

# CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 04/17/2024

Contract/Lease Control #: L21-0491-AP

Procurement#: NA

Contract/Lease Type: LEASE

Award To/Lessee: VERTEX AIRCRAFT INTEGRATION & SUSTAINMENT, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 04/20/2024

Expiration Date: 04/19/2025 W/1 1 YR RENEWAL

Description of: GROUND LEASE AT 5486 FAIRCHILD ROAD

Department: AP

Department Monitor: STAGE

Monitor's Telephone #: 850-651-7160

Monitor's FAX # or E-mail: TSTAGE@MYOKALOOSA.COM

Closed: \_\_\_\_\_

CC: BCC RECORDS



# CONTRACT/LEASE RENEWAL FORM

Date:  
 Company: Vertex AIS, LLC  
 Attn: Robert Vacca  
 Address: 5486 Fairchild Road  
 City, St, Zip: Crestview, FL 32539  
 RE: Lease Renewal

CONTRACT:L21-0491-AP  
 Vertex Aircraft Integration & Sustainment, LLC  
 Lease of Ground Space at 5486 Fairchild Rd.  
 EXPIRES:04/19/2025 w/1 1 yr renewal

Dear Mr. Vacca,

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # L21-0491-AP for an additional term. The contract renewal period will be 4/20/24 to 4/19/25. The annual budgeted amount for this contract is \$54,149.66. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

**If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).**

COUNTY REPRESENTATIVES

AUTHORIZED COMPANY REPRESENTATIVE

Dept. Director  
 Signature: [Signature]

Contractor: \_\_\_\_\_

Date: 2-26-24  
Faye

Digitally signed by Faye Douglas  
 Date: 2024.04.10 08:44:25 -05'00'

Robert Vacca  
 Digitally signed by Robert Vacca  
 Date: 2024.04.05 15:43:25 -0400

Approved By: Douglas  
 (as prescribed below on item 1)

Approved By: Vacca  
 Signature

Date: \_\_\_\_\_  
John Hofstad

Digitally signed by John Hofstad  
 Date: 2024.04.16 16:00:06 -05'00'

Approved By: \_\_\_\_\_  
 (as prescribed below on item 1)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**County Department Instructions:**

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.  
 If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970