

RESOLUTION NO. 15-205

A RESOLUTION APPROVING AN AMENDED AND RESTATED PROFESSIONAL SERVICES CONTRACT FOR PLANNING AND GRANT-RELATED SERVICES WITH PLANNING SOLUTIONS CORP; AMENDING THE SCOPE OF SERVICES TO INCLUDE MISCELLANEOUS PLANNING AND GRANT-RELATED SERVICES; REVISING THE FEE STRUCTURES FOR GRANT WRITING, ADMINISTRATION, AND MISCELLANEOUS SERVICES; REVISING THE CONDITIONS AND AUTHORITY FOR ADMINISTRATIVE APPROVAL OF WORK AUTHORIZATIONS UNDER THE CONTRACT; INCREASING THE CITY MANAGER'S SMALL PURCHASE AUTHORITY TO \$50,000 FOR WORK AUTHORIZATIONS UNDER THE CONTRACT; PROVIDING FOR THE EFFECTIVE DATE OF THE AMENDED AND RESTATED AGREEMENT TO BE THE ORIGINAL CONTRACT EFFECTIVE DATE OF AUGUST 15, 2014; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, by Resolution No. 14-122, the City Commission approved a Professional Services Contract with Planning Solutions Corporation ("PSC") for grant-related and other land planning services, for a Term of one year commencing on August 15, 2014, with options to renew for up to four one-year Terms; and

WHEREAS, the Contract requires PSC to provide specified strategic planning services intended to identify potential grant funding sources at a fixed fee of \$68,250 per year; and

WHEREAS, the Contract also calls for PSC to provide additional grant writing and grant administrative services from time to time pursuant to work authorizations, with compensation for such services to be provided as a fixed fee, a not-to-exceed fee, or a fee expressed as a percentage of the grant award; and

WHEREAS, the expenditure limits and fee structures provided in the Contract for the additional services performed under work authorizations have been impractical and difficult to implement and administer; and

WHEREAS, in order to clarify procedures and applicable fees, provide for more efficient contract administration, authorize approval of various work authorizations for services that PSC has already provided, and maximize the City's grant funding opportunities, an Amended and Restated Contract has been submitted amending the scope of services, fee structures, and approval authority for work authorizations, retroactively effective as of the original contract effective date of August 15, 2014; and

WHEREAS, the Public Works Director recommends approval of the Amended and Restated Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DAYTONA BEACH, FLORIDA:

SECTION 1. The Amended and Restated Professional Services Contract for Planning and Grant-Related Services with Planning Solutions Corp, retroactively effective as of August 15, 2014, is hereby approved. The Amended and Restated Contract replaces the Contract with PSC approved by Resolution No. 14-222 in its entirety.

SECTION 2. The Mayor and City Clerk are hereby authorized to execute the Amended and Restated Contract with PSC, a copy of the Contract in substantially final form being attached hereto and made a part hereof by reference.


SECTION 3. Expenditure of funds for services pursuant to work authorizations for grant writing, grant administration, and miscellaneous services, is hereby authorized as set forth in the Contract, subject to budgeting. The City Manager's small purchase authority, established in Section 30-52(a), is increased from \$25,000 to \$50,000 for such expenditures.

SECTION 4. Pursuant to Section 2(d) of the Amended and Restated Contract, the City Manager is authorized to administratively approve all work authorizations, provided that PSC's right to compensation for Work Authorizations providing for payment based on a percentage of the grant amount is subject to the City Commission's acceptance of the grant. At the time that such grants are brought to the City Commission for acceptance, the City Manager shall advise whether grant funds can be used to pay for PSC's services, and if not, the City Manager shall identify the source of funds to be used to pay for such services.

SECTION 5. This Resolution shall take effect immediately upon its adoption.

  
DERRICK L. HENRY  
Mayor

ATTEST:

  
LETITIA LAMAGNA  
City Clerk

Adopted: August 19, 2015