



ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

**RENEWAL COVERPAGE**

<b>TO:</b> ADRIAN L MERTON, INC. 9151 HAMPTON OVERLOOK CAPITOL HEIGHTS, MARYLAND 20743	<b>DATE ISSUED:</b> NOVEMBER 10, 2020	<hr/>
	<b>CONTRACT NO:</b> 21-DMF-ITB-262-MECH-2	<hr/>
	<b>CONTRACT TITLE:</b> JOB ORDER CONTRACTING (JOC)	<hr/>

---

**THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 21-DMF-ITB-262-MECH-2 including any attachments or amendments thereto.

**EFFECTIVE DATE:** NOVEMBER 10, 2021

**EXPIRES:** NOVEMBER 9, 2022

**RENEWALS:** ONE REMAINING RENEWAL FROM NOVEMBER 10, 2022 TO NOVEMBER 9, 2023.

**COMMODITY CODE(S):** 90924

**LIVING WAGE:** N

**ATTACHMENTS:**

AMENDMENT No. 1

**EMPLOYEES NOT TO BENEFIT:**

**NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.**

---

**VENDOR CONTACT:** Matthew A Merton

**VENDOR TEL. NO.:** (301) 336-7900

**EMAIL ADDRESS:** [matt@almerton.com](mailto:matt@almerton.com)

**COUNTY CONTACT:** Sy Gezachew (DMF - PURCHASING)

**COUNTY TEL. NO.:** (703) 228-0649

**COUNTY CONTACT EMAIL:** [sgezachew@ARLINGTONVA.US](mailto:sgezachew@ARLINGTONVA.US)

---

**PURCHASING DIVISION AUTHORIZATION**

Sy Gezachew

Title: Procurement Officer

Date: November 10, 2021

**ARLINGTON COUNTY, VIRGINIA**

**AGREEMENT NO. 21-DMF-ITB-262-MECH-2  
AMENDMENT NUMBER 1**

This **Amendment Number 1** is made on **October 15, 2021** by the County and amends Agreement Number 21-DMF-ITB-262-MECH-2 (“Main Agreement”) dated November 10, 2020 between **Adrian L Merton, Inc.** (“Contractor”) and the **County Board of Arlington County, Virginia** (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

1. PURSUANT TO PROVISION 4: **CONTRACT TERM**, THE COUNTY HEREBY EXERCISES THE 1<sup>ST</sup> OF TWO (2) ONE YEAR OPTION EXTENSIONS FOR THE PERIOD OF NOVEMBER 10, 2021 TO NOVEMBER 9, 2022.
2. ADD PROVISION 55: **COVID-19 VACCINATION POLICY FOR CONTRACTORS**, which is incorporated into and made part of this Amendment as follows:

**55. COVID-19 VACCINATION POLICY FOR CONTRACTORS**

Due to the COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety and comfort of the workforce and public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face-coverings and vaccine mandates. All County Contractors, entering County owned, controlled, or leased facilities or facilities operated by a contractor if the services provided at that location are exclusive to Arlington County Government or contractors with public facing responsibilities must adopt these policies for implementation with their employees and subcontractors working on County contracts.

Contractors are required to obtain and maintain the COVID-19 vaccine status of employees or subcontractors, require any unvaccinated or not fully vaccinated employees to follow a weekly testing protocol established by the Contractor to submit to weekly testing, and provide any accommodations as required by law. Contractor should submit the certification of compliance to the Purchasing Agent at the time of contract execution and within five working days of the end of each quarter (see Exhibits E). In addition, all Contractor and subcontractor employees subject to the requirements of this section must also comply with the County COVID-19 masking and social distancing protocols, as signed at each County location.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON

ADRIAN L MERTON, INC.

COUNTY, VIRGINIA

AUTHORIZED: DocuSigned by:  
SIGNATURE: Dr. Sharon T Lewis  
89B86B1AD301462...  
NAME: Dr. Sharon T Lewis  
TITLE: Purchasing Agent  
DATE: 11/2/2021

AUTHORIZED: DocuSigned by:  
SIGNATURE: Matthew A Merton  
BAFC7DF42AF1479...  
NAME: Matthew A Merton  
TITLE: Vice President  
DATE: 10/14/2021