

## CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 11/18/2021

Contract/Lease Control #: C22-3132-BCC

Procurement#: NA

Contract/Lease Type: AGREEMENT

Award To/Lessee: EARLY COALITION OF EMERALD COAST

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 10/01/2021

Expiration Date: 09/30/2022

Description of: GRANT FUNDING ASSISTANCE

Department: BCC

Department Monitor: HOFSTAD

Monitor's Telephone #: 850-651-7515

Monitor's FAX # or E-mail: JHOFSTAD@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS

**PROCUREMENT/CONTRACT/LEASE  
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: T3D Tracking Number: 4451-22  
Procurement/Contractor/Lessee Name: Early Coalition of Emerald Coast Grant Funded: YES \_\_\_ NO X  
Purpose: Grant Funding Assistance  
Date/Term: 9-30-2022  
Department #: 0114  
Account #: 58190  
Amount: \$37,500.00  
Department: BCC Dept. Monitor Name: Hofstad

1.  GREATER THAN \$100,000  
2.  GREATER THAN \$50,000  
3.  \$50,000 OR LESS

**Purchasing Review**  
Procurement or Contract/Lease requirements are met:  
DeRita Mason Date: 11-15-21  
Purchasing Manager or designee Jeff Hyde, DeRita Mason, Jessica Darr, Angela Etheridge

**2CFR Compliance Review (if required)**  
Approved as written: NO Federal funds Grant Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Grants Coordinator \_\_\_\_\_

**Risk Management Review**  
Approved as written: see email attached Date: 11-16-21  
Risk Manager or designee Lisa Price

**County Attorney Review**  
Approved as written: see email attached Date: 11-18-21  
County Attorney Lynn Hoshihara, Kerry Parsons or Designee

**Department Funding Review**  
Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

**IT Review (if applicable)**  
Approved as written: \_\_\_\_\_ Date: \_\_\_\_\_

C22-3132-BCC

## DeRita Mason

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**From:** Lynn Hoshihara  
**Sent:** Thursday, November 18, 2021 1:55 PM  
**To:** DeRita Mason  
**Cc:** Kerry Parsons; Karen Donaldson  
**Subject:** Re: Non-Profit agreements

I don't need it see it again. Once we get a clean copy, all of these are approved by Legal.

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

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**From:** DeRita Mason  
**Sent:** Thursday, November 18, 2021 2:41:39 PM  
**To:** Lynn Hoshihara  
**Cc:** Kerry Parsons; Karen Donaldson  
**Subject:** RE: Non-Profit agreements

Will do, I have the attachments to add when I upload.  
Do you want to see the one back when it is changed? Or do you approve these with changes.

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**From:** Lynn Hoshihara  
**Sent:** Thursday, November 18, 2021 1:38 PM  
**To:** DeRita Mason <dmason@myokaloosa.com>  
**Cc:** Kerry Parsons <kparsons@myokaloosa.com>; Karen Donaldson <kdonaldson@myokaloosa.com>  
**Subject:** Re: Non-Profit agreements

DeRita,

We need a clean copy of the agreement for the Crestview Area Shelter without the handwritten notes on it. Also, their signature block should include the name of the organization.

Lastly, make sure copies of the attachments are included in the final versions of these agreements.

Lynn

Lynn M. Hoshihara  
County Attorney  
Okaloosa County, Florida

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## DeRita Mason

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**From:** Karen Donaldson  
**Sent:** Tuesday, November 16, 2021 11:13 AM  
**To:** DeRita Mason  
**Subject:** RE: Non-Profit agreements

These are approved by risk management, there is no insurance element.

Thank you

*Karen Donaldson*

Karen Donaldson  
Claims Examiner  
Okaloosa County Risk Management  
302 N Wilson Street, Suite 301  
Crestview, Fl. 32536  
850.683.6207 / 850.585.8915 Cell  
[KDonaldson@myokaloosa.com](mailto:KDonaldson@myokaloosa.com)



For all things Wellness please visit:

<http://www.myokaloosa.com/wellness>

*Please note: Due to Florida's very broad public records laws, most written communications to or from county employees regarding county business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.*

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**From:** DeRita Mason  
**Sent:** Monday, November 15, 2021 3:25 PM  
**To:** Lynn Hoshihara <lhoshihara@myokaloosa.com>  
**Cc:** Kerry Parsons <kparsons@myokaloosa.com>; Karen Donaldson <kdonaldson@myokaloosa.com>  
**Subject:** Non-Profit agreements

Ladies,

Can you approve the attached.? I just received them and they have already been signed.  
Karen-I am not sure if there is even an insurance element. We just provide them with grant assistance.

Thank you,

**AGREEMENT BETWEEN OKALOOSA COUNTY, FLORIDA AND EARLY  
LEARNING COALITION OF THE EMERALD COAST FOR GRANT FUNDING  
ASSISTANCE**

This Agreement is made and entered into on the effective date below by and between the **BOARD OF COUNTY COMMISSIONERS OF OKALOOSA COUNTY, FLORIDA** (the "County") and Early Learning Coalition of the Emerald Coast (the "Grantee").

**WITNESSETH:**

**WHEREAS**, Grantee is a nonprofit organization in Okaloosa County, which offers children school readiness programs and/or services; and

**WHEREAS**, the County wishes to provide financial assistance to nonprofit organizations, such as Grantee which help to improve the quality of place and life of the citizens of the County.

**NOW, THEREFORE**, in consideration of mutual covenants and promises herein contained and other good and valuable consideration, the parties hereto agree as follows:

1. **SPECIAL CONDITIONS.**

- a. Grantee shall request fund distributions within ten (10) days of the fiscal quarters end (December 31, March 30, June 30, and September 30) by email to: budget@myokaloosa.com.
- b. Grantee warrants that funds will be used in accordance with the budget included with its proposal and only for the purposes allowed by the IRS and other government agencies relating to grants from private foundations. In particular, no funds may be used for lobbying purposes or to aid in the election of a public official.
- c. Grantee agrees to comply with the Okaloosa County Nonprofit Agency Funding Policy.
- d. Grantee agrees to provide an annual financial report and annual programmatic report, which describes progress towards program outcomes and detailing expenditures signed by the Executive Director and shall accompany the third quarter distribution request.
- e. Grantee, with funding up to and including \$10,000, shall provide an affidavit stating the funds were used to reimburse the Grantee for expenses incurred in accordance with county policy, the Application and all applicable county, state and federal rules, laws and regulations. The Affidavit shall accompany the first quarter distribution request.
- f. Grantee, with funding above \$10,000, shall provide an accounting of grant funds along with receipts and documentation which establishes that the funds were expended in conformity with county policy, the Application and all applicable county, state and federal rules, laws and regulations. The accounting and documentation is required quarterly.
- g. Grantee is required to maintain detailed back-up documentation of expenditures, available for review by the County upon request. Site visits may be performed annually to determine and verify data collection methodology.
- h. Grantee agrees to furnish to the County any information concerning a deviation from its proposal or a change in Grantee's tax-exempt status.

CONTRACT: C22-3132-BCC  
EARLY COALITION OF EMERALD COAST  
GRANT FUNDING ASSISTANCE  
EXPIRES: 09/30/2022

- i. If Grantee's tax-exempt status changes or funds are not used for the purposes described in its proposal, the County may seek return of all unused funds and reimbursement of any misappropriated funds.
2. **EFFECTIVE DATE AND TERM.** This Agreement shall be effective October 1, 2021 thru September 30, 2022 and shall remain in effect until final payment is made.
3. **COMPENSATION.** The County agrees to pay to Grantee Thirty Seven Thousand Five Hundred Dollars (\$37,500.00). Funds shall be paid to Grantee on a quarterly basis upon receipt of a reimbursement request, which shall include any activities, events, or services that occurred during the period and were funded by the County.

Payment may be reduced as necessary in the event of an unforeseen occurrence that results in decreased tax revenue.

4. **HOLD HARMLESS.** Grantee shall protect, defend, indemnify and hold the County, its officers, and employees completely harmless from and against any and all liabilities, demands, suits, claims, losses, fines, or judgments arising by reason of the injury or death of any person or damage to any property, including all reasonable costs from investigation and defense thereof (including but not limited to attorney fees, court costs, and expert fees), of any nature whatsoever arising out of or incident to this Agreement or Grantee's officers, employees, agents, contractors, subcontractors, licensees or invitees regardless of where the injury, death or damage may occur; unless such injury, death or damage is caused by the sole negligence of the County. The County shall give Grantee reasonable notice of any such notice claims or actions. Grantee, in carrying out its obligations hereunder, shall use counsel reasonably acceptable to the County. The provisions of this section shall survive the expiration of earlier termination of this Agreement. The parties further agree that nothing contained herein is intended to nor shall be construed as a waiver of the County's rights and immunities under Section 768.28, Florida Statutes, as amended from time to time.
5. **TERMINATION.** This Agreement may be terminated by the County upon occurrence of any of the following:
  - a. The filing for Bankruptcy, loss of tax exemption status or dissolution by Grantee.
  - b. The County shall have authority to withhold compensation upon a reasonable determination that the Grantee has not complied with any one or any part of the terms of this Agreement. The County shall specifically identify in writing why it withheld compensation. Upon receipt of such written notice the Grantee shall have ten (10) days to cure its breach of the Agreement.
  - c. If the Grantee has failed to cure its breach within the time specified after receipt of such notice, the County may deliver to the Grantee a written notice of its intent to terminate this Agreement (the "Notice to Terminate"). The Grantee, upon receipt of the Notice to Terminate, shall be placed on notice that this Agreement shall terminate on the 10<sup>th</sup> day after receipt, with no further negotiations.

Either party may terminate this Agreement by giving sixty (60) days' written notice to the other.

6. **AUDITS AND RECORDKEEPING.** The Grantee is hereby obligated to maintain accurate records of expenditure of public funds under this Agreement. All records relating to these expenditures shall be considered public documents and shall remain available for audit and/or review at the request of the County at all times during the term of this Agreement. Grantee shall allow public access to all documents, records and other materials, subject to the provisions of Chapter 119, Florida Statutes, prepared or received by Grantee in conjunction

with this Agreement. The County shall have the right from time to time at its sole expense to audit the compliance by the Grantee with the terms, conditions, obligations, limitations, restrictions and requirements of this Agreement and such right shall extend for a period of three (3) years after termination of this Agreement.

**IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OKALOOSA COUNTY RISK MANAGEMENT DEPARTMENT 302 N. WILSON ST., SUITE 301, CRESTVIEW, FL 32536 PHONE: (850) 689-5977 riskinfo@myokaloosa.com.**

Grantee must comply with the public records laws, Florida Statute chapter 119, specifically Grantee must:

- a. Keep and maintain public records required by the County to perform the service.
  - b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119 Florida Statutes or as otherwise provided by law.
  - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Grantee does not transfer the records to the County.
  - d. Upon completion of the contract, transfer, at no cost, to the County all public records in possession of the Grantee or keep and maintain public records required by the County to perform the service. If the Grantee transfers all public records to the public agency upon completion of the contract, the Grantee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Grantee keeps and maintains public records upon completion of the contract, the Grantee shall meet all applicable requirements for retaining the public records. All records stored electronically must be provided to the public agency, upon the request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.
7. **NON-APPROPRIATION OF FUNDS.** Notwithstanding anything contained in this contract to the contrary, in the event the funds appropriated by the County in any fiscal period are insufficient to pay the costs of this Agreement, the Agreement shall terminate on the last quarter period of the fiscal period for which appropriations were received, without penalty or expense to the County of any kind whatsoever. The County will immediately notify the Grantee of such occurrence.
8. **ASSIGNABILITY.** This Agreement may not be assigned or transferred by Grantee without the express prior approval of the County.
9. **NOTICES.** All notices or other communications required or permitted to be given by Grantee or by the County shall be in writing and shall be deemed delivered by either party when deposited in the U.S. Mail, first class postage paid, and addressed to:

**GRANTEE:** Dana Crupi  
Chief Executive Officer  
1130 North Eglin Parkway  
Shalimar, FL 32579


**COUNTY:** Faye Douglas, Director  
Office of Management and Budget  
Okaloosa County  
1250 N. Eglin Parkway  
Shalimar, FL 32579

10. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement and understanding between the Grantee and the County as to the subject matter hereof, and merges and supersedes all prior agreements, commitments, representations, writings, and discussions between them. Neither the Grantee nor the County will be bound to any prior obligations, conditions, warranties or representations with respect to the subject matter of this Agreement. This Agreement may not be changed, modified or supplemented in any way except by an instrument in writing executed by both the Grantee and the County.

11. **GOVERNING LAW & VENUE.** This Agreement shall be interpreted in accordance with the laws of the State of Florida without regard to its principles of conflicts of laws. Venue for any legal proceedings arising out of this Agreement shall be in Okaloosa County, Florida.

**IN WITNESS WHEREOF,** the parties hereto have set their hands and seals this 15 day of November, 2021.

[Early Learning Coalition of the Emerald Coast]

  
Signature Dana Crupi

Date: November 15, 2021

**OKALOOSA COUNTY, FLORIDA**

**John Hofstad**

Digitally signed by John Hofstad  
Date: 2021.12.22 15:25:07 -06'00'

John Hofstad, County Administrator

Date: 12.22.21

**Attachments:**

1. Grantee Application Proposal
2. County Non-Profit Funding Policy





# Non-Profit Funding Request Application

**Funding Period: October 1, 2021 – September 30, 2022**  
**Application Deadline: April 30, 2021 by 5:00pm CST**

<b>Agency Information</b>		
Agency Name: Early Learning Coalition of the Emerald Coast		
Street Address: 1130 N Eglin Pkwy		
City: Shalimar	State: FL	Zip: 32579
Website: www.elc-ec.org		
Executive Director: Renea Black		
Phone: 850-833-3627 x 204	Email: rblack@elc-ec.org	
Name and Title of Principle Contact:		
Phone:	Email:	
Date of Incorporation: May 8, 2000	Consecutive Years of Operation: 22	

<b>Program Information</b>	
Program Name: School Readiness Match (Subsidized Child Care)	
Total Program Cost: \$ 190,000.00	Total Funding Request: \$ 37,500.00
<p><b>Public Purpose:</b> Describe in detail how the Program impacts the health, economic opportunity, or social well-being of the clients served, and the methodology for providing services.</p> <p>Clearly align Program impacts with Okaloosa County’s Vision of “providing an unmatched economic opportunity and quality of place and life for all citizens” and Mission to “engage our private and public sector partners to provide...economic opportunity and excellence in critical services to enhance the quality of life for all residents.”</p> <p>The Early Learning Coalition's (ELC) funding request for the School Readiness Program brings a federal match into Okaloosa and Walton Counties increasing economic opportunities. Traditional School Readiness funding allows the ELC to serve children at-risk of abuse and neglect, children in foster care, children who are homeless, children of domestic violence victims, and children whose families are living at or below 150% of the Federal Poverty Level (FPL). The requested \$37,500 from Okaloosa County expands the provision of services to a vulnerable population in our community, working families whose income is between 151% and 200% of the FPL. The School Readiness program increases child care funding for lower-income working families who are considered Asset Limited, Income Constrained and Employed – ALICE families in Okaloosa and Walton Counties. According to the 2017 ALICE Report by United Way, 33% of households in Okaloosa County earn less than the basic cost of living. Florida Kids Count reports 7,165 children in Okaloosa County live in poverty. A child’s earliest experiences and environments set the stage for future development and success in school, including grade level reading and high school graduation. The ELC is dedicated to decreasing the number of children living in poverty now, and in the future, by increasing access to quality early learning programs as a catalyst to break the cycle. We measure our impact by the number of quality affordable child care programs we contract with, the number of ALICE families we serve, and the number of children enrolled in our programs. The total amount (requested funding from Okaloosa County combined with a federal match of approximately \$20,887) will directly provide one year of child care assistance to approximately 63 children, ages birth - five years, in ALICE families. These families are an unserved population in our community, as they are over income for other subsidized programs such as traditional School Readiness funding, Early Head Start or Head Start.</p> <p>Our goal has always been to promote and create, quality early learning opportunities for every child age birth - five years. Our Counties are working together to make sure our youngest children are prepared for kindergarten but there is still more work to be done. The ELC provides an opportunity and foundation that supports children academically, physically, socially and emotionally, ultimately impacting the health and social well-being of 100% of the clients we serve. We recognize parents as their children's first teacher and of the importance of children entering school ready to learn and provide families the opportunity to enhance their child's school success by participating in accessible, affordable quality early learning programs and services.</p>	

If there are similar service providers or Programs, distinguish how this Program is different.

The true distinction between the ELC and other nonprofits in this community, is our School Readiness (SR) match. Through this program, federal and state funding is used to match local contributions. The SR match is allocated on a yearly basis at a minimum of 55.7% of acquired local contributions. A \$37,500 grant award will bring in, at least, an additional \$20,887.50 in economic opportunities into our community and will fund approximately 72 young children, who would have never received services without this additional funding. All monies awarded will provide financial assistance for income eligible children for one year.

One similar service provider in our area is The Boys & Girls Clubs of the Emerald Coast. They serve children ages 5-18, who have started kindergarten and have not yet finished twelfth grade. Head Start and Early Head Start programs also provide similar services to children birth - 5 years, with a primary demographic population of families at or below 100% of FPL.

No one agency can meet the needs of all of our children and families. The ELC relies on our community partnerships to provide critical services to enhance the quality of life for children and families in Okaloosa and Walton Counties. The ELC's traditional School Readiness program serves families at or below 150% of FPL, the requested funding from Okaloosa County would expand our services to families between 151% and 200% of FPL. These families have children too young to attend the programs at the Boys & Girls Clubs and are over income to qualify for Head Start and Early Head Start programs. ELC Family Service staff will work with them to determine eligibility and program fees based on income and household size. As the family income increases, parent fees increase, helping them to continue working toward self-sufficiency. All services provided in the School Readiness Program cross several domains including health, social well-being, economic opportunity, and education. Through collaborative community partnerships, private and public, we identify resources and opportunities to maximize our ability to deliver early learning programs and services.

**Resources:** Explain the agency's staffing, equipment, facilities, etc. that will be used to effectively deliver the Program services described above.

The ELC is a 501c(3) non-profit organization governed by a Board of Directors of legislatively mandated members. Members include the Chair and two members appointed by the Governor; the Regional Administrator of the Department of Children and Families, District School Superintendent, Workforce Board Director, County Health Department Director, President of the local college or their designee(s); a County Commission Appointee, a Head Start director; a private for-profit child care provider; a faith-based child care provider; and a representative of programs for children with disabilities. Additional appointments are made to ensure more than one-third of the total membership is from private sector business. Board members volunteer their time to support the agency and currently consist of 15 members. Programs are supported by five administrative staff, nine family and program support staff, and five professional development staff. Approximately eighty contracted child care providers administer early education programs to the children and families in Okaloosa and Walton Counties.

**Additional Funding Sources:** Please list any additional County funding received as part of this application.

The ELC receives no additional Okaloosa County funding as part of this application.

**Budget:** Provide a clear budget that indicates a reasonable expense for the Program services and leverages other funds to the greatest extent possible.

Federal Grant	State Grant	Private Partnerships	Donations/ Other	Okaloosa County	Total Revenues
\$ 90,000.00		\$ 50,000.00	\$ 12,500.00	\$ 37,500.00	\$ 190,000.00

Personnel	Program Operations	Administrative/ Overhead	Facilities Repair/ Maintenance	Capital Equipment	Total Expenses
\$ 0.00	\$ 190,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 190,000.00

*Note: Okaloosa County will not fund the purchase of capital assets with a value in excess of \$5,000 or a useful life greater than three years.*

Clients Served Annually: 206

Cost per Client Served: 922

**Performance Metrics:** Identify measures to define Program success and impact to clients served.

Increase economic opportunity through access to quality affordable child care for families in Okaloosa and Walton Counties.	Oct '17 – Sep '18 Actual	Oct '18 – Sep '19 Actual	Oct '19 – Sep '20 Estimate	Oct '20 – Sep '21 Estimate
Number of quality affordable child care providers contracted with the ELC to provide School Readiness program services.	80	84	75	75
Number of ALICE families receiving quality affordable child care from School Readiness Match program services	na	na	32	33
Number of children currently enrolled in School Readiness Match program	na	na	41	63

If historical data is not available for an existing program, please explain.

The School Readiness Match program was implemented to aid the traditional School Readiness program by expanding the provision of our services to families living between 151-200% of Federal Poverty Level in November of 2019. The data reflected in this chart represents the children and families in the School Readiness Match program (only) and does not reflect that total children and families in the traditional School Readiness program.

The Program's services are not be restrictive with regard to race, sex, age, religion, disability, or any other classification that would be prohibited by law.

The Program's services are available to all residents in Okaloosa County who meet the eligibility requirements of the Agency.

An annual financial report detailing Program revenues and expenditures signed by the agency's Executive Director will be provided.

An annual programmatic report describing progress towards Program outcomes signed by the agency's Executive Director will be provided.

For funding up to \$10,000, an affidavit stating the funds were used for expenses incurred in accordance with the Application and all applicable county, state and federal rules, laws and regulations shall be provided no later than December 31 of the fiscal year for which funding was awarded.

For funding above \$10,000, receipts and documentation which establishes that the funds were expended in conformity with the Application and all applicable county, state and federal rules, laws and regulations shall be provided no later than December 31 of the fiscal year for which funding was awarded.

Agency may be subject to on-site visits or audit by the Board of County Commissioners or its designee.

I have read, fully understand and agree to be bound by Okaloosa County's Non-Profit Funding Policy (the "Policy"). I have completed this application fully and accurately and have not misrepresented any information contained herein. I certify that the requested funds will be used for the purposes set forth in this application and in conformity with the Policy and Florida law.

**Renea Black**

Digitally signed by Renea Black  
Date: 2021.04.29 14:55:23 -05'00'

**04/29/2021**

Executive Director Signature

Date

IRS Determination Letter of 501(c)(3) Status.	<input checked="" type="checkbox"/>
IRS 990 Form (most recent tax year)	<input checked="" type="checkbox"/>
State of Florida Solicitation of Contributions Form	<input checked="" type="checkbox"/>
Agency's current year budget (revenues and expenses)	<input checked="" type="checkbox"/>
Prior year financial statements (revenues and expenses, audited if required)	<input checked="" type="checkbox"/>

**Scan and submit the completed form with documents to:**

**budget@myokaloosa.com**

**Submit completed paper application with documents to:**

**1250 North Eglin Parkway,  
Suite 102  
Shalimar, FL 32579  
(850) 651-7521**

**Please complete all sections of the application form.**

**Incomplete applications and/or applications received after the deadline will not be considered.**

\*\*\*\*\*

For Internal Use Only:

<b>Scoring Key:</b> 1 – Serious substantive issues or areas of weakness 2 – Issues or areas of weakness 3 – Acceptable 4 – Thorough details & effective use of resources 5 – Exceptional level of effectiveness & innovation	Score
<b>Public Purpose criteria:</b> - clear description of program services and delivery mechanisms - measureable outcomes to be achieved - methods and strategies in place to collect valid data to support program outcomes - outcomes that meaningfully work toward achieving Okaloosa County's Vision and Mission statements - identification of other organizations that provide the same or similar services - demonstration of the uniqueness of the organization's program	
<b>Resources criteria:</b> - information about the program's staffing structure and personnel credentials - description of the necessary equipment, software and physical resources to deliver the program services - evidence that the organization can sustain appropriate levels of service - potential partnerships, collaborations with defined roles and responsibilities	
<b>Budget criteria:</b> - categorization of revenues and expenses - identification of matching grants or the leveraging of other funding sources - evidence of decreased reliance on Okaloosa County funding	
<b>Performance Measures criteria:</b> - at least two performance measures that communicate how the program is impacting the defined target population - at least one performance measure that aligns with Okaloosa County's Vision and Mission statements - established measures that drive the program's work and that meet the targeted goals	
Total	

County Administrator Recommended Funding Amount: \$ \_\_\_\_\_

Board Approved Funding Amount: \$ \_\_\_\_\_

**Charitable Organization CH23320**

**Early Learning Coalition Of The Emerald Coast, Inc.**

1130 N Eglin Pkwy, Shallmar, Fl 32579-1227

**License Status**

**Issue Date**

**Expiration Date**

Registered

12/16/2020

12/14/2021

[Renew License](#)

[Manage Additional Licenses](#)

**License Options:**

- [Disaster Relief Quarterly Report](#)



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508, Room 4010  
Cincinnati OH 45201

In reply refer to: 4077550286  
Nov. 16, 2011 LTR 4168C 0  
31-1745051 000000 00

00028278  
BODC: TE

SCHOOL READINESS COALITION SERVING  
OKALOOSA AND WALTON COUNTIES INC  
2018 LEWIS TURNER BLVD STE C  
FT WALTON BEACH FL 32547-1352

017140

Employer Identification Number: 31-1745051  
Person to Contact: Vaida Singleton  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 11, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 2001.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

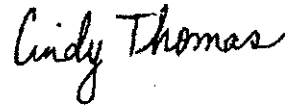
COPY

4077550286  
Nov. 16, 2011 LTR 4168C 0  
31-1745051 000000 00  
00028279

SCHOOL READINESS COALITION SERVING  
OKALOOSA AND WALTON COUNTIES INC  
2018 LEWIS TURNER BLVD STE C  
FT WALTON BEACH FL 32547-1352

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Cindy Thomas  
Manager, EO Determinations