

## CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 10/26/2021

Contract/Lease Control #: C05-1147-BCC

Procurement#: NA

Contract/Lease Type: CONTRACT

Award To/Lessee: LEGAL SERVICES OF NORTH FLORIDA, INC.

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2021

Expiration Date: 09/30/2022

Description of: LEGAL AID SERVICES

Department: BCC

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7105

Monitor's FAX # or E-mail: JHOFSTAD@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



## CONTRACT/LEASE RENEWAL FORM

Date: 09.30.2021  
Company: Legal Services of North Florida  
Attn: Leslie Powell-Boudreaux  
Address: 2119 Delta Boulevard  
City, St, Zip: Tallahassee, FL 32303  
RE: Contract Renewal

CONTRACT: C05-1147-BCC  
LEGAL SERVICES OF NORTH FLORIDA, INC.  
LEGAL AID SERVICES  
EXPIRES: 09/30/2022

Dear Ms. Powell-Boudreaux

The Okaloosa County Board of County Commissioners agrees to renew the subject contract/lease, # C05-1147-BCC for an additional term. The contract renewal period will be 10-1-2021 to 9-30-2022. The annual budgeted amount for this contract is \$92,000. All other terms and conditions of the original agreement shall remain in full force and effect through the duration of this renewal.

If you are in agreement, please sign below and return this form along with a current Certificate of Insurance listing Okaloosa County as co-insured (if applicable).

### COUNTY REPRESENTATIVES

Dept. Director

Signature: [Signature]

Date: 10/26/21

Approved By: \_\_\_\_\_

(as prescribed below on item 1)

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

(as prescribed below on item 1)

Date: \_\_\_\_\_

### AUTHORIZED COMPANY REPRESENTATIVE

Contractor: Legal Services of North Florida

Approved By: [Signature]

Title: Executive Director

Date: 10/20/2021

### County Department Instructions:

- 1) Obtain signatures from Department Director, authorized Company Representative and then Purchasing Manager <\$25K and less, OMB Director \$25K to \$50K, County Administrator <\$100K and less or Board >\$100K, as necessary. If Board approval is required, the Chairman and County Administrator's signatures are required. Make sure the company provides a current Certificate of Insurance. (If applicable).
- 2) Keep a copy of this form for your records.
- 3) Send original to Contracts and Lease Coordinator at Purchasing Department.  
If you have any questions please contact the Purchasing Manager at 850-689-5960, Fax: 850-689-5970