Okaloosa County would like to thank all businesses, which submitted bids for General Engineering and Professional Services for Okaloosa County Public Works. (RFQ PW 81-23)

After in-depth examination of all responses in accordance with the County's Purchasing Manual, the County announces its intent to award the contract/purchase order to the following:

Barge Design Solutions, Inc.
600 Grand Blvd., Suite 203
Miramar Beach, FL 32550

Half Associates, Inc.
2255 Killearn Center Blvd.
Tallahassee, FL 32309

Kisinger Campo & Associates, Corp. (KCA)
2615 Centennial Blvd. Suite 102
Tallahassee, FL 32308

Baskerville-Donovan, Inc.
449 W Main Street
Pensacola, FL 32502

Hanson Professional Services Inc.
910 N. Waukesha Street
Bonifay, FL 325425

Mott MacDonald
220 W Garden Street, Suite 700
Pensacola, FL 32502

DRMP, Inc.
2111 Thomas Drive, Suite 1
Panama City Beach, FL 32408

HDR Engineering
25 West Cedar Street, Suite 200
Pensacola, FL 32502

Neel-Schaffer, Inc.
896 Main Street
Chipley, FL 32428

George & Associates, Consulting Engineers, Inc
1967 Commonwealth Ln, Suite 200
Tallahassee, FL 32303

Kimley-Horn and Associates, Inc.
120 Richard Jackson Blvd, Suite 230
Panama City Beach, FL 32407


This Notice of Intent does NOT constitute the formation of a contract/purchase order between Okaloosa County and the apparent successful bidder/respondent. The County reserves the right to enter into negotiations with the successful bidder/respondent in order to finalize contract terms and conditions. No agreement is entered into between the County and any parties until a contract is approved and fully executed.

Any person/entity desiring to file a procurement protest must meet all the standards and criteria in accordance with Section 31 of the Okaloosa County Purchasing Manual. Failure to file a protest within the time prescribed in Section 31.02 of the Okaloosa County Purchasing Manual, shall constitute a waiver of protest proceedings.

Respectfully,

**DeRita
Mason**

DeRita Mason
Purchasing Manager

 Digitally signed by
DeRita Mason
Date: 2023.12.13
11:07:23 -06'00'



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Heidi Gibson	
TROXELL		PHONE (A/C, No, Ext): (217) 321-3219	FAX (A/C, No): (217) 321-4219
214 South Grand Ave West		E-MAIL ADDRESS: hgibson@troxellins.com	
Springfield	IL 62704	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED		INSURER A: Cincinnati Insurance Company	10677
Hanson Professional Services Inc.		INSURER B: Global Aerospace	19720
1525 South 6th Street		INSURER C:	
Springfield		INSURER D:	
IL 62703-2801		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL23111745296 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			EPP0520969	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			EBA0520969	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0			EPP0520969	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EWC0473222	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Unmanned Aircraft, UAS-Drone Liability			8000973	12/07/2023	12/07/2024	Each Occurrence \$10,000,000 Aggregate \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: 23L0108 General Engineering and Professional Services for Okaloosa County Public Works (RFQ PW 81-23) PM/TBoutwell
Board of County Commissioners of Okaloosa County are additional insureds in respects to the general liability... the terms and conditions of the policies. Waiver of Subrogation applies to General Liability, Au

CONTRACT: C24-3967-PW
HANSON PROFESSIONAL SERVICES, INC.
GENERAL ENG. SERVICES FOR PW
EXPIRES:09/30/2027 W/2 1 YR RENEWALS

CERTIFICATE HOLDER	CAI
Okaloosa County BCC 5479A Old Bethel Road Crestview FL 32536	

SI... THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**CANCELLATION OR NONRENEWAL BY US
NOTIFICATION TO A DESIGNATED ENTITY**

This endorsement modifies insurance provided under the following:

**BUSINESSOWNERS PACKAGE POLICY
CLAIMS-MADE EXCESS LIABILITY COVERAGE PART
COMMERCIAL AUTO COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
COMMERCIAL UMBRELLA LIABILITY COVERAGE PART
DENTIST'S PACKAGE POLICY
EXCESS LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS COVERAGE PART
PROFESSIONAL LIABILITY COVERAGE PART
PROFESSIONAL UMBRELLA LIABILITY COVERAGE PART
PROFESSIONAL UMBRELLA LIABILITY COVERAGE PART - CLAIMS-MADE**

SCHEDULE

Name and mailing address of person(s) or organization(s):

Okaloosa County BCC
5479A Old Bethel Road
Crestview, FL 32536

Number of days notice (other than nonpayment of premium): 30

- A.** If we cancel or nonrenew this policy for any statutorily permitted reason other than nonpayment of premium we will mail notice to the person or organization shown in the Schedule. We will mail such notice at least the number of days shown in the Schedule before the effective date of cancellation or nonrenewal.
- B.** If we cancel this policy for nonpayment of premium, we will mail notice to the person or organization shown in the Schedule. We will mail such notice at least 10 days before the effective date of cancellation.
- C.** If notice is mailed, proof of mailing to the mailing address shown in the Schedule will be sufficient proof of notice.
- D.** In no event will coverage extend beyond the actual expiration, termination or cancellation of the policy.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukee IA 50263	CONTACT NAME: Linda Bomarito
	PHONE (A/C No, Ext): 309-282-3903 FAX (A/C No): E-MAIL ADDRESS: lbomarito@holmesmurphy.com
INSURED Hanson Professional Services Inc. 1525 South 6th Street Springfield IL 62703	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : XL Specialty Insurance 37885
	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 116073259 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Professional Liability (Claims Made)			DPR5022048	1/1/2024	1/1/2025	Each Claim Aggregate - 10,000,000 10,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project Reference: 23L0108 General Eng & Prof Serv for Okaloosa County Public Works (RFQ PW 81-23) PM/TBoutwell
30 Day Notice of Cancellation applies in favor of the Certificate Holder.
The Professional Liability policy includes a waiver of subrogation in favor of the certificate holder as required by written agreement with the insured, per policy terms and conditions.

CERTIFICATE HOLDER Jason Autrey, PE Okaloosa County BCC 5479A Old Bethel Road Crestview FL 32536 United States	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kari Coolidge</i>
--	--

2. The specific nature and extent of the injury or damage that has been sustained; and
3. How the INSURED first became aware of such CIRCUMSTANCE(S),

then any CLAIM(S) that may subsequently be made against the INSURED arising out of such reported CIRCUMSTANCE(S) shall be deemed to have been made on the date first written notice of the CIRCUMSTANCE(S) was received by the Company. This right conferred upon the INSURED in this Paragraph shall terminate at the end of the POLICY PERIOD and shall not exist during the Automatic Extended Reporting Period or Optional Extended Reporting Period.

XI. OTHER CONDITIONS

A. Cancellation

This Policy may be canceled by the NAMED INSURED by surrender thereof to the Company or any of its authorized agents or by mailing to the Company written notice stating when thereafter the cancellation shall be effective. This Policy may be canceled by the Company by mailing to the NAMED INSURED, at the address stated in Item 1. of the Declarations, written notice stating when, not less than thirty (30) days thereafter (or ten (10) days thereafter for non-payment of premium), such cancellation shall be effective. The mailing of notice as aforesaid shall be sufficient proof of notice. The time of surrender or the effective date and hour of cancellation stated in the notice shall become the end of the POLICY PERIOD. Delivery of such written notice either by the NAMED INSURED or by the Company shall be equivalent to mailing.

If this Policy is canceled, earned premium shall be computed in accordance with the Company's guidelines with respect to cancellation. Premium adjustment may be made either at the time cancellation is effected or as soon as practicable after cancellation becomes effective, but payment or tender of unearned premium is not a condition of cancellation.

B. Action Against The Company

No action may be brought against the Company unless, as a condition precedent thereto, there shall have been full compliance with all of the terms of this Policy, nor until the amount of the INSURED'S obligation to pay shall have been finally determined either by judgment against the INSURED in a contested proceeding after final judgment has been rendered and any appeal decided, or by written agreement of the INSURED, the claimant and the Company. No person or organization shall have any right under this Policy to join the Company as a party to any action against the INSURED to determine the INSURED'S liability, nor shall the INSURED or the INSURED'S legal representative join the Company in such action. Bankruptcy or insolvency of the INSURED or the INSURED'S estate shall not relieve the Company of any of its obligations hereunder.

C. Assignment

This Policy may not be assigned or transferred without written consent of the Company.

D. Subrogation

In the event of any payment under this Policy, the Company shall be subrogated to all the INSURED'S rights of recovery therefor against any person or organization, and the INSURED shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The INSURED shall do nothing after a CLAIM(S) to prejudice such rights.

However, it is agreed that the Company waives its rights of subrogation under this Policy against clients of the INSURED as respects any CLAIM(S) arising from PROFESSIONAL SERVICES, or CONTRACTING SERVICES under the client's contract requiring waiver of subrogation, but only to the extent required by written contract.

Issued to Hanson Professional Services Inc
by XL Specialty Insurance Company.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF POLICY CANCELLATION – BLANKET NOTICE TO DESIGNATED ENTITIES

This endorsement modifies insurance provided under the following:

PROFESSIONAL, ENVIRONMENTAL AND NETWORK SECURITY LIABILITY POLICY – ARCHITECTS,
CONSULTANTS AND ENGINEERS

Section XI. OTHER CONDITIONS, Paragraph **A. Cancellation** is amended by the addition of the following:

In the event that the Company cancels or non-renews this Policy during the POLICY PERIOD, the Company agrees to provide thirty (30) days' prior written notice of cancellation or non-renewal of this Policy to any entity with whom the NAMED INSURED agreed in a written contract or agreement would be provided with notice of cancellation or non-renewal of this Policy, provided that:

1. The Company receives, at least thirty (30) days prior to the date of cancellation or non-renewal, a written request from the NAMED INSURED to provide notice of cancellation to entities designated by the NAMED INSURED to receive such notice; and
2. The written request includes the name, address and email of each person or entity designated by the NAMED INSURED to receive such notice. The Company will assume that the list provided to the company by the NAMED INSURED is a complete and accurate list.

This endorsement does not apply to non-renewal of the Policy at the end of the POLICY PERIOD or cancellation of the Policy for non-payment of premium to a premium finance company authorized to cancel the Policy. Furthermore, nothing contained in this endorsement shall be construed to provide any rights under the Policy to the entities receiving notice of cancellation pursuant to this endorsement, nor shall this endorsement amend or alter the effective date of cancellation stated in the cancellation notice issued to the NAMED INSURED.

All other terms and conditions of the Policy remain unchanged.

TASK ORDER AGREEMENT FOR CON
(Master Services Agree
Between The Board of County Commissioners of Okaloosa County
And Hanson Professional Services Inc.
Contract ID: C24-3967-PW

This Agreement made on March 26th, 2024 between the Board of County Commissioners of Okaloosa County [COUNTY], whose address is 1250 N. Eglin Pkwy, Suite 100, Shalimar, Florida 32579, and Hanson Professional Services Inc. [CONSULTANT], a Florida Corporation authorized to conduct business in the State of Florida, having its principal office located at 910 N. Waukesha Street, Bonifay, FL 325425.

RECITALS

WHEREAS, COUNTY will require the services of qualified firms to perform certain professional and technical services for the COUNTY's projects, as determined by the COUNTY; and

WHEREAS, pursuant to Section 287.055, Florida Statutes, the COUNTY has selected CONSULTANT through a competitive selection process; and

WHEREAS, the CONSULTANT has the expertise, and has thorough knowledge of such services, presented its expertise and knowledge in the statement of qualifications the CONSULTANT submitted to the COUNTY dated November 30, 2023 in response to RFQ #PW 81-23.

NOW, THEREFORE, in consideration of the mutual promises herein, the COUNTY and the CONSULTANT agree as follows:

SECTION 1. BASIC SERVICES

- 1.1. **Recitals.** The recitals set forth above are true and correct and are incorporated herein as essential terms of this AGREEMENT. Consultant's proposal submittal to RFQ #PW 81-23 is also made part of this AGREEMENT, attached hereto as Exhibit "B" and incorporated by reference.
- 1.2. **Basic Services.** The services to be performed under this AGREEMENT shall be specifically described for each assignment in individual Task Orders written and executed in accordance with this AGREEMENT. Each assignment may consist of the following characteristics:
 - 1.2.1. All professional services required to complete any public infrastructure project including, but not limited to: engineering studies; surveys; engineering design; architectural and landscape design; geotechnical studies; preparation of plans, specifications, contract documents and cost estimates; obtaining necessary federal, state, and local governmental agency permits; construction inspections; contract administration; project completion certifications and as-builts as may be required; presentations to the Board of County Commissioners and the general public; right-of-way identification, appraisal and assistance in acquisitions; assistance in identifying and acquiring grants and loans from federal agencies or other applicable sources of funding.
 - 1.2.2. The types of public infrastructure projects which may be assigned include: roadway design; minor bridges; signalization projects; traffic studies; storm water management; erosion control; coastal management; environmental investigations; solid waste management; utilities (water and wastewater); parks and recreation; facilities management; architectural and landscape design services; and any other type of project for the transportation, recreation, employment, and health and safety of the public which may be under the purview of the Public Works Department or any other County department. Services of the CONSULTANT shall be under the general direction of

the County Department Director initiating the work or his or her designee, who shall act as the County's representative during the performance of the scope of services.

1.2.3. On an as-needed basis, COUNTY will issue Task Orders to the CONSULTANT describing the work required for each assignment to be undertaken under this AGREEMENT. In response, the CONSULTANT will prepare a scope of services and proposed cost, which shall become part of the Task Order upon execution by both parties. No work will commence until a fully executed Task Order is received by the CONSULTANT.

1.3. **Term of Agreement.** This AGREEMENT will become effective from March 26th, 2024, _____ or upon full execution of this document by both parties (whichever occurs later), and will run through September 30, 2027. Upon mutual written consent of both Parties, the AGREEMENT may be renewed for additional (2) two, (1) one-year periods. When this AGREEMENT expires, it will be automatically extended for any individual executed Task Orders until the scope of services is completed and final invoice is paid. Regarding the previous TASK ORDER AGREEMENT FOR CONSULTANT SERVICES (if applicable), any existing Task Orders for work not yet completed shall proceed and be extended under the terms and conditions of the previous agreement.

SECTION 2. ADDITIONAL SERVICES

2.1. **Written Authorization.** Additional services may be required in carrying out the work. These Additional Services will be undertaken only upon written Amendment to the AGREEMENT and upon written authorization by both parties.

SECTION 3. OBLIGATIONS OF THE COUNTY.

- 3.1. It is agreed that certain obligations shall be performed or furnished by the COUNTY. These obligations include:
- 3.1.1. Designating a representative who shall have authority to transmit instructions, receive information and enunciate the COUNTY's policies and decisions; COUNTY's representative shall be identified in the AGREEMENT. The COUNTY shall have the right, from time to time, to change the Designated Representative under the AGREEMENT, by sending notice at least ten (10) business days prior to the change in writing.
 - 3.1.2. Arranging for and holding promptly any required meetings.
 - 3.1.3. Provide boundary and/or topographical surveys of project sites that may be in the possession of the COUNTY.
 - 3.1.4. Making available to the CONSULTANT all known existing information which may, in any way, be pertinent to the work herein described. CONSULTANT will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by the COUNTY.
 - 3.1.5. Respond within a reasonable time to the CONSULTANT's requests for written decisions or determinations, pertaining to the work, so as not to delay the services of the CONSULTANT.
 - 3.1.6. Giving prompt written notice to the CONSULTANT whenever the COUNTY becomes aware of any event, occurrence, condition or circumstance which may substantially affect the CONSULTANT's performance of services under this AGREEMENT.

SECTION 4. OBLIGATIONS OF THE CONSULTANT.

- 4.1. In addition to the specific scope(s) of service required under each authorized Task Order, CONSULTANT shall be responsible for the following:
 - 4.1.1. CONSULTANT shall designate in writing a person to act as CONSULTANT's representative with respect to the services to be rendered under this AGREEMENT. Such person shall have complete authority to receive instructions and information from the COUNTY and interpret and define CONSULTANT's policies, specifications, and reports. CONSULTANT shall have the right, from time to time, to change the Designated Representative under the AGREEMENT, by sending notice at least ten (10) business days prior to the change in writing.
 - 4.1.2. CONSULTANT shall retain complete and accurate analytical and financial records of all work performed pursuant to this AGREEMENT for the longer of (1) the period of five years following completion of services; or (2) the minimum period specified by the Florida Department of State. This record retention period may, upon notice to the CONSULTANT by the COUNTY, be automatically extended during the course of any administrative or judicial action involving the COUNTY regarding matters to which the records are relevant.
 - 4.1.3. CONSULTANT shall maintain books, records, and documents directly pertinent to the performance under this AGREEMENT in accordance with generally accepted accounting principles consistently applied. The United States Environmental Protection Agency, the Comptroller General of the United States, the Department of Environmental Protection, the State, Okaloosa County, or their authorized representatives shall have access to such records for audit purposes during the term of this AGREEMENT and for five years following this AGREEMENT's completion.

SECTION 5. Contractor Indemnification and Claims.

- 5.1. The COUNTY agrees to include within contracts pertaining to construction under this AGREEMENT provisions providing contractor indemnification of the COUNTY and CONSULTANT for other contractor's negligence.
- 5.2. The COUNTY shall require construction contractor(s) to name the COUNTY and CONSULTANT as additional insureds on the contractor's general liability insurance policy.
- 5.3. **Changes.** The COUNTY may make or approve changes within the Scope of Services. If such changes affect CONSULTANT's cost of or time for performance of the Services, an equitable adjustment may be made through an amendment in writing fully executed by both parties to the AGREEMENT.
- 5.4. **Indemnification.** CONSULTANT to the fullest extent permitted by law, shall indemnify and hold harmless the COUNTY, its officers and employees for any claims, damages, losses, and costs, including, but not limited to, reasonable attorney's fees and litigation costs, arising out of claims by third parties for property damage or bodily injury, including death, to the proportionate extent caused by the negligence or willful misconduct of CONSULTANT, CONSULTANT's employees, affiliated corporations, and subcontractors in connection with Services performed. The Parties further agree that nothing contained herein is intended to nor shall be construed a waiver of the COUNTY rights and immunities under Section 768.28, Florida Statutes, as amended from time to time.

SECTION 6. TIME SCHEDULE

- 6.1. **Authorization.** Unless otherwise directed by the COUNTY, in writing, the CONSULTANT shall commence the performance of the Basic Services upon execution of the AGREEMENT by both parties which shall constitute Authorization to Proceed.
- 6.2. **Additional Services.** Performance of any of the Additional Services described in Section 2 will commence as described in an executed written amendment to the AGREEMENT by both parties and shall be completed in accordance with a schedule set forth in the authorization.

SECTION 7. AMOUNT AND METHOD OF PAYMENT

- 7.1. **Method of Payment.** For services provided under Section 1, Basic Services, and Section 2, Additional Services, payment shall be made in accordance with each authorized Task Order. CONSULTANT will submit invoices for each Task Order to the COUNTY covering services completed to date and for those deliverables being completed and submitted. Each invoice will be prepared in CONSULTANT's standard form and supported by documentation according to CONSULTANT's standard practice. CONSULTANT shall submit a progress report with each invoice. Within thirty (30) days of receipt of the invoice, the COUNTY shall give detailed, written notice of any sums which it may reasonably dispute or contest. If the parties are unable to resolve the matter within thirty (30) days, only that portion so reasonably contested may be withheld from payment. Invoices will be numbered sequentially and specify the time period for charges, the work performed, the amount requested for that invoice and a total amount paid to date and budget remaining. The CONSULTANT shall clearly state "Final Invoice" on the CONSULTANT's final/last invoice to the COUNTY. This shall indicate that contracted services have been performed and all charges and costs have been invoiced to the COUNTY. This invoice shall close all future billings and future charges shall be waived by CONSULTANT. CONSULTANT shall deliver to the COUNTY for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials required.
- 7.2. **Payment by the COUNTY.** The COUNTY will process payment to the CONSULTANT within twenty-five (25) days after receipt of CONSULTANT's invoice.
- 7.3. **Compensation.** The compensation for work tasks to be defined in each Task Order for each assignment to this AGREEMENT will be based on a lump sum amount basis, or on CONSULTANT's rates, included as Exhibit A, for the actual time worked on the project. Rates are not subject to change for the first three-year term. Exhibit A also includes the rates for the additional renewal periods. Reimbursement for Direct Expenses is also included in Exhibit A.
 - 7.3.1. Direct Expenses are those necessary costs and charges incurred for the project as described in the Task Order and further explained in Exhibit A. CONSULTANT has represented that they are local providers; therefore, in general, travel expenses are not allowed expenses and will not be reimbursed. Travel expenses may only be approved/reimbursed by the COUNTY for specialized technical support, which would be authorized in advance in the specific Task Order. Any and all direct expenses requested by the CONSULTANT shall only be eligible for reimbursement when proper documentation is provided with the invoice and payment request form. Fees not expressly provided on the rate schedule are not eligible for payment or reimbursement unless specifically authorized by a Task Order or through a subsequent written and fully executed Amendment of this AGREEMENT.
 - 7.3.2. Rates to be utilized for the duration of this AGREEMENT are as described in the fee schedule included as Exhibit A. These rates include all allowances for salary, overhead, and fees, but do not include allowances for Direct Expenses, as outlined in Exhibit A.

SECTION 8. CHANGES

- 8.1. **Written Authorization.** The COUNTY may, at any time, by written fully executed amendment to the AGREEMENT, make changes in the services or work to be performed within the general scope of this AGREEMENT, including alterations, reductions, therein or additions thereto.
- 8.2. **Equitable Adjustment.** Upon receipt by the CONSULTANT of the COUNTY's notification of a contemplated change, the CONSULTANT shall (1) if requested by the COUNTY, provide an estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY in writing if the contemplated change shall affect the CONSULTANT's ability to meet the completion dates or schedules. If such changes cause an increase or decrease in the Consultant's cost of, or time required for, performance of any services, an equitable adjustment may be made and the AGREEMENT shall be modified in a fully executed written amendment.

SECTION 9. DISPUTES

- 9.1. **Dispute Resolution.** If a dispute or complaint [Dispute] arises concerning this AGREEMENT, CONSULTANT and the COUNTY will use their best efforts to negotiate a resolution of the Dispute.

SECTION 10. DELAY OR SUSPENSION OF WORK

- 10.1. **Convenience of the COUNTY.** The COUNTY may order the CONSULTANT to suspend, delay, or interrupt all or any part of the CONSULTANT's services for such period of time as the COUNTY may determine to be appropriate for the convenience of the COUNTY.
- 10.2. **Adjustment for Delay or Suspension of Work.** If the performance of all or any part of the CONSULTANT's services is suspended, delayed, or interrupted for the convenience of the COUNTY, an appropriate extension of time and compensation shall be made, and the AGREEMENT modified in writing accordingly. In the event CONSULTANT is delayed in performance of Services by any act or neglect of the COUNTY, or anyone for whom the COUNTY is responsible, then CONSULTANT's compensation and the work schedule shall be equitably adjusted in writing. CONSULTANT's work schedule shall be equitably adjusted in writing for delays due to or by Acts of God, strikes, lockouts, accidents, or other events beyond the control of CONSULTANT and the COUNTY. In the event delays are encountered for any reason, the parties agree to undertake reasonable steps to mitigate the effect of such delays.

SECTION 11. TERMINATION OF AGREEMENT

- 11.1. **Written Notice.** This AGREEMENT may be terminated by the COUNTY, without cause or for convenience, with thirty (30) calendar days' written notice. Furthermore, this AGREEMENT may be terminated with written notice for cause if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within five (5) calendar days of written notice and diligently complete the correction thereafter.
- 11.2. **Adjustment for Services Performed.** In the event that this AGREEMENT is terminated by either party, the CONSULTANT shall be compensated for all services satisfactorily performed to the date of termination including reimbursable expenses, then due, and subcontractor termination costs. Such compensation shall be based on the arrangement set forth in the AGREEMENT or subsequent Amendments, unless otherwise agreed.
- 11.3. **Termination for non-adherence to Public Records.** This AGREEMENT may be unilaterally canceled by the COUNTY for unlawful refusal by the CONSULTANT to allow public access to all documents, papers, letters, or other material made or received by the CONSULTANT in conjunction with this

AGREEMENT and subject to disclosure under Chapter 119, Florida Statutes (F.S.), and Section 24(a), Art. 1, Florida Constitution.

SECTION 12. INSURANCE

12.1. GENERAL SERVICES INSURANCE REQUIREMENTS FOR PROFESSIONAL LIABILITY

- 12.1.1. The CONSULTANT shall not commence any work in connection with this Agreement until he has obtained all required insurance and the certificate of insurance has been approved by the Okaloosa County Risk Manager or designee.
- 12.1.2. All insurance policies shall be with insurers authorized to do business in the State of Florida and having a minimum rating of A, Class VII in the Best Key Rating Guide published by A.M. Best & Co. Inc.
- 12.1.3. All insurance shall include the interest of all entities named and their respective officials, employees & volunteers of each and all other interests as may be reasonably required by Okaloosa County. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.
- 12.1.4. With the exception of Workers' Compensation and Professional Liability policies, the County shall be shown as an Additional Insured with Endorsement for each policy on the Certificate of Insurance.
- 12.1.5. The County shall retain the right to reject all insurance policies that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the CONSULTANT.
- 12.1.6. The County reserves the right at any time to require the CONSULTANT to provide copies (redacted if necessary) of any insurance policies to document the insurance coverage specified in this Agreement.
- 12.1.7. Any subsidiaries used shall also be required to obtain and maintain the same insurance requirements as are being required herein of the Contactor.
- 12.1.8. Any exclusions or provisions in the insurance maintained by the CONSULTANT that excludes coverage for work contemplated in this agreement shall be deemed unacceptable and shall be considered breach of contract.

12.2. WORKERS' COMPENSATION INSURANCE

- 12.2.1. The CONSULTANT shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the CONSULTANT shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.
- 12.2.2. CONSULTANT must be in compliance with all applicable State and Federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act or Jones Act, if applicable.
- 12.2.3. No class of employee, including the CONSULTANT himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage and a Waiver of Subrogation in favor of the County on the

Certificate of Insurance. If there is an existing approved State of Florida Exemption for Workers' Compensation it must be provided to Okaloosa County.

12.3. BUSINESS AUTOMOBILE LIABILITY

12.3.1. Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage. If the CONSULTANT does not own vehicles, the CONSULTANT shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Policy. CONSULTANT must maintain this insurance coverage throughout the life of this Agreement.

12.4. COMMERCIAL GENERAL LIABILITY INSURANCE

12.4.1. The CONSULTANT shall carry Commercial General Liability insurance against all claims for Bodily Injury, Property Damage and Personal and Advertising Injury liability caused by the CONSULTANT.

12.4.2. Commercial General Liability coverage shall include the following:

- 12.4.2.1. Premises & Operations Liability
- 12.4.2.2. Bodily Injury and Property Damage Liability
- 12.4.2.3. Independent Contractors Liability
- 12.4.2.4. Contractual Liability
- 12.4.2.5. Products and Completed Operations Liability

12.4.3. CONSULTANT shall agree to keep in continuous force Commercial General Liability coverage for the length of the contract.

12.5. PROFESSIONAL LIABILITY and/or ERRORS AND OMISSIONS LIABILITY

12.5.1. Coverage must be afforded for Wrongful Acts, errors or omissions committed by the CONSULTANT or its employees in performing its professional services under this contract. CONSULTANT must keep insurance in force until the third anniversary of expiration of this agreement or the third anniversary of acceptance of work by the County.

12.6. INSURANCE LIMITS OF LIABILITY

12.6.1. The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

	<u>LIMIT</u>
1. Worker's Compensation	
1.) State	Statutory
2.) Employer's Liability	\$500,000 each accident
2. Business Automobile	\$1M each accident (A combined single limit)
3. Commercial General Liability	\$1M each occurrence for Bodily Injury & Property Damage; \$1M each occurrence Products and Completed Operations
4. Personal and Advertising Injury	\$1M each occurrence

5. Professional Liability (E&O) \$1M each claim

12.7. NOTICE OF CLAIMS OR LITIGATION

12.7.1. The CONSULTANT agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the CONSULTANT's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the CONSULTANT becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

12.8. INDEMNIFICATION & HOLD HARMLESS

12.8.1. To the extent provided by law, CONSULTANT shall indemnify, defend, and hold harmless Okaloosa County its officers, agents, and employees, against any actions, claims, or damages including but not limited to, reasonable attorney's fees and litigation costs, arising out of claims by third parties for property damage or bodily injury, including death, to proportionate extent caused by the negligence or willful misconduct of the CONSULTANT, CONSULTANT's employees, affiliated corporations and subcontractors in connection with Services performed by the Parties further herein is intended to nor shall be construed a waiver of the COUNTY rights and immunities under Section 768.28 Florida Statutes, as amended from time to time.

12.9. CERTIFICATE OF INSURANCE

12.9.1. Certificates of Insurance indicating the project name, number, evidencing all required coverage, and if applicable any State of Florida approved Workers' Compensation Exemption must be submitted not less than 10 days prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County BCC, 5479A Old Bethel Road, Crestview, Florida, 32536.

12.9.2. The CONSULTANT shall provide a Certificate of Insurance to the County with a thirty (30) day prior written notice of cancellation; ten (10) days' prior written notice if cancellation is for nonpayment of premium).

12.9.3. In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of the CONSULTANT to provide the proper notice. Such notification shall be in writing by registered mail, return receipt requested, and addressed to the Okaloosa County Purchasing Department at 5479A Old Bethel Road, Crestview, FL 32536.

12.9.4. In the event the contract term goes beyond the expiration date of the insurance policy, the CONSULTANT shall provide the County with an updated Certificate of insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The County reserves the right to suspend the contract until this requirement is met.

12.9.5. The certificate shall indicate if coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the certificate will show a retroactive date, which should be the same date of the initial contract or prior.

12.9.6. All certificates shall be subject to Okaloosa County's approval of adequacy of protection.

12.9.7. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the CONSULTANT's full responsibility.

12.9.8. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR.

12.10. GENERAL TERMS

- 12.10.1. Any type of insurance or increase of limits of liability not described above which, the CONSULTANT required for its own protection or on account of statute shall be its own responsibility and at its own expense.
- 12.10.2. Any exclusions or provisions in the insurance maintained by the CONSULTANT that excludes coverage for work contemplated in this contract shall be deemed unacceptable and shall be considered breach of contract.
- 12.10.3. The carrying of the insurance described shall in no way be interpreted as relieving the CONSULTANT of any responsibility under this contract.
- 12.10.4. Should the CONSULTANT engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.
- 12.10.5. The CONSULTANT hereby waives all rights of subrogation against Okaloosa County and its employees under all the foregoing policies of insurance.

12.11. EXCESS/UMBRELLA INSURANCE

- 12.11.1. The CONSULTANT shall have the right to meet the liability insurance requirements with the purchase of an EXCESS/UMBRELLA insurance policy. In all instances, the combination of primary and EXCESS/UMBRELLA liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

SECTION 13. GENERAL PROVISIONS

- 13.1. **Successors.** This AGREEMENT is binding on the successors and assigns of the COUNTY and CONSULTANT. The AGREEMENT may not be assigned by CONSULTANT in whole or in part to any third parties without the written consent of the COUNTY. **Independent Contractor.** CONSULTANT represents that it is an independent contractor and is not an employee of the COUNTY and CONSULTANT shall be solely responsible for, at its own expense, withholding of all taxes, social security and insurance payments for its employees or agents. Under no circumstances shall CONSULTANT or any of CONSULTANT's employees look to the COUNTY as his/her employer, or as partner, agent or principal. Neither CONSULTANT nor its employees shall be entitled to any benefits accorded to the COUNTY's employees, including without limitation worker's compensation, disability insurance, vacation or sick pay. **Notices.** Written notices may be delivered in person or by certified mail, or by facsimile, or by courier. All notices shall be effective upon the date of receipt by the party. Notices shall be delivered or sent to the designated representative of the other party. All notices required in this AGREEMENT shall be in writing to the Designated Representative listed below:

13.3.1. Representatives.

13.3.1.1. The authorized representatives of the COUNTY shall be:

Name:	Jason Autrey, P.E.
Title:	Public Works Director
Company:	Okaloosa BCC
Address:	1759 S. Ferdon Blvd. Crestview, FL
Telephone:	850.689.5772
Facsimile:	850.689.5715
E-Mail:	jautrey@myokaloosa.com

13.3.1.2. The authorized representative for CONSULTANT shall be:

Name:	Brian P. Lemieux, PE
Title:	Vice President
Company:	Hanson Professional Services Inc.
Address:	910 N. Waukesha Street Bonifay, FL 325425
Telephone:	850.777.6321
Facsimile:	N/A
E-Mail:	blemieux@hanson-inc.com

13.3.1.3 Courtesy copy to:

<u>Contracts & Leases Coordinator</u>
<u>Okaloosa County Purchasing Department</u>
<u>5479A Old Bethel Road</u>
<u>Crestview, FL 32536</u>
<u>Fax: 850-689-5998</u>

An address change may be sent to the other party at least ten (10) business days prior to its effective date.

13.4. **Entire AGREEMENT.** This AGREEMENT, including any Amendments, schedules, attachments and referenced documents, is the entire agreement between the COUNTY and the CONSULTANT. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly stated herein are of no force and effect. Any changes to this AGREEMENT shall be in writing and fully executed by the COUNTY and CONSULTANT. Attachments included and incorporated herein by reference are:

13.4.1. Exhibit A – Compensation and Hourly Per Diem Rate Schedule and Standard Rates for Direct Expenses for Professional Consulting Engineering Services.

13.4.2. Exhibit B - CONSULTANTS proposal submittal to the COUNTY for RFQ #PW 81-23.

13.5. **Governing Law & Venue** This AGREEMENT shall be interpreted in accordance with the laws of the State of Florida without regard to its principles of conflicts of laws. Venue for any legal proceedings arising out of this AGREEMENT shall be in Okaloosa County, Florida.

13.6. **Compliance with the Law.** CONSULTANT shall comply with all applicable federal, state, and local rules and regulations in providing services to the COUNTY under this AGREEMENT. CONSULTANT acknowledges that this requirement includes, but is not limited to, compliance with all applicable federal, state and local health and safety rules and regulations.

- 13.7. **Waivers and Severability.** Unless otherwise specified in this AGREEMENT, a waiver or breach of any term, condition, or covenant by a party shall not constitute a waiver or breach of any other term, condition or covenant. If any court of competent jurisdiction declares a provision of this AGREEMENT invalid, illegal, or otherwise unenforceable, the remaining provisions of the AGREEMENT shall remain in full force and effect. Limitations of liability, indemnities, and other express representations shall survive termination of this AGREEMENT for any cause.
- 13.8. **Covenants.**
- 13.8.1. The standard of care applicable to CONSULTANT's engineering or related services will be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services at the time and the locale said services are performed. CONSULTANT will re-perform any engineering or related services not meeting this standard without additional compensation. CONSULTANT represents that it has or will secure at its own expense all necessary personnel, software, and equipment required to perform the services required by this AGREEMENT, unless modified by an Amendment. Such personnel shall not be employees of, or have a contractual relationship with the COUNTY. CONSULTANT shall be solely responsible for adequate management and supervision of its employees, agents, and its subcontractors, the means, methods and techniques of performing its services and the technical accuracy and adequacy of reports of analysis and other deliverables required under this AGREEMENT.
- 13.8.2. CONSULTANT warrants that it will perform its services in accordance with and comply with applicable Federal, State and local laws, ordinances, and regulations, including but not limited to, applicable provisions of the Federal Clean Air Act, as amended and the Federal Occupational Health and Safety Act, as amended at the time said services are performed.
- 13.9. **Lower-Tier Subcontracts.** CONSULTANT warrants that it will not subcontract any portion of the services to be performed under this AGREEMENT without the prior written consent of the COUNTY, which consent may be withheld at the COUNTY's sole discretion. CONSULTANT warrants that it will bind all approved, lower-tier subcontractors to the provisions of this AGREEMENT. However, neither this AGREEMENT, nor any lower-tier subcontracts will create any contractual relationship between any lower tier subcontractor and the COUNTY, nor shall the COUNTY have any liability to any lower-tier subcontractor. The CONSULTANT shall be solely responsible for the satisfactory performance of services subcontracted by the CONSULTANT.
- 13.10. **Unauthorized Employment.** The employment of unauthorized aliens by CONSULTANT and any subcontractors subcontracted by the CONSULTANT is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the CONSULTANT knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.
- 13.11. **Confidentiality and Public Records.**
- 13.11.1. CONSULTANT warrants that it will not disclose and will hold confidential all technical data or other information furnished to CONSULTANT by the COUNTY, or reviewed or generated by CONSULTANT, including without limitation, all data reports, opinions, conclusions, or recommendations prepared by CONSULTANT.
- 13.11.2. Notwithstanding the foregoing, CONSULTANT shall not be obligated to maintain confidentiality of any such information if (1) its disclosure is required by applicable law or regulation, including but not limited to, Florida Statutes Chapter 119; (2) its disclosure is ordered by a court of competent jurisdiction or other governmental order or directive; (3) the COUNTY consents in writing (4) the information is/or becomes part of the public domain through no fault or negligence of CONSULTANT; or (5) CONSULTANT lawfully possessed the information prior to receipt from the COUNTY, provided however, in the event the CONSULTANT shall be so required to disclose any such information pursuant to (1) or (2) above, CONSULTANT shall prior

to disclosure, give notice to the COUNTY, who shall have the right, at its own expense, to interpose all objections it may have to the disclosure of the information.

- 13.11.3. **Public Records.** **IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OKALOOSA COUNTY RISK MANAGEMENT DEPARTMENT 302 N. WILSON ST. CRESTVIEW, FL 32536. PHONE: (850) 689-5977 riskinfo@myokaloosa.com.** CONSULTANT must comply with the public records laws, Florida Statute Chapter 119, specifically CONSULTANT must: (1) Keep and maintain public records required by the COUNTY to perform the service; (2) Upon request from the COUNTY's custodian of public records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 Florida Statutes or as otherwise provided by law; (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the COUNTY; (4) Upon completion of the contract, transfer, at no cost to the COUNTY, all public records in possession of the contractor or keep and maintain public records required by the COUNTY to perform the service. If the CONSULTANT transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONSULTANT keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
- 13.12. **Conflict of Interest.** CONSULTANT warrants that it and its employees do not have, nor shall they acquire any interest, direct or indirect which would constitute a conflict of interest in the performance of the services required under this AGREEMENT. A conflict of interest is defined to be any interest which in the COUNTY's reasonable judgment has the affect or appearance of affecting CONSULTANT's impartial performance of its services.
- 13.13. **Third Party Beneficiaries.** It is specifically agreed between the parties executing this AGREEMENT that it is not intended by any of the provisions of any part of the AGREEMENT to create in the public or any member thereof, a third-party beneficiary under this AGREEMENT, or to authorize anyone not a party of this AGREEMENT to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this AGREEMENT.
- 13.14. **Order of Precedence.** In the event of conflict between provisions of this AGREEMENT, the conflict or ambiguities shall be resolved by giving precedence as follows: the more specific and detailed provision shall take precedence.
- 13.15. **Publicity.** CONSULTANT shall not disclose the COUNTY's name or the nature of its services being provided or engage in any other publicity or public media disclosures with respect to its services to be performed under this AGREEMENT without the prior written consent of the COUNTY.
- 13.16. **Taxes.** CONSULTANT agrees to pay all sales, use, or other taxes, assessments and other similar charges when due now or in the future, required by any local, state or federal law, as it pertains to this AGREEMENT. CONSULTANT further agrees that it shall protect, reimburse, and indemnify the

COUNTY and assume all liability for its tax and assessment obligations under the terms of this AGREEMENT.

13.17. CONSULTANT's Personnel at Construction Site.

13.17.1. The presence or duties of CONSULTANT's personnel at a construction site, whether as onsite representatives or otherwise, does not make CONSULTANT or CONSULTANT's personnel in any way responsible for those duties that belong to the COUNTY and/or the construction contractors or other entities, and do not relieve the construction contractors or any other entity of their obligations, duties, and responsibilities, including, but not limited to, all construction methods, means, techniques, sequences, and procedures necessary for coordinating and completing all portions of the construction work in accordance with the construction contract documents and any health or safety precautions required by such construction work.

13.17.2. CONSULTANT and CONSULTANT's personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions and have no duty for inspecting, noting, observing, correcting, or reporting on health or safety deficiencies of the construction contractor(s) or other entity or any other persons at the site except CONSULTANT's own personnel.

13.17.3. The presence of CONSULTANT's personnel at a construction site is for the purpose of providing to the COUNTY a greater degree of confidence that the completed construction work will conform generally to the construction documents and that the integrity of the design concept as reflected in the construction documents has been implemented and preserved by the construction contractor(s). CONSULTANT neither guarantees the performance of the construction contractor(s) nor assumes responsibility for construction contractor's failure to perform work in accordance with the construction documents.

SECTION 14. SPECIAL PROVISIONS, EXHIBITS AND SCHEDULE

14.1. **This AGREEMENT is subject to the following** special provisions:

14.1.1. **Opinions of Cost, Financial Considerations, and Schedules.** In providing opinions of cost, financial analyses, economic feasibility projections, and schedules, CONSULTANT has no control over cost or price of labor and materials; unknown or latent conditions of existing equipment or structures that may affect operation or maintenance costs; competitive bidding procedures and market conditions; time or quality of performance by operating personnel or third parties; and other economic and operational factors that may materially affect the ultimate cost or schedule. Therefore, CONSULTANT makes no warranty that actual costs, financial aspects, economic feasibility, or schedules will not vary from CONSULTANT's opinions, analyses, projections, or estimates. The COUNTY will employ an independent cost estimator, contractor, or other appropriate advisor if the COUNTY requires greater assurance as to any element of cost, feasibility, or schedule.

14.1.2. **Advertisements, Permits, and Access.** Unless otherwise agreed to in the executed Task Orders, the COUNTY will obtain, arrange, and pay for all advertisements for bids; permits and licenses required by local, state, or federal authorities; and land, easements, rights-of-way, and access necessary for CONSULTANT's services or project construction.

14.1.3. **CONSULTANT's Deliverables.** CONSULTANT's deliverables, including record drawings, unless noted otherwise, are limited to the sealed and signed electronic copies. Computer-generated drawing files furnished by CONSULTANT are for the COUNTY's convenience. Any conclusions or information derived or obtained from these files will be at user's sole risk.

14.1.4. **Legal Assistance.** The Scope of Services in this AGREEMENT does not include costs of CONSULTANT for required or requested assistance to support, prepare, document, bring, defend, or assist in litigation undertaken or defended by the COUNTY. All such services required or requested of CONSULTANT by the COUNTY, except for suits or claims between the parties to this AGREEMENT, or where both are parties to a suit or claim, will be reimbursed to the COUNTY as mutually agreed, and payment for such services will be in accordance with a separate fully executed written Amendment to this AGREEMENT.

14.1.5. **Audit and Record Keeping.** The COUNTY and/or its designee shall have the right from time to time at its sole expense to audit the compliance by the CONSULTANT with the terms, conditions, obligations, limitations, restrictions and requirements of this AGREEMENT and such right shall extend for a period of five (5) years after termination of this AGREEMENT. The CONSULTANT shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with generally accepted accounting principles consistently applied.


SECTION 15. AUTHORIZATION FOR EXECUTION

15.1. Execution Authority. This AGREEMENT is a valid and authorized undertaking of the COUNTY and CONSULTANT. The representatives of the COUNTY and CONSULTANT who have signed below have been authorized to do so.


IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year shown on first page of this AGREEMENT.

The COUNTY
Board of County Commissioners of Okaloosa
County

Hanson Professional Services Inc.

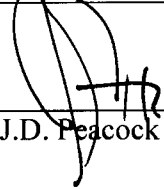
By: 
Paul Mixon

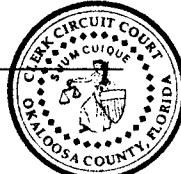


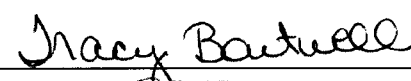
By: 
Brian P. Lemieux, PE

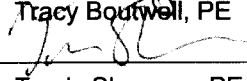
Title: Chairman

Title: Vice President

Attested: 
J.D. Peacock II, Clerk



Witness 1: 
Tracy Boutwell, PE

Witness 2: 
Travis Shannon, PE

***** END *****

EXHIBIT A - RFQ PW 81-23 GENERAL ENGINEERING AND PROFESSIONAL SERVICES RATE SCHEDULE

Hanson Professional Services, Inc.

FULLY LOADED HOURLY BILLING RATES			
Classification		Rate through 9/30/2026	Rate for Period 10/1/2026 - 9/30/2027
Hanson Professional Services, Inc.			
Chief Engineer 1	\$	318.40	\$ 337.50
Chief Engineer 2	\$	333.70	\$ 353.72
Engineer 1	\$	139.18	\$ 147.53
Engineering Intern	\$	131.95	\$ 139.87
Engineering Technician	\$	88.22	\$ 93.51
GIS Specialist	\$	174.74	\$ 185.22
Project Manager	\$	310.86	\$ 329.52
Secretary/Clerical	\$	116.01	\$ 122.97
Senior Designer	\$	152.07	\$ 161.20
Senior Engineer 1	\$	257.76	\$ 273.23
Senior Engineer 2	\$	271.40	\$ 287.69
Senior Engineering Technician	\$	153.46	\$ 162.67
Subconsultants			
Bentley Architects & Engineers, Inc (Architerture and Strutural Engineering)			
Chief Engineer 2	\$	260.15	\$ 297.92
Senior Architect	\$	214.24	\$ 245.35
Project Architect	\$	186.89	\$ 213.80
Chief Designer Architect	\$	154.56	\$ 177.00
Designer Architect	\$	87.23	\$ 99.89
Engineer 2 Structural	\$	198.94	\$ 227.82
Engineering Intern Strutural	\$	136.51	\$ 156.58
BW Engineers and Planners, Inc (Transportation/Traffic Engineering & Planning)			
Contract Coordinator	\$	107.00	\$ 113.00
Engineer 2	\$	194.71	\$ 206.00
Engineering Intern	\$	114.00	\$ 121.00
GIS Specialist	\$	234.00	\$ 248.00
Project Manager 3	\$	243.00	\$ 258.00
Senior Engineer 1	\$	218.40	\$ 231.50
Senior Planner	\$	180.00	\$ 191.00
Columbia Engineering (Landscape, Traffic)			
Accountant	\$	135.00	\$ 143.00
Chief Engineer 1	\$	230.00	\$ 244.00
Chief Engineer 2	\$	260.00	\$ 276.00
Chief Planner	\$	220.00	\$ 233.00
Design Intern	\$	60.00	\$ 64.00
Engineer 1	\$	120.00	\$ 127.00
Engineer 2	\$	140.00	\$ 148.00
Engineering Intern	\$	100.00	\$ 106.00
Landscape Architect	\$	150.00	\$ 159.00
Principal Engineer	\$	270.00	\$ 286.00
Project Manager 1	\$	200.00	\$ 212.00
Project Manager 2	\$	230.00	\$ 244.00
Project Manager 3	\$	250.00	\$ 265.00

EXHIBIT A - RFQ PW 81-23 GENERAL ENGINEERING AND PROFESSIONAL SERVICES RATE SCHEDULE

Hanson Professional Services, Inc.

FULLY LOADED HOURLY BILLING RATES		
Classification	Rate through 9/30/2026	Rate for Period 10/1/2026 - 9/30/2027
Project Planner	\$ 160.00	\$ 170.00
Secretary/Clerical	\$ 80.00	\$ 85.00
Senior Engineer 1	\$ 160.00	\$ 170.00
Senior Engineer 2	\$ 180.00	\$ 190.00
Senior Inspector	\$ 165.00	\$ 175.00
Senior Landscape Architect	\$ 200.00	\$ 212.00
Transportation Data Analyst	\$ 100.00	\$ 106.00
Deal Consulting (R/W Acquisition)		
Principal Appraiser	\$ 250.00	\$ 250.00
Associate Appraiser	\$ 195.00	\$ 195.00
Research Assistant	\$ 145.00	\$ 145.00
Paraprofessional	\$ 60.00	\$ 60.00
Ecological Resource Consultants, Inc (Environmental)		
Chief Scientist	\$ 182.47	\$ 198.89
Senior Environmental Specialist	\$ 152.62	\$ 166.36
GPI (Roadway Lighting)		
Chief Engineer 1	\$ 260.81	\$ 284.00
Project Manager 2	\$ 237.63	\$ 257.91
Senior Engineer 1	\$ 226.04	\$ 246.32
Engineer 1	\$ 144.90	\$ 156.49
Designer	\$ 133.30	\$ 144.90
Engineering Intern/CADD	\$ 107.22	\$ 115.92
Administrative	\$ 98.53	\$ 107.22
Hayes Consulting Services (R/W Acquisition)		
Acquisition Agent Home	\$ 151.67	\$ 166.84
Project Manager 3	\$ 219.08	\$ 240.99
Relocation Agent Home	\$ 151.67	\$ 166.84
Secretary/Clerical Home	\$ 84.26	\$ 92.67
Senior Acquisition Agent Home	\$ 185.37	\$ 203.91
Senior Relocation Agent Home	\$ 185.37	\$ 203.91
Chronicle Heritage (Cultural and Archaeological Resource Assessments)		
Chief Archaeologist	\$ 200.00	\$ 220.00
Senior Archaeologist	\$ 120.00	\$ 130.00
Archaeologist	\$ 105.00	\$ 115.00
Senior Scientist	\$ 120.00	\$ 130.00
Scientist	\$ 90.00	\$ 100.00
GIS Specialist	\$ 105.00	\$ 115.00
Secretary Clerical	\$ 90.00	\$ 100.00

EXHIBIT A - RFQ PW 81-23 GENERAL ENGINEERING AND PROFESSIONAL SERVICES RATE SCHEDULE

Hanson Professional Services, Inc.

FULLY LOADED HOURLY BILLING RATES		
Classification	Rate through 9/30/2026	Rate for Period 10/1/2026 - 9/30/2027
Panhandle Engineering & Construction Services, Inc (Traffic engineering, signalizaation, roadway design)		
CEI Senior Enspector Home	\$ 103.96	\$ 104.69
Designer Home	\$ 78.51	\$ 79.06
Engineer 1 Home	\$ 158.81	\$ 159.93
Engineer 2 Home	\$ 231.98	\$ 233.60
Engineering Intern Home	\$ 135.62	\$ 136.57
Engineering Technician Home	\$ 84.76	\$ 85.35
Secretary/Clerical Home	\$ 96.36	\$ 97.03
Senior Engineer 1 Home	\$ 216.52	\$ 218.04
Senior Engineering Technician Home	\$ 126.69	\$ 127.58
Sigma Consulting Group, Inc (Solid Waste)		
Senior Project Manager	\$ 230.00	\$ 242.00
Engineer IV	\$ 210.00	\$ 221.00
Engineer III	\$ 180.00	\$ 189.00
Engineer II	\$ 145.00	\$ 152.00
Engineer I	\$ 135.00	\$ 142.00
Senior Design Engineer	\$ 195.00	\$ 205.00
Senior Technician	\$ 150.00	\$ 158.00
Technician II	\$ 140.00	\$ 147.00
Technician I	\$ 125.00	\$ 131.00
Administrative I	\$ 90.00	\$ 95.00
Southeastern Surveying & Mapping (Survey & SUE)		
SUR Chief Surveyor	\$ 309.12	\$ 337.79
SUR Senior Surveyor 1	\$ 217.31	\$ 237.45
SUR Crew Chief	\$ 102.24	\$ 111.70
SUR Instrument Operator	\$ 86.36	\$ 94.37
SUR Rod Person	\$ 64.02	\$ 69.96
CADD/Computer Technician	\$ 124.16	\$ 135.69
SUR SUE Technician 3	\$ 92.04	\$ 100.60
SUR SUE Technician 2	\$ 83.68	\$ 91.43
SUR SUE Technician 1	\$ 62.47	\$ 68.25

EXHIBIT A - RFQ PW 81-23 GENERAL ENGINEERING AND PROFESSIONAL SERVICES RATE SCHEDULE

Hanson Professional Services, Inc.

FULLY LOADED HOURLY BILLING RATES		
Classification	Rate through 9/30/2026	Rate for Period 10/1/2026 - 9/30/2027
Tierra Inc. (Geotechnical)		
Chief Engineer 2	\$ 227.63	\$ 254.95
Principal Engineer	\$ 223.45	\$ 250.26
Senior Engineer 1	\$ 202.42	\$ 226.71
Chief Scientist	\$ 174.48	\$ 195.42
Engineer 2	\$ 173.50	\$ 194.32
Senior Scientist	\$ 149.17	\$ 167.07
Sr. Engineer 2	\$ 142.79	\$ 159.92
Engineer Intern	\$ 129.93	\$ 145.52
Senior Designer	\$ 126.22	\$ 141.37
Senior Engineering Technician	\$ 92.27	\$ 103.34
Secretary/Clerica	\$ 89.09	\$ 99.78
Standard Rates for Direct Expenses		
1. The rates above are inclusive of all computer and software use, standard reproduction, vehicle usage, telephone charges and standard (USPS) mailing.		
2. Payment for services for special services by subconsultants not listed in Appendix A or other services (e.g., lab testing) shall be made at cost plus a 5% mark-up and shall be defined by the authorizing task order. The fully loaded rates for subconsultants listed in this Exhibit A are not subject to an additional mark-up.		
3. Special tools or equipment shall be approved by task order and billed at cost.		
4. Lodging & Travel shall be billed at Federal GSA Rates and billed at cost.		
5. Special reproduction (board mounts, displays, laminating etc.) shall be billed at actual cost plus 5% for materials and added to the preparation costs (if any).		
6. Special shipping and mailings (FEDEX, UPS, or USPS Priority or Registered Mail) shall be billed at cost plus 5%.		

Digitally signed by Brian P Lemieux
Date: 2024.02.26 13:20:19-06'00'

Signature: _____

Brian P. Lemieux, PE
Vice President



REQUEST FOR QUALIFICATIONS (RFQ) & RESPONDENT'S ACKNOWLEDGEMENT

RFQ TITLE:

General Engineering & Professional Services for Okaloosa
County Public Works

RFQ NUMBER:

RFQ PW 81-23

ISSUE DATE:

October 30, 2023

LAST DAY FOR QUESTIONS:

November 14, 2023

@ 3:00 PM

ITB OPENING DATE & TIME:

November 30, 2023

@ 3:00 PM

NOTE: RESPONSES RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.

Okaloosa County, Florida solicits your company to submit a proposal on the above referenced goods or services. All terms, specifications and conditions set forth in this RFQ are incorporated into your response. A response will not be accepted unless all conditions have been met. All responses must have an authorized signature in the space provided below. All responses must be submitted electronically by the time and date listed above. Responses may not be withdrawn for a period of ninety (90) days after the proposal opening unless otherwise specified.

RESPONDENT ACKNOWLEDGEMENT FORM BELOW MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR PROPOSAL. PROPOSALS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE RESPONDENT.

COMPANY NAME Hanson Professional Services Inc.

MAILING ADDRESS 910 N. Waukesha Street

CITY, STATE, ZIP Bonifay, FL 32425

FEDERAL EMPLOYER'S IDENTIFICATION NUMBER (FEIN): 37-0844717

TELEPHONE NUMBER: 850-777-6321 EXT: _____ FAX: N/A

EMAIL: tboutwell@hanson-inc.com

I CERTIFY THAT THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER RESPONDENT SUBMITTING A PROPOSAL FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO APROPOSAL BY ALL TERMS AND CONDITIONS OF THIS PROPOSAL AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS PROPOSAL FOR THE RESPONDENT.

AUTHORIZED SIGNATURE: 

PRINTED NAME: David K. Kemp, PE

TITLE: Vice President

DATE: November 9, 2023

STATEMENT OF QUALIFICATIONS

GENERAL ENGINEERING AND PROFESSIONAL SERVICES FOR OKALOOSA COUNTY PUBLIC WORKS



RFQ PW 81-23
NOVEMBER 30, 2023



TAB 1

LETTER OF INTEREST



1. LETTER OF INTEREST

November 30, 2023

Okaloosa County Public Works Department — Office of Purchasing
Attn: Amber Hammonds, Contracts and Lease Coordinator
1759 S. Ferdon Blvd.
Crestview, FL 32536

Re: RFQ PW 81-23 — General Engineering and Professional Services

Dear Ms. Hammonds and Selection Committee Members:

Reliable public infrastructure is vital in keeping a community thriving for its existing and future residents and businesses. Providing safe streets, effective stormwater management, accessible public facilities, and enjoyable parks and recreation complexes are just a few of the important needs with which Okaloosa County is entrusted. Keeping your infrastructure operating cost-effectively without interruption requires significant dedication and skills from your staff. It also means outside consultants you hire for assistance with your maintenance, upgrades, regulatory compliance, and other tasks better have those skills and share your values, too.

Hanson Professional Services Inc. is eager to partner with the Okaloosa County Public Works Department to meet your future engineering needs through this contract. Our experience throughout the Panhandle and Florida with similar on-call contracts covers a broad spectrum of services that the County will find valuable. Our staff are knowledgeable and proficient with communications, project scoping, cost estimating, scheduling, and future planning — all skills that will benefit the Public Works Department now and as you look to the future. The County will strengthen in many ways by selecting Hanson for this contract:

- **Quick response times:** Dedicated management and project staff based in Bonifay, approximately an hour's drive from your offices and facilities. In case of emergencies and for site work, our key staff will respond promptly. Many of our team members have longstanding experience in the County through other projects and are familiar with your major public works locations.
- **Strong skill sets:** Our assigned project manager and discipline leaders have successfully assisted many clients with work at similar-sized facilities, several with relationships spanning 20 or more years. Hanson recently won multi-year, as-needed engineering contracts with Walton, Holmes, and Escambia Counties. Other long-term local government continuing engineering clients include the Cities of Jacksonville, Jacksonville Beach, Atlantic Beach, and Palatka and Putnam, St. Johns, Brevard, and Orange Counties.
- **Availability:** The County will get our full attention. Our staff is available to begin work immediately. Our management and lead technical staff — and subconsultants, if needed — will begin meeting with you as soon as possible to gain perspective on short- and long-term goals and projects. Our current workload is manageable, and we can begin work on any task orders right away.
- **Fresh set of eyes:** Our team is excited to work with the County and has been awaiting the advertisement of this RFQ. We will get up to speed quickly on your current needs and future plans. Hanson staff members are eager to prove to you that we will be a worthy partner moving forward.

More information about our team's qualifications and similar continuing services and individual projects we've completed is included in our Statement of Qualifications. *We acknowledge reading all answers to questions posted via Addendum 1 and have revised our response accordingly.* Thank you for this opportunity. Hanson is confident we can provide all the required services, and we are eager to begin proving our value to the Okaloosa County on this contract.

HANSON PROFESSIONAL SERVICES INC.

Sincerely,



Tracy Boutwell, PE
Project Manager



Brian Lemieux, PE,
Principal In Charge/Vice President

FIRM INFORMATION/ RESPONSIBLE OFFICE

Consultant Name:

Hanson Professional Services Inc.

Address: 910 N. Waukesha St.,
Bonifay, FL 32425

Responsible Office: Bonifay, FL

Contact: Tracy Boutwell, PE
(850) 777-6321

tboutwell@hanson-inc.com

Website: www.hanson-inc.com

TAB 2

PAST RECORD



2. PAST RECORD

FIRM HISTORY, BACKGROUND, ORGANIZATION, AND SIZE

Hanson has been providing engineering and planning services nationwide for nearly 70 years. **Our employee-owned corporation (ESOP) is ranked in the upper tier of consultants in Engineering News-Record's list of top 500 U.S. engineering and architecture design firms and predominately serves the public sector.** Hanson has 28 offices located strategically throughout the country, including **six offices in Florida** to serve all areas of the state. Known for our personal approach, our staff work as committed partners with clients and focus on successful results for every project. Our firm has completed projects in every U.S. state and nearly 100 projects in more than 40 countries around the world. Specifically, we focus on six market areas:

- Aviation
- Infrastructure
- Industry
- Government
- Power
- Railway

LONGTIME COMMITMENT TO FLORIDA

Hanson is consistently rated by Florida Trend magazine as one of the "Best Companies to Work for in Florida." With a strong presence in the state since 1997, Hanson works with the Florida Department of Transportation (FDOT) (*the firm's No. 2 client in annual revenue*), numerous local governments, and other federal, state, regulatory, and local agencies to help improve the state's infrastructure from the planning and study phases through construction. Staff in Hanson's Florida offices cover a variety of disciplines to meet the needs of numerous client types — transportation, recreation, aviation, rail, and energy efficiency, too name a few. Hanson has significant experience on transportation projects administered under federal and state programs through governments and regulatory agencies and agencies such as the Federal Emergency Management Association (FEMA) and the Federal Highway Administration (FHWA).

Hanson primarily serves local and state governments, including **continuing services contracts with approximately two dozen local governments, state agencies, and regulatory agencies in Florida.** Similar clients and contracts include:

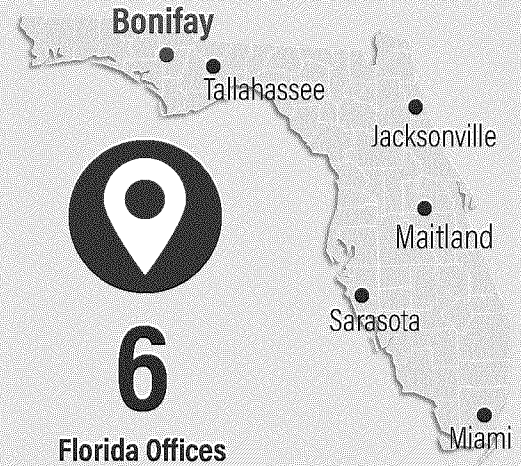
Walton County	City of Naples	City of Newberry
Holmes County	City of Jacksonville	Alachua County
Escambia County	City of St. Augustine	City of Gainesville
City of Tallahassee	City of Palatka	Citrus County
Collier County	City of Jacksonville Beach	Flagler County
Brevard County	City of Atlantic Beach	FDOT District 2
Putnam County	FDOT District 3	FDOT Central Office

As requested, the following pages contain descriptions of five project examples completed in the last three years.

COMPANY FACTS AND FIGURES

1954

Company Founded



186

Rank for ENR's 2022
Top Design Firms

3

Rank in large employer
category, Best Places
to Work for in Florida,
Florida Trend magazine



TRANSPORTATION SYSTEMS PLANNING CONSULTANT CONTINUING SERVICES CONTRACT

CLIENT: FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT THREE | **LOCATION:** VARIOUS COUNTIES, FLORIDA

This contract involves providing professional planning and engineering services to support District Three Planning Staff with directing and coordinating transportation planning. Services include multimodal and intermodal planning, program management, non-production environmental management activities, intergovernmental coordination, and systems analysis studies necessary to implement the Department's programs, policies, plans, and procedures.

CAPITAL CIRCLE (SR 261/US 319) AT SR 10 (US 90/MAHAN DRIVE) FEASIBILITY STUDY, LEON COUNTY

This study provided analysis and documentation to determine alternatives to improve traffic operations and safety at the Capital Circle (SR 261/ US 319) at SR 10 (US 90/Mahan Drive) intersection. The four-leg intersection is one of the busiest in the City of Tallahassee currently controlled with a traffic signal. The study evaluated three alternatives: a grade separation, additional turn lanes on all four approaches, and a continuous flow intersection with displaced left-turn lanes. The future years' operational analysis was performed for the intersection and other adjacent signalized intersections impacted by the proposed alternatives.

TRIP PROGRAM CANDIDATE PROJECT APPLICATION REVIEWS, VARIOUS COUNTIES

Hanson is reviewing applications from local agencies and transportation planning organizations for the Transportation Regional Incentive Program (TRIP) programs. Services include reviewing applications for eligibility, scope of proposed work, and completeness; performing a field review to document existing conditions; evaluating the local agency engineer's estimation of probable costs submitted with the TRIP application; creating an engineer's estimation of probable cost for comparison; and providing a project concept report outlining the evaluation, explaining any recommendations, and providing a determination if the proposed project is appropriate for the program.

CR 2327 (TRANSMITTER ROAD) FEASIBILITY STUDY, BAY COUNTY

Provided analysis and documentation to determine alternatives to improve safety along CR 2327 (Transmitter Road) from south of SR 30A (US 98/15th Street) to south of SR 75 (US 231) in Bay County. Transmitter Road, an urban minor arterial in the City of Springfield, provides access to businesses and residential areas. The study evaluated four alternatives, two proposing widening the roadway, a continuous flow intersection, and grade widening at the intersection.

Team Members

Project Manager: Brian Lemieux, PE; **Project Engineers:** Tracy Boutwell, PE; Grant Harris, PE; Travis Shannon, PE; Jake Autrey, PE; Samuel Wilburn, PE; Julieta Manso, PE; **GIS Specialist:** Josh Gray, GISP

Standards

All projects met Florida Greenbook and FDOT Design Manual standards.

Permitting

Permits were not required for planning projects, however permitting requirements were taken into consideration.

Grant Funding

Grant funding was not applicable to these projects.

FATAL FLAWS EVALUATION, SR 30 (US 98) CONNECTION TO CHAT HOLLEY ROAD, WALTON COUNTY

Conducted a fatal flaws analysis to evaluate the feasibility of implementing new corridors to connect SR 30 (US 98) to Chat Holley Road in the Santa Rosa Beach neighborhood in Walton County. The project included evaluations of three corridors, including extensions of two roadway segments and one new alignment. The major outcome was the validation to consider all three proposed alignments for further analysis.

CR 389 (EAST AVENUE) FROM CR 2312 (BALDWIN ROAD) TO SR 390 FEASIBILITY STUDY, BAY COUNTY

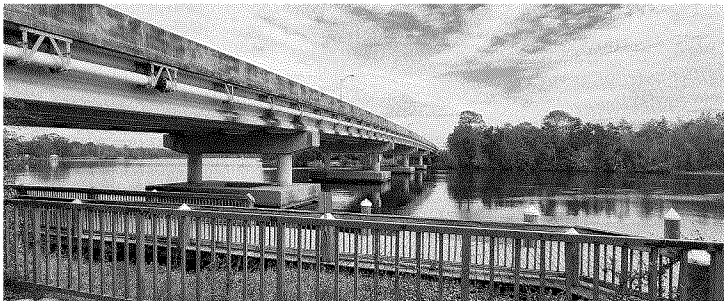
This study provided analysis and documentation to determine alternatives to improve traffic operations and safety for approximately 2.2 miles of CR 389 (East Avenue) to remedy heavy traffic and high crash rates. The study evaluated two alternatives: reconstructing East Avenue from two to four lanes with a 12-foot shared-use path on the west side and a 6-foot sidewalk on the east side and reconstructing East Avenue from two to four lanes with a 7-foot buffered bike lane and a 6-foot sidewalk on each side. Based on traffic, the study recommended that East Avenue be widened from two lanes to four lanes. Both typical sections will be carried forward to the PD&E Study for further evaluation.

SR 20 PASSING LANES FEASIBILITY STUDY, BAY, CALHOUN, LIBERTY, AND LEON COUNTIES

Conducting a Feasibility Study to identify potential locations to add passing lanes along SR 20. The study is providing documentation to determine fatal flaws, logical termini, purpose and need, and corridors or alternatives that meet performance metrics identified in the purpose and need.

SR 10 (US 90) CAROLINE STREET WIDENING FROM SR 87 STEWART STREET TO CR 89 (WARD BASIN ROAD)

CLIENT: FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT THREE | LOCATION: SANTA ROSA COUNTY, FLORIDA



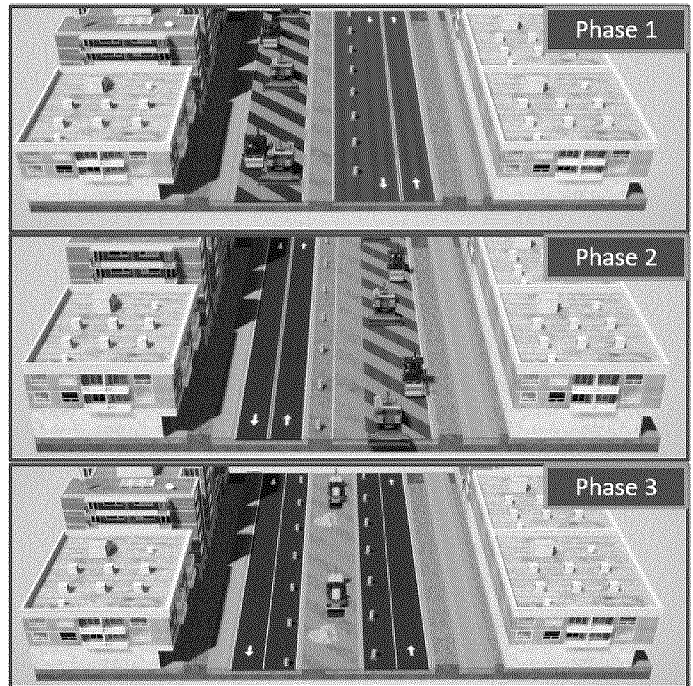
Photos of existing conditions in the project area.

This roadway design project will provide plans to widen SR 10 (US 90/Caroline Street) from SR 87N to CR 89 (Ward Basin Road) from a two-lane roadway to a four-lane divided roadway. This is the second segment of three widening projects along US 90 and includes the addition of a new Blackwater River bridge and widening of the existing Marquis Bayou bridge.

An urban roadway typical section consisting of four 11-foot travel lanes separated by a 22-foot grassed median with a 10-12-foot multi-use path on the north side and a 6-foot sidewalk on the south side will be constructed. Within the city limits of Milton, the horizontal roadway alignment will be designed to avoid the historical buildings per the PD&E commitments. The sidewalk in front of the old Santa Rosa County courthouse will also be "squared off" to match the historical sidewalk layout.

The existing two-lane Blackwater River bridge will be used for the westbound lanes with a new bridge constructed to the south for the eastbound lanes. The existing Marquis Bayou bridge will be widened to provide the eastbound lanes. Due to the historical nature of the original Marquis Bayou bridge's railing, the new railing will be designed to match the old railing. A bridge hydraulics report will be prepared for each bridge to ensure the FEMA no-rise certification requirements are met.

In addition to roadway and bridge design services, a pond



Temporary traffic control phasing concept.

Team Members

Project Manager: Travis Shannon, PE; **Assistant Project Manager:** Tracy Boutwell, PE; **QA/QC:** Brian Lemieux, PE; **Project Engineers:** Grant Harris, PE; Jake Autrey, PE; Samuel Wilburn, PE

Standards

This project will meet FDOT Design Manual standards.

Permitting

Environmental Resource Permit, USACE 404 Retained Waters Permit, FDEP State 404 Permit, and a U.S. Coast Guard Permit will be required.

Grant Funding

N/A

siting report (PSR) will document the preferred stormwater management facilities that will be required. Additional services include a pavement design report, temporary traffic control plans, signing and pavement marking plans, lighting justification report and plans, signalization plans, survey, right-of-way plans, geotechnical services, utility coordination, permitting, public involvement, and landscape design. Coordination with the State Historical Preservation Office (SHPO) will be required due to the historical buildings and bridge.

SR 30A (US 98/BACK BEACH ROAD) RESURFACING, RESTORATION, AND REHABILITATION (RRR) FROM THE WALTON COUNTY LINE TO HEATHER DRIVE

CLIENT: FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT THREE | LOCATION: BAY COUNTY, FLORIDA



This project primarily consisted of designing resurfacing for SR 30A (US 98/Back Beach Road/Panama City Beach Parkway) from the Walton County Line to Heather Drive. SR 30A is being resurfaced from the Walton County Line to the visible pavement change on the west side of the intersection with Heather Drive. Existing travel lanes, auxiliary lanes, median crossovers, and paved shoulders will be resurfaced.

The typical section generally consists of four 12-foot travel lanes, 12-foot outside shoulders (4-foot paved), and 2-foot paved inside shoulders. Left-turn lanes are being constructed at Palm Beach Drive, Dolphin Drive, Gulfview Drive, Twin Lakes Drive, Gainous Road, Lahan Boulevard, and Marlin Avenue. Right-turn lanes are being added at the Camp Helen State Park Road Entrance, Le Grand Drive, Twin Lakes Drive, Lake Powell Drive, Kelly Street, Lahan Boulevard, Cobb Road, and Christmas Tree Lane. Drainage analysis and improvements are being provided to repair areas of apparent flooding on the north side of SR 30A between Ashley Drive and Wells Street and the south side of SR 30A at Jamaican Lakes Drive.

Hanson performed an evaluation to provide bicycle and pedestrian facilities throughout the project limits. Recommendations were made and approved to provide a multi-use trail on the south side of SR 30A and a sidewalk facility on the north side of SR 30A. Hanson prepared the design plans and acquired the permits for the multi-use trail and sidewalk facilities on SR 30A to be constructed within the RRR project.

Numerous ADA improvements to existing pedestrian features

Team Members

Project Manager: Brian Lemieux, PE; **Project Engineers:** Tracy Boutwell, PE; Travis Shannon, PE; Grant Harris, PE; Travis Shannon, PE; Jake Autrey, PE; Samuel Wilburn, PE

Standards

This project meets FDOT Design Manual standards.

Permitting

Obtained FDEP General Permit.

Grant Funding

N/A

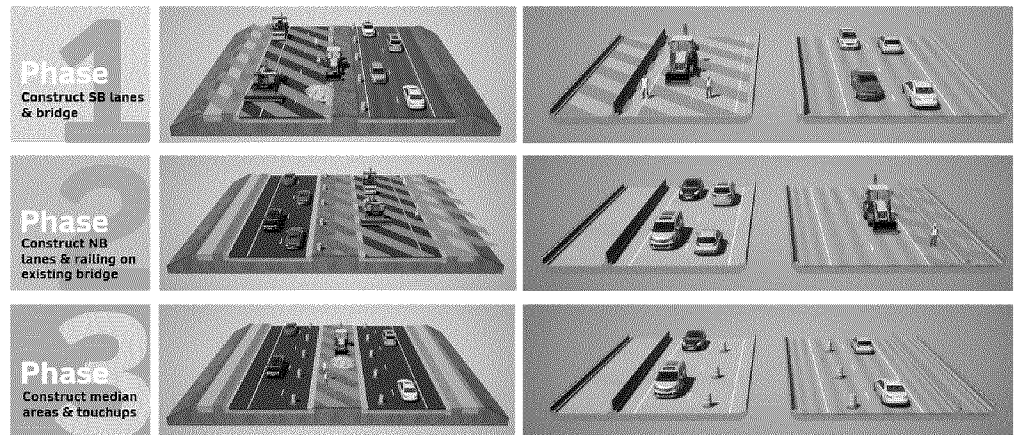
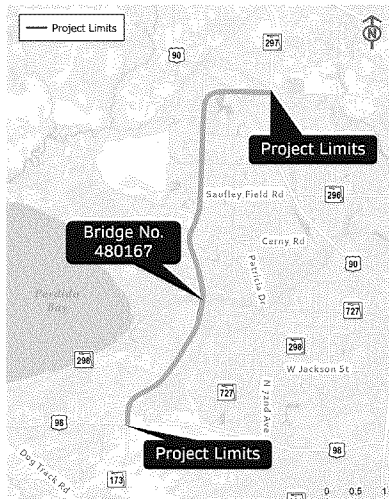
will be included such as repairing deficient sidewalk, replacing/retrofitting non-compliant curb ramps, meeting clear space requirements, and upgrading pedestrian signal features at the intersection with SR 30 (Front Beach Road).

In addition, a barrier wall was designed on the eastbound bridge over Lake Powell, which will provide a protected sidewalk across the bridge. The design included modifying the existing barrier by increasing the height to provide for a new pedestrian rail and adding a new barrier wall to create the separated walkway. The design also required removing a portion of the deck to correct cross slopes to create the new pedestrian path. Because the design required new loads added to the bridge, Hanson provided a load rating analysis of the bridge.

The project is currently under construction.

SR 173 (BLUE ANGEL PARKWAY) PD&E STUDY FROM SR 30 (US 98) TO SR 297 (PINE FOREST ROAD)

CLIENT: FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT THREE | LOCATION: ESCAMBIA COUNTY, FLORIDA



Project area map (left) and temporary traffic control phasing concept.

This project involves conducting a PD&E (Project Development and Environment) Study to evaluate the widening of SR 173 (Blue Angel Parkway) from a two-lane to a four-lane typical section as proposed in the previously conducted Feasibility Study. The project limits are from SR 30 (US 98) to SR 297 (Pine Forest Road).

The project will be carried out in three phases, with Hanson serving as the prime consultant responsible for project management, conceptual design, public involvement, NEPA

documentation, and quality assurance/quality control.



The first phase of the project will involve data collection and analysis and conceptual design alternatives for

the proposed four-lane section. The second phase will involve refining the conceptual design alternatives and performing the environmental analysis. Finally, the third phase will involve finalizing the conceptual design and preparing the environmental documents.

SR 173 is identified as a Florida Department of Environmental Protection (FDEP) Office of Greenways and Trails Opportunity Trail Corridor and will include recommendations for connecting to the Great Florida Birding Trail located adjacent to the project limits. The project will include typical section alternatives to address pedestrian and bicyclist needs by adding a shared use path and a sidewalk that will complement the FDEP Trail Corridor.

The SR 173 widening project aims to improve transportation in the area by providing a wider, more efficient road for commuters and motorists. The project is expected to provide significant benefits

Team Members

Project Manager: Tracy Boutwell, PE; **QA/QC:** Brian Lemieux, PE; **Project Engineers:** Travis Shannon, PE; Grant Harris, PE; Jake Autrey, PE; Samuel Wilburn, PE

Standards

This project will meet FDOT Design Manual standards.

Permitting

Environmental Resource Permit requirements will be coordinated. Permits will be acquired during design.

Grant Funding

N/A

to the community, including improved traffic flow, reduced congestion, and increased safety.

This project will require a significant amount of planning and coordination with stakeholders and local authorities to ensure that the proposed widening of SR 173 is done in a way that is both feasible and environmentally responsible.

Design services for the project include preliminary horizontal and vertical roadway alignments, cross sections to establish the required right-of-way, a lighting justification report (LJR), an access management report, and a pond siting report (PSR) for the stormwater management facilities. Additional services include environmental documentation, public involvement, survey, geotechnical investigations, and utility coordination. A Preliminary Engineering Report (PER) will document all aspects of the project.

PAVEMENT MANAGEMENT AND STREET ASSESSMENT

CLIENT: CITY OF TALLAHASSEE | LOCATION: TALLAHASSEE, FLORIDA

The Hanson team was selected to provide services for the implementation of a Pavement Management Program and Street Assessment for the City of Tallahassee. The City is responsible for approximately 700 centerline miles of roadway system. The scope of work included five tasks: review and analysis of current program and procedures, pavement management software implementation, assessment of existing conditions of roadways within the public right-of-way, and conducting a multi-year analysis to guide decisions in developing a program master plan.

Evaluation of Current Program and Procedures

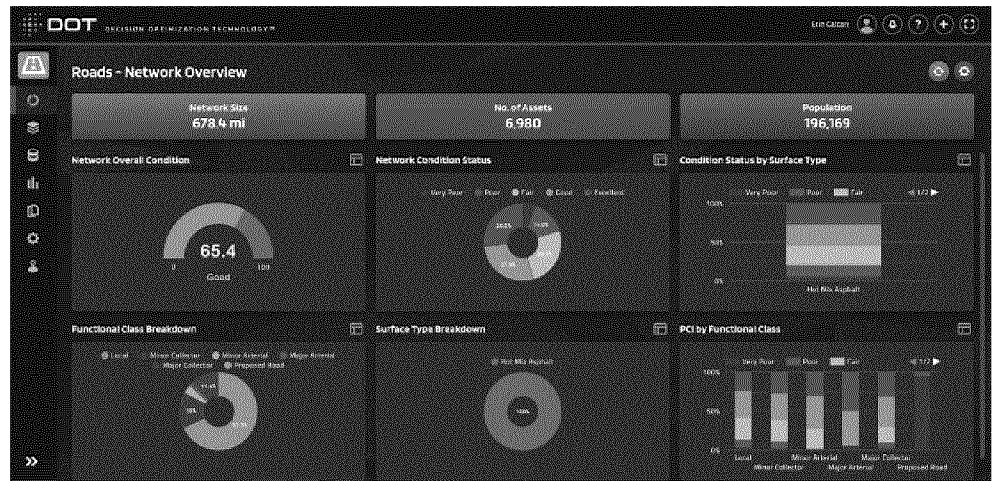
The team met with City staff to establish the available data needed and discuss project strategies for improving the City's pavement management system (PMS) that are compatible with the City's goals.

Pavement Management Software Implementation

This task included implementing the Decision Optimization Technology (DOT™) software by subconsultant Decision Optimization Technology-United States (DOT-US). Services included data transfer and site setup; review and customization of engineering models, decision trees, and treatments; coordination with Hanson, the City, and subconsultant Roadway Asset Services (RAS); scenario building; client training; and integration between DOT™ and the City's Cityworks System.

Pavement Condition Survey

Subconsultant RAS performed the pavement condition survey, collecting roadway imagery and pavement distress in accordance with ASTM D6433 methodology using its fleet of vehicles. Pavement widths were measured via the Ladybug 360-degree camera system. The right-of-way imagery was also included as a deliverable for all roadways surveyed. RAS provided GIS-based deliverables and formatted the data for import into the DOT™ software. RAS inputted current program procedures, performed a pilot study, and provided a pavement report to supplement the final pavement management plan, incorporating various funding amounts and strategies for improving the City's pavement condition index and its level of service to the public.



Team Members

Project Manager: Travis Shannon, PE; **QA/QC:** Brian Lemieux, PE; **Project Engineers:** Tracy Boutwell, PE; Grant Harris, PE; Jake Autrey, PE; Samuel Wilburn, PE

Standards

This project will meet Florida Greenbook and FDOT Design Manual standards.

Permitting

N/A

Grant Funding

N/A

Pavement Condition Data Analysis

RAS provided a technical report presenting the predominate distresses and statistical analysis of the condition results and repair recommendations. The report provided results based on surface type and division of functional classification for all roadways. The results presented in the database and report were used to develop a more cost-effective approach to maintenance, improving the City's preservation techniques and optimizing budgetary expenditures.

Pavement Management Master Plan

Based on findings, data collection, and analysis in the previous tasks, a Pavement Management Master Plan Report was prepared to document pavement management recommendations for the City. The report documents all existing data collection, analysis, coordination efforts, input factors, and critical decisions of the process. Recommendations were provided with analysis backup in DOT™ as determined by/coordinated with the City as well as a five-year work program.

TAB 3

FIRM'S QUALIFICATIONS



3. FIRM'S QUALIFICATIONS

REPUTATION AND COMPETENCE

Providing safe, user-friendly, and long-lasting infrastructure improvements throughout Okaloosa County has been the standard for County leaders. Moving future projects forward to improve many roadways, trails, bridges, parks, and other public spaces throughout the County will be a valuable investment. Hanson is eager to apply our vast knowledge of similar projects to partner with you now and into the future to bring your plans to fruition.

The Hanson team's past experience with projects in Okaloosa County completed through the Florida Department of Transportation (FDOT), as well as similar state and local projects in the region and those originating from our numerous on-call-type contracts, will be highly advantageous to the County.

Hanson has provided engineering services for hundreds of projects in Florida, including the recent award-winning work shown to the right.

Hanson has staff strategically located in 28 offices throughout the country, including more than 100 staff in our six Florida offices. **For this contract, the County will have the resources of dozens of Florida-registered professional engineers** available to provide multi-disciplined services. We also have industry-certified professionals in areas such as planning, traffic engineering, environmental assessments, geotechnical engineering, land acquisition and real estate, and geographic information services (GIS), to name a few.

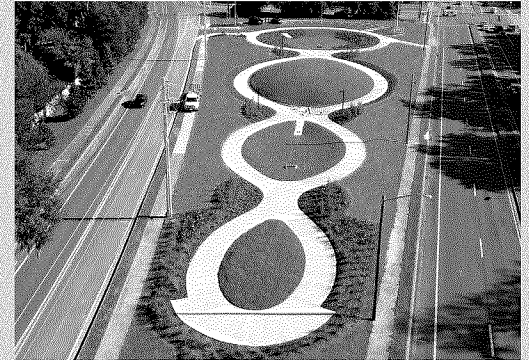
Tracy Boutwell, PE, who will serve as contract/project manager, has more than 27 years of multi-disciplined engineering experience, including managing and implementing TWOs under continuing engineering services contracts. Tracy will be your primary contact and liaison between the County and the consultant team. She will lead the overall Hanson team and be involved in all phases of projects from notice to proceed until completion. Tracy will have the primary goal of meeting and exceeding the County's expectations. She earned her bachelor of science degree in civil engineering from the University of Alabama. She has been a Florida registered-professional engineer since 2001.

In addition to Tracy, other Hanson staff may lead specific disciplines for TWOs issued by the County. All of these staff will have experience serving local governments in Florida through similar contracts and will be registered Florida professionals. Hanson is proud to show a strong record of retaining our accomplished staff. As such, they are all well-versed in our firm's proven quality expectations and practices and will provide the County with a qualified team effectively working together for the common goal.

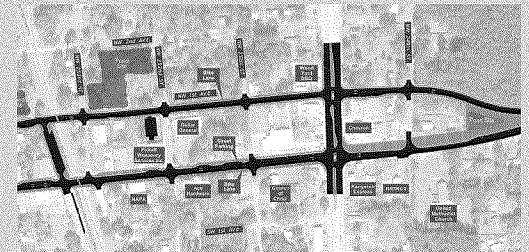
All Hanson professionals are required to stay current on continuing education and training to keep licenses and certifications up to date. A list of current professional licenses held by our key staff is included in Section 7.

HANSON'S PROJECT AWARDS

Hanson has received several recent accolades from American Council of Engineering Companies of Florida (ACEC-FL).



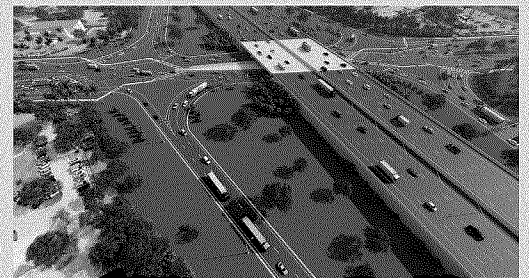
Honor Award, ACEC-FL "Freedom Park"



Honor Award, ACEC-FL, "SR 26/West Newberry Road Corridor PD&E Study"



Outstanding Special Project Award, ACEC-FL, "SR A1A/San Marco Intersection"



Outstanding PD&E Study/Planning Project Award, ACEC-FL, "I-95 at 45th Street Interchange PD&E Study"

EXPERIENCE WITH THE COUNTY'S PROPOSED PROJECT TYPES

Staff in Hanson's Florida offices cover a variety of disciplines to meet the needs of numerous client types, such as transportation, recreation, aviation, rail, and energy efficiency. **Hanson primarily serves local and state governments, providing the core services listed in the chart to the right.**

Because of the wide variety and number of services requested, Hanson worked hard to organize the best team to cover all aspects and specifically selected each support subconsultant firm because we have worked successfully with them on past projects and similar contracts. The Hanson team includes:

- **Hanson Professional Services Inc.**
 - Project management, civil engineering, environmental engineering and planning, transportation/traffic engineering and planning, structural engineering, water/wastewater engineering and planning, and mechanical/electrical/plumbing, GIS, public involvement
- **HSA | Columbia** – Transportation/traffic engineering and planning and landscape architecture
- **BW Engineers & Planners, Inc. (DBE)** – Transportation/traffic engineering and planning
- **Panhandle Engineering & Construction Services, Inc. (DBE)** – Traffic engineering, signalization, and roadway design support
- **Ecological Resource Consultants, Inc. (DBE)** – Environmental, wetlands, and permitting
- **Bentley Architects & Engineers, Inc.** – Architecture and vertical structural engineering
- **Greenman-Pedersen, Inc.** – Roadway lighting
- **Southeastern Surveying and Mapping Corporation** – Survey and mapping/subsurface utility engineering
- **Tierra, Inc.** – Geotechnical engineering
- **Sigma Consulting Group, Inc.** – Solid waste
- **PaleoWest, LLC** – Cultural and archaeological resource assessments
- **Hayes Consulting Services, LLC (DBE)** – Right-of-way acquisition assistance
- **Deal Consulting, P.A.** – Appraisal services



HANSON'S CORE SERVICES

Planning and Engineering Services

- » Transportation (Roadway/Aviation/Rail)
- » Stormwater Management and Conveyance
- » Water Resources
- » Water and Wastewater
- » Structural
- » Geotechnical
- » Municipal
- » Land Acquisition
- » Site Development
- » Parks and Recreation
- » GIS and Data Management
- » Electrical
- » Mechanical
- » Technological

Environmental and Regulatory Services

- » Impact Assessments
- » Wetlands Assessments
- » Regulatory Permitting
- » Regulatory Compliance and Assessment

Commissioning and Energy Efficiency Services

- » Commissioning
- » Audits/Retro-commissioning
- » Energy Modeling/Roadmaps
- » Measurement/Verification

Construction Oversight/Post-Design Services

- » Construction Management
- » Construction Observation
- » Construction Administration
- » Bidding Assistance



The Hanson team has worked with numerous local government clients throughout Florida on infrastructure improvement projects and on-call-type contracts, helping them find efficient, cost-effective solutions to their issues and long-standing improvements to their communities.

Hanson has structured our team to provide specialists in specific disciplines to meet objectives specified in the County's overall scope of services. The team is compact and focused; however, our team has ample support staff to assign to each project, if needed. These professionals are accustomed to the required lines of communication and chain of command to provide efficiency and value to Okaloosa County.

PROJECT MANAGEMENT TEAM



Tracy Boutwell, PE, will be your project manager and main contact. She will develop budgets and schedule work, review and monitor project progress and compliance with technical/design criteria, initiate corrective actions, coordinate and attend meetings, and

see that this project is completed to the County's satisfaction.

She will be proactive in evaluating issues and offering resolutions.

Tracy has more than 27 years of familiarity and valuable experience; her primary goal will be meeting and exceeding the County's expectations. Tracy has served as project manager/engineer of record on similar projects. **She provides successful engineering solutions by maintaining open communication, flexibility, strict quality control, and a commitment to budgets and schedules.**



Another key member of our management team is **Brian Lemieux, PE**, a Hanson vice president/senior project manager, who will serve as project principal. He has completed design and post-design services for major transportation projects throughout the Panhandle and

statewide. Brian, who has more than 25 years of experience and will provide contractual authority on behalf of Hanson, will monitor required resources and provide design oversight.

Brian also can provide independent, detailed constructability reviews on larger projects, if needed.

These reviews, which he has completed for many Hanson projects, would focus on efficiency of construction with an acute awareness to mitigate potential unforeseen costs and delays during the design process.

QUALITY ASSURANCE/QUALITY CONTROL



David Kemp, PE, will provide QA/QC oversight duties. The primary purpose of Hanson's QA/QC program is to provide an internal means for control and review so that the investigative, analysis, and design work meets accepted professional standards. David, who

provides more than 43 years of multi-disciplined engineering experience, is highly skilled at providing design reviews for civil, environmental, and transportation engineering projects, working with project teams to ensure designs follow applicable standards and keeping the team apprised of project milestones.

David also has proven success working with local governments to seek and acquire grant funding. He has assisted cities and counties with successful applications to the Florida Department of Transportation, water management districts, SUN Trail funding, and Community Development Block Grant and Hazard Mitigation Program funds.

TEAM STRUCTURED TO COVER ALL DISCIPLINES

Hanson has organized a competent, multi-disciplined team to provide many of the services listed in the County's RFQ — from roadway, parks, and stormwater design to survey, solid waste, and land acquisition. As mentioned previously, the Hanson team has the capacity and availability to begin work on Okaloosa County's projects immediately.

Both Tracy and Brian are based in Hanson's Bonifay office, which is just over an hour's drive to the County.

Tracy will work with the County to determine the best communication methods for this contract

— in-person, virtual, or a hybrid. Regardless, Hanson

staff are accustomed to the travel associated with this type of commitment, and staff members will be able to appear in person for meetings on short notice.

The organization chart on the following page shows key members of our project team. Brief resumes of Hanson and subconsultant key staff follow. The professionals listed on the chart will be your key staff, supported by the Hanson team's qualified support staff depending on each project's requirements.

"They are well-qualified and have the resources and professional competency to deliver successful projects."

*— Jeanette Scott,
Contracts Administrator,
Brevard County Public Works
Department*

OKALOOSA COUNTY

* = Resume included

PROJECT PRINCIPAL

Brian Lemieux, PE *

PROJECT MANAGER

Tracy Boutwell, PE *

QA/QC

David Kemp, PE *

CIVIL ENGINEERING

Jake Autrey, PE *
 Samuel Wilburn, PE
 Grant Harris, PE
 Chantal Bowen, PE
 Randy Downing, PE
 Corey Bowden, PE

DRAINAGE/ STORMWATER ENGINEERING

Travis Shannon, PE *
 Samuel Wilburn, PE
 Grant Harris, PE
 Justin Dewey, PE, CFM
 Clint Smith, PE, CFM

TRANSPORTATION/

Tracy Boutwell, PE *
 Travis Shannon, PE *
 Brian Lemieux, PE *
 Jake Autrey, PE *
 Samuel Wilburn, PE
 Grant Harris, PE
 Brian McKee, PE

PECS

Howard Hodge, PE *
 William Barber, PE
 Adam Grantham, PE

TRAFFIC ENGINEERING AND PLANNING

BW Engineers & Planners, Inc. (DBE)

Bikram Wadhawan, PE, PTOE *
 Jennifer Kennedy, PE, PTOE
 Lina Lwambagaza, PE
 Kavita Parikh, PE, PTOE
HSA | Columbia
 Michael "Mick" Cleland, AICP, PTP *
 David Anderson, PE

SIGNALIZATION

PECS

John Fielding, PE, PTOE, RSP *
 Mackenzie Miles, EI

ROADWAY LIGHTING

GPI

Colby Brown, PE *
 Brandon Jenkins, EI

WATER/WASTEWATER ENGINEERING AND PLANNING

Daryl Myers, PE *
 Lee Bloome, PE
 Randy Downing, PE
 Corey Bowden, PE

ENVIRONMENTAL ENGINEERING AND PLANNING

Jennifer Sunley *
 Eric Stegmann
ERC
 Tracey Ludyjan-Ybarra *
 Ashley Griffin

STRUCTURAL ENGINEERING

Howard Gotschall, PE *
 Michael Mendenhall, PE
Bentley Architects & Engineers, Inc.
 Brenton Daily, PE

ARCHITECTURE

Bentley Architects & Engineers, Inc.
 Gary Kranston, RA *

LANDSCAPE ARCHITECTURE

HSA | Columbia
 David Gjertson, AICP, PLA, ASLA *

PUBLIC INVOLVEMENT

Julieta Manso, PE *
 Tracy Boutwell, PE *
 Brian Lemieux, PE *

MECHANICAL/ ELECTRICAL/PLUMBING

Brad Perrott, PE, EMP, GGP, LEED AP *
 Austin Thompson, PE *
 Michael Walther, PE
 Lucy Wilk

GEOTECHNICAL ENGINEERING

Tierra, Inc.
 Mitch Smith, PE *
 Sarah Sanchez, PE

CULTURAL RESOURCES/ARCHAEOLOGY

PaleoWest, LLC
 Matthew Marino, RPA *
 Mercedes Harrold, RPA

SURVEYING

Southeastern Surveying and Mapping
Corporation
 Thom Mead, PSM, PLS *
 Lee Anderson, PSM, PLS

SOLID WASTE

Sigma Consulting Group, Inc.
 Jason Lashley, PE *
 Robert Lear, PE, LSI

RIGHT-OF-WAY ACQUISITION ASSISTANCE

Kyle Shapiro *
Hayes Consulting Services, LLC (DBE)
 Marsha Hayes, SR/WA
Deal Consulting, P.A.
 Shannon Ross Deal, MAI

TRACY BOUTWELL, PE – PROJECT MANAGER



Tracy has a diversified background including PD&E Studies, interstate resurfacing and safety enhancement projects, rural and urban resurfacing projects, capacity improvement projects, and design projects including sidewalk design, ADA compliancy surveys, signalization, and turn lane additions. She also is a well-respected project manager for local and state government clients throughout the Panhandle.

- SR 30 (US 98) Harbor Boulevard Resurfacing (East Pass Bridge to Airport Road), FDOT D3, Okaloosa County
- SR 85 (South Ferdon Boulevard) PD&E Study, FDOT D3, Okaloosa County
- SR 123 Widening (North of Turkey Creek to SR 85 North), FDOT D3, Okaloosa County
- SR 189 (Beal Parkway) Sidewalk Improvements, FDOT D3, Okaloosa County
- Tom King Bayou Pedestrian Bridge Design Plans, Santa Rosa County



Total Years Exp.: 27

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, GA, AL, TN

Job Skills: Traffic and transportation planning, PD&E Studies, multi-modal, resurfacing, design, project management, public involvement, and QA/QC

BRIAN LEMIEUX, PE – PROJECT PRINCIPAL



Brian has 25 years of experience in design and management of design and design-build transportation projects, specializing in roadway, construction, municipal public works and state agencies, and utility coordination. His experience is comprised of rural and urban roadways, limited access, milling and resurfacing projects, intersection improvements, local streets, bridges, and utilities.

- John Clark Road Improvements (Alabama State Line to SR 79), Holmes County
- Citywide Pavement Management and Street Assessment, City of Tallahassee
- SR 30 (US 98B/Beach Drive), FDOT D3, Bay County
- Districtwide Minor Design and Review Services, FDOT D3, Various Counties
- SR 30 (US 98) at SR 83 (US 331) Intersection Improvements, FDOT D3, Walton County
- SR 75 (US 231) Resurfacing, Rehabilitation, and Restoration, FDOT D3, Bay County



Total Years Exp.: 25

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, TX, GA, AL

Job Skills: Constructibility, project management, QA/QC, transportation, PD&E Studies, civil, public involvement, utilities

DAVID KEMP, PE – QA/QC MANAGER



David provides 43 years of experience in utility, civil, transportation, stormwater, and environmental engineering disciplines. This includes project/contract management, quality assurance/constructability review, construction post-design, and project/field/staff operations management. He has managed several multi-year, continuing services engineering contracts and major infrastructure improvement projects.

- Continuing Engineering Services for Roadway, Intersection, and Parking Improvement Projects, City of Jacksonville
- Continuing Contract For Engineering Services, City of Palatka
- Districtwide Minor Design, FDOT D3, Various Counties
- SR 30 (US 98) Corridor Management (Gulf Breeze), FDOT D3, Santa Rosa County
- SR 10 (US 90) Corridor Management (Milton and Pace), FDOT D3, Santa Rosa County



Total Years Exp.: 43

Education: M.A., Civil Engineering; B.S., Civil Engineering

Professional Registration: Professional Engineer, FL, GA, SC, NC, AL

Job Skills: Constructability, project management, QA/QC, transportation, civil, public involvement, utilities

TRAVIS SHANNON, PE — CIVIL/TRANSPORTATION ENGINEER



Travis is a highly experienced project manager who specializes in roadway and drainage projects for local, state, and federal agencies. His work has included pavement design, horizontal/vertical roadway design, stormwater pond and collection system design; bridge hydraulics; sidewalk design; local and state permitting; plans production; quantities and cost estimating; report preparation; and specification development.

- Citywide Pavement Management and Street Assessment, City of Tallahassee
- Districtwide Minor Design and Review Services, FDOT D3, Various Counties
- SR 30 (US 98B/Beach Drive), FDOT D3, Bay County
- SR 30 (US 98) at SR 83 (US 331) Intersection Improvements, FDOT D3, Walton County
- SR 75 (US 231) Resurfacing, Rehabilitation, and Restoration, FDOT D3, Bay County
- SR 30A (US 98/Back Beach Road) RRR, FDOT D3, Bay County



Total Years Exp.: 15

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, GA

Job Skills: QA/QC, transportation, drainage, site-civil, permitting, constructability, maintenance of traffic

JAKE AUTREY, PE — TRANSPORTATION ENGINEER



Jake is responsible for the design and production efforts on a wide range of transportation projects for local, state, and federal agencies. His experience includes roadway design, PD&E and Feasibility Studies, preparation of reports, and CADD design. He is proficient in many engineering software applications such as AutoCAD, MicroStation ORD, Geopak, ASAD, ICPRV3, GuideSIGN, AutoTURN, and Microsoft Office.

- John Clark Road Improvements (Alabama State Line to SR 79), Holmes County
- Tyndall Parkway Turn Lane/Acceleration Lanes — Tyndall Air Force Base, Bay County
- SR 75 (US 231) Resurfacing, Rehabilitation, and Restoration (RRR) (CR 2301 to North Campflowers Road), FDOT D3, Bay County
- Tom King Bayou Pedestrian Bridge Temporary Traffic Control Plan, FDOT D3, Santa Rosa County



Total Years Exp.: 6

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL

Job Skills: Transportation, drainage, site-civil, permitting, constructability maintenance of traffic

DARYL MYERS, PE — UTILITIES ENGINEER



Daryl has proven success on a wide variety of utility, transportation, site-civil, and environmental engineering projects. His abilities include utilities system design (wastewater and water) and utility coordination, roadway widening and reconstruction, milling and resurfacing, intersection improvements, multi-use trail and sidewalk design, parks and recreation facilities, and drainage collection systems.

- Water Reuse System Extension — Phases 1 to 4, City of Palatka
- Wastewater Treatment Plant (WWTP) Expansion, City of Palatka
- WWTP Sludge Dewatering Planning, City of Jacksonville Beach
- WWTP Biosolids Processing Improvements, City of Palatka
- Septic to Sewer Conversions Design-Build, Horse Landing Road and Elsie Drive Areas, Putnam County



Total Years Exp.: 23

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, TX, GA, AL

Job Skills: Constructability, project management, QA/QC, transportation, PD&E Studies, civil, public involvement, utilities

JENNIFER SUNLEY — ENVIRONMENTAL SCIENTIST



Jennifer has experience in environmental planning, specializing in state and federal Clean Water Act compliance, National Environmental Policy Act, and natural resource inventories including wetland delineations and mitigation planning. She has worked extensively throughout the country, coordinating and obtaining Section 404 permits, Section 401 Water Quality Certifications and Section 402 Land Disturbance Permits.

- Districtwide Miscellaneous PD&E Consultant, FDOT D3, Various Counties
- Woodrow Wilson Bridge Project, USACE, Maryland, Virginia, and District of Columbia
- Greens Bottom Road Extension Location Study, St. Charles County Highway Department, St. Charles County, MO
- Hydraulics and Hydrology Investigation, Bridge W-150.6 over Nipper Creek, Norfolk Southern Railway, Columbia, SC



Total Years Exp.: 21

Education: M.S., Biology; B.S., Biology

Job Skills: Environmental, permitting, wetlands analysis and delineation, compliance

HOWARD GOTSCHALL, PE — STRUCTURAL ENGINEER



Howard has provided structural engineering for numerous projects for state and local governments, including large structures for state Department of Transportation projects. As Hanson's lead structural engineer, Howard provides project management, quality assurance/quality control, and structural design for projects throughout the country, from buildings and retaining walls to highways and airports.

- SR 293 over Choctawhatchee Bay LCCA Report Review (Bridge No.: 570091), FDOT D3, Okaloosa County
- Dayton Boulevard Culvert Replacement, Brevard County
- SR 30 (US 98/Back Beach Road) RRR from the Walton County Line to Heather Drive, FDOT D3, Bay County
- Plan Reviews for Off-System Bridge Replacements, FDOT D2, Various Counties



Total Years Exp.: 22

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, IL, IA, KS, KY, MN, MO, TX, WI

Job Skills: Structural analysis, bridges, culverts, pedestrian bridges, transportation, PD&E Studies, multi-modal, load ratings, QA/QC

BRAD PERROTT, PE, EMP, GGP, LEED AP — MECHANICAL ENGINEER



Brad serves as Hanson's Facilities Practice Lead with a background in project and client management. He specializes in HVAC design and provides quality assurance for Hanson's mechanical, electrical and plumbing design projects across the United States. Brad is proficient in AutoCAD and Revit software. He also manages or provides QA/QC on task orders for several continuing services contracts.

- I-75 Rest Area, FDOT D7, Hillsborough County
- I-75 Rest Area, FDOT D5, Marion County
- Electrical, & Mechanical, Engineering Continuing Contract, Lake County
- Mechanical, Electrical, & Plumbing Continuing Contract, Orange County
- Naples Airport General Aviation Terminal HVAC Assessment/Replacement, City of Naples



Total Years Exp.: 20

Education: B.S., Mechanical

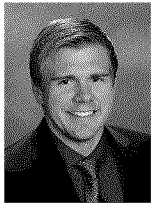
Engineering

Professional Registration:

Professional Engineer, FL, GA, NC, TX, LA, IA, SC; Green Globes Professional;

Energy Management Professional

Job Skills: Mechanical engineering, commissioning, energy recovery

AUSTIN THOMPSON, PE – ELECTRICAL ENGINEER

Austin provides electrical engineering for wastewater and water treatment facilities, railyards, roadways, and buildings. He performs power load summary studies/calculations; voltage power distribution; electrical protective device calculations; electrical equipment sizing calculations; lighting control system design; railyard fiber optic system design; electrical equipment classification; and heat trace design.

- Mechanical, Electrical, and Plumbing Continuing Contract, Orange County
- University of Central Florida Continuing Contract for Mechanical, Electrical, and Plumbing Engineering Services, City of Orlando
- Siemens Energy Continuing Mechanical, Electrical, and Plumbing Studies and Designs, City of Orlando
- Wastewater Treatment Plant Process Improvements, City of Macomb, IL



Total Years Exp.: 12

Education: B.S., Electrical Engineering

Professional Registration:

Professional Engineer, FL, IN, TN, TX, MO

Job Skills: QA/QC, electrical engineering, commissioning, energy recovery

JULIETA MANSO, PE – TRANSPORTATION PLANNER

Julieta has experience in Project Development and Environment (PD&E) Studies, alternatives analysis and evaluation, access management, benefit/cost analyses, scheduling, and public involvement. She has been involved in all aspects of project management. Julieta has worked on PD&E Studies that required extensive coordination with federal, state, and local agencies and community involvement.

- Public Involvement – Multi-Lane Reconstruction of SR 79 (Waukesha Street) from SR 8 (I-10) to SR 10 (US 90), FDOT D3, Holmes County
- SR 71 Feasibility Study (I-10 to Port St. Joe), FDOT, Central Office, Gulf, Calhoun, and Jackson Counties
- Shared-Use Non-Motorized (SUN) Trail – St. Johns River-to-Sea Loop (SJR2C) Planning Study, St. Johns County



Total Years Exp.: 18

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL;

LEED Accredited Professional

Job Skills: Project management, QA/QC, transportation, PD&E Studies, public involvement

KYLE SHAPIRO – REAL ESTATE SPECIALIST

Kyle serves Hanson as a right-of-way specialist. His background includes supervising, investigations, customer service, processing payments to property owners, preparing quitclaims for real estate sales, creating certification letters, and preparing how-to manuals. Before joining Hanson, he was a real estate specialist and property management supervisor with the Indiana Department of Transportation.

- US 52 (Templeton to Fowler), Indiana DOT, City of Benton, IN
- US 52 HMA Minor Structural Overlay, SR 3 S junction to SR 244 (Des. No. 1900248), Indiana DOT, Rush County, IN
- US 30 HMA Overlay Minor Structure (Des. No. 1900054), Indiana DOT, Lake County, IN
- SR 3 HMA Overlay (Des. No. 2000559) Indiana DOT, Greenfield District, IN
- Real Estate Specialist/Property Management Supervisor, Indiana DOT, Central Office



Total Years Exp.: 6

Education: B.A., International Business

Professional Registration: Certified Right-of-Way Engineering, IN

Job Skills: Right-of-way acquisition, investigations, processing payments to property owners, quitclaims for real estate sales, certification letters

HOWARD HODGE, PE – TRANSPORTATION ENGINEER

Howard has 18 years of experience on transportation projects, including management of numerous resurfacing projects, design of construction documents for urban and rural highways, intersection improvements, signing and pavement marking plans, ADA improvements, drainage design, and traffic control plans. He also has managed PD&E Studies and has coordinated permitting, design, and utility issues.

- SR 8 (I-10) Resurfacing, FDOT D3, Okaloosa County
- SR 2 Resurfacing, FDOT D3, Jackson County
- SR 30 (US 98) Wakulla River Bridge Replacement, FDOT D3, Wakulla County
- SR 375/ SR 377 Resurfacing, FDOT D3, Wakulla County
- SR 8 (I-10) Improvements, FDOT D3, Escambia County
- SR 8 (I-10) at US 29 Interchange Improvements, FDOT D3, Escambia County



Total Years Exp.: 18

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL

Job Skills: QA/QC, transportation, site-civil, permitting, constructability, maintenance of traffic

JOHN FIELDING, PE, PTOE, RSP – TRAFFIC ENGINEER

John has more than 13 years of experience on transportation projects. His experience includes transportation and traffic engineering on rural and urban resurfacing and capacity projects, intersection improvements, ADA improvements, minor drainage design, traffic control plans, traffic engineering analyses, traffic signal design, traffic signal timing, signing and pavement marking plans, and project management.

- SR 393 Resurfacing/Signalization, FDOT D3, Okaloosa County
- Traffic Operations General Engineering Consultant, FDOT D3, Various Counties
- Traffic Operations General Engineering Consultant, FDOT D2, Various Counties
- SR 267 Resurfacing/Signalization, FDOT D3, Wakulla County
- SR 75 (US 231) Resurfacing/Signalization, FDOT D3, Bay County
- SR 20 (US 27) Resurfacing/Signalization, FDOT D2, Lafayette County



Total Years Exp.: 13

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL, GA;

Professional Traffic Operations

Engineer; Sustainable Trans. Prof.

Job Skills: Traffic, signalization, transportation, maintenance of traffic

MICHAEL "MICK" CLELAND, AICP, PTP – TRANSPORTATION PLANNER

Mick has 34 years of experience in transportation, including transportation planning and traffic analysis, transit planning, traffic operations studies, transportation statistics, and comprehensive planning. He holds a bachelor's degree in natural resources and a master's degree in public administration, which have benefited his planning skills for corridor analysis and improvement alternatives.

- SR 20 Feasibility Study (from Cat Mar Road to East of SR 79), Okaloosa, Walton, and Washington Counties
- Chumuckla Highway Feasibility Study, Santa Rosa County
- Districtwide Annual Traffic Counts and Projection, FDOT D3, Various Counties
- Districtwide Traffic Safety Studies, FDOT D3, Various Counties
- Santa Rosa Judicial Center Complex Design-Build, Santa Rosa County



Total Years Exp.: 34

Education: Masters, Public

Administration; B.S., Natural Resources

Professional Registration:

Professional Transportation Planner;

American Institute of Certified Planners

Job Skills: Transportation planning, traffic analysis, public involvement

DAVID GJERTSON, AICP, PLA, ASLA – LANDSCAPE ARCHITECT

David has more than 40 years of urban planning and landscape architecture experience. He has provided design and construction management of urban plazas, streetscapes, roadway corridors, urban parks, and wayfinding systems. He is a recognized expert in applications of Smart Cities platform, Transit Oriented Development, Green Infrastructure, and New Urbanism.

- Comprehensive Parks Master Plan, Trails Update, and Master Plan for Birmingham Park, City of Milton
- Brickell Avenue Landscape Enhancements and Multi-Use Trail, City of Miami
- Martin Luther King Street/NW 62nd Street Median Landscape, City of Miami
- Mobility Hub and Station Area Plan (Parks Element), City of North Miami
- I-395 Urban Design Project, FDOT D6, Miami-Dade County



Total Years Exp.: 40

Education: B.A., Landscape Arch.

Professional Registration:

Professional Landscape Architect;
American Institute of Certified
Planners

Job Skills: Urban planning,
landscape architecture

BIKRAM WADHAWAN, PE, PTOE - TRANSPORTATION ENGINEER

Bikram's experience includes corridor capacity analysis for freeway and arterial operations; traffic simulation modeling; signal optimization and retiming analysis; trip generation and distribution; working with highway design and signal pavement/markings plans; traffic impact evaluation; future travel demand forecasting; and reviewing freeway interchange and other traffic studies as client representative.

- Systems Management General Planning Contract, FDOT Central Office, Statewide
- General Planning Contract, Interchange Studies, FDOT D1, Various Counties
- SR 9B Extension and New Interchange Study, FDOT D2, St. Johns County
- I-4 Ultimate 3P Engineering Support, FDOT D5, Orange and Seminole Counties
- Wonderwood Connector Traffic Study, Jacksonville Transportation Agency, Jacksonville



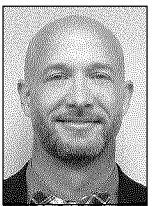
Total Years Exp.: 22

Education: M.S., Civil Engineering;
B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL; Prof. Traffic
Operations Engineer

Job Skills: Transportation planning,
traffic analysis, signalization

COLBY BROWN, PE – ROADWAY LIGHTING ENGINEER

Colby has 26 years of experience in transportation, roadway, drainage, utility, and lighting projects. He also has experience in structural buildings, foundations, small bridge design, site civil, basin studies, dam, and water and sewer design. He is currently a senior project manager managing and designing roadway, drainage, utility, and lighting projects and serving as the GPI Florida Branch Quality Manager.

- SR 30 (US 98) (Josie Road to Brooks Bridge), FDOT D3, Okaloosa County
- SR 285 (John Sims Parkway to Midbay Connector), FDOT D3, Okaloosa County
- SR 30 (US 98) (South Franklin Street to Carrabelle River Bridge), FDOT D3, Franklin County
- SR 30 Pedestrian Crossing (Carrabelle Beach Park), FDOT D3, Franklin County
- Districtwide Rural Curve Initiative, FDOT D3, Various Counties



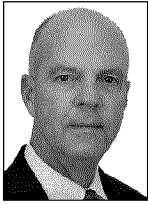
Total Years Exp.: 26

Education: B.S., Civil Engineering

Professional Registration:

Professional Engineer, FL

Job Skills: Transportation, traffic
analysis and engineering, roadway
lighting, drainage, utilities

GARY KRANSTON, RA — ARCHITECTURE

Gary has 43 years of experience in architectural programming, planning, design and construction administration and strives to provide clients with appealing, durable, and cost-effective design solutions. He is the lead architect for the design and construction documents development process. Gary's has designed rest areas, fire stations, park and fleet facilities, and warehouses. He has also serves as a LEED administrator.

- Cranes Roost Park Roadway/Pedestrian Improvements, City of Altamonte Springs,
- SunTrax Test Facility Phases 1 and 2, Florida's Turnpike Enterprise, Polk County
- Westmonte Recreational Facility Redevelopment, City of Altamonte Springs
- Professional Architectural and Engineering Services for Vertical Construction Projects, Volusia County
- Continuing Architecture/Engineering Services, City of Altamonte Springs

Total Years Exp.: 43

Education: M.A., Architecture;
B.A., Design

Professional Registration:

Registered Architect, FL

Job Skills: Architectural studies and design

TRACEY LUDYJAN-YBARRA — ENVIRONMENTAL SPECIALIST

Tracey has more than 17 years of experience in environmental management and permitting. She specializes in wetland evaluation, wetland permitting, and FDOT, state and federal review processes. While working for the FDOT, she coordinated environmental permitting, delineated wetlands, and reviewed and commented on NEPA documents for PD&E Studies.

- SR 30 (US 98) Elevated Roadway East to West of Tyndall Air Force Base Entrance, FDOT D3, Bay County
- Gulf Coast Parkway (CR 2315 to SR 30A), FDOT D3, Bay County
- Gulf Coast Parkway (SR 22 to CR 2315), FDOT D3, Bay County
- US 98 (Nautilus Drive to Richard Jackson Boulevard), FDOT D3, Bay County
- Jenks Avenue, Bay County



Total Years Exp.: 17

Education: M.S., Biology; B.S., Biology

Job Skills: Wetlands identification, delineation, and mitigation; environmental permitting; NEPA; PD&E Studies; value engineering

MITCH SMITH, PE — GEOTECHNICAL ENGINEER

Mitch has more than 37 years of experience in geotechnical engineering, construction and materials testing, and environmental consulting. He provides field and laboratory data collection/analysis, site improvement requirements/techniques, embankment/site fill settlement and compressibility analysis, analysis/design of foundations, and lateral earth pressure analysis for retaining walls/marine bulkheads.

- SR 83 (US 331) Over Ramsay Creek Bridge Ground Stabilization, FDOT D3, Walton County
- SR 83 (US 331) From Madison Street to Rock Hill Road, FDOT D3, Walton County
- SR 297/Pine Forest Road PD&E Study From South of I-10 to North of CR 297A, FDOT D3, Walton County



Total Years Exp.: 37

Education: B.S., Civil and Geotechnical Engineering

Professional Registration:

Professional Engineer, FL, AL

Job Skills: Geotechnical engineering, construction engineering and inspection

MATTHEW MARINO, RPA – CULTURAL/ARCHAEOLOGY ASSESSMENTS

Matthew is an archaeologist and project manager with more than 10 years of specialized experience in transportation Cultural Resources Management. He previously served as FDOT's State Cultural Resource Specialist and CRM Program Manager before joining PaleoWest. His background at FDOT has led to an advanced understanding CRM, NEPA, and the planning and PD&E phases of transportation projects.

- Cultural Resources Districtwide Support Contract, FDOT D3, Various Counties
- Hurricane Sally Response, Escambia, Santa Rosa, Okaloosa, Walton, Bay, Gulf, Franklin, Gadsden, Holmes, Jackson, Washington, Calhoun, and Liberty Counties
- Cultural Resource Assessment Survey of 883 (Madison Street) from SR 20 to Freeport Village Apartment Entrance, Walton County
- PD&E Consulting Services, FDOT D7, Various Counties



Total Years Exp.: 10

Education: M.A. and B.A., Anthropology

Professional Registration: Registered Professional Archaeologist, FL

Job Skills: Cultural/archaeological resource assessments, PD&E Studies, NEPA, Section 106, Section 4(F)

THOM MEAD, PSM, PLS – SURVEYING/MAPPING

Thom has nearly four decades of surveying and mapping experience. He has worked extensively in all aspects of surveying and mapping services, GIS services, aerial photogrammetry, LiDAR, Unmanned Aerial Vehicles (UAV) services, and subsurface utility locates (SUE). Additionally, he has provided leadership in areas of mobile and terrestrial LiDAR techniques, processes, and products.

- Florida Town Park Design and Repair Project, Santa Rosa County
- Blue Gulf Resort Drainage Improvements, Walton County
- Deer Lake Bridge Replacement, Walton County
- CR 883 Resurfacing Project, Walton County
- CR 283 Multi-Use Path, Walton County
- SR 10 (US 90) over Eastbound Simpson River Bridge, Santa Rosa County



Total Years Exp.: 39

Education: Continuing Education Training for Geoplane; Continuing Education License Requirements

Professional Registration: Professional Surveyor and Mapper, FL, Professional Land Surveyor, AL

Job Skills: Surveying and mapping, LiDAR, UAV, GIS, SUE

JASON LASHLEY, PE – ENVIRONMENTAL ENGINEER

Jason has more than 24 years of experience in designing sanitary sewer systems, water distribution systems, stormwater sewer systems, and site grading and street grades for subdivisions. He has also has developed cost estimates for construction and engineering of projects; coordinated permitting with various governmental bodies; and, handled client relations during the preliminary and design phases of projects.

- Master Stormwater Management Plan, Okaloosa County
- Central Landfill Cell IV Expansion, Construction QA, Santa Rosa County
- Drainage Improvements, Escambia County
- PD&E Study for SR 10 (US 90) Scenic Highway to Santa Rosa County Line and SR 10 (US 90) from Escambia County Line to Glover Lane, FDOT D3



Total Years Exp.: 24

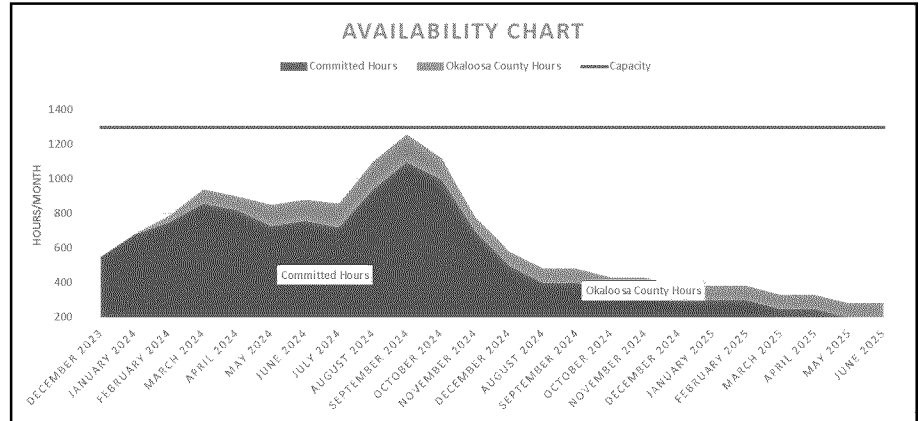
Education: B.S., Environmental Engineering

Professional Registration: Professional Engineer, FL, AL, MS

Job Skills: Environmental engineering, permitting, construction oversight, landfills

AVAILABILITY OF ADEQUATE PERSONNEL, EQUIPMENT, AND FACILITIES

Hanson is in a great position for staffing and availability for Okaloosa County's projects. We have the capacity, expertise, and qualified personnel to efficiently perform the work required under this contract. Our availability means you will receive exceptional responsiveness, well-planned service delivery, high-quality plans and construction bid documents, and projects delivered on or ahead of schedule. We are nearing completion of several projects, and our team is prepared to allocate the staff and resources necessary to keep pace with your needs.



In addition to key team members outlined in this submittal, Hanson has extensive staffing resources — nearly 60 Florida-registered professional engineers and more than 600 staff nationwide. These personnel will be used, if needed, to successfully complete any TWO and/or complete work on an accelerated schedule. **Hanson makes this submittal with the understanding that our staff and equipment will be available to accomplish the work according to established timetables and schedules.**

OFFICE FACILITIES

Location often is a factor in delivering prompt and cost-effective engineering services in Florida. That fact is not lost on Hanson. This is why we have regional offices in specific locations to best serve our client base and meet their needs quickly and cost-effectively. As mentioned previously, many of Hanson's projects stem from continuing engineering contracts with local governments. Our staff are accustomed to continual communication with clients and frequent short-term requests. We are accustomed to the travel associated with meetings and post-design services, if required, for projects within Okaloosa County. **The primary service location for this contract will be our Bonifay office, with assistance from staff in Tallahassee and our other four Florida offices, as needed.** Under our continuing services contracts with nearby counties and for FDOT projects, Hanson staff travel to the area for site visits and other project needs. Hanson has made significant investments in technology to keep our employees in contact with our clients, no matter in person or virtual. The Hanson team will work with the County to determine what communication and response methods work best for your staff to make sure we provide prompt and responsive service.

HANSON'S EXTENT OF REPEAT BUSINESS WITH OUR CLIENTS

Hanson's business model is built around creating longstanding relationships with our clients and becoming extensions of their staff. Because of this, most of Hanson's work is from repeat clients. **Also, because much of our work stems from continuing services or districtwide, on-call contracts with government agencies, we estimate 75% to 85% of our annual workload is repeat business.** In fact, Hanson's financials over the last three years have shown the strongest workload in our company's history, and our firm is on track for another record breaking year in 2023.

RELATIONSHIP OF COST ESTIMATES TO ACTUAL COSTS

Hanson is fully committed to meeting the County's time and budget requirements for all projects awarded to our firm through this contract. We have previously demonstrated this capability for numerous similar projects for other clients. Hanson's ability to consistently achieve time and budget requirements is based on implementing our project-specific work and management plans combined with proven QA/QC processes as well as weekly schedule/production meetings, continual updates for cost estimates during a project's life cycle, inter-discipline peer reviews and subconsultant reviews, and coordination checks for documents at various phases to ensure: accuracy, completeness, uniformity, CADD standards, errors, omissions, consistency among disciplines, conflicts, physical interferences, dimensions, spelling/grammar, and conformance to design standards. After QA/QC revisions are complete, responsible staff back-check, date, and sign the documents.

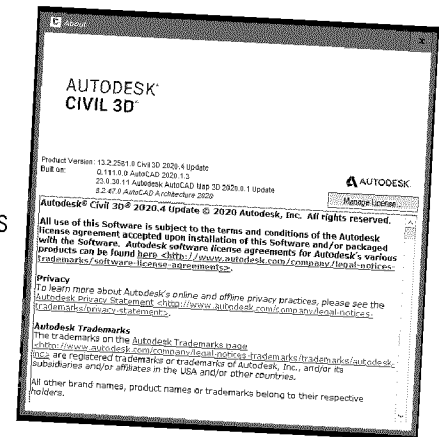
When a project begins, construction cost estimates are developed starting with the schematic or conceptual phase and are updated during each design phase. As the project progresses, quantities are better defined, yielding a more accurate estimate. Hanson uses several sources to determine unit costs, including past project bids and average cost tabulations from FDOT, other local governments, and local contractors and suppliers. **Our firm has engineers dedicated to maintaining recent data with proven success of achieving estimated opinion of probable cost to actual bid cost deviations of less than 5%.** Our accuracy is also based in part to the longevity, consistency, and capabilities of our staff. The table below shows a sample of Hanson's constructed projects of similar size and scope. This demonstrates our ability to understand construction market trends and develop accurate cost estimates.

PROJECT	ESTIMATED COST	ACTUAL COST	PROJECT	ESTIMATED COST	ACTUAL COST
FDOT SR 111/Edgewood Avenue West Resurfacing	\$6,400,000	\$6,700,000	City of Jacksonville McCoy's Creek Pond C	\$1,135,250	\$1,151,614
FDOT SR 21 Drainage Improvements	\$631,735	\$621,989	FDOT University Blvd. Phase 1 Outfall Ditch Improvements	\$2,869,163	\$2,687,595
FDOT SR 15 (US 17) at SR 16 Intersection Improvements	\$2,500,000	\$2,700,000	FDOT SR 21 at Hamilton Street Outfall Ditch	\$207,900	\$153,229

COMPUTER HARDWARE AND EXPERIENCE WITH SOFTWARE (ENGINEERING DESIGN AND MODELING)

Hanson maintains the most current hardware/software equipment systems and continually upgrades this equipment as part of our ongoing maintenance program. Hanson uses more than 450 PC workstations for design, analysis, database management, project and personnel management, accounting, and general office applications. These workstations are interconnected via switched local area networks (LANs) at the corporate office and regional offices. Regional offices are linked via a wide-area network (WAN). The network design allows online project collaboration throughout the company and with our clients. This became even more important during the COVID-19 pandemic. **Our key staff members are equipped to provide the same client support from the office, home, or in other locations.**

Currently, more than 250 CADD workstations are installed. Each workstation is capable of running the latest Autodesk and Bentley software, which are the primary design applications used in-house. Software we use regularly includes MicroStation (w/OpenRoads); AutoCAD (Autodesk Civil 3D); GEOPAK; CAICE, Microsoft Projects Scheduler, Word, Excel, PowerPoint, and Outlook; along with Interconnected Channel and Pond Routing (ICPR); SWMM; Pond Perc, and other state-of-the-art planning and engineering design packages. Using a dynamic model approach, quality engineering is accomplished while reducing design and plans production time. Hanson's Florida offices provide full CADD capability for AutoCAD Civil 3D (.dwg) final plans/drawings preparation and design software. We also provide software CADD and modeling capabilities for MicroStation (.dgn), POWER GEOPAK (.gpk), and Bentley Open Roads Designer Connect Edition, ICPR, plans preparation, and design. Extensive experience includes 3-D modeling/design software applications for transportation/traffic, water resources, stormwater hydraulics/hydrology, water/sewer conveyance systems, vertical/horizontal structures, environmental/ geohydrology, and GIS/geospatial applications.



Hanson also provides visualization software — in particular Beyond Typical (example to the left) — for use on items such as renderings, 3-D images and GIS interactive maps, videos, aerial photos, and public involvement events. We have created virtual “open house” meeting rooms and have prepared several technical documents, such as memorandums and reports, for Okaloosa County. We also regularly prepare reports for FDOT and other clients to document feasibility studies, PD&E Studies, and conceptual plans.

TAB 4

PROPOSED PROJECT EXECUTION STRATEGY



4. PROPOSED PROJECT EXECUTION STRATEGY

PROJECT UNDERSTANDING

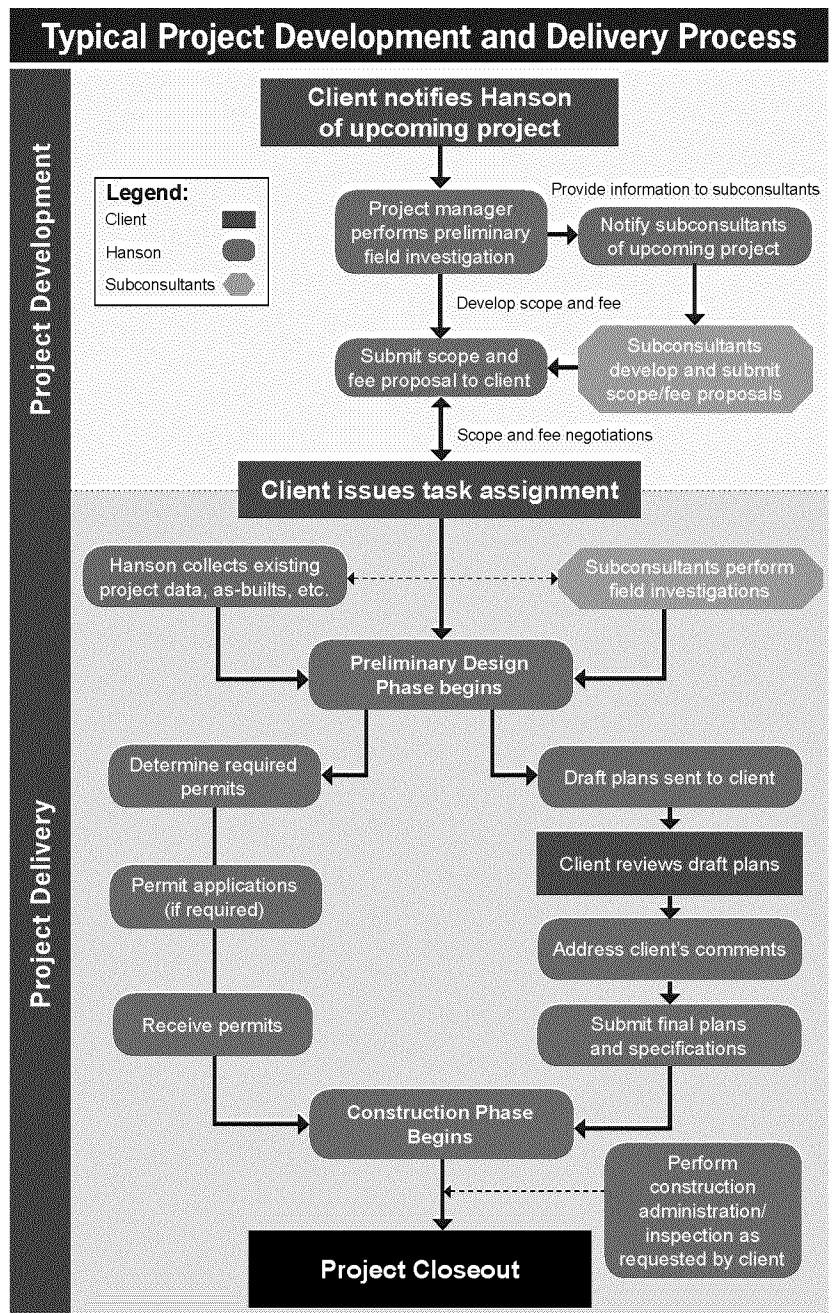
The Okaloosa County Public Works Department plans to contract with professional consulting firms to provide on-call, multi-disciplined engineering and other design services. Services may include engineering studies and design; surveys; architectural and landscape design; geotechnical studies; preparation of plans, specifications, contract documents and cost estimates; federal, state, and local governmental agency permit coordination; construction inspections; contract administration; and project completion certifications and as-builts. Additional duties may include presentations and public engagement; right-of-way identification, appraisal, and assistance in acquisitions; and support with identifying and acquiring grants and loans.

Project types may include roadway design; minor bridges; signalization; traffic studies; stormwater and coastal management; erosion control; environmental investigations; solid waste management; utilities (water and wastewater); parks and recreation; facilities management; and architectural and landscape improvements.

PROJECT METHODOLOGY, APPROACH, AND VALUE ENGINEERING PROCESSES

Hanson's approach to meeting the County's needs on TWOs are rooted in beginning each project with the end in mind. Specifically, our team will use best management practices in planning and value engineering, develop achievable scopes and budgets, and provide design services for each project with ultimate consideration of constructability. **Hanson's overall approach to TWOs issued as part of continuing engineering services contracts is illustrated by the Typical Project Development and Delivery Process flowchart in the upper right.** This approach has been followed successfully for other similar continuing services contracts. Please note the chart does not specifically identify the respective review phases after preliminary design (30%) because subsequent phases (60%, 90%, final) may be modified or expanded to meet overall project complexity, budget, and schedule.

Working with the County, broad alternatives are defined and evaluated in relation to project goals and objectives. We seek solutions that give our clients the highest achievement at the greatest value. Project Manager **Tracy Boutwell, PE**, will work with the County on TWOs to develop a scope, objectives, schedule, communications plan, deliverables, and budget to determine technical skills and staffing levels required. She will use her previous experience with projects of all sizes and complexity to anticipate problems that could potentially impact schedules or budgets. Accomplishing this requires frequent interaction and coordination with the project team and our subconsultants.



ALLOCATING STAFF AND RESOURCES

Having a competent, multi-disciplined engineering consulting firm supporting this contract will be very advantageous to Okaloosa County. No matter the project or the size, Hanson is able to hit the ground running with a well-organized team to meet your needs and provide engineering solutions that work for you.

Hanson has extensive experience performing a variety of project scopes under continuing engineering services contracts, and much of this work is for local government clients. As such, we are highly experienced with properly allocating staffing needs to match specific project scopes with staffing requirements.

Hanson's key staff "wear many hats" with project managers contributing to design efforts, senior engineers suggesting management considerations, and designers offering configuration improvements to senior engineers. This collaboration leads to a thoroughly reviewed and quality product for our clients. **Our typical staff level for similar projects is presented by the table below.**

STAFF CATEGORY	ALLOCATION (%)
Administrative	5%
Project Management	20%
Sr. Discipline – Technical	15%
Design Discipline – Technical	20%
Design Specialist – Technical	5%
CADD/Design – Technical	30%
Clerical Administrative Support	5%

PROPERLY STAFFING WORK AND VALUE-ADDED EXPERIENCE TO BENEFIT OKALOOSA COUNTY

All projects differ in level of technical complexity and staffing needs. We are proficient in properly staffing projects with the specific level of technical expertise and equipment resources required – not more, not less. This knowledge will benefit the County, especially with projects that may come with extra scrutiny and coordination efforts with the Florida Department of Transportation (FDOT) or regulatory agencies. **Tracy and our team have valuable experience on past projects that will help the County through the process.**

TYPICAL WORKFLOW FOR TASK WORK ORDERS

The Hanson team could be assigned any service types listed in the County's RFQ. Therefore, a scope of services, budget, schedule, and other specific objectives will need to be negotiated

per assignment of each TWO. That said, Hanson has completed hundreds of projects under similar contracts, and many of the steps will be common to each TWO.

Following a field investigation and initial meeting with the County, the project manager and/or engineering team leader will generate a scope and fee proposal, which may involve additional evaluation or simply include a final design, depending on complexity. The project scope will provide a preliminary evaluation of the anticipated level of permitting to estimate a preliminary project schedule.

Hanson has successfully implemented a condensed submittal schedule for small or relatively uncomplicated projects that goes from preliminary design (typically 30% stage) directly to 90%/final design to expedite the design schedule. **Hanson is always open to alternative plans development scenarios to potentially save our clients time. Condensing the schedule allows faster project completion.** It isn't suited to every project, but when applied on a case-by-case basis, it has been a very successful approach to engineering design.

A core component of our plan will be initiating a defined and continual interaction with the County and project stakeholders. Key elements of the communication process will include:

- **Comprehensive scope/fee agreement and task-based schedule** to allow the County to continually monitor project progress and report on project status during its internal weekly/monthly internal review meetings. We will also provide a detailed monthly progress report with each request for payment invoice organized by respective task/milestone based on the overall schedule/deliverables.
- **Kickoff meeting soon after Notice to Proceed is issued with key County staff** to review initial project tasks that will be implemented and the overall deliverables schedule.
- **Weekly/monthly updates and meetings with the County** to keep you aware of project progress and highlight any critical issues needing immediate attention. Hanson believes that problems or issues communicated as early as possible will remain small and, therefore, are much more easily addressed and solved.

QUALITY ASSURANCE/QUALITY CONTROL

Hanson's quality assurance/quality control (QA/QC) approach begins with a well-defined QA methodology to generate consistent, predictable, and repeatable results. QA is the process whereby proven, established standards and requirements are

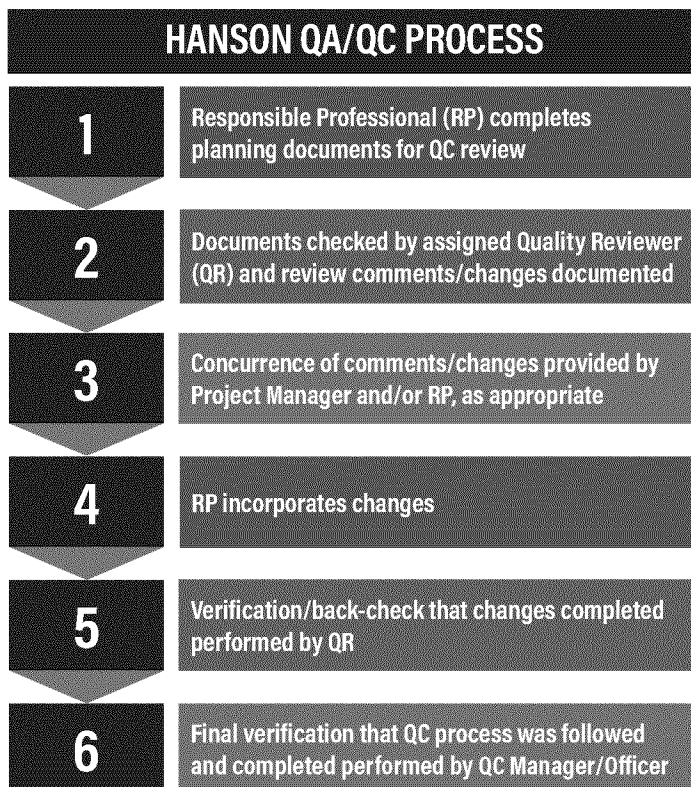
rigorously followed by the project team in delivering professional services. QC is the checking process by which the quality of delivered services is confirmed and verified. This comprehensive process provides the foundation for developing and delivering quality projects for our clients. Hanson's QA/QC process is specific to project needs and complexities.

Planning and managing the information flow among the Hanson internal project delivery team, key partners, support subconsultants, and stakeholders is a critical part of our QA program success.

HANSON'S QUALITY CONTROL PROCESS

Hanson uses a six-step process to initiate, review, back check, and verify all project deliverables meet Hanson's QA/QC standards. We schedule this process into each phase submittal. This step does not "take a back seat" as an afterthought; it is built into the overall submittal process and schedule and includes reviewing the work of our subconsultants.

Before each phase submittal all calculations, plans, specifications, and supporting documents are checked and verified by a formal process that includes review by the discipline engineer/designer and is peer-reviewed by senior level staff. Review comments are documented appropriately, corrections are made, and the information goes through a final check to verify completeness before the deliverable is submitted.



COMMUNICATION IS THE KEY TO SUCCESS

Hanson's staff are accustomed to continual communication with clients and frequent short-term requests. **Our project team is available to meet within one day, if needed, for any project discussions.** That said, our project teams rely heavily on technology to communicate effectively among offices and with our clients to lend expertise, saving valuable time and money. Our staff are proficient with GoToMeeting, Skype, Microsoft Teams, Zoom, and other video-sharing systems. This allows specialists to fully participate in any project and provide real-time, face-to-face discussions with our staff and clients quickly and for a fraction of the cost of personal visits. Depending on your needs, Hanson can meet in-person with your staff; host video conference calls, and share documents on screen or via FTP sites to allow for productive meetings to continue.

SUBCONSULTANT MANAGEMENT

Hanson has assembled a subconsultant team that has completed successful projects with Hanson. The subconsultants were selected not only for their professional expertise and familiarity with our firm and the County, but also for their proven willingness to do what is needed to "get the work done." We will follow consistent coordination among Hanson and project subconsultants to work as a single team with common goals.

PROBLEM-SOLVING FOR CONSTRUCTION ISSUES

Throughout design it is important to fully evaluate all possible impacts and work efforts related to the primary objectives or improvements of a proposed design such as impacts to utilities or other existing features. Constructability and bidability assessments are key activities to perform during design and QA/QC to ensure proper construction footprints and that work quantities cover the design objectives. Hanson continually applies lessons learned from our considerable experience to minimize the potential for schedule delays. If a suspected delay is discovered, we will communicate with the County as soon as possible to begin discussing potential solutions. We understand it is critical to resolve these situations promptly and as efficiently as possible. It is important to first determine whether the issue is design-related, construction-related, or due to other causes. Typically, we verify change orders and plan revisions to check whether mark-ups agree with the contractually allowed factors, review labor and materials changes against industry standards, and work with our client and/or the contractor to develop a value-engineered solution that allows the project to proceed.

Discussion on Hanson's processes to keep projects on schedule and within budget are included in Section 5.

TAB 5

SCHEDULE AND BUDGET



5. SCHEDULE AND BUDGET

The Hanson team will be fully committed and available from notice to proceed through post-design and closeout for each project. Our subconsultants provide additional resources to keep projects on track and work as extensions to Hanson staff.

Hanson project managers are highly skilled at structuring teams of varying sizes to facilitate effective and efficient project delivery. We focus on matching work scope requirements with corresponding staff technical expertise. This facilitates the ability to complete work tasks to a high standard and making sure workload is evenly distributed to achieve optimal schedule performance results. In addition to team meetings, our staff are encouraged to converse individually or in smaller groups to discuss ongoing project needs and priorities. This culture enables staff members to collaborate and reach out to one another and remain engaged, especially when workload demand is high.

As proven protocol we use industry-standard scheduling and budgeting software (MS Project and aec 360) to coordinate production tasks and monitor schedules and budgets. Cost control is monitored through computer programs that store personnel timesheets, permit scheduling, and budgeting for projects by tasks; organize project information; evaluate job cost-control status; print various management reports, and produce company billings. Managers can access weekly reports that summarize the hours worked and labor charges itemized by each employee, by task and by total project. Also included are budget information, hour and dollar projections and expense totals. These reports help project managers identify and reevaluate project costs so they can alert clients to project status for timely decision-making.

Our team will keep the County's project manager fully informed and up to date at regular intervals on schedule and budget status. The County will be notified promptly of any deviations, and a specific plan to remedy the situation will be implemented immediately, as required. Hanson's Florida Infrastructure Group meets weekly to discuss ongoing and upcoming work deadline requirements. Hanson's workload distribution process and tracking provides flexibility to coordinate with new projects or other client demands that can instantly shift schedule priorities. An important part of these regular workload allocation meetings is making sure our design teams are effectively managed to meet all scheduled deliverables.

As requested, following is scheduling and budget information for each example project listed in Section 2 as well as a client contact for each project.

TRANSPORTATION SYSTEMS PLANNING CONSULTANT CONTINUING SERVICES CONTRACT

Client: Florida Department of Transportation, District Three
Contact: Tanya Sanders Branton, (850) 330-1550,
tanya.branton@dot.state.fl.us

Schedule: Projects are ahead of or on schedule.

Budget: Professional services have met budget; construction cost estimate vs. bid estimates N/A.

SR 10 (US 90) CAROLINE STREET WIDENING FROM SR 87 STEWART STREET TO CR 89 (WARD BASIN ROAD)

Client: Florida Department of Transportation, District Three
Contact: Michael Layne, PE, (850) 845-0309
mlayne@moffattnichol.com

Schedule: Design services were completed on schedule.

Budget: Professional services are within budget; construction cost estimate vs. bid estimates N/A.

SR 30A (US 98/BACK BEACH ROAD) RESURFACING, RESTORATION, AND REHABILITATION FROM THE WALTON COUNTY LINE TO HEATHER DRIVE

Client: Florida Department of Transportation, District Three
Contact: Travis Justice, PE, (850) 814-4126
tjustice@ceteris.org

Schedule: Design services were completed on schedule.

Budget: Professional services have met budget; construction cost estimate (\$17,818,960.96) vs. bid estimate (\$20,065,805.82)

SR 173 (BLUE ANGEL PARKWAY) PD&E STUDY FROM SR 30 (US 98) TO SR 297 (PINE FOREST ROAD)

Client: Florida Department of Transportation, District Three
Contact: Alan Vann, (850) 330-1523
alan.vann@dot.state.fl.us

Schedule: Project is on schedule.

Budget: Professional services have met budget; construction cost estimate vs bid estimate N/A.

PAVEMENT MANAGEMENT AND STREET ASSESSMENT

Client: City of Tallahassee
Contact: Jennifer Magavero, (850) 891-5325
Jennifer.magavero@talgov.com

Schedule: Project was completed on schedule.

Budget: Professional services have met budget; construction cost estimate vs. bid estimate N/A.

TAB 6

REGULATORY/GRANT EXPERIENCE



6. REGULATORY/GRANT EXPERIENCE

PERMITTING/REGULATORY AGENCY EXPERIENCE

Acquiring permits for infrastructure projects can be a daunting task, and the success of securing the proper permitting often plays a large part in completing the work on schedule. The Hanson team has significant experience with permitting on all types of engineering projects. Our subconsultant, **Ecological Resource Consultants, Inc.**, also has valuable experience to coordinate environmental permitting.

Tracey Ludyjan-Ybarra, a senior project manager at **ERC**, is a former FDOT employee, where she was responsible for coordinating environmental permitting on projects as well as delineating wetlands on in-house projects. Ms. Ludyjan-Ybarra also reviewed and commented on NEPA documents for PD&E Studies and served on the interagency review team responsible for reviewing and evaluating FDOT projects for wetland mitigation and served as a team member for Value Engineering studies.

Ms. Ludyjan-Ybarra will be a valuable resource to coordinate all permitting and agency coordination in an expedited manner and documentation is prepared thoroughly to secure permitting for each project.

Hanson staff frequently coordinate project elements, in particular transportation improvements, with permitting agencies such as FDOT, the Florida Department of Environmental Protection (FDEP), U.S. Army Corps of Engineers (USACE), and state water management districts. Hanson also has completed projects at Eglin Air Force Base, and we are very familiar with the requirements of working on site.

As a general practice, upon receipt of a notice to proceed, Hanson team members attend pre-application meetings with representatives of permitting agencies and local governments to elicit their feedback and requirements on a proposed project. This meeting also can be used to determine acceptable Jurisdictional Wetland Determination methodology, listed species criteria, and other coordination processes.

The Hanson team members will prepare all required permit application packages and will assist the County in obtaining a Northwest Florida Water Management District environmental resource permits, a USACE permit, or exemptions, as may be needed.

Our team will also prepare a response to requests for additional information for permit applications. Additional federal agencies that may provide comments on the USACE permit application include the U.S. Environmental Protection Agency (EPA) and the U.S. Fish and Wildlife Service, among others.

“Hanson staff members worked early on with (Putnam) County to support its grant funding pursuit and coordination efforts with the St. Johns River Water Management District (Districtwide Cost-Share Program). As a result, the County successfully secured grant funding for both projects. This funding and other project support from area agencies was vital in allowing both projects to move forward without interruption.”

*— Martin Adams, General Manager,
TB Landmark Construction, Inc., speaking of Putnam County
Wastewater Conveyance Projects*

GRANT-FUNDED PROJECT EXPERIENCE

Acquiring funding for municipal projects takes work. The benefit however, is funding assistance can keep your infrastructure sound, maintain a great quality of life for residents, and ensure your businesses and communities continue to thrive without busting annual budgets. Our staff has assisted similar-sized local governments in Florida and throughout the country with grant acquisition and administration and review of applications.

Thousands of available grant funding options exist for smaller communities. The key is discovering which programs are the right fit for Okaloosa County and are worth the effort, then working with you to develop winning applications to get the best return on investment for your time and resources. Our staff has worked on many projects funded by grants and other third party sources. We have experience with federal, state, and local agency-funded projects. Recently, Hanson has completed engineering design on projects under the FDOT Local Agency Program (LAP), the Community Development Block Grant (CDBG), and Hazard Mitigation Grant Program (HMGP).

Hanson has also been under contract with FDOT District 3 for more than five years to review local government applications to the agency's Small County Outreach Program (SCOP), Small County Road Assistance Program (SCRAP), and County Incentive Grant Program (CIGP). Our staff review funding applications, design elements, and contract documents for projects within the FDOT Local Programs Office. Reviews include plans, specifications, supporting analysis, calculations, and other technical documents in accordance with FDOT policy, procedures, and requirements. **This contract has given our team unique insight on these types of grants, in particular what determines strong applications and what FDOT reviewers are looking for in these types of projects.**

TAB 7

BUSINESS CREDENTIALS



7. BUSINESS CREDENTIALS

The Hanson team provides current and applicable business licenses and certifications and individual licenses and certifications for key discipline leaders. **Some businesses, depending on the service they provide or the size of the company, have differing requirements for professional licensing.** Individual licenses and certifications for key staff are listed on the brief resumes for key staff and in this section. For additional details, please visit <https://www.myfloridalicense.com/wl11.asp?mode=0&SID=>

THE OFFICIAL SITE OF THE FLORIDA DEPARTMENT OF BUSINESS & PROFESSIONAL REGULATION

dbpr Department of Business & Professional Regulation

HOME CONTACT US MY ACCOUNT

12:38:22 PM 7/25/2023

ONLINE SERVICES

- Apply for a License
- Verify a Licensee
- View Food & Lodging Inspections
- File a Complaint
- Continuing Education Course Search
- View Application Status
- Find Exam Information
- Unlicensed Activity Search
- AB&T Delinquent Invoice & Activity List Search

LICENSEE DETAILS

Licensee Information

Name: HANSON PROFESSIONAL SERVICES INC. (Primary Name)
 Main Address: 1525 S. 6TH STREET
 C/O DAWN R. HIRLINGER
 SPRINGFIELD, Illinois 62703

License Information

License Type: Engineering Business Registry
 Rank: Registry
 License Number: 7961
 Status: Current
 License Date: 06/03/1998
 Expires:

Special Qualifications Qualification Effective

Alternate Names

View Related License Information
 View License Complaint

State of Florida
Department of State

I certify from the records of this office that HANSON PROFESSIONAL SERVICES INC. is a Delaware corporation authorized to transact business in the State of Florida, qualified on October 3, 1997.

The document number of this corporation is F97000005188.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 5, 2023, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifth day of January, 2023

[Signature]
 Secretary of State

Tracking Number: 28283492CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.
<http://services.sosbiz.org/Filing/CertificateOfStatus/CertificateAuthentication>

HANSON TEAM LICENSES TO PROVIDE SERVICES		
FIRM	DBE/SBE?	LICENSING
Hanson Professional Services Inc.	N	Engineering Business Registry No. 7961
HSA Columbia	N	Engineering Business Registry No. 35000
BW Engineers & Planners, Inc.	Y	Engineering Business Registry No. 33039
Panhandle Engineering & Construction Services, Inc.	Y	Engineering Business Registry No. 32918
Ecological Resource Consultants, Inc.	Y	N/A
Bentley Architects & Engineers, Inc.	N	Engineering Business Registry No. 4097
Greenman-Pedersen, Inc.	N	Engineering Business Registry No. 3498
Southeastern Surveying and Mapping Corporation	N	Engineering Business Registry No. 32438
Tierra, Inc.	N	Engineering Business Registry No. 6332
Sigma Consulting Group, Inc.	N	Engineering Business Registry No. 3443
PaleoWest, LLC	N	N/A
Hayes Consulting Services, LLC	Y	Real Estate Corporation No. CQ1036695
Deal Consulting, P.A.	N	Certified General Appraiser No. RZ3647

HANSON TEAM INDIVIDUAL LICENSES FOR KEY STAFF

NAME	FIRM	LICENSING
Tracy Boutwell	Hanson	Registered Professional Engineer, FL (No. 57670); Also in AL, GA, TN
David Kemp	Hanson	Registered Professional Engineer, FL (No. 31227); Also in GA, SC, NC, AL, AK
Brian Lemieux	Hanson	Registered Professional Engineer, FL (No. 60150); Also in GA, TX, AL, AK
Jake Autrey	Hanson	Registered Professional Engineer, FL (No. 92272)
Samuel Wilburn	Hanson	Registered Professional Engineer, FL (No. 88538)
Grant Harris	Hanson	Registered Professional Engineer, FL (No. 94393)
Brian McKee	Hanson	Registered Professional Engineer, FL (No. 59206); Also in GA, WV
Chantal Bowen	Hanson	Registered Professional Engineer, FL (No. 43223)
Randy Downing	Hanson	Registered Professional Engineer, FL (No. 43269); LEED Accredited Professional
Corey Bowden	Hanson	Registered Professional Engineer, FL (No. 69963)
Travis Shannon	Hanson	Registered Professional Engineer, FL (No. 73883); Also in GA
Justin Dewey	Hanson	Registered Professional Engineer, FL (No. 63074); Certified Floodplain Manager
Clint Smith	Hanson	Registered Professional Engineer, FL (No. 67711); Certified Floodplain Manager
Daryl Myers	Hanson	Registered Professional Engineer, FL (No. 61786); Also in SC
Howard Gotschall	Hanson	Registered Professional Engineer, FL (No. 79639); Also in 11 Other States
Brad Perrott	Hanson	Registered Professional Engineer, FL (No. 67734); Also in GA, NC, TX, LA, IA, SC
Austin Thompson	Hanson	Registered Professional Engineer, FL (No. 92053); Also in IL, TN, PA, TX, MO, WA, NC, SC
Julieta Manso	Hanson	Registered Professional Engineer, FL (No. 72398); LEED Accredited Professional
Howard Hodge	PECS	Registered Professional Engineer, FL (No. 69886)
William Barber	PECS	Registered Professional Engineer, FL (No. 71482)
John Fielding	PECS	Registered Professional Engineer, FL (No. 79082); Prof. Traffic Operations Engineer
Bikram Wadhawan	BWEP	Registered Professional Engineer, FL (No. 61867); Prof. Traffic Operations Engineer
Michael "Mick" Cleland	HSA Columbia	Member, American Institute of Certified Planners (AICP) and American Planning Assoc.
David Gjertson	HSA Columbia	Registered Landscape Architect, FL (No. 0001141); Also in GA, SC, TN; Member, AICP
Colby Brown	GPI	Registered Professional Engineer, FL (No. 63427)
Gary Kranston	Bentley	Registered Architect, FL (No. 11541)
Mitch Smith	Tierra	Registered Professional Engineer, FL (No. 43416); Also in AL
Matthew Marino	PaleoWest	Registered Professional Archaeologist, FL (No. 4609)
Thom Mead	SSMC	Professional Surveyor and Mapper, FL (No. 5624); Also in AL
Jason Lashley	Sigma	Registered Professional Engineer, FL (No. 57353); Also in AL, MS
Marsha Hayes	Hayes	Real Estate Broker, FL (No. BK 614841); Also in AL, NC; Asbestos Inspector
Shannon Ross Deal	Deal Consulting	General Real Estate Appraiser, FL (RZ 2529); Real Estate Broker, FL (No. BK 662269)

RESPONSE DOCUMENT #2: CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all Respondents, must disclose if any Okaloosa Board of County Commissioner, employee(s), elected officials(s), or if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their business.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your business), or "no." If yes, give person(s) name(s) and position(s) with your business.

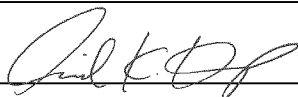
YES: _____ NO: _____

NAME(S)

POTISTION(S)

FIRM NAME: Hanson Professional Services Inc.

BY (PRINTED): David K. Kemp, PE

BY (SIGNATURE): 

TITLE: Vice President

ADDRESS: 910 N. Waukesha St.

Bonifay, FL 32425

PHONE NUMBER: 850-547-1539

E-MAIL: dkemp@hanson-inc.com

DATE: November 9, 2023

RESPONSE DOCUMENT #3: FEDERAL E-VERIFY COMPLIANCE CERTIFICATION

In accordance with Okaloosa County Policy and Executive Order Number 11-116 from the office of the Governor of the State of Florida, Respondent hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the Respondent during the contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term; and shall provide documentation such verification to the COUNTY upon request.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above requirements.

DATE: November 9, 2023SIGNATURE: COMPANY: Hanson Professional Services Inc.NAME: David K. Kemp, PEADDRESS: 910 N. Waukesha Street
Bonifay, FL 32425TITLE: Vice PresidentE-MAIL: dkemp@hanson-inc.comPHONE #: 904-910-7800

RESPONSE DOCUMENT #4: CONE OF SILENCE FORM

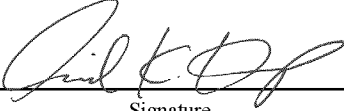
The Board of County Commissioners have established a solicitation silence policy (Cone of Silence) that prohibits oral and written communication regarding all formal solicitations for goods and services (ITB, RFP, ITQ, ITN, and RFQ) or other competitive solicitation between the bidder (or its agents or representatives) or other entity with the potential for a financial interest in the award (or their respective agents or representatives) regarding such competitive solicitation, and any County Commissioner or County employee, selection committee member or other persons authorized to act on behalf of the Board including the County's Architect, Engineer or their sub-consultants, or anyone designated to provide a recommendation to award a particular contract, other than the Purchasing Department Staff.

The period commences from the time of advertisement until contract award.

Any information thought to affect the committee or staff recommendation submitted after bids are due, should be directed to the Purchasing Manager or an appointed representative. It shall be the Purchasing Manager's decision whether to consider this information in the decision process.

Any violation of this policy shall be grounds to disqualify the Respondent from consideration during the selection process.

All Respondents must agree to comply with this policy by signing the following statement and including it with their submittal.

I,  representing Hanson Professional Services Inc. on this 9th day of November 2023, I hereby agree to abide by the County's "Cone of Silence Clause" and understand violation of this policy shall result in disqualification of my proposal/submittal.

Signature Company Name

RESPONSE DOCUMENT #5: INDEMNIFICATION AND HOLD HARMLESS

CONTRACTOR shall indemnify and hold harmless COUNTY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of this Agreement.

Hanson Professional Services Inc.



Proposer's Company Name

Authorized Signature – Manual

910 N. Waukesha Street, Bonifay, FL 32425

David K. Kemp, PE

Physical Address

Authorized Signature – Typed

- same as above -

Vice President

Mailing Address

Title

850-547-1539

N/A

Phone Number

FAX Number

- same as above -

850-547-1539

Cellular Number

After-Hours Number(s)

November 9, 2023

Date

RESPONSE DOCUMENT #6: ADDENDUM ACKNOWLEDGEMENT
RFQ PW 81-23

Acknowledgment is hereby made of the following addenda (identified by number) received since issuance of solicitation:

ADDENDUM NO.

DATE

1

November 7, 2023

NOTE: Prior to submitting the response to this solicitation, it is the responsibility of the respondent to confirm if any addenda have been issued. If such addenda have been issued, acknowledge receipt by noting number(s) and date(s) above.

RESPONSE DOCUMENT #7: COMPANY DATA

Respondent's Company Name:	<u>Hanson Professional Services Inc.</u>
Physical Address & Phone #:	<u>910 N. Waukesha Street</u>
	<u>Bonifay, FL 32425</u>
	<u>850-528-5074</u>
	<u> </u>
	<u> </u>
Contact Person (Typed-Printed):	<u>Tracy Boutwell, PE</u>
Phone #:	<u>850-777-6321</u>
Cell #:	<u>- same -</u>
Federal ID or SS #:	<u>37-0844717</u>
DUNNS/SAM #:	<u>KQR8L9KR7CQ5</u>
Respondent's License #:	<u>No. 7961</u>
Additional License – Trade and Number	<u>F97000005188</u>
Fax #:	<u>217-788-2503</u>
Emergency #'s After Hours, Weekends & Holidays:	<u>850-777-6321</u>
DBE/Minority Number:	<u>N/A</u>

RESPONSE DOCUMENT #8: SYSTEM FOR AWARD MANAGEMENT (OCT 2016)

(a) Definitions. As used in this provision.

“Electronic Funds Transfer (EFT) indicator” means a four-character suffix to the unique entity identifier. The suffix is assigned at the discretion of the commercial, nonprofit, or Government entity to establish additional System for Award Management records for identifying alternative EFT accounts (see subpart 32.11) for the same entity.

“Registered in the System for Award Management (SAM) database” means that.

(1) The Offeror has entered all mandatory information, including the unique entity identifier and the EFT indicator, if applicable, the Commercial and Government Entity (CAGE) code, as well as data required by the Federal Funding Accountability and Transparency Act of 2006 (see subpart 4.14) into the SAM database;

(2) The offeror has completed the Core, Assertions, and Representations and Certifications, and Points of Contact sections of the registration in the SAM database;

(3) The Government has validated all mandatory data fields, to include validation of the Taxpayer Identification Number (TIN) with the Internal Revenue Service (IRS). The offeror will be required to provide consent for TIN validation to the Government as a part of the SAM registration process; and

(4) The Government has marked the record “Active”.

“Unique entity identifier” means a number or other identifier used to identify a specific commercial, nonprofit, or Government entity. See www.sam.gov for the designated entity for establishing unique entity identifiers.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “Unique Entity Identifier” followed by the unique entity identifier that identifies the Offeror’s name and address exactly as stated in the offer. The Offeror also shall enter its EFT indicator, if applicable. The unique entity identifier will be used by the Contracting Officer to verify that the Offeror is registered in the SAM database.

(c) If the Offeror does not have a unique entity identifier, it should contact the entity designated at www.sam.gov for establishment of the unique entity identifier directly to obtain one. The Offeror should be prepared to provide the following information:

(1) Company legal business name.

(2) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(3) Company Physical Street Address, City, State, and Zip Code.

(4) Company Mailing Address, City, State and Zip Code (if separate from physical).

(5) Company telephone number.

(6) Date the company was started.

(7) Number of employees at your location.

(8) Chief executive officer/key manager.

(9) Line of business (industry).

(10) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) Offerors may obtain information on registration at https://www.acquisition.gov.

Offerors SAM information:

Entity Name: Hanson Professional Services Inc. - Corporate Office

Entity Address: 1525 S. Sixth Street, Springfield, IL 62703 for 910 N. Waukesha Street, Bonifay, FL 32425

Sam.gov Unique Entity Identifier: KQR8L9KR7CQ5

CAGE Code: 0D3E5

RESPONSE DOCUMENT #9: LIST OF REFERENCES

1. Owner's Name and Address: Putnam County

223 Putnam County Blvd., East Palatka, FL 32131

Contact Person: Mike Rodriguez, Project Mgr. Telephone # (386) 329-0346 ext. 4116

*Email: Mike.Rodriguez@putnam-fl.com

2. Owner's Name and Address: St. Johns County

2740 Industry Center Road, St. Augustine, FL 32084

Contact Person: Rodney Cooper, PE Telephone # (904) 209-0111

*Email: rcooper@sjcfl.us

3. Owner's Name and Address: City of Jacksonville Beach

1460 Shetter Ave., Jacksonville, FL 32250

Contact Person: Kayle Moore, PE Telephone # (904) 247-6213

*Email: kmoore@jaxbchfl.net

4. Owner's Name and Address: City of Jacksonville

214 N. Hogan Street., 4th Floor, Room 439, Jacksonville, FL 32202

Contact Person: David Hahn, PE Telephone # (904) 255-8793

*Email: hahn@coj.net

5. Owner's Name and Address: Brevard County Public Works Department

2725 Judge Fran Jamieson Way, Building A, Room 201, Viera, FL 32940

Contract Person: Jeanette Scott, Contract Administrator Telephone # (321) 617-7202

*Email: jeanette.scott@brevardfl.gov

RESPONSE DOCUMENT #10: LOBBYING - 31 U.S.C. 1352, 49 CFR Part 19, 49 CFR Part 20

APPENDIX A, 49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than

\$100,000 for each such expenditure or failure.] The Contractor,__, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

David K. Kemp, PE Name and Title of Contractor's Authorized Official
Vice President

November 9, 2023 Date

**RESPONSE DOCUMENT #11: SWORN STATEMENT UNDER
SECTION 287.133 (3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted for Hanson Professional Services Inc.
2. This sworn statement is submitted by David K. Kemp, PE whose business address is: 8075 Gate Parkway West, Ste 204, Jacksonville, FL 32216 and (if applicable) its Federal Employer Identification Number (FEIN) is (If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: 37-0844717)
3. My name is David K. Kemp, PE and my relationship to the entity named above is Vice President

4. I understand that a "public entity crime" as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in Section 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record, relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Section 287.133(1) (a), Florida Statutes, means:

- (1) A predecessor or successor of a person convicted of a public entity crime; or
- (2) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Section 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, that statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]


- Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity,

nor any affiliate of the entity, has been charged with and convicted of public entity crime subsequent to July 1, 1989.

____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. [Please attach a copy of the Final Order.]

____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. [Please attach a copy of the Final Order.]

The person or affiliate has not been placed on the convicted vendor list. [Please describe any action taken by or pending with the Department of General Services.]


Date: 11/3/2023 Signature: 

STATE OF: Florida

COUNTY OF: Duval

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who after first being sworn by me, affixed his/her signature in the space provided above on this 3rd day of November, in the year 2023:

My commission expires: August 10, 2027


Notary Public



SUZANNE MICHELE CRESSWELL
Notary Public
State of Florida
Comm# HH432083
Expires 8/10/2027

Print, Type, or Stamp of Notary Public

Personally known to me, or Produced Identification:

N/A

Type of ID

RESPONSE DOCUMENT #12: GOVERNMENT DEBARMENT & SUSPENSION**Instructions**

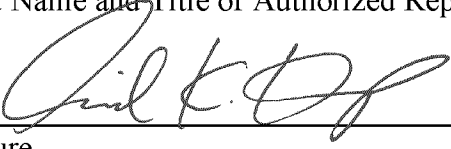
1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Orders 12549, at Subpart C of OMB 2 C.F.R. Part 180 and 3000.332. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552(a), as amended). This certification is required by the regulations implementing Executive Orders 12549, Debarment and Suspension, and OMB 2 C.F.R.

Part 180, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal or State department or agency;
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal

David K. Kemp, PE, Vice President
Printed Name and Title of Authorized Representative


Signature

November 9, 2023
Date

RESPONSE DOCUMENT #13: VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate Hanson Professional Services Inc., the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: November 9, 2023

SIGNATURE: 

COMPANY: Hanson Professional Services Inc.

NAME: David K. Kemp, PE
(Typed or Printed)

ADDRESS: 910 N. Waukesha St.

TITLE: Vice President

Bonifay, FL 32425

E-MAIL: dkemp@hanson-inc.com


PHONE NO.: 850-547-1539

RESPONSE DOCUMENT #14: GRANT FUNDED CLAUSES

The Vice President, David K. Kemp on behalf of Hanson Professional Services Inc. the *proposer* is authorized to sign below and confirm the *proposer* is fully able to comply with these requirements, federal terms and conditions and has made any inquiries and/or further examination of the law and requirements as is necessary to comply.

DATE: November 9, 2023
COMPANY: Hanson Professional Services Inc.
ADDRESS: 910 N. Waukesha St.
Bonifay, FL 32425

E-MAIL: dkemp@hanson-inc.com
PHONE NO.: 850-547-1539

SIGNATURE: 
NAME: David K. Kemp, PE
TITLE: Vice President

RESPONSE DOCUMENT #15: BUY AMERICA CERTIFICATES

If steel, iron, or manufactured products (as defined in 49 CFR §§ 661.3 and 661.5 of this part) are being procured, the appropriate certificate as set forth below shall be completed and submitted by each bidder or offeror in accordance with the requirement contained in 49 CFR § 661.13(b) of this part.

Certificate of Compliance with Buy America Requirements

The bidder or offeror hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.

DATE: November 9, 2023

SIGNATURE: 

COMPANY: Hanson Professional Services Inc.

NAME: David K. Kemp, PE

TITLE: Vice President

Certificate of Non-Compliance with Buy America Requirements

The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but it may qualify for an exception to the requirement pursuant to 49 U.S.C. 5323(j)(2), as amended, and the applicable regulations in 49 CFR 661.7.

DATE: _____

SIGNATURE: _____

COMPANY: _____

NAME: _____

TITLE: _____

RESPONSE DOCUMENT #16: ANTI-COLLUSION STATEMENT

ANTI-COLLUSION STATEMENT: The below signed bidder has not divulged to, discussed or compared his bid with other bidders and has not **colluded with any other bidder or parties to bid whatever.**
Note: No premiums, rebates, or gratuities permitted either with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from bid list(s).

Hanson Professional Services Inc.
Company Name

910 N. Waukesha Street
Address

Bonifay, FL 32425
Address

850-777-6321
Phone #

37-0844717
Federal ID # or SS #


Authorized Signature – Manual

David K. Kemp, PE
Authorized Signature – Typed

Vice President
Title

N/A
Fax #


Date Submitted: November 9, 2023

RESPONSE DOCUMENT #17: DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED RESPONDENT CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under quote a copy of the statement specified in subsection 1.
4. In the statement specified in subsection 1, notify the employees that, as a condition of working on the commodities or contractual services that are under quote, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, drug abuse assistance or rehabilitation program if such is available in employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE:	<u>November 9, 2023</u>	SIGNATURE:	<u></u>
COMPANY:	<u>Hanson Professional Services Inc.</u>	NAME:	<u>David K. Kemp, PE</u>
ADDRESS:	<u>910 N. Waukesha Street</u>		<u>(TYPED OR PRINTED)</u>
	<u>Bonifay, FL 32425</u>	TITLE:	<u>Vice President</u>
PHONE #:	<u>850-547-1539</u>	E-MAIL:	<u>dkemp@hanson-inc.com</u>

State of Florida

Department of State

I certify from the records of this office that HANSON PROFESSIONAL SERVICES INC. is a Delaware corporation authorized to transact business in the State of Florida, qualified on October 3, 1997.

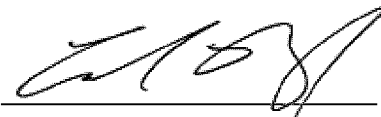
The document number of this corporation is F97000005188.

I further certify that said corporation has paid all fees due this office through December 31, 2023, that its most recent annual report/uniform business report was filed on January 5, 2023, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifth day of January, 2023*




Secretary of State

Tracking Number: 2362834392CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

TRUSTED PARTNERS. PROVEN RESULTS.

Hanson is by your side, wherever you are. We deliver engineering, planning and allied services to projects around the globe. You can lean on our extensive experience to break through challenges and keep moving forward.

Hanson is a part of your team, and we're here to support you every step of the way.

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