



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VA 22201**

RIDER AGREEMENT NO. 23-DES-R-478

THIS AGREEMENT (hereinafter "Agreement") is made on 12/22/2022 by the County, between **Sheehy Ford – Richmond, Inc.**, a corporation with a place of business at **10601 Midlothian Turnpike Chesterfield, VA 23235** authorized to transact business in the Commonwealth of Virginia, and the County Board of Arlington County, Virginia ("County"). The County and the Contractor, for the consideration specified herein or specified in a County Purchase Order referencing this Agreement, agree as follows:

1. CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, **Exhibit A Acceptance Agreement Contract #5064134**, dated March 23, 2021, together with any exhibits and amendments issued or applicable thereto (collectively, "Contract Documents" or "Contract"). This Agreement rides a contract awarded to the Contractor by **Prince William County** and extended by the Contractor to the County on the same terms and conditions as the Contractor's agreement with **Prince William County**. Where the terms of this Agreement vary from the terms and conditions of the other Contract Documents, the terms and conditions of this Agreement shall prevail.

The Contract Documents set forth the entire agreement between the County and the Contractor. The County and the Contractor agree that no representative or agent of either of them has made any representation or promise with respect to the parties' agreement which is not contained in the Contract Documents.

2. CONTRACT TERM

The Contractor's provision of goods and services for the County ("Work") shall commence **March 24, 2023**, of the Agreement by the County", and shall be completed no later than **March 23, 2024** ("Contract Term"), subject to any modifications as provided for in the Contract Documents regarding the Contract Term. No aspect of the Work shall be deemed complete until it is accepted by the County's Project Officer.

Upon satisfactory performance by the Contractor, if **Prince William County** renews their agreement identified in **Exhibit A**, the County may elect to renew this Agreement under the same contract terms for **two (2)** one-year renewal periods from **March 24, 2024**, to **March 23, 2026** ("Subsequent Contract Term"). However, if **Prince William County** does NOT renew their agreement identified in **Exhibit A**, this Agreement shall automatically expire on the contract expiration date.

3. PAYMENT

Payment will be made by the County to the Contractor within forty-five (45) days after receipt by the County Project Officer of an invoice detailing the Work provided by the Contractor and accepted by the County. All payments will be made from the County to the Contractor via ACH. Each invoice must certify that the invoice submitted is a true and accurate accounting of the work performed and goods and/or services provided and must be signed and attested to by the Contractor or authorized designee. The Project Officer will either approve the invoice or require corrections. The number of the County Purchase Order pursuant to which authority goods or services have been performed or delivered shall appear on all invoices.

4. SCOPE OF WORK

The Contractor agrees to perform the goods and/or services described in the Contract Documents (hereinafter “the Work”). The primary purpose of the Work is for the provision and installation of emergency equipment.

The Contract Documents set forth the minimum Work estimated by the County and the Contractor to be necessary to complete the Work. It shall be the Contractor’s responsibility, at the Contractor’s sole cost, to provide the specific Work set forth in the Contract Documents sufficient to fulfill the purposes of the Work. Nothing in the Contract Documents shall be construed to limit the Contractor’s responsibility to manage the details and execution of the Work.

5. PROJECT OFFICER

The performance of the Contractor is subject to the review and approval of the County Project Officer (“Project Officer”) who shall be appointed by the Director of the Arlington County department or agency which seeks to obtain the Work pursuant to this Contract. However, it shall be the responsibility of the Contractor to manage the details of the execution and performance of its Work pursuant to the Contract Documents.

6. COUNTY PURCHASE ORDER REQUIREMENT

County purchases are authorized only if a County Purchase Order is issued in advance of the transaction. A Purchase Order must indicate that the ordering agency has sufficient funds available to pay for the purchase. Such a Purchase Order is to be provided to the Contractor by the ordering agency. The County will not be liable for payment for any purchases made by its employees without appropriate purchase authorization issued by the County Purchasing Agent. If the Contractor provides goods or services without a signed County Purchase Order, it does so at its own risk and expense.

7. NON-APPROPRIATION

All funds for payments by the County to the Contractor pursuant to this Contract are subject to the availability of an annual appropriation for this purpose by the County Board of Arlington County, Virginia. In the event of non-appropriation of funds by the County Board of Arlington County, Virginia for the goods or services provided under this Contract or substitutes for such goods or services which are as advanced or more advanced in their technology, the County will terminate the Contract, without termination charge or other liability to the County, on the last day of the then current fiscal year or when the appropriation made for the then current year for the services covered by this Contract is spent, whichever event occurs first. If funds are not appropriated at any time for the continuation of this Contract, cancellation will be accepted by the Contractor on thirty (30) days prior written notice, but failure to give such notice shall be of no effect and the County shall not be obligated under this Contract beyond the date of termination specified in the County’s written notice.

8. COVID-19 VACCINATION POLICY FOR CONTRACTORS

Due to the ongoing COVID-19 pandemic, the County has taken various steps to protect the welfare, health, safety, and comfort of the workforce and the public at large. As part of these steps, the County has implemented various requirements with respect to health and safety including policies with respect to social distancing, the use of face coverings, and vaccine mandates. To protect the County's workforce and the public at large, all employees and subcontractors of the Contractor who are assigned to this Contract should be fully vaccinated against COVID-19. Any contractor employee or subcontractor who is not fully vaccinated should be following a weekly testing protocol as established by the Contractor unless exempt pursuant to a valid reasonable accommodation under state or federal law.

9. APPLICABLE LAW, FORUM, VENUE, AND JURISDICTION

This Contract and the work performed hereunder shall be governed in all respects by the laws of the Commonwealth of Virginia, and the jurisdiction, forum, and venue for any litigation with respect thereto shall be in the Circuit Court for Arlington County, Virginia, and in no other court. In performing its Work pursuant to this Contract, the Contractor shall comply with applicable federal, state, and local laws, ordinances, and regulations.

10. NOTICES

Unless otherwise provided herein, all notices and other communications required by this Contract shall be deemed to have been given when made in writing and either (a) delivered in person, (b) delivered by an agent, such as an overnight or similar delivery service, or (c) deposited in the United States mail, postage prepaid, certified or registered, addressed as follows:

TO THE CONTRACTOR:

Shayne Adkins
641 Johnston Willis Dr.
North Chesterfield, VA 23236
Phone: 804-419-1370
Email: shayneadkins@sheehy.com

TO THE COUNTY:

C. Matthew Davila
2701 S. Taylor St.
Arlington, VA 22206
Phone: 703-228-6467
Email: cmdavila@arlingtonva.us

AND

Dr. Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Phone: (703) 228-3294
Email: slewis1@arlingtonva.us

TO THE COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

11. ARLINGTON COUNTY BUSINESS LICENSES

The Contractor must comply with the provisions of Chapter 11 (“Licenses”) of the Arlington County Code, if applicable. For information on the provisions of that Chapter and its applicability to this Contract, the Contractor must contact the Arlington County Business License Division, Office of the Commissioner of the Revenue, 2100 Clarendon Blvd., Suite 200, Arlington, Virginia, 22201, telephone number (703) 228-3060, or e-mail business@arlingtonva.us.

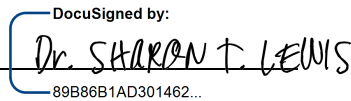
12. COUNTERPARTS

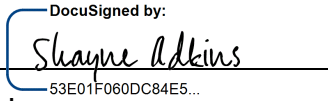
This Agreement may be executed in one or more counterparts and all of such counterparts shall together constitute one and the same instrument. Original signatures transmitted and received via facsimile or another electronic transmission, (e.g., PDF or similar format) are true and valid signatures for all purposes hereunder and shall be effective as delivery of a manually executed original counterpart.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

SHEEHY FORD RICHMOND, INC.

AUTHORIZED SIGNATURE:  89B86B1AD301462...

AUTHORIZED SIGNATURE:  53E01F060DC84E5...

NAME: DR. SHARON T. LEWIS

NAME: Shayne Adkins

TITLE: PURCHASING AGENT

TITLE: Municipal operations Manager

DATE: 12/22/2022

DATE: 12/20/2022

DATE OF AWARD: 3/23/2021**ACCEPTANCE AGREEMENT**

Prince William County, Virginia (County), hereby accepts the Solicitation response submitted by the Contractor in response to the County's Solicitation. This Acceptance Agreement constitutes a Contract between the Contractor and the Board of County Supervisors of Prince William County, Virginia, or the Approving Authority identified below.

CONTRACTOR:


Sheehy Ford – Richmond, Inc.**10601 Midlothian Turnpike****Chesterfield, VA 23235**Telephone: **804-419-1370** Email: **shayneadkins@sheehy.com**Representative and Title: **Shayne Adkins, Sales and Service Specialist**CONTRACT TITLE: **Emergency Vehicle Upfitting, and related Goods and Services**CONTRACT NUMBER: **5064134**CONTRACT PERIOD: **One (1) year from Date of Award**RENEWAL OPTIONS: **4**CONTRACT TYPE: **Fixed price for products and hourly rates for installation services.**COUNTY CONTRACT ADMINISTRATOR: **Kymerly Porter, Facilities & Fleet Management (FFM)**

THIS CONTRACT CONSISTS OF THE FOLLOWING DOCUMENTS AND ARE IN THE ORDER OF PRECEDENCE IN THE EVENT OF AN INCONSISTENCY:

1. Prince William County Procurement Regulations.
2. This Acceptance Agreement.
3. The County's Solicitation No. 7181111 for Emergency Vehicle Upfitting, and related Goods and Services issued October 13, 2020 and issued Amendments 1 & 2.
4. The Contractor's Solicitation Response dated October 14, 2020 and clarifying letter dated February 5, 2021.

CONTRACT ITEMS: Pricing based on the response and negotiation.

The County shall issue a Purchase Order to the Contractor to provide the goods and/or services identified in the Contract. The Purchase Order indicates sufficient funds are budgeted and appropriated and shall act as the Contractor's Notice to Proceed. Contractor shall not deliver goods and services prior to receiving an approved Purchase Order.

APPROVAL	SIGNATURE	PRINT NAME AND TITLE	DATE
Sheehy Ford – Richmond, Inc.	 D.Shayne Adkins (Mar 23, 2021 12:51 EDT)	Shayne Adkins Sales & Service Specialist, Sheehy Ford of Richmond, Inc.	03/23/2021
PWC Dept. of Facilities and Fleet Management (FFM)		Matthew F. Villareale Director of Facilities and Fleet Management (FFM)	
Head of Procurement Services		Adam Manne Asst. Director of Finance for Procurement Services	



Prince William Non-Contract Rate:

\$65/Hour with an additional \$8/Hour for Shop Supplies

Total is \$73/Hour

Prince William County Discount Structure on Manufacturer Pricing

Whelen-46% off List Price

Havis-37.1% off List Price

Setina-31.4% off List Price

Gamber Johnson-32.3% off List Price

Progard-33.3% off List Price



February 5, 2021

Timetables of Major Upfit Types

Marked Patrol

1. Day 1—Vehicle Arrives
2. Day 2—Vehicle is Inspected
3. Day 3—Vehicle is Sent to Paint (Allow 5 days to return from Paint Shop)
4. Day 9—Vehicle returns from Paint Shop. Vehicle must sit for 7-8 Days for the paint to properly cure.
5. Day 17—Upfit Starts
6. Day 21—Upfit is Complete
7. Day 22—Vehicle is washed and prepped for decals
8. Day 23—Vehicle is Decaled
9. Day 24—Vehicle is Complete and Ready to be delivered.

Unmarked Patrol

1. Day 1—Vehicle Arrives
2. Day 2—Vehicle is Inspected
3. Day 3—Vehicle is Prepared to enter Shop
4. Day 5—Vehicle Upfit Starts
5. Day 10—Vehicle Upfit is Completed.
6. Day 11—Vehicle is cleaned and is ready for delivery.

SGT. Slick Top

1. Day 1—Vehicle Arrives
2. Day 2—Vehicle is Inspected
3. Day 3—Vehicle is Prepared to enter Shop
4. Day 5—Vehicle Upfit Starts

5. Day 10–Vehicle Upfit is Completed.
6. Day 11–Vehicle is cleaned and is ready for delivery.

Chevy Suburban Marked Unit

1. Day 1–Vehicle Arrives
2. Day 2–Vehicle is Inspected
3. Day 3–Vehicle is Prepared to enter Shop
4. Day 5–Vehicle Upfit Starts
5. Day 10–Vehicle Upfit is Completed.
6. Day 11–Vehicle is washed and prepped for decals.
7. Day 12–Vehicle is decaled
8. Day 13–Vehicle is Complete and Ready for Delivery.

Other Timetables for Misc. Options

Prisoner Cage–1 Day

Window Tint–1-2 Days

Decommission–Schedule a time with PWC Fleet to complete task. Work will be scheduled within 48 Hours and we will be prepared to come decommission with approval from PWC Fleet.

Actual Decommission will be done with 8 Hours per Car

****** All information provided is based on the vehicles already having prior approval, parts ordered and in possession of vendor, and prior scheduling approval to enter shop lineup for upfit.**

Sincerely,

Shayne Adkins

Shayne Adkins

Project Manager

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond, VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

<p>Sold To: Prince William County Prince William County Government Public Works - Fleet Management 14809 Dumfries Rd. Manassas, VA 20112</p> <p>Contact: Jeff D. Bloxton</p> <p>Phone: (703) 792-5594 Ext.</p> <p>Fax:</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>R.O. No:</td><td></td></tr> <tr><td>Date</td><td>02/05/21</td></tr> <tr><td>Quote #</td><td>AAAQ11481</td></tr> <tr><td>P.O. Number</td><td></td></tr> <tr><td>C/ I Pay:</td><td></td></tr> <tr><td>Customer No:</td><td></td></tr> <tr><td>Rep</td><td>Shayne Adkins</td></tr> </table>	R.O. No:		Date	02/05/21	Quote #	AAAQ11481	P.O. Number		C/ I Pay:		Customer No:		Rep	Shayne Adkins
R.O. No:															
Date	02/05/21														
Quote #	AAAQ11481														
P.O. Number															
C/ I Pay:															
Customer No:															
Rep	Shayne Adkins														
Year: <input type="text"/>	Make: <input type="text"/>	Model: <input type="text"/>	V.I.N. <input type="text"/>	Stock No: <input type="text"/>											

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Add-On Options			\$0.00	0.00	
1	Paint	Painting Vehicle PRINCE WILLIAM COUNTY BLUE	\$3,300.00	\$3,300.00	\$0.00	0.00	0.00
1	TINT	Tint of Entire Vehicle	\$295.00	\$295.00	\$0.00	0.00	0.00
1	TINT	Tint of Front Two Windows Only	\$115.00	\$115.00	\$0.00	0.00	0.00
1	Transport	Transport of vehicle(price of 1 Unit)	\$325.00	\$325.00	\$0.00	0.00	0.00
1	Decal	Installation of Decals	\$275.00	\$275.00	\$0.00	0.00	0.00
1	DECOM	Decomission of Police Cruiser, To Include Removal Of Emergency Equipment & Associated Components, Proprietary Cables, To Maintain Operational Status For Re-Installation Into Another Department Vehicle or Warehoused.	\$425.00	\$425.00	\$0.00	0.00	0.00

Quote Expires after 60 Days From Issue Date

*Sincere & Hospitable Employees
 Enthusiastically Helping You!*

Parts	\$4,735.00
Labor (Hours/Amt)	0.00 \$0.00
Sales Tax	\$0.00
Shipping	\$0.00
Outside Contract Work	\$0.00
Misc. Supplies	\$0.00
Total	\$4,735.00

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond, VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

Sold To:	Prince William County	R.O. No:	
	Prince William County Government Public Works - Fleet Management 14809 Dumfries Rd. Manassas, VA 20112	Date	10/21/20
Contact:	Jeff D. Bloxton	Quote #	AAAQ11342
		P.O. Number	
Phone:	(703) 792-5594 Ext.	C/ I Pay:	
Fax:		Customer No:	
		Rep	Shayne Adkins
Year:		Make:	
		Model:	
		V.I.N.	
		Stock No:	

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Ford PIU Marked Patrol Unit			\$0.00	0.00	
		Whelen-46% off List			\$0.00	0.00	
1	EB2PWC	54" Legacy WCX DUO Lightbar. Red/Blue Emergency Lighting with White Override "Flood Feature" in Front and on Corners. Red/Blue Emergency same color T/A Override in the Rear. Prince William Specs.	\$2,956.50	\$2,956.50	\$0.00	2.00	0.00
1	C399	Cencom Core. Amplifier Control Module, Flashing Outputs, Includes 3 WeCanX Ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$609.66	\$609.66	\$0.00	4.50	0.00
1	CCTL6	Cencom Core Controller. Includes 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob. Manual, Airhorn Plus 3 Traffic Advisor Switches and Microphone with Extension Cable	\$203.58	\$203.58	\$0.00	0.00	0.00
1	C399K2	OBD II CANPORT for Chevy, 2017-2020 Tahoe, 2017-2018 Silverado 1500, 2019-2020 Silverado 1500 (New Body Style), 2017-2019 Silverado 2500/3500, 2017-2020 Colorado, 2019 Impala, 2018-2020 Suburban	\$75.06	\$75.06	\$0.00	0.00	0.00
1	CEM8	8 Output, 4 Input WeCanX Expansion Module	\$96.66	\$96.66	\$0.00	1.75	0.00
1	CEM16	16 Output, 4 Input WeCanX Expansion Module	\$125.28	\$125.28	\$0.00	2.50	0.00
1	CV2V	V2V (Vehicle-to-Vehicle) Sync Module. Synchronize lights and tones on an unlimited number of vehicles within any proximity.	\$159.30	\$159.30	\$0.00	1.00	0.00
1	IONR	Whelen, ION, "RED" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	IONB	Whelen, ION, "BLUE" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	LINSV2B	V-Series lighthouse, Whelen, BLUE Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00
1	LINSV2R	V-Series lighthouse, Whelen, RED Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00

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Quote No: AAAQ11342

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QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	LSVBKT50	Under the Side View Mirror Mount, for LINSV2 series LED, 2020+ Ford PI Utility & Explorer, sold in pairs. For use with factory install Side Marker LED option.	\$14.04	\$14.04	\$0.00	0.50	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lighthoods With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	VTXADAPT	Twist-In Adapter for use with Ford Factory Prep Option(SOLD IN PAIRS)	\$10.80	\$10.80	\$0.00	0.25	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lighthoods With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	OEWS50	Outer Edge SOLO, Rear Facing Upper Exterior Mount, Six Lamp Two Piece, For Ford Explorer 2013+ and Police Interceptor Utility 2020, Requires Six OEI2* Lighthoods	\$550.26	\$550.26	\$0.00	2.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	TLI2J	T-Series DUO ION Super LED, Whelen, Surface Mount Lighthouse, (Sold in Pairs) Red/Blue, black flange, Scan-Lock Flash Patterns, 4 wire pigtail.	\$169.56	\$169.56	\$0.00	2.00	0.00
		Havis-37.1% off List			\$0.00	0.00	
1	C-VS-1012-INUT	Console, 22", Havis Shield, for 2020 Ford PI Utility, 10 inch angled, 12 inch rear horizontal space, includes; OEM USB and lighter plug cutout , two (2) additional 12 volt sockets with wire and fuse, rocker switch or dual USB charge module cutout, OEM parking brake relocation cutout	\$319.53	\$319.53	\$0.00	1.50	0.00
1	CM009785-1	HVAC Relocation Bracket Kit, Havis Shield, Option used in C-VS-1012-INUT console if vehicle is equipped with rear HVAC controller	\$37.21	\$37.21	\$0.00	0.50	0.00
1	C-PM-124	Brother PocketJet Printer Mount for Ford Interceptor Utility, For Brother PocketJet PJ-622, 623, 662, 663, 673, 722, 723, 762, 763, and 773 Model kits. Uses 6 inches of internal equipment space inside vehicle specific console. Mounts inside 2020 Ford Interceptor Utility specific consoles: C-VS-1012-INUT, C-VS-0618-INUT	\$137.12	\$137.12	\$0.00	0.50	0.00
1	C-USB-2	Dual USB Charge Module, Havis Shield	\$47.39	\$47.39	\$0.00	0.50	0.00
1	C-AP-0325	3", Storge Box, 2.5"	\$31.29	\$31.29	\$0.00	0.00	0.00
1	C-MD-119	Slide Out Locking Swing Arm with Low Profile Motion Device Adapter , Havis Shield Slide out, Tilt/swivel	\$214.21	\$214.21	\$0.00	0.25	0.00
1	C-ARM-108	Armrest, Side Mounted Flip Up, Large Pad, Height Adjustable Flip-up Hinge.	\$111.55	\$111.55	\$0.00	0.25	0.00
1	CUP2-1001	Self-Adjusting Double Cup Holder. Self-adjusts to fit cups up to 3.5" in diameter. Occupies 4-inches of equipment bracket space, with a depth of 3-inches	\$39.94	\$39.94	\$0.00	0.00	0.00
1	C-EB40-CCS-1P	4" 1-Piece Equipment Mounting Bracket Fits Whelen Cencom CCSRN, CCSRNTA, MPC03	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-EB25-MMT-1P	2.5" 1-Piece Mounting Bracket	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-FP-25	2-1/2" Filler Plate	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-TTP-INUT-1201	Raised Fold Up Cargo Plate fits 2020 Ford Interceptor Utility Plate assembly with fold up equipment platform for mounting electronic components underneath. Replaces OEM rear cargo floor / spare tire cover. Includes two (2) gas springs for assistance in opening or closing door	\$531.25	\$531.25	\$0.00	2.50	0.00

Continued on Next Page

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	C-TTP-INUT-4	Equipment Tray, Premium fold up trunk plate fits 2020 Ford Interceptor Utility Attaches to the inside of the rear cargo area above spare tire Equipment tray mounting surface = 25"wide x 30"long. Must use with C-TTP-INUT-1201	\$190.22	\$190.22	\$0.00	1.00	0.00
2	C-MCB	Bracket, Havis, Mic Clip Magnetic Mics-10% off List	\$9.52	\$19.04	\$0.00	0.00	0.00
2	425-3816	Magnetic Mic Mount, Single Pack, Jotto Desk, Upfit Essentials	\$31.46	\$62.92	\$0.00	0.00	0.00
1	380830	Bosch Style Ignition Relay. 75A SPST, 12V.	\$40.89	\$40.89	\$0.00	1.00	0.00
2	615506-6	6 Way Fuse Blocks, Required For Installation Of Emergency Equipment With One Fuse Block Hot All The Time And One Fuse Block Ignition Controlled	\$16.58	\$33.16	\$0.00	2.00	0.00
1	AFS 41435	Prince William County Custom Made Wire Harness built for customer specs.	\$1,045.00	\$1,045.00	\$0.00	1.00	0.00

Quote Expires after 60 Days From Issue Date

*Sincere & Hospitable Employees
Enthusiastically Helping You!*

Parts		\$8,994.58
Labor (Hours/Amt)	42.00	\$2,730.00
Sales Tax		\$0.00
Shipping		\$0.00
Outside Contract Work		\$0.00
Misc. Supplies		\$336.00
Total		\$12,060.58

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond, VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

Sold To:	Prince William County	R.O. No:	
	Prince William County Government	Date	10/11/20
	Public Works - Fleet Management	Quote #	AAAQ11343
	14809 Dumfries Rd.	P.O. Number	
	Manassas, VA 20112	C/ I Pay:	
Contact:	Jeff D. Bloxton	Customer No:	
Phone:	(703) 792-5594 Ext.	Rep	Shayne Adkins
Fax:			

Year:		Make:		Model:		V.I.N.		Stock No:	
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QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Ford PIU Unmarked Patrol Unit			\$0.00	0.00	
		Whelen-46% off List			\$0.00	0.00	
1	AVW22DE	Whelen Dual Avenger DUO three wire. Mounted in Passenger Headliner Area	\$208.98	\$208.98	\$0.00	2.00	0.00
1	AVBKT5D	Dual Avenger II Headliner Bracket,Adjustable.	\$13.77	\$13.77	\$0.00	0.00	0.00
2	AVW12J	Single Avenger DUO Red/Blue. Mounted in Hatch area facing the Rear.	\$123.12	\$246.24	\$0.00	3.00	0.00
2	AVBKT5S	Single Avenger Headliner Bracket	\$13.77	\$27.54	\$0.00	0.00	0.00
1	C399	Cencom Core. Amplifier Control Module, Flashing Outputs, Includes 3 WeCanX Ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$609.66	\$609.66	\$0.00	4.50	0.00
1	CCTL6	Cencom Core Controller. Includes 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob. Manual, Airhorn Plus 3 Traffic Advisor Switches and Microphone with Extension Cable	\$203.58	\$203.58	\$0.00	0.00	0.00
1	C399K1	OB2 II CANPORT for 2016-2019 Ford Interceptor Utility, 2020 Ford Interceptor Utility used with Factory Option 61B, 2016-2020 Ford F-150, 2018-2019 Ford, F-250/350/450/550, Expedition and Transit 150/250/350, 2017-2019 Ford Fusion (All Models), 2020 Ford Fusion Hybrid and 2016-2017 Dodge Charge	\$75.06	\$75.06	\$0.00	0.00	0.00
1	CEM8	8 Output, 4 Input WeCanX Expansion Module	\$96.66	\$96.66	\$0.00	1.75	0.00
1	CEM16	16 Output, 4 Input WeCanX Expansion Module	\$125.28	\$125.28	\$0.00	2.50	0.00
1	CV2V	V2V (Vehicle-to-Vehicle) Sync Module. Synchronize lights and tones on an unlimited number of vehicles within any proximity.	\$159.30	\$159.30	\$0.00	1.00	0.00
1	IONR	Whelen, ION, "RED" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	IONB	Whelen, ION, "BLUE" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	LINSV2B	V-Series lighthouse, Whelen, BLUE Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00

Continued on Next Page

Quote No: AAAQ11343

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QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	LINSV2R	V-Series lighthead, Whelen, RED Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00
1	LSVBKT50	Under the Side View Mirror Mount, for LINSV2 series LED, 2020+ Ford PI Utility & Explorer, sold in pairs. For use with factory install Side Marker LED option.	\$14.04	\$14.04	\$0.00	0.50	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lightheads With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	VTXADAPT	Twist-In Adapter for use with Ford Factory Prep Option(SOLD IN PAIRS)	\$10.80	\$10.80	\$0.00	0.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lightheads With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	TLI2J	T-Series DUO ION Super LED, Whelen, Surface Mount Lighthead, (Sold in Pairs) Red/Blue, black flange, Scan-Lock Flash Patterns, 4 wire pigtail.	\$169.56	\$169.56	\$0.00	2.00	0.00
		Havis-37.1% off List			\$0.00	0.00	
1	C-VS-1012-INUT	Console, 22", Havis Shield, for 2020 Ford PI Utility, 10 inch angled, 12 inch rear horizontal space, includes; OEM USB and lighter plug cutout , two (2) additional 12 volt sockets with wire and fuse, rocker switch or dual USB charge module cutout, OEM parking brake relocation cutout	\$319.53	\$319.53	\$0.00	1.50	0.00
1	CM009785-1	HVAC Relocation Bracket Kit, Havis Shield, Option used in C-VS-1012-INUT console if vehicle is equipped with rear HVAC controller	\$37.21	\$37.21	\$0.00	0.25	0.00
1	C-PM-124	Brother PocketJet Printer Mount for Ford Interceptor Utility. For Brother PocketJet PJ-622, 623, 662, 663, 673, 722, 723, 762, 763, and 773 Model kits. Uses 6 inches of internal equipment space inside vehicle specific console. Mounts inside 2020 Ford Interceptor Utility specific consoles: C-VS-1012-INUT, C-VS-0618-INUT	\$137.12	\$137.12	\$0.00	0.50	0.00
1	C-USB-2	Dual USB Charge Module, Havis Shield	\$47.39	\$47.39	\$0.00	0.50	0.00
1	C-AP-0325	3", Storge Box, 2.5"	\$31.29	\$31.29	\$0.00	0.00	0.00
1	C-MD-119	Slide Out Locking Swing Arm with Low Profile Motion Device Adapter , Havis Shield Slide out, Tilt/swivel	\$214.21	\$214.21	\$0.00	0.25	0.00
1	C-ARM-108	Armrest, Side Mounted Flip Up, Large Pad, Height Adjustable Flip-up Hinge.	\$111.55	\$111.55	\$0.00	0.25	0.00
1	CUP2-1001	Self-Adjusting Double Cup Holder.Self-adjusts to fit cups up to 3.5" in diameter.Occupies 4-inches of equipment bracket space, with a depth of 3-inches	\$39.94	\$39.94	\$0.00	0.00	0.00
1	C-EB40-CCS-1P	4" 1-Piece Equipment Mounting Bracket Fits Whelen Cencom CCSRN, CCSRNTA, MPC03	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-EB25-MMT-1P	2.5" 1-Piece Mounting Bracket	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-FP-25	2-1/2" Filler Plate	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-TTP-INUT-1201	Raised Fold Up Cargo Plate fits 2020 Ford Interceptor Utility Plate assembly with fold up equipment platform for mounting electronic components underneath. Replaces OEM rear cargo floor / spare tire cover. Includes two (2) gas springs for assistance in opening or closing door	\$531.25	\$531.25	\$0.00	2.50	0.00

Continued on Next Page

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	C-TTP-INUT-4	Equipment Tray, Premium fold up trunk plate fits 2020 Ford Interceptor Utility Attaches to the inside of the rear cargo area above spare tire Equipment tray mounting surface = 25"wide x 30"long. Must use with C-TTP-INUT-1201	\$190.22	\$190.22	\$0.00	1.00	0.00
2	C-MCB	Bracket, Havis, Mic Clip Magnetic Mics-10% off List	\$9.52	\$19.04	\$0.00	0.00	0.00
2	425-3816	Magnetic Mic Mount, Single Pack, Jotto Desk, Upfit Essentials	\$31.46	\$62.92	\$0.00	0.00	0.00
1	380830	Bosch Style Ignition Relay. 75A SPST, 12V.	\$40.89	\$40.89	\$0.00	1.00	0.00
2	615506-6	6 Way Fuse Blocks, Required For Installation Of Emergency Equipment With One Fuse Block Hot All The Time And One Fuse Block Ignition Controlled	\$16.58	\$33.16	\$0.00	2.00	0.00
1	AFS 41435	Prince William County Custom Made Wire Harness built for customer specs.	\$1,045.00	\$1,045.00	\$0.00	0.00	0.00

Quote Expires after 60 Days From Issue Date

Sincere & Hospitable Employees Enthusiastically Helping You!

Parts		\$5,984.35
Labor (Hours/Amt)	41.50	\$2,697.50
Sales Tax		\$0.00
Shipping		\$0.00
Outside Contract Work		\$0.00
Misc. Supplies		\$332.00
Total		\$9,013.85

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond, VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

Sold To:	Prince William County	R.O. No:	
	Prince William County Government	Date	10/11/20
	Public Works - Fleet Management	Quote #	AAAQ11344
	14809 Dumfries Rd.	P.O. Number	
	Manassas, VA 20112	C/ I Pay:	
Contact:	Jeff D. Bloxton	Customer No:	
Phone:	(703) 792-5594 Ext.	Rep	Shayne Adkins
Fax:			

Year:		Make:		Model:		V.I.N.		Stock No:	
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QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Ford PIU SGT/Slicktop			\$0.00	0.00	
		Whelen-46% off List			\$0.00	0.00	
1	AVW23RBC	Whelen Dual Avenger TRIO four wire. Mounted in Passenger Headliner Area	\$208.98	\$208.98	\$0.00	2.00	0.00
1	AVBKT5D	Dual Avenger II Headliner Bracket,Adjustable.	\$13.77	\$13.77	\$0.00	0.00	0.00
2	AVW12J	Single Avenger DUO Red/Blue. Mounted in Hatch area facing the Rear.	\$123.12	\$246.24	\$0.00	2.00	0.00
2	AVBKT5S	Single Avenger Headliner Bracket	\$13.77	\$27.54	\$0.00	0.00	0.00
1	C399	Cencom Core. Amplifier Control Module, Flashing Outputs, Includes 3 WeCanX Ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$609.66	\$609.66	\$0.00	4.50	0.00
1	CCTL6	Cencom Core Controller. Includes 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob. Manual, Airhorn Plus 3 Traffic Advisor Switches and Microphone with Extension Cable	\$203.58	\$203.58	\$0.00	0.00	0.00
1	C399K1	OBID II CANPORT for 2016-2019 Ford Interceptor Utility, 2020 Ford Interceptor Utility used with Factory Option 61B, 2016-2020 Ford F-150, 2018-2019 Ford, F-250/350/450/550, Expedition and Transit 150/250/350, 2017-2019 Ford Fusion (All Models), 2020 Ford Fusion Hybrid and 2016-2017 Dodge Charge	\$75.06	\$75.06	\$0.00	0.00	0.00
1	CEM8	8 Output, 4 Input WeCanX Expansion Module	\$96.66	\$96.66	\$0.00	1.75	0.00
1	CEM16	16 Output, 4 Input WeCanX Expansion Module	\$125.28	\$125.28	\$0.00	2.50	0.00
1	CV2V	V2V (Vehicle-to-Vehicle) Sync Module. Synchronize lights and tones on an unlimited number of vehicles within any proximity.	\$159.30	\$159.30	\$0.00	1.00	0.00
1	IONR	Whelen, ION, "RED" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	IONB	Whelen, ION, "BLUE" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	LINSV2B	V-Series lighthouse, Whelen, BLUE Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00

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Quote No: AAAQ11344

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QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	LINSV2R	V-Series lighthouse, Whelen, RED Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00
1	LSVBKT50	Under the Side View Mirror Mount, for LINSV2 series LED, 2020+ Ford PI Utility & Explorer, sold in pairs. For use with factory install Side Marker LED option.	\$14.04	\$14.04	\$0.00	0.50	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lighthoods With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	VTXADAPT	Twist-In Adapter for use with Ford Factory Prep Option(SOLD IN PAIRS)	\$10.80	\$10.80	\$0.00	0.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail, Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lighthoods With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail, Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	TLI2J	T-Series DUO ION Super LED, Whelen, Surface Mount Lighthouse, (Sold in Pairs) Red/Blue, black flange, Scan-Lock Flash Patterns, 4 wire pigtail.	\$169.56	\$169.56	\$0.00	2.00	0.00
		Havis-37.1% off List			\$0.00	0.00	
1	C-VS-1400-INUT-1	Console, 14", Havis Shield, for 2020 Ford PI Utility, 14 inch angled space, Mounts between seats and fits lower dash contour, with access to OEM dash 12 volt sockets and aux input plugs	\$249.29	\$249.29	\$0.00	1.50	0.00
1	C-LP2-PS1-USB	1.5", Two 12V dc "lighter plug" outlets with attached caps, Havis Shield, with 1 C-USB-1 dual charging port	\$93.68	\$93.68	\$0.00	1.00	0.00
1	C-HDM-204	8.5" Heavy Duty Telescoping Pole, Side Mount, Short Handle	\$139.27	\$139.27	\$0.00	0.50	0.00
1	C-MD-119	Slide Out Locking Swing Arm with Low Profile Motion Device Adapter, Havis Shield Slide out, Tilt/swivel	\$214.21	\$214.21	\$0.00	0.25	0.00
1	C-ARM-104	Molded Armrest To Mount To Trak-Mount Base	\$129.82	\$129.82	\$0.00	0.00	0.00
1	C-CUP2-E-C	Dual External Cup Holder	\$30.49	\$30.49	\$0.00	0.20	0.00
1	C-AP-0325	3", Storage Box, 2.5"	\$31.29	\$31.29	\$0.00	0.00	0.00
1	C-EB40-CCS-1P	4" 1-Piece Equipment Mounting Bracket Fits Whelen Cencom CCSRN, CCSRNTA, MPC03	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-EB25-XTL-1P	2.5" 1-Piece Equipment Mounting Bracket, Fits Motorola XTL 2500, XTL5000-05, APX 7500	\$0.00	\$0.00	\$0.00	0.00	0.00
1	C-TTP-INUT-1201	Raised Fold Up Cargo Plate fits 2020 Ford Interceptor Utility Plate assembly with fold up equipment platform for mounting electronic components underneath. Replaces OEM rear cargo floor / spare tire cover. Includes two (2) gas springs for assistance in opening or closing door	\$531.25	\$531.25	\$0.00	2.50	0.00
1	C-TTP-INUT-4	Equipment Tray, Premium fold up trunk plate fits 2020 Ford Interceptor Utility Attaches to the inside of the rear cargo area above spare tire Equipment tray mounting surface = 25"wide x 30"long. Must use with C-TTP-INUT-1201	\$190.22	\$190.22	\$0.00	1.00	0.00
2	C-MCB	Bracket, Havis, Mic Clip	\$9.52	\$19.04	\$0.00	0.00	0.00
		Magnetic Mics-10% off List			\$0.00	0.00	
2	425-3816	Magnetic Mic Mount, Single Pack, Jotto Desk,	\$31.46	\$62.92	\$0.00	0.00	0.00

Continued on Next Page

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Upfit Essentials			\$0.00	0.00	
1	380830	Bosch Style Ignition Relay. 75A SPST,12V.	\$40.89	\$40.89	\$0.00	1.00	0.00
2	615506-6	6 Way Fuse Blocks, Required For Installation Of Emergency Equipment With One Fuse Block Hot All The Time And One Fuse Block Ignition Controlled	\$16.58	\$33.16	\$0.00	2.00	0.00
1	AFS 41435	Prince William County Custom Made Wire Harness built for customer specs.	\$1,045.00	\$1,045.00	\$0.00	1.00	0.00

Quote Expires after 60 Days From Issue Date

Sincere & Hospitable Employees Enthusiastically Helping You!

Parts	\$5,934.16
Labor (Hours/Amt)	41.70 \$2,710.50
Sales Tax	\$0.00
Shipping	\$0.00
Outside Contract Work	\$0.00
Misc. Supplies	\$333.60
Total	\$8,978.26

Sheehy Ford - Municipal Sales & Service

641 Johnston Willis Drive - Richmond, VA 23236-3954

Phone: (804) 419-1364 - Fax: (804) 378-3685

QUOTE

Sold To:	Prince William County			R.O. No:	
	Prince William County Government Public Works - Fleet Management 14809 Dumfries Rd. Manassas, VA 20112			Date	10/11/20
Contact:	Jeff D. Bloxton			Quote #	AAAQ11353
	Phone: (703) 792-5594 Ext.			P.O. Number	
Fax:				C/ I Pay:	
				Customer No:	
				Rep	Shayne Adkins
Year:	Make:	Model:	V.I.N.	Stock No:	

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
		Chevy Suburban Marked Unit			\$0.00	0.00	
		Whelen-46% off List			\$0.00	0.00	
1	EB2PWC	54" Legacy WCX DUO Lightbar. Red/Blue Emergency Lighting with White Override "Flood Feature" in Front and on Corners. Red/Blue Emergency same color T/A Override in the Rear. Prince William Specs.	\$2,956.50	\$2,956.50	\$0.00	2.00	0.00
1	C399	Cencom Core. Amplifier Control Module, Flashing Outputs, Includes 3 WeCanX Ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$609.66	\$609.66	\$0.00	4.50	0.00
1	CCTL6	Cencom Core Controller. Includes 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob. Manual, Airhorn Plus 3 Traffic Advisor Switches and Microphone with Extension Cable	\$203.58	\$203.58	\$0.00	0.00	0.00
1	C399K2	OB2 II CANPORT for Chevy, 2017-2020 Tahoe, 2017-2018 Silverado 1500, 2019-2020 Silverado 1500 (New Body Style), 2017-2019 Silverado 2500/3500, 2017-2020 Colorado, 2019 Impala, 2018-2020 Suburban	\$75.06	\$75.06	\$0.00	0.00	0.00
1	SA315P	Whelen 123db, 100 Watt Siren Speaker	\$177.12	\$177.12	\$0.00	1.00	0.00
1	SAK63P	Chevy Tahoe, 2017-2018, Passenger Side Speaker Bracket for SA315P	\$0.00	\$0.00	\$0.00	0.00	0.00
2	CEM8	8 Output, 4 Input WeCanX Expansion Module	\$96.66	\$193.32	\$0.00	3.50	0.00
1	CEM16	16 Output, 4 Input WeCanX Expansion Module	\$125.28	\$125.28	\$0.00	2.50	0.00
1	CV2V	V2V (Vehicle-to-Vehicle) Sync Module. Synchronize lights and tones on an unlimited number of vehicles within any proximity.	\$159.30	\$159.30	\$0.00	1.00	0.00
1	IONR	Whelen, ION, "RED" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	IONB	Whelen, ION, "BLUE" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$151.20	\$0.00	2.00	0.00
1	IONBKT7	Grille Mount Bracket Kit, Whelen, for Chev Tahoe (sold in pairs)	\$16.20	\$16.20	\$0.00	0.00	0.00
1	LINSV2B	V-Series lighthouse, Whelen, BLUE Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00

Continued on Next Page

Quote No: AAAQ11353

QTY	Part Number	Product Description	Unit Price	Ext. Price	Shipping	Labor	Outside Contractor
1	LINSV2R	V-Series lighthead, Whelen, RED Under Mirror with 2-in-1 combination warning, and ground illumination (puddle light), both individually operated. Surface mounted	\$132.30	\$132.30	\$0.00	1.25	0.00
1	LSVBKT45	Tahoe Under Mirror Mount Kit Driver & Passenger, Requires LINSV2 Sold Separately	\$14.04	\$14.04	\$0.00	0.50	0.00
1	VTX609C	Whelen, Vertex, "CLEAR" (Sold In Pairs), Hide-A-Way Super-LED Lights, Single Self Contained Lighthead With 25 Scan-Lock Flash Patterns & Steady Burn	\$122.04	\$122.04	\$0.00	2.00	0.00
1	VTXFB	Vertex Surface Mount Flange, Black (Sold In Pairs)	\$9.72	\$9.72	\$0.00	0.00	0.00
2	IONJ	Whelen, ION, "RED/BLUE" (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (Includes Universal Mount and (1) 4-Wire Pig Tail)	\$151.20	\$302.40	\$0.00	4.00	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	OEWD45	Outer Edge DUO, Rear Facing Upper Exterior Mount, Six Lamp Two Piece, Chevy Tahoe/Suburban, Requires Six OEI2* Lighthead(4-OEI2M & 2- OEI2K)	\$771.66	\$771.66	\$0.00	2.50	0.00
1	I2J	ION, DUO, Whelen, LED, Red/Blue (Sold In Pairs) Super-Series LED Light, Scan-Lock Flash Patterns, (1) 4-Wire Pig Tail), Black Housing	\$176.04	\$176.04	\$0.00	2.00	0.00
1	TLI2J	T-Series DUO ION Super LED, Whelen, Surface Mount Lighthead, (Sold in Pairs) Red/Blue, black flange, Scan-Lock Flash Patterns, 4 wire pigtail.	\$169.56	\$169.56	\$0.00	2.00	0.00
		Magnetic Mics-10% off List			\$0.00	0.00	
2	425-3816	Magnetic Mic Mount, Single Pack, Jotto Desk,	\$31.46	\$62.92	\$0.00	0.00	0.00
		Upfit Essentials			\$0.00	0.00	
1	380830	Bosch Style Ignition Relay. 75A SPST, 12V.	\$40.89	\$40.89	\$0.00	1.00	0.00
2	615506-6	6 Way Fuse Blocks, Required For Installation Of Emergency Equipment With One Fuse Block Hot All The Time And One Fuse Block Ignition Controlled	\$16.58	\$33.16	\$0.00	2.00	0.00
1	AFS 41435	Prince William County Custom Made Wire Harness built for customer specs.	\$1,045.00	\$1,045.00	\$0.00	1.00	0.00

Quote Expires after 60 Days From Issue Date

Sincere & Hospitable Employees Enthusiastically Helping You!

Parts	\$8,006.49
Labor (Hours/Amt)	40.00 \$2,600.00
Sales Tax	\$0.00
Shipping	\$0.00
Outside Contract Work	\$0.00
Misc. Supplies	\$320.00
Total	\$10,926.49



PRINCE WILLIAM
COUNTY

Finance Department
Procurement Services
4360 Ridgewood Center Drive
Woodbridge, VA 22192-9201
(703) 792-6770
pwcgov.org/bid

Request for Proposal

Title **Emergency Vehicle Upfitting, and related Goods and Services**
Published Date **Immediately** Due Date **13-OCT-2020 15:00:00**
Time Zone **Eastern Time**

Please submit your response to:

Company **Prince William County**
Buyer **ABU HAMDAN, Mr. MAEN**
Location **Prince William County**
4360 Ridgewood Center Drive (RW 562)
Woodbridge, VA 22192
United States
Phone **7037926793**
Email **MABUHAMDAN@PWCGOV.ORG**

Contract Terms and Conditions

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Terms and Conditions

I. INTRODUCTION

I.1 SCOPE OF WORK

Please check Attachment VI.3 SCOPE OF WORK

I.2 CONTRACT PERIOD

The base contract period shall be for two (2) years from date of award.

I.3 RENEWAL OF CONTRACT

The County may renew this Contract for three (3), one-year periods, under the terms and conditions of the original Contract except as stated below. Price increases shall be negotiated only at the time of renewal. Upon receipt of the Contractor's request, the County shall decide to approve or adjust the requested price increase based upon its investigations and the information provided by the Contractor.

The Contractor will receive written notice of the County's intent to renew the contract approximately 60 calendar days prior to the expiration date of each Contract period. If the County elects to exercise the option to renew the Contract for an additional one-year period, the Contract price(s) for the subsequent renewal period shall not exceed the Contract price(s) of the previous renewal period increased/decreased by no more than the percentage increase/decrease of the "Services in Washington-Arlington-Alexandria, DC-VA-MD-WV, all urban consumers, not seasonally adjusted" category of the CPI-U section of the Consumer Price Index of the United States Bureau of Labor Statistics for the latest 12 months for which statistics are available.

The request for a change in pricing shall include, at a minimum, (1) the cause for the adjustment; (2) the previous line item price and the new requested price; and, (3) documentation to support the requested adjustment (i.e., appropriate Bureau of Labor Statistics index), change in manufacturer's price documented on manufacturer letterhead, etc.

I.4 CLARIFICATION OF TERMS

If any Prospective Contractor has questions about the specifications or other Solicitation documents, the Prospective Contractor shall contact the Procurement Officer whose name appears on the face of the Solicitation no later than close of business seven (7) calendar days before the due date. Any revisions to the Solicitation shall be by amendment issued by the County.

I.5 DECISION NOT TO RESPOND

Some recipients of this Solicitation may elect not to submit a response for a variety of reasons. The County is interested in learning whether problems with the solicitation process have discouraged responses or whether there

are other reasons. Accordingly, if your firm elects not to submit a response, we ask that you return a statement as to why you are unable or unwilling to respond.

I.6 VENDOR REGISTRATION

Prospective Contractor shall be a registered Prince William County vendor before submitting an electronic response to this Solicitation. Vendors can register themselves at <http://www.pwcgov.org/bid>.

[ONLY electronic submission. Mailed or hard copy bids are NOT accepted]

II. PROPOSAL REQUIREMENTS

II.1 EFFECT OF PROPOSAL SUBMISSION

The requirements of this RFP shall be supplied in writing in order for the County to consider the proposal complete.

Submission of a proposal shall constitute agreement to the provisions contained in this RFP which are required by federal, state, or County statute, law, code, regulation, ordinance, or standards, including, but not limited to, the Prince William County Procurement Regulations, and/or in the Offerors proposal in any contract negotiated between the parties. After the qualified Offerors are ranked for negotiations, Offerors shall be required to clearly and specifically indicate any other exception or clarification to the applicable objective or specification included in the Scope of Work. The County's review and acceptance of the Offeror's proposed amended terms shall be a condition of contract award.

By submitting a proposal, the Offeror also agrees that it is satisfied from its own investigation of the conditions and requirements to be met, it fully understands its obligation, and it shall not make any claim for or have the right to cancellation of or relief from the Contract because of any misunderstanding or lack of information.

Offerors are reminded that the proposal will form the basis of the contract negotiations phase between the County and the selected Contractor. Accordingly, the proposal shall be written in a concise, forthright manner, and respond in the manner described in the RFP. The County reserves the right to incorporate all statements and claims made in the Offeror's proposal (to include any attachments) in the final contract.

II.2 COPIES SUBMITTED

The County shall consider for award a Prospective Contractor that submitted a sealed response that was properly received prior to the due date and time.

Offerors shall submit a proposal electronically via iSupplier. **Emailed and hardcopy responses are NOT accepted**

iSupplier: Prospective Contractors **MUST** complete and submit a solicitation response in iSupplier before the due date and time. The County **CANNOT** receive a response in draft status. Prospective Contractors should initiate a solicitation response in iSupplier well in advance of the due date to allow sufficient time to request technical support, if needed.

A new vendor registration may receive acknowledgement and approval within 48 hours.

iSupplier Guides for Prospective Contractors are available on the PWC Procurement website at <http://www.pwcgov.org/bid>. These guides provide detailed instructions for online quote, bid, and proposal submission.

Offerors should regularly visit the County Procurement website for amendments. The County shall not accept proposals after the specified date and time. Proposals received in Procurement Services after the specified date and time shall not be considered for contract award and shall be returned unopened to the Offeror.

Offerors shall include the RFP Submission Form with the technical proposal submission.

II.3 CLOSURE OF COUNTY GOVERNMENT

If the County Government closes due to an unanticipated event on the scheduled due date for the receipt of responses, Procurement Services will receive responses until 3:00 p.m. the next regular business day.

II.4 RFP SUBMISSION FORM

Each Offeror submitting a proposal shall complete and include the RFP Submission Form regarding company identification and ownership disclosures, conflict of interests, and collusion. The certification on this form shall bear an original signature, unless submitted electronically via iSupplier. Failure by the Offeror to include this RFP Submission Form with its proposal may be cause for rejection of the proposal. The Offeror may include a letter of transmittal, if desired.

II.5 PROPOSAL FORMAT INSTRUCTIONS

The County will follow the evaluation process and selection criteria described in Section III of this RFP. In order to enhance this process and provide each Prospective Contractor an equal opportunity for consideration, adherence to a standardized proposal format is required except as noted in this Solicitation. The format of each proposal shall contain the following elements, organized into separate chapters and sections, as the Offeror may deem appropriate:

A. Technical Proposal:

1. RFP Submission Form;
2. Understanding the County's Requirements;
3. Approach and Work Plan;
4. Management Plan and Timetable;
5. Project Team Qualifications and Experience; and
6. Firm Experience and Capabilities, References, and Other Information.

B. Cost Proposal (bound separately)

These elements parallel the County's proposal evaluation criteria. The County is not responsible for failure to locate, consider, and evaluate qualification factors presented outside of this format. The following paragraphs provide

guidelines to each Offeror for information to include in the proposal.

A. Technical Proposal:

1. Understanding the County's Requirements

This section shall confirm the Offeror's understanding of this RFP and the project. In addition, it shall clearly outline the scope and objectives of the proposed assistance as it relates to the scope and objectives of the project and the requested product deliverables.

2. Approach and Work Plan

This section shall also describe the recommended approach and work plan regarding the assistance to be provided. The Offeror shall clearly distinguish tasks that the Offeror will undertake as distinguished from those that are the responsibility of the County. Absence of this distinction will mean the Offeror is fully assuming responsibility for all tasks.

The proposal shall address in depth the Offeror's plans to meet the requirements of each of the tasks and activities outlined in the "Scope of Work" of this RFP. The work plan shall also address:

- the staffing level(s) required to complete each task,
- the relative effort that each member of the proposed project team will devote to the project,
- a detailed schedule of the time required to complete an upfitting project,
- documentation and/or authorizations that will be required from the County,
- anticipated problem areas,
- proposed solutions to the problem areas,
- New technology, concepts and best practices used,
- any other topics the Offeror deems necessary to include in order to demonstrate their recommended approach and work plan.

Work plan steps shall be supported by the proposed hours the Offeror agrees to commit to assist the County plus the hours and resources required by the County's staff to assist. The Offeror shall clearly specify who has primary responsibility for each work plan element; the Offeror or the County's staff.

3. Management Plan and Timetable

In this section, the Offeror shall present a plan that clearly explains how it will manage and control all proposed activities and the resulting timetable. The Offeror shall explain how the management and administrative processes will ensure that appropriate levels of attention are given so that work is properly performed and that milestones are met on a timely basis as proposed.

The section shall set forth beginning and ending dates, deliverables, and major milestones for a proposed timetable that coincides with the proposed work plan. Present service level expectations (e.g., response times for call back, deliverables, etc.). Include copies of sample reporting.

4. Project Team Qualifications and Experience

This section shall include the qualifications of the staff that the Offeror will assign to this project if selected. At a minimum, the proposal shall:

- Designate a Project Manager.
- Include the organization, functional discipline, and responsibilities of project team members.
- Provide a complete resume or description of each team member's education, professional experience; and length of time employed by the Offeror and/or a subcontractor.

The personnel named in the proposal shall remain assigned to the project throughout the period of the Contract. No diversion or replacement may be made without submission of a resume of the proposed replacement and other information required by the County and the final prior written approval of the County, in accordance with the "Key Personnel" clause.

The Offeror shall clearly state if it is proposing to subcontract any of the work herein. Provide the names of Subcontractors and by proposing such firm(s) or individuals, the Offeror assumes full liability for the Subcontractor's performance.

5. Firm Experience and Capabilities

The purpose of this section is to provide the County with an overview description of the Offeror's company, plus the Offeror's commitment to the services set forth in this RFP and/or government clients in general. The Offeror shall provide the following information:

- Summarize the organizational structure and size of the company plus its date of organization and current principal place of business.
- Outline and briefly discuss the scope of services provided and the approximate percentage of the total business devoted to the type of services requested in this RFP.
- Describe the Offeror's local office experience with similar projects.
- Indicate whether the company has an organized practice addressing the requested scope of services, who formally heads that practice, and where that person is located.
- Describe any local office(s) that will serve the County including size, services, area covered, and principal contact person.

The Offeror shall also specify, in a similar manner with references, etc., the qualifications of any Subcontractors to be used in this proposed project.

The County reserves the right to make any additional investigation(s) as it may deem necessary or appropriate to establish the competency and financial stability of any Offeror. If, after the investigation, in the sole opinion of the County, the evidence of competency and financial stability is not satisfactory, the County reserves the right to reject the proposal.

6. References

This section of the Offeror's proposal shall:

- List or describe representative clients currently served, both nationally and by the local office, focusing on clients similar in size and complexity to Prince William County.
- Provide the current name, address, and telephone number of at least three (3) specific references

(preferably local government) the company has served either currently or in the past two (2) years; preferably those where one or more of the project team members provided the same or similar services as requested herein.

Each reference shall indicate the scope of services provided to each referenced client.

7. Cost Proposal (Bound Separately)

When submitting cost proposal, offerors **MUST** make sure that the unit price for each item on the pricing schedule includes the following:

- a. the cost of the goods and service provided; and
- b. the cost associated with providing the goods and services, including:
 - installation/upfitting, related hardware, supplies, and materials such as: wires, cables, terminals, connectors, wraps, grommets, labels, sealants, shop supplies; and
 - all direct and indirect labor/services, overhead cost/operating expenses (including acquisition and handling cost, utilities/facilities, delivery/fuel charges, travel, insurance, wages, vehicle transport to the requesting agencies, general and administration expenses, and profit).

This element of the Offeror's proposal shall be bound separately and shall contain the total cost of the proposed services. Identify the costs to perform the services using the following format:

- The Offeror shall identify a payment schedule linked to deliverables. Payment will be made to the Contractor only as segments of the project are delivered and accepted by the County.
- The Offeror shall explain and provide details of any conditions that might increase or reduce the cost of the proposed services.
- The detailed basis for the proposed cost of these services, such as an hourly fee per employee or a monthly fee per employee, shall likewise be provided. Costs shall include all items, including but not limited to, professional time, travel, data processing, forms, printing, or any other expenses included in the proposed cost.

Final negotiated prices submitted shall be valid for a period of at least 120 calendar days from the original due date of this RFP until such time a contract is signed, unless extended in writing.

III. SELECTION OF CONTRACTOR

III.1 APPROVING AUTHORITY

The Approving Authority is either the Prince William County Board of County Supervisors or the Department Head and the authority to approve the acquisition is contingent upon the appropriation of funds for the total amount of the Contract within each fiscal year.

III.2 SELECTION COMMITTEE

For this RFP, the County will appoint a Selection Committee to review and evaluate all proposals received. In turn, the Selection Committee will make its recommendation for selection to the Approving Authority.

III.3 BASIS FOR AWARD

The Selection Committee will base its recommendation on the "Evaluation Criteria" set forth in this RFP. The County intends to make an award to the responsible Offeror whose offer conforms to the Solicitation and is most advantageous to the County, cost or price and other factors considered. For this Solicitation, technical quality is more important than cost or price. As proposals become more equal in their technical merit, the cost or price becomes more important.

III.4 EVALUATION CRITERIA

The Selection Committee will base the evaluation of the initial proposal on the following criteria:

1. Understanding the County's Requirements - 15 Points
2. Approach and Work Plan - 30 Points
3. Management Plan and Timetable - 20 Points
4. Project Team Qualifications and Experience - 15 Points
5. Firm Experience and Capabilities - 20 Points

Total Available Points - 100

Offeror shall submit a proposal that includes the most complete and favorable terms from both a technical and cost standpoint.

The Selection Committee may conduct investigations that it deems necessary or appropriate, which may include past performance, site visits, and references, to assure that the Offeror fully understands and is responsive to the Solicitation requirements and has the ability to perform the work. The Selection Committee and/or its representative(s) reserves the right to inspect the Offeror's physical premises prior to award to satisfy questions regarding the Offeror's capabilities.

The Selection Committee shall determine the Offerors having a reasonable chance of receiving a contract award based on the results of the Committee's initial evaluation. The County reserves the right to conduct oral presentations and discussions that may include, but are not limited to, explanations of the proposed approach, work plan, and qualifications of the Offeror.

Should the Selection Committee require additional clarification and/or supplementary information, Offerors shall be prepared to submit such information in response to a written request from Procurement Services.

Offeror shall receive fair and equal treatment with respect to any opportunity for discussion of proposal and the Offeror thereto may make revisions after submission and prior to award.

At the conclusion of the discussions outlined in this section and based on the criteria listed above, the Selection Committee shall determine the order of preference of two or more Offerors that it deems to be fully qualified and best suited among those submitting proposals.

Should the Selection Committee determine in writing and in its sole discretion that only one Offeror is fully qualified or that one Offeror is clearly more qualified than the others under consideration are, the County shall negotiate and award a Contract to that Offeror.

After review and evaluation and based on its sole discretion, the County reserves the right to reject any or all proposals received in response to this request.

The County will not compensate Offerors for the cost of proposal preparation whether or not it consummates an award.

III.5 CONTRACT DEVELOPMENT

The County shall negotiate with the Offeror(s) it deems to be fully qualified and best suited among those submitting proposals. As a result of this Contract negotiation, the County may propose a Contract that amends the scope of the Solicitation or the Offeror's proposal prior to signing the Contract.

At the conclusion of negotiations, the Offeror shall submit a Final Revised Proposal at the request of the County. The Final Revised Proposal shall become part of the Contract between the County and the selected Offeror. Accordingly, the Offeror shall write the Final Revised Proposal in a concise and forthright manner and as described in Section II of the Solicitation.

The County will evaluate the Offeror's proposal to consider the information contained in the Final Revised Proposal. The County will base the decision to award on the evaluation of the Final Revised Proposal, investigations made by the Committee, and any other information presented during the evaluation and negotiation phases. The Selection Committee shall select the Offeror that, in its opinion, made the best proposal that provides the best value at a fair and reasonable price. The County reserves the right to incorporate all proposed statements, claims, and attachments in the final Contract. The Selection Committee will make appropriate recommendations to the Approving Authority. With the concurrence of the Approving Authority, the County shall award the contract to the selected Offeror. The County may award to more than one Offeror.

The Acceptance Agreement; this Solicitation, including amendments issued prior to the response due date and time; and the Offeror's Solicitation response, as revised, shall constitute the whole agreement between the parties, unless specifically stated otherwise.

III.6 CONTINGENCY OF THE CONTRACT AWARD

Award of the contract to the selected firm is contingent upon the budget and appropriation of funds by the Board of County Supervisors (if necessary), and the successful negotiation of contractual terms agreeable to both parties. Failure to achieve either of the above will result in no award.

III.7 ACCEPTANCE AGREEMENT

The County shall provide a written award or Acceptance Agreement to the successful Offeror within the time for acceptance specified in the Solicitation. Signatures on the Acceptance Agreement from the Contractor, County Approving Authority, and the head of Procurement Services result in a binding Contract.

The following documents shall be incorporated by reference in the Contract and become a part of the Contract:

- a. Prince William County Acceptance Agreement and other Solicitation documents that may be incorporated by reference,

- b. The terms and conditions of the Solicitation and all amendments, and
- c. The Offeror's Final Revised Proposal.

III.8 TYPE OF CONTRACT

The County expects to award a fixed price type of Contract or a Contract based on fixed rates for a specified period based on present assumptions.

IV. SPECIAL PROVISIONS

IV.1 PROVISION OF SERVICES

The Contractor shall provide the services to the County as described in this Contract. Tasks and all reports shall be conducted and completed in accordance with recognized and customarily accepted industry best practices and shall be considered complete when the Contract Administrator approves the products as acceptable.

IV.2 CONTRACT AMOUNT

In return for the services identified in this Contract, and subject to the "Termination for Non-Appropriation of Funds" clause, the County certifies that sufficient funds are budgeted and appropriated and shall compensate the Contractor in accordance with the Pricing Schedule.

IV.3 TIME OF THE ESSENCE AND COMPLETION

Time shall be of the essence to this Contract, except where it is specifically provided to the contrary, provided that schedules are mutually agreed to and the Contractor shall not be responsible for delays and related damages due to circumstances or events beyond its direct control.

IV.4 KEY PERSONNEL

The Contractor shall assign to this Contract the key personnel included in the Solicitation Response.

During the period of performance, the Contractor shall make no substitutions of key personnel unless, illness, death, or termination of employment necessitates the substitution. All substitutions are subject to the final approval of the County. The Contractor shall notify the County Contract Administrator within five (5) calendar days after the occurrence of any of these events and provide the information required by the paragraph below.

The Contractor shall provide a detailed explanation of the circumstances necessitating the proposed substitutions, complete resumes for the proposed substitutions, and any additional information requested by the Contract Administrator. Proposed substitutes shall have comparable qualifications to those of the persons being replaced. The Contract Administrator will notify the Contractor within a reasonable period after receipt of all required information of its decision on proposed substitutions.

IV.5 OWNERSHIP OF PRODUCTS OF SERVICE

All data, documents, records, and other information, whether in electronic or tangible format, including, but not limited to, renderings, drawings, plans, reports, and specifications, which are prepared, developed, and/or created by the Contractor or its subcontractor(s) in the performance of this Contract are instruments of service and upon completion of the Contract, they and any copyright(s), patent right(s), and any other intellectual property right(s) shall become the sole property of the County. Upon request by the County, the Contractor shall promptly provide the County with a written acknowledgment and assignment in a form prescribed by and satisfactory to the County which shall evidence the County's sole ownership of specifically identified intellectual property prepared, developed, and/or created in the performance of this Contract. The Contractor shall not copyright, patent, register, or file for any other intellectual property protection for any work prepared, developed, and/or created by the Contractor in the performance of this Contract without the prior written consent of the County's head of Procurement Services. With the County's prior written consent, the Contractor may retain for Contractor's use copies of data, documents, records, and other information, including, but not limited to, drawings and specifications, prepared, developed, and/or created by the Contractor in the performance of this Contract.

The Contractor shall not disclose or release, without the County's prior written consent, any data, documents, records, and other information, whether in electronic or tangible format, related to this Contract to anyone who is not a party to this Contract except (i) to a County-approved subcontractor on this Contract; (ii) to a federal or state government department or agency, when required under federal or state law or regulation; or (iii) when expressly required by a court or administrative order. If the Contractor discloses or releases any data, documents, records, and other information, whether in electronic or tangible format, related to this Contract to a federal or state government department or agency, or as required by a court or administrative order, it shall promptly notify the County prior to doing so in order to provide the County with an opportunity, but not the obligation, to object or intervene in the matter.

IV.6 INSPECTION AND ACCEPTANCE

1. Goods and services, which throughout this clause includes without limitation raw materials, components, intermediate assemblies, end products, and work performed, shall be subject to inspection and testing by the County, to the extent practicable at all times and places including the place of manufacture, and in any event prior to acceptance.
2. The County shall notify the Contractor when goods are defective in material or workmanship or otherwise not in compliance with the County's requirements. The County has the right to:
 - Reject,
 - Reject and request replacement, or
 - Reject and request a defect correction.

At the County's direction, the Contractor shall promptly and at its own expense:

- Remove the defective goods,
 - Remove and replace the defective goods, or
 - Correct the defect and resubmit same goods for acceptance (Contractor shall disclose the previous rejection).
3. If the Contractor fails to promptly remove such goods that are required to be removed or replaced, or to correct such goods, the County either 1) may by Contract or otherwise replace or correct such goods and charge to the Contractor the cost occasioned the County; or 2) may terminate the Contract for default as provided by the "Termination for Default" Clause. Unless the Contractor corrects or replaces such goods within the specified delivery schedule, the head of Procurement Services may require the delivery of such goods to be provided at a

reduction in price that is equitable under the circumstances.

4. Contractor shall conduct and complete all services in accordance with recognized and customarily accepted best practices, unless otherwise specified by the County. When the Contract Administrator or designee approves services as acceptable, consider the services complete. In the event of rejection of any services provided, notify the Contractor in writing, with the number of calendar days from date of the deficiency notice to correct the deficiencies and resubmit for inspection.

IV.7 WARRANTIES

The Contractor fully guarantees all materials and equipment against defects in material and workmanship for the periods provided under the items below following date of delivery. The Contractor shall be able to provide Workmanship Warranty for either each Service listed below or one General Workmanship Warranty covering all services detailed below:

- a. Upfitting services: Workmanship Warranty for five (5) years after delivery date if requested.
- b. Painting services: Workmanship Warranty for three (3) years or 36,000 miles, whichever occurs first; and Paint Warranty "Guaranteed not to peel for a period of five (5) years", upon completion of services by the Contractor and acceptance by the County.
- c. Window Tinting services: Workmanship for three (3) years or 36,000 miles whichever occurs first; and Window Tinting Warranty "Guaranteed not to discolor or bubble for a period of five (5) years", upon completion of services by the Contractor and acceptance by the County.
- d. Graphic Installation: Workmanship Warranty for one (1) year from application.

If the Contractor is required to correct or replace, it shall be at NO COST to the County and shall be subject to all provisions of this clause to the same extent as materials initially delivered and in accordance to the Special Provisions, Inspection and Acceptance. If the Contractor fails or refuses to replace or correct the deficiency, the County may have the materials corrected or replaced with similar items and charge the costs to the Contractor or obtain an equitable adjustment in the contract price.

IV.8 INVOICING

Contractor shall submit invoices to the "Bill To" on the Purchase Order within thirty calendar days after providing goods and services. As a minimum, invoices shall reflect the following:

- Contractor's name and address;
- Contract number and purchase order number;
- Task, work, or job order (if issued);
- Detailed listing of goods and services provided;
- Items and quantities ordered, shipped, and backordered;
- Destination and delivery date of goods and services; and
- Receipts and delivery tickets, if applicable.

IV.9 CANCELLATION OF CONTRACT

In the event the initial Contract period is for more than 12 months, either party, without penalty, may terminate the

Contract after the initial 12 months of the Contract period upon 60 calendar days written notice to the other party. Any Contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

IV.10 RIDER CLAUSE

The Contractor may authorize the extension of this Contract to other public bodies, public agencies, or institutions of the United States to permit their use of the Contract at the same prices and/or discounts and terms and conditions. The Contractor shall deal directly with public bodies utilizing the Contract concerning issuance of purchase orders, contractual disputes, invoicing and payment. Prince William County Government acts only as the "Contracting Agent" for these public bodies.

It is the Contractor's responsibility to notify other public bodies of the availability of the Contract. Other public bodies desiring to use the Contract shall make their own legal determination as to whether the use of the Contract is consistent with their laws, regulations, ordinances, and policies. If mutually agreed, other public bodies may add terms and conditions required by their laws, ordinances, and regulations, to the extent that they do not conflict with the Contract's terms and conditions. The County shall not be held liable for any costs or damages incurred by other public bodies as a result of any contract extended to other public bodies by the Contractor.

IV.11 CONTINUITY OF SERVICES

1. The services under this Contract are vital to the County and shall continue without interruption. Upon contract expiration, a successor, either the County or another Contractor, may continue these services.

- a. The Contractor shall exercise its best efforts and cooperation to affect an orderly and efficient transition to the successor.
- b. The Contractor shall make all County-owned facilities, equipment, and data available to the successor at an appropriate time prior to the expiration of the Contract to ensure an orderly and prompt transition to the successor.
- c. The Contract Administrator shall have final authority to resolve disputes related to the transition of the Contract from the Contractor to the successor.

2. Upon receiving written notice from the Contract Administrator, the Contractor shall furnish phase-in/phase-out services for up to 90 calendar days after this Contract expires and in good faith shall negotiate a plan with the successor to execute the phase-in/phase-out services. This plan shall be subject to the Contract Administrator's approval.

3. The County shall reimburse the Contractor for all reasonable, pre-approved phase-in/phase-out costs (e.g., costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a pro rata portion of the fee (profit) under this Contract. The Contract Administrator shall approve all phase-in/phase-out work fees in writing prior to commencement of the work.

V. GENERAL PROVISIONS

V.1 ASSIGNMENT OF CONTRACT

A Contractor shall not assign any contract with the County in whole or in part without the County's prior written consent.

V.2 CHANGES TO THE CONTRACT

1. All modifications and changes to the Contract shall be in writing.
2. The head of the Using Department of this Contract, with the concurrence of the head of Procurement Services (except as otherwise provided by the County Procurement Regulations), shall, without notice to any sureties, have the authority to order changes in this Contract which affect the cost or time of performance. Such changes shall be ordered in writing specifically designated to be a "Change Order." Orders shall be limited to reasonable changes in the services to be performed or the time of performance; provided that the Contractor shall not be excused from performance under the Contract by failure to agree to such changes.
3. The Contractor shall not perform any work described in any change order unless the Contractor has received a written certification from the County that there are funds budgeted and appropriated sufficient to cover the cost of such changes.
4. The Contractor shall make a claim for payment for completed changed work within 30 calendar days of receipt of a change order, unless such time period is extended in writing or the head of Procurement Services requires submission of a cost proposal prior to the initiation of any changed work or supplies. Later notification shall not bar the honoring of such claim or demand unless the County is prejudiced by such delay.
5. No claim(s) for changes ordered shall be considered by the County if made after final payment in accordance with the Contract.
6. Unilateral modifications may be issued by the head of Procurement Services for minor or administrative purposes.

V.3 CLAIMS/DISPUTES

- A. In accordance with Virginia Code § 2.2-4363, this provision shall be followed for consideration and handling of all claims by the Contractor under this Contract. Virginia Code § 2.2-4365 is not applicable to this Contract, and under no circumstances is this paragraph to be construed as an administrative appeals procedure governed by Virginia Code § 2.2-4365.
- B. Notice of the intent to submit a claim setting forth the basis for any claim shall be submitted in writing within ten (10) business days after the occurrence of the event giving rise to the claim, or within ten (10) business days of discovering the condition giving rise to the claim, whichever is later. In no event, shall any claim arising out of this Contract be filed after the submission of the request for Final Payment by the Contractor.
- C. Claims by the Contractor with respect to this Contract shall be submitted in writing in the first instance for consideration by the Contract Administrator. The decision of the Contract Administrator shall be rendered in writing within forty-five (45) calendar days from the receipt of the claim from the Contractor. The decision of the Contract Administrator shall be final on behalf of the County unless the Contractor submits the claim to the Director of Finance within thirty (30) calendar days of the Contract Administrator's decision.

- D. If the Contractor is not satisfied with the decision of the Contract Administrator, the Contractor may file a formal dispute with regards to the claim with the Prince William County Director of Finance, which claim shall be received within thirty (30) calendar days of the date of the decision of the Contract Administrator.
- E. The Director of Finance shall provide a written decision on the claim to the Contractor within forty-five (45) calendar days of the receipt of the claim from the Contractor. The decision of the Director of Finance shall be final on behalf of Prince William County unless the Contractor submits the claim to the County Executive within thirty (30) calendar days of the Director of Finance's decision. The Contractor may submit the claim to the County Executive by mailing or otherwise furnishing the head of Procurement Services a copy of the claim and a request for the County Executive's determination.
- F. The County Executive's decision on the claim shall be rendered in writing to the Contractor within forty-five (45) calendar days of the head of Procurement Services' receipt of the request from the Contractor, and shall be final and binding on behalf of Prince William County, unless the Contractor submits the claim for determination by the Board of County Supervisors (the Board) by mailing or otherwise furnishing the head of Procurement Services a copy of the claim, along with a request for determination by the Board within thirty (30) calendar days of the County Executive's decision. The Board shall consider the claim and render a decision within forty-five (45) calendar days of the date on which the Board hears the claim in open meeting. The Board's procedure in considering claims under this Contract shall be the same as that for other decisions of the Board on claims made under Virginia Code § 15.2-1245 *et seq.* The decision of the Board shall be final.
- G. Should any decision-maker designated under this procedure fail to make a decision on a claim within the time period specified, then the claim is deemed to have been denied by the decision-maker.
- H. Pending a final determination of a claim, the Contractor shall proceed diligently with the performance of the work under the Contract.
- I. In accordance with the provisions of Virginia Code § 2.2-4363, full compliance with this procedure set forth in the provision shall be a precondition to the filing of any legal action by the Contractor against the County or its Board arising out of or related to this Contract.

V.4 ETHICS

This Solicitation is subject to the provisions of the Virginia State and Local Government Conflict of Interests Act, Virginia Code § 2.2-3100 *et seq.* and subject to Virginia Code § 2.2-4367 through § 2.2-4377. No member of the Board of County Supervisors, any advisory or judicial body of Prince William County, or any other officer or employee of the County, or any member or employee of any agency, office, commission, board, district, corporation, entity, or Volunteer Fire/Rescue Company, or the spouse or any other relative who resides in the same household as any of the foregoing, may be a Contractor or Subcontractor in connection with any bid, or have a personal interest therein as defined by Virginia Code § 2.2-3101.

All Solicitation responses submitted shall be made without prior understanding, agreement, or connection with any corporation, partnership, firm, or person submitting a response for the same requirements, without collusion or fraud. Collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil

damage awards.

By submitting a response, Prospective Contractors certify that their response is made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other Bidder or Offeror, supplier, manufacturer, or Subcontractor in connection with their response, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

No person who, for compensation, assisted in the preparation of a solicitation for the County shall (i) submit a response for that procurement or any portion thereof or (ii) disclose to any Bidder or Offeror information concerning the procurement that is not publicly available.

V.5 OWNERSHIP OF BUSINESS

All Offerors shall state in their proposal their form of organization and current principal place of business. In addition, the proposal shall list the names and addresses of any ownership interest of 5% or more in the firm responding to the RFP.

V.6 CONFIDENTIALITY

The County shall not discuss or disclose proposals or their proposed cost with competing firms during the selection process or otherwise disclose them to the public except as may be required under the Virginia Freedom of Information Act, Virginia Code § 2.2-3700 et seq. of the Code of Virginia, and the Virginia Public Procurement Act, Virginia Code § 2.2-4342 et seq. of the Code of Virginia. Proprietary information that is submitted must shall be identified as such at the time of submission and shall not be disclosed to the public or competing Offerors at any point in time, presuming the proprietary information was properly identified by the Offeror and entitled to protection under the Virginia Freedom of Information Act and Virginia Code § 2.2-4342. An Offeror shall not designate as trade secrets or proprietary information (a) an entire proposal or prequalification application; (b) any portion of a proposal or prequalification application that does not contain trade secrets or proprietary information; or (c) line item prices or total proposal or prequalification application prices.

The head of Procurement Services or Procurement Services staff shall have no responsibility for the premature opening or disclosure of a proposal not properly addressed and identified.

V.7 TERMINATION FOR CONVENIENCE OF THE COUNTY

The County may terminate this Contract, or any work or delivery required under this Contract, from time-to-time, in whole or in part, whenever the Director of Finance shall determine that such termination is in the best interest of the County. Termination, in whole or in part, shall be affected by delivery of a Notice of Termination, signed by the Director of Finance or a designee, mailed or delivered to the Contractor, and specifically stating the effective date of termination.

Upon receipt of such Notice, the Contractor shall:

1. Cease any further deliveries or work due under this Contract, on the date, and to the extent, which may be specified in the Notice;
2. Place no further orders with any Subcontractors except as may be necessary to perform that portion of this Contract not subject to the Notice;
3. Terminate all subcontracts except those made with respect to Contract performance not subject to the Notice;
4. Settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the head of Procurement Services; and
5. Use its best efforts to mitigate any damages, which may be sustained by it as a consequence of termination under this clause.

After complying with the foregoing provisions, the Contractor shall submit a termination claim, no later than six (6) months after the effective date of its termination, unless an extension is granted by the head of Procurement Services.

The head of Procurement Services shall determine reasonable costs of termination, including a reasonable amount for profit on goods or services delivered or performed. In no event shall this amount be greater than the original Contract price, reduced by any payments made prior to Notice of Termination and further reduced by the price of the goods or services not delivered or performed. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed amount.

In the event the parties cannot agree on the whole amount to be paid to the Contractor by reason of termination under this clause, the County shall pay to the Contractor the amounts determined as follows, without duplicating any amounts which may have already been paid under the preceding paragraph of this clause:

1. With respect to all Contract performance prior to the effective date of the Notice of Termination the total of:
 - a. Cost of goods delivered or services performed;
 - b. The cost of settling and paying any reasonable claims as provided in subparagraph (4), above; and
 - c. A sum as profit on subparagraph 1.a. of this section determined by the head of Procurement Services to be fair and reasonable.
2. The total sum to be paid under 1.a. of this section shall not exceed the Contract price, as reduced by the amounts of payments otherwise made, and as further reduced by the Contract price of goods or services not provided.

In the event that the Contractor is not satisfied with any payments, that the head of Procurement Services shall determine to be due under this clause, the Contractor may appeal any claim in accordance with the "Claims/Disputes" clause of this Contract.

The Contractor shall include similar provisions in any subcontract, and shall specifically include a requirement that Subcontractors make all reasonable efforts to mitigate damages that may be suffered. Failure to include such provisions shall bar the Contractor from any recovery from the County whatsoever for loss or damage sustained by a Subcontractor as a consequence of termination for convenience.

V.8 TERMINATION FOR DEFAULT

Either party may terminate this Contract, without further obligation, for the default of the other party or to agents or employees with respect to any agreement or clause contained herein. In case of a Contractor's failure to the deliver goods or services in accordance with the contract, after due oral or written notice, the County may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the County may have.

V.9 TERMINATION FOR NON-APPROPRIATION OF FUNDS

The County is bound under the Contract only to the extent of the funds that are available or may become available for the purpose of this Contract. Funding for this Contract in any succeeding fiscal year is subject to appropriation by the Board of County Supervisors. If funds are not appropriated for any succeeding fiscal year, the County may terminate this Contract upon thirty (30) calendar days prior written notice to the Contractor and the County shall be liable only for payments due through the date of termination.

V.10 AUTHORIZED TO CONDUCT BUSINESS IN THE COMMONWEALTH OF VIRGINIA

A Contractor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership, or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law or regulation. Any business entity described above that enters into a contract with the County shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth of Virginia, if so required under Title 13.1 or Title 50, or any other Virginia law or regulation, to be revoked or cancelled at any time during the term of the contract. The County may void any contract with a business entity if the business entity fails to remain in compliance with these provisions.

V.11 INTEGRATION

This Contract shall constitute the whole agreement between the parties. There are no promises, terms, conditions, or obligations other than those contained in the contract. The Contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties.

V.12 AMENDMENT TO THE SOLICITATION

The County shall issue a written Amendment if changes or clarifications to the Solicitation are necessary. In addition, the County may, at its sole option, extend the due date and time for receipt of Solicitation response. Amendments will be available on the Prince William County Procurement website under the specific Solicitation. Prior to submitting a Solicitation response, Prospective Contractors should view the website to verify issuance of Amendments to the Solicitation.

V.13 ANNOUNCEMENT OF AWARD

View Bid Tabulations and Contracts on the Prince William County Web Page at <http://www.pwcgov.org/bid>.

V.14 EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED

Contractor shall comply with the provisions of the Federal Civil Rights Act of 1964, as amended, the Virginia Fair Employment Contracting Act, Virginia Code § 2.2-4200 *et seq.*, the Virginians With Disabilities Act, the Americans With Disabilities Act, as amended, and Virginia Code § 2.2-4311. If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender, or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body.

1. During the performance of this Contract, the Contractor agrees as follows:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - c. Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting these requirements.
2. The Contractor will include the provisions of subsection 1.a. of this section in each subcontract or purchase order over \$10,000, so that the provisions will be binding upon each Subcontractor or vendor.

V.15 ANTITRUST

By entering into the Contract, the Contractor conveys, sells, assigns, and transfers to the County all rights, title, and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the County under the Contract.

V.16 GOVERNING LAW, COURTS, AND LEGAL COMPLIANCE

The solicitation and the Contract shall be governed by the Constitution and laws of the Commonwealth of Virginia. Any litigation arising out of or related to the solicitation and the Contract shall be brought in a state court located in Prince William County, Virginia, or the United States District Court for the Eastern District of Virginia, Alexandria Division, and any appropriate appellate court thereof, to the exclusion of the courts of any other state, territory, country, or other jurisdiction. The Contractor shall comply with all applicable federal, Virginia, and County laws, codes, ordinances, regulations, permits, and requirements.

V.17 CURRENCY

Unless stated otherwise in the Solicitation, Prospective Contractors shall state prices in US dollars.

V.18 DEBARMENT STATUS

The Contractor certifies that they are:

1. not currently debarred by the County from submitting a response for the type of goods and/or services covered by this Solicitation;
2. not debarred from filling any order or accepting any resulting order; and
3. not an agent of any person or entity that is currently debarred by the County.

V.19 DISCRIMINATION AGAINST PROSPECTIVE CONTRACTORS PROHIBITED

Pursuant to Virginia Code § 2.2-4310 and § 2.2-4343.1, the County shall not discriminate against a Prospective Contractor or Contractor in the solicitation or award of this Contract because of race, religion, color, sex, national origin, age, disability, status as a service disabled veteran, faith-based organizational status, or any other basis prohibited by Virginia law relating to discrimination in employment, or because the Prospective Contractor employs ex-offenders unless the County agency, department, or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If a faith-based organization receives a Contract award, and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this Contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the County shall offer the individual, within a reasonable period of time after the date of the objection, access to equivalent goods, services, or disbursements from an alternative provider.

V.20 DRUG-FREE WORKPLACE

During the performance of this Contract, the Contractor agrees to:

1. Provide a drug-free workplace for the Contractor's employees;
2. Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
3. State in all solicitations or advertisements for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and
4. Include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each Subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession, or use of any controlled substance or marijuana during the performance of the contract.

V.21 EMERGENCY PROCUREMENTS

In the event of a County emergency the County reserves the right to procure the contracted goods and/or services

from other sources that can provide the goods and/or services sooner than the Contractor in order to meet the County's emergency needs. Emergency procurements are defined in the County Procurement Regulations.

V.22 E-VERIFY PROGRAM

Pursuant to Virginia Code § 2.2-4308.2, any employer with more than an average of 50 employees for the previous twelve (12) months entering into a contract in excess of \$50,000 with any agency of the County to perform work or provide services pursuant to such contract shall register and participate in the E-Verify program to verify information and work authorization of its newly hired employees performing work pursuant to such public contract. Any such employer who fails to comply with these provisions shall be debarred from contracting with any agency of the County for a period up to one year. Such debarment shall cease upon the employer's registration and participation in the E-Verify program. If requested, the employer shall present a copy of their Maintain Company page from E-Verify to prove their E-Verify enrollment.

V.23 EXAMINATION OF RECORDS

The Contractor agrees that the County, or any duly authorized representative, shall, until the expiration of the period specified in the Library of Virginia Records Retention Schedule GS-02, Series 200106, have access to and the right to examine and copy any books, documents, papers, and records of the Contractor involving transactions related to this Contract.

The Contractor agrees to include in any subcontract for more than \$10,000 entered into as a result of the prime contract, a provision to the effect that the Subcontractor agrees that the County or any duly authorized representative shall, until the expiration of the period specified in the Library of Virginia Records Retention Schedule GS-02, Series 200106, have access to and the right to examine and copy any directly pertinent books, documents, papers, and records of such Contractor involved in transactions related to such subcontract, or this Contract. The term "subcontract" as used herein shall exclude subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public. The period of access provided herein for records, books, documents, and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this Contract or any subcontract shall continue until any appeals, arbitration, litigation, or claims have been finally dispositioned and disposed of.

V.24 LABELING OF HAZARDOUS SUBSTANCES

If the goods requested by this Solicitation are "Hazardous Substances" as defined by § 1261 of Title 15 of the United States Code (U.S.C.) or "Pesticides" as defined in § 136 of Title 7 of the U.S.C., then the Prospective Contractor, by submitting a response, certifies and warrants that the goods to be delivered under this contract shall be properly labeled as required by the foregoing sections and that by delivering the goods the Prospective Contractor does not violate any of the prohibitions of 15 U.S.C. § 1263 or 7 U.S.C. § 136.

V.25 LICENSE, SERVICE, AND MAINTENANCE AGREEMENTS

The Prospective Contractor shall submit all license, service, and maintenance agreements that require the County's signature as attachments to the Solicitation response. County review, negotiation, and approval of all terms contained in these documents shall be a condition of the contract award.

V.26 HOLD HARMLESS, DEFEND, AND INDEMNIFY THE COUNTY

The Contractor shall indemnify, defend at its own expense, and hold harmless the Board of County Supervisors of Prince William County, Virginia, and their officers, agents, employees, and volunteers, from any and all injuries, damages, and losses however or by whomever sustained, including cost of investigation, all reasonable attorney's fees, and the cost of appeals arising out of any such claims or suits, because of any and all acts, errors, and omissions of the Contractor, including its agents, subcontractors, employees, and volunteers, in connection with this Contract.

V.27 IMMIGRATION REFORM AND CONTROL ACT OF 1986

Pursuant to Virginia Code § 2.2-4311.1, the Contractor does not and shall not during the performance of the Contract knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

V.28 INSURANCE REQUIREMENTS

The Prospective Contractor shall provide evidence of the minimum coverages set forth in the following paragraphs, plus the coverages and limits in the Attachment "Minimum Insurance Requirements." The Prospective Contractor shall note any desired exceptions to the insurance coverage, which may include the submission of proposed alternatives. No work shall commence until the County's insurance requirements are met.

1. The Contractor shall be responsible for its work and every part thereof, and for all materials, equipment, and property of any and all description used in connection therewith. The Contractor assumes all risks of direct and indirect damage or injury to any person or property wherever located, resulting from any action, omission, commission, or operation under the Contract, or in connection in any way whatsoever with the contracted work.
2. The Contractor shall, during the continuance of all work under the Contract provide and agree to maintain the following unless omitted from the Attachment "Minimum Insurance Requirements."
 - a. Workers' Compensation and Employers' Liability insurance under the Commonwealth of Virginia statutory requirements, to protect the Contractor from any liability or damages for any injuries (including death and disability) to any and all of its employees, volunteers, or subcontractors, including any and all liability or damage which may arise by virtue of any statute or law in force within the Commonwealth of Virginia, or which may be hereinafter enacted.
 - b. General Liability insurance in the amount prescribed by the County, to protect the Contractor, its subcontractors, and the interest of the County, against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation under the Contract or in connection with the contracted work. The General Liability insurance shall also include the Broad Form General Liability endorsement, in addition to coverages for explosion, collapse, and underground hazards, where required. Completed Operations Liability coverage shall continue in force for one year after completion of work.
 - c. Automobile liability insurance, including property damage, covering all owned, non-owned, borrowed, leased, or rented vehicles operated by the Contractor. In addition, all mobile equipment used by the Contractor in connection with the contracted work, shall be insured under either a standard Automobile Liability policy, or a Commercial General Liability policy.

3. Liability insurance may be arranged by General Liability and Automobile Liability policies for the full limits required, or by a combination of underlying Liability policies for lesser limits with the remaining limits provided by an Excess or Umbrella Liability policy.
4. The Contractor shall provide insurance issued by companies admitted within the Commonwealth of Virginia, with an A.M. Best Rating of at least A:VIII.
5. The Contractor shall provide an original, signed Certificate of Insurance, evidencing such insurance and such endorsements as prescribed herein, and shall file it with the head of Procurement Services executing a contract starting work.
6. The Contractor shall secure and maintain all insurance policies of its subcontractors, and make them available to the County on demand.
7. The Contractor shall provide, on demand, certified copies of all insurance coverage in relation to the Contract within ten (10) calendar days of demand by the County. The Contractor's insurance agent or representative shall send these certified copies to the County.
8. No change, cancellation, or non-renewal shall be made in any insurance coverage without a 30 calendar day written notice to the head of Procurement Services. The Contractor shall furnish a new certificate prior to any change or cancellation date. The failure of the Contractor to deliver anew and valid certificate shall result in suspension of all payments until the head of Procurement Services receives a new certificate.
9. Insurance coverage required in these specifications shall be in force throughout the Contract term. Should the Contractor fail to provide acceptable evidence of current insurance within five calendar days of written notice at any time during the Contract term, the County shall have the absolute right to terminate the Contract without any further obligation to the Contractor, and the Contractor shall be liable to the County for the entire additional cost of procuring the incomplete portion of the Contract at time of termination.
10. Compliance by the Contractor and all of its subcontractors with the requirements as to insurance shall not relieve the Contractor and all subcontractors of their liabilities and obligations under this Contract.
11. Contractual and other Liability insurance provided under the Contract shall not contain a supervision, inspection, or services exclusion that would preclude the County from supervising and/or inspecting the project as to the end result. The Contractor shall assume all on-the-job responsibilities as to the control of persons directly employed by it and of the subcontractors and any person employed by the subcontractor.
12. Construe nothing contained herein as creating any contractual relationship between any subcontractor and the County. The Contractor shall be as fully responsible to the County for the acts and omissions of the subcontractors and of persons employed by them as it is for acts and omissions of persons directly employed by it.
13. Exercise precaution at all times for the protection of persons (including employees) and property.
14. The Contractor and all subcontractors and sub-subcontractors are to comply with the Occupational Safety and Health Act of 1970, Public Law 91-956, as it may apply to the Contract.
15. Name the County additional insured in the General Liability policies and on the Certificate of Insurance.

V.29 ORDER OF PRECEDENCE

This Solicitation and Contract are subject to the Prince William County Procurement Regulations and the Virginia Public Procurement Act.

In the event of an inconsistency between the special provisions of this Solicitation, the general provisions, Contract, or other included document, or the Procurement Regulations, the inconsistency shall be resolved by giving precedence to the following documents in the following order:

1. the Procurement Regulations
2. the Acceptance Agreement
3. the Solicitation, as amended
4. the Offeror's Final Revised Proposal

V.30 PAYMENT

1. To the Contractor:

a. The Contractor shall submit invoices, for services rendered and items ordered, delivered, and accepted, directly to the Bill-To address shown on the Purchase Order. All invoices shall show the County contract number and/or Purchase Order number.

b. Any payment terms requiring payment in less than 30 calendar days will be regarded as requiring payment 30 calendar days after invoice. This shall not affect offers of discounts for payment in less than 30 calendar days, however.

c. All goods or services provided under this Contract or purchase order, that are to be paid for with public funds, shall be billed by the Contractor at the contract price, regardless of which public agency is being billed.

d. The County will make payment to the Contractor, net 30 calendar days or in accordance with discount terms, if offered, after receipt of an acceptable invoice and satisfactory completion of the requested services. The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail, or the date of offset when offset proceedings have been instituted under the Virginia Debt Collection Act, Virginia Code § 2.2-4800 et seq.

e. Unreasonable Charges.

Under certain emergency procurements, and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, Contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County shall promptly notify the Contractor, in writing, as to those charges that it considers unreasonable and the basis for the determination. A Contractor may not institute any legal action unless a settlement cannot be reached within 30 calendar days of notification. The provisions of this section do not relieve the County of its prompt payment obligations with respect to those charges that are not in dispute.

2. To Subcontractors:

a. The Contractor shall:

- i. Pay a Subcontractor(s) within seven (7) calendar days of the Contractor's receipt of payment from the County for the proportionate share of the payment received for work performed by the Subcontractor(s) under the Contract; or
- ii. Notify the Contract Administrator and the Subcontractor(s), in writing, of the Contractor's intention

to withhold payment and the reason for nonpayment.

- b. The Contractor is obligated to pay the Subcontractor(s) interest at the rate of one percent per month (unless otherwise provided under the terms of the Contract) on all amounts owed by the Contractor that remain unpaid seven (7) calendar days following receipt of payment from the County, except for amounts withheld under subsection a.ii. of this section. The date of mailing of any payment by U. S. Mail deems payment to the addressee. These provisions apply to each Subcontractor performing under the Contract. A Contractor's obligation to pay an interest charge to a Subcontractor shall not be construed to be an obligation by the County. The Contractor is hereby required to include in each of its Subcontracts a provision requiring each Subcontractor to be subject to the payment and interest requirements with respect to each lower-tier Subcontractor.

V.31 PURCHASE ORDER

The County shall issue a Purchase Order to the Contractor to provide the goods and/or services identified in the Contract. The Purchase Order indicates that sufficient funds are budgeted and appropriated, assures distribution of the necessary receiving reports and/or invoice payment approvals, and shall act as the Contractor's notice to proceed.

The Purchase Order does not supersede any provisions of the Contract. Performance time and dates are determined solely by the Contract and any approved modification(s) to the Contract. Services shall not begin until receipt of the Purchase Order by the Contractor or written notification by the head of Procurement Services to proceed.

V.32 PRIME CONTRACTOR

The Contractor shall assume full responsibility for the complete effort as required by this Solicitation whether the Contractor or Subcontractor performs the work. The Contractor is to be the sole point of contact with regard to all contractual responsibilities. The Contractor shall be responsible for completely supervising and directing the work under this Contract and all subcontractors that the Prime Contractor may utilize, using their best skill and attention. The Prime Contractor shall be responsible for all subcontractors who perform work under this Contract. The Contractor shall be as fully responsible for the acts and omissions of their subcontractors and of all persons employed by them as it is for the acts and omissions of the Contractor's own employees.

The Contractor shall designate in writing its Contract Representative who shall be responsible for ensuring that the County receives the goods and/or services that it requires in accordance with the County's Contract.

The County also reserves the right to contract with more than one Contractor for specific aspects of the Solicitation if that is in the County's best interest.

V.33 PUBLIC ACCESS TO PROCUREMENT INFORMATION

Except as provided in the Procurement Regulations, all proceedings, records, contracts, and other public records pertaining to procurement transactions shall be open to the inspection of any citizen, or any interested person, firm, or corporation, in accordance with the Virginia Freedom of Information Act, Virginia Code § 2.2-3700 et seq.

Cost estimates relating to a proposed transaction prepared by or for the County shall not be open to public inspection.

In accordance with Virginia Code § 2.2-4342, any Bidder, upon request, shall have the opportunity to inspect bid records within a reasonable time after the opening of all bids but prior to award. Any Offeror, upon request, shall have the opportunity to inspect proposal records within a reasonable time after the evaluation and negotiations of proposals are completed, but prior to award. Solicitation response records shall not be made available in the event the County rejects all responses and reopens the Solicitation. Solicitation response records shall be open to public inspection only after the award of the contract.

Any inspection of procurement records under this section shall be subject to reasonable restrictions to ensure the security and integrity of the records.

Trade secrets or proprietary information submitted by a Prospective Contractor or Contractor in connection with a procurement shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Prospective Contractor or Contractor shall:

- (i) invoke the protections of this section prior to or upon submission of the data or other materials,
- (ii) identify the data or other materials to be protected, and
- (iii) state the reasons why protection is necessary.

A bidder, offeror, or contractor shall not designate as trade secrets or proprietary information

- (i) an entire bid, proposal, or prequalification application;
- (ii) any portion of a bid, proposal, or prequalification application that does not contain trade secrets or proprietary information; or
- (iii) line item prices or total bid, proposal, or prequalification application prices.

The determination of an improper designation shall be at the County's sole discretion. If, after being given a reasonable time to revise the improper designation, a bidder or offeror refuses to withdraw an entire classification designation, the bid will be considered nonresponsive or the proposal will be rejected.

V.34 QUALIFICATIONS AND COMPETENCY OF PROSPECTIVE CONTRACTOR

1. The County shall not consider a Solicitation response from or make an award to any Prospective Contractor that is in arrears, or is in default to the County upon any debt or Contract, or that has defaulted as surety or otherwise upon any obligation to the County, person, firm, or corporation. If requested, the Prospective Contractor shall provide evidence to the contrary within 48 hours upon request. Prospective Contractor shall submit a Solicitation response that conforms in all material respects to the Solicitation.
2. Prospective Contractor shall have the capability with adequate: financial resources, facilities, experience, insurance and licenses, adequate: services, vehicles, and skilled personnel to provide goods and/or services as required by the Solicitation as determined through evidence submitted, reputation, past performance, public records, site visits, and references available to the County. Prospective Contractor shall comply with the required delivery period and/or performance period.
3. The County may make such investigations, as it deems necessary and appropriate, to determine the ability of the Prospective Contractor to perform the services and/or furnish the goods and the Prospective Contractor shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to inspect the Prospective Contractor's physical facilities prior to award to satisfy questions regarding the Prospective Contractor's capabilities. The County further reserves the right to reject any Solicitation response if the evidence submitted by, or investigations of, the Prospective Contractor fails to satisfy the County that the Prospective Contractor is properly qualified to carry out the obligations of the

Contract, and to provide the services and/or furnish the goods.

V.35 SUBCONTRACTORS

The head of Procurement Services shall determine if any portion of a contract may be subcontracted or performed by a party other than the Contractor. Contractors desiring to utilize subcontractors shall submit those subcontractor's business name and address with the Solicitation response. A Contractor shall not use a Subcontractor without prior written approval from the County.

V.36 TAXES

The County is exempt from the payment of any Federal excise or any Virginia sales tax. However, when under established trade practice any Federal excise tax is included in the list price, the Prospective Contractor may quote the list price and shall show separately the amount of Federal tax in its Solicitation response as a flat sum, which the County shall deduct.

V.37 TESTING AND INSPECTION

The County reserves the exclusive right to conduct any test/inspection it may deem advisable to assure that the goods and services conform to the Contract.

VI. ATTACHMENTS

VI.1 MINIMUM INSURANCE REQUIREMENTS

Please see the following pages for the Contractor's Minimum Insurance Requirements.

VI.2 RFP SUBMISSION FORM

Please see the following pages for the RFP Submission Form to return with your proposal.

VI.3 SCOPE OF WORK

ATTACHMENT VI.3 detail the Scope of Work for this solicitation.

VI.4 CONFIGURATIONS

Please check light bar configurations as detailed in ATTACHMENT VI.4 CONFIGURATIONS

VI.5 GRAPHICS LAYOUTS & PLACEMENT

Attachment VI.5 provide samples of Graphic Layouts & Placement.

ATTACHMENT VI.1 MINIMUM INSURANCE REQUIREMENT

VEHICLES & EQUIPMENT SERVICES – Vehicle & Equipment Repair, Maintenance and Fueling Services		
OVERALL CERTIFICATE REQUIREMENTS:		
Requirement		Compliance
Seller's Name matches Agreement		
All insurers AM Best Rating: A- VIII or better		
"A waiver of subrogation in favor of Prince William County is applicable to all policies including Workers' compensation and Employer's liability. Prince William County, its officers, directors, agents and employees are included as additional insureds on the general liability policy with a cross liability clause in effect on their behalf. "This Coverage is primary to all other coverages the County may possess"		
All policies except Workers' Compensation and Employer's Liability shall include Prince William County and all Contractor employees, vendors and subcontractors as additional insureds with waivers of subrogation on behalf of all insureds		
Notice of Cancellation: An Endorsement that states: "The Certificate Holder will receive 30 days notice of cancellation, except 10 days notice of cancellation due to non-payment of premium"		
SELLER'S INSURANCE REQUIREMENTS		
TYPE OF COVERAGE	MINIMUM LIMIT	Compliance
Commercial General Liability		
Bodily Injury and Property Damage	\$1,000,000 per occurrence	
Bodily Injury and Property Damage	\$2,000,000 General Aggregate	
Personal & Advertising Injury	\$1,000,000 per occurrence	
Products – Completed Operations	\$2,000,000 Aggregate	
Fire Legal Liability	\$300,000	
Medical Payments to Others	\$10,000	
Additional insured box	checked	
Waiver of Subrogation box	checked	
Comprehensive Automobile Liability		
Bodily Injury And Property Damage	\$1,000,000 Combined Single Limit Each Occurrence	
Any Auto – OR – Owned, Hired and Non-Owned	checked	
Additional insured box	checked	
Waiver of Subrogation box	checked	
Garage Liability		
Bodily Injury And Property Damage	\$1,000,000 per occurrence	
	\$2,000,000 General Aggregate	
Including Broadened Coverage - Garages endorsement (CA 25 14)		
Garagekeepers Liability		
Direct Primary coverage	At least sufficient to cover all vehicles in the Insured's care or custody	
Including both Comprehensive and Collision		
Contractors Pollution Liability (CPL)		
Environmental Damage	\$1,000,000 per occurrence	
	\$2,000,000 Aggregate	

ATTACHMENT VI.1 MINIMUM INSURANCE REQUIREMENT

Must include coverage for Non-Owned Disposal Sites		
Prince William County to be additional insured on the CPL policy		
If claims-made coverage, Seller must agree to maintain coverage for 3 years after the completion of the contract or project, or obtain an extended reporting period of at least 3 years.		
Umbrella/Excess Liability		
Each Occurrence and Aggregate	For contracts valued at more than \$500,000: Sufficient to bring all liability limits up to \$10,000,000	
Umbrella box	checked	
Occurrence box	checked	
Additional insured box	checked	
Waiver of Subrogation box	checked	
Workers' Compensation & Employer's Liability		
Statutory box	checked	
Waiver of Subrogation box checked	checked	
Each Accident	\$500,000	
Disease – Each Employee	\$500,000	
Disease – Policy Limit	\$500,000	


 ATTACHMENT VI.2
RFP SUBMISSION FORM
Business Identification

BUSINESS NAME:	
ADDRESS:	
CONTACT PERSON:	
TITLE:	
TELEPHONE NO.:	
TAX ID NO.:	
EMAIL ADDRESS:	
REMITTANCE ADDRESS:	
PROMPT PAYMENT DISCOUNT:	___% FOR PAYMENT WITHIN ___ DAYS; NET ___ DAYS
BUSINESS ORGANIZED UNDER THE STATE LAWS OF:	
PRINCIPAL BUSINESS LOCATION:	
STATE CORPORATION COMMISSION IDENTIFICATION NO.:	
DUNS NUMBER:	

Business Classifications

Corporation	Partnership	Sole Proprietor
Minority Owned	Small Business	Non Profit

Ownership Disclosure

Names and address of all persons having an ownership interest of 5% or more in the business:
1.
2.
3.

Conflict of Interests

This solicitation is subject to the provisions of Section 2.2-3100 et. Seq., Virginia Code Annotated, the State and Local Government Conflict of Interests Act. The business is aware of information bearing on the existence of any potential organizational conflict of interest.	YES	
	NO	

Collusion

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same goods and services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of the State and Federal law and may result in fines, prison sentences, and civil damage awards.	YES	
	NO	

Authorized Signature

By signing this quote Business certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in this Solicitation.	
Authorized Signature:	Date:
Name (Printed):	Title:

ATTACHMENT VI.3 SCOPE OF WORK

BACKGROUND & PURPOSE:

The purpose of this solicitation is to establish a Contract for use **on a schedule and as needed**, to provide a source for goods/equipment (such as lighting, emergency enforcement accessories, etc.) and installation in vehicles owned and operated by PWC agencies.

Main users of the established Contract are: Public Safety, Police Department (PD), Department of Fire & Rescue (DFR), Sheriff, Regional Detention Center, and other agencies at Prince William County (PWC). The established Contract may also be used by other public bodies, agencies, or institutions of the United States.

SCOPE OF WORK:

Provide Emergency Vehicle Upfitting and related goods and services, **on a schedule and as needed**, as detailed in this Scope of Work.

Emergency Vehicle Upfitting generally includes the goods and installation services of those goods such as equipment, parts, accessories, schematic painting, graphic installation, and all associated hardware (such as wiring, cables, terminals, and connections), specifically manufactured/designed for emergency service vehicles. The scope includes the following:

1. Part I – Emergency Vehicle Upfitting:

1.1. General Requirements for Vehicle Upfitting:

a. Commissioning Services:

1. Goods (such as equipment, parts, accessories, and similar items) and Services (such as painting, window tinting, and graphic installation) shall be provided on a schedule and as needed:
2. Services shall be performed at Contractor's facility, or Contractor's sub-contractor's facility, or at requesting agency's facility (Prince William County, Fleet Facility) unless otherwise noted.
3. Contractor must have the ability and prepared within 48-hours to provide local critical upfitting services in support of general and Public Safety needs of locally procured vehicles and equipment. The Contractor shall be able to respond on how to meet such request.
4. ALL goods shall be supplied and installed by the contractor. Goods SHALL be new (unused) OEM, unless otherwise requested by the requesting agencies.
5. Contractor should be able to procure products from Whelan, Havis, Setina, Pro Gard, and Gamber Johnson.
6. Equipment for Emergency Vehicle Upfitting are detailed in **Attachment VI.4 Configurations**. Quantities required will be specified when upfitting request are made.

b. Security:

1. The Contractor shall supply and install equipment as required on Prince William County vehicles at either the County Fleet or at the Contractor managed facilities.
2. Installations and Workmanship for Upfitting shall be in accordance with manufacturer's instructions, guidelines, and recommendations.
3. ONLY employees and/or subcontractors with background cleared by Police can accomplish work.

c. Price Quotes:

1. When service requests are made, the Contractor SHALL supply a written quote for each vehicle based on County Contract pricing. Price quotes shall include:
 - unique quote number
 - quote date
 - County Contract number and item number
 - manufacturer/model number
 - part number/description
 - quantity of each item, and
 - total vehicle cost.

ATTACHMENT VI.3 SCOPE OF WORK

2. Any items missed by Contractor that were requested and shown on the requesting agency's purchase order or service request, shall be transported, delivered or picked up and all corrections made solely at Contractor's expense.
3. If the County determines that the estimated price is not fair and reasonable, the County has the right to ask the Contractor to reevaluate the estimate. If the revised estimate is not determined to be fair and reasonable by the requesting agency, the County reserves the right to obtain additional quotes from other prospective Contractors.

1.2. Upfitting Technical Requirements:

The Contractor SHALL follow procedures that guarantees the results as detailed below:

- a. The Contractor SHALL follow procedures that guarantees the following results:
 1. ALL wires and cable are installed.
 2. ALL entry holes for cabling sealed with silicone to prevent any leakage.
 3. ALL wire runs are continuous.
 4. ALL correct connectors shall be crimped and heat-scaled in order to prevent water penetration and provide for electrical insulation.
 5. ALL wires and cabling shall be permanently labeled to identify function.
 6. ALL wires shall be covered in automotive split plastic loom.
 7. NO wires shall be exposed.
 8. Each wire shall be imprinted every six (6) inches with the function it controls.
 9. ALL wiring other than communication cables shall be Anixter -51C to 125C SXL automotive wiring, unless otherwise noted.
 10. Cable shall be made from printed CPT wire and covered with loom.
 11. ALL wiring shall be encased in high temperature split wire loom, dual wall heat-shrink applied, routed away from heat and sharp objects. Grommets in high temperature split wire loom shall be routed through a half-inch (1/2") grommet hole.
 12. Sheriff Utility and County Police vehicles shall have a 54" light bar installed.
 13. Light-bar shall be mounted on the roof of the vehicle using low profile mounts as specified in Part IX – Light Bar Configurations
 14. Light bar power and communication cable shall be routed through a three-fourths inch (3/4") grommet to 100-amp circuit breaker.
 15. Communication cable shall be routed through vehicle bulkhead and installed per manufacturer's specifications.
 16. The light bar shall be installed so that the electrical wiring is protected by a rubber grommet installed through the required hole on the roof of the vehicle:
 - i. This hole shall be directly in line with the existing cable of the light bar to limit the amount of cable visible upon installation.
 - ii. grommet shall be sealed with silicone to prevent any leakage or water, dirt, and snow from entering the passenger compartment and shall be wrapped with duct seal compound.
 - iii. The light bar shall be installed in accordance with manufacturer's instructions.
 17. ALL ground wires shall be connected to factory provided grounding studs unless otherwise approved by the County.
 18. A heavy-duty power source shall be installed from the factory provided power stud.
 - i. This power source shall be eight (8) gauge wire.
 - ii. This power source shall operate any emergency lighting which is to be installed on the vehicles.
 - iii. A heavy-duty ground source shall be installed from the vehicle battery take off.
 - iv. This ground source shall be eight (8) gauge black wire.
 - v. This ground source shall be used to ground all emergency equipment in the vehicle.
 - vi. The power source shall be divided to operate any emergency equipment which is installed in the vehicle.
 - vii. Each of these items shall be fused individually.

ATTACHMENT VI.3 SCOPE OF WORK

19. ALL emergency lighting and sirens shall be ignition activated.
20. All emergency light bars shall meet applicable national and international standards for emergency lights which include, but are not limited to, SAE J1113-21 and -41, J575, J578, J595, J845, and subsequent revisions, or appropriate national or international standards (such as CISPR 12 and 25) if SAE standard has been superseded.
21. Installation Diagram: Prior to upfitting the first vehicle under the Contract, the Contractor shall:
 - i. Submit for approval by PWC-FFM, a detailed installation diagram showing clearly the wiring and installation locations of the components; and
 - ii. The approved diagram shall be used as the standard for the requesting agency upfitting services, unless otherwise modified later in writing by the requesting agency.
22. The Contractor may propose alternative upfitting installation methods if they meet or exceed the minimum requirements detailed in this solicitation. If the Contractor proposed alternative upfitting installation methods, such alternatives shall be additional to the original detailed in this solicitation and the Contractor must warrant or provide a guarantee to those alternative upfitting installation methods, and the Contractor must be able to procure products from Whelan, Havis, Setina, Pro Gard, and Gamber Johnson.

2. Part II – Painting:

- 2.1 When requested, the Contractor SHALL provide paint materials and supplies, and perform painting services for new vehicles being upfitted.
- 2.2 Paint Requirements:
 - a. Shall be to base coat clear coat two-step process equal or better than manufacturer's original paint and original painting application process, instructions, guidelines, and recommendations; and
 - b. Paint color requirement is currently- **Blue No. 27P14**. The County reserves the right to request other paint colors/types.
- 2.3 Painting Services Requirements – SHALL:
 - a. Includes, the removal and reinstallation of all body parts requiring flex agents;
 - b. Includes, but not limited to, vehicle trim, front and rear bumpers, front and rear quarter panels; and
 - c. Excludes, painting of door jams and panels on any County Police vehicle.
- 2.4 The Contractor shall be responsible for costs associated with any vehicle damages resulting from the services provided.
- 2.5 Workmanship Warranty – please check Special Provisions, WARRANTIES.

3. Part III – Window Tinting:

- 3.1 When requested, the Contractor SHALL:
 - a. Provide tinting materials and supplies; and
 - b. Perform window tinting services on emergency vehicles being upfitted.
- 3.2 Tinting Requirements:
 - a. Shall be equal or better to the quality, in product and workmanship, of 3M manufacturer;
 - b. Front Side Windows shall be smoke non-metallic with a 50% light rejection rating; and
 - c. Both rear and back side windows shall be smoke non-metallic and equal to limousine grade light rejection.
- 3.3 Workmanship Warranty – please check Special Provisions, WARRANTIES

4. Part IV – Graphic Installation [LABOR Only]:

- 4.1 When requested, the Contractor SHALL:

ATTACHMENT VI.3 SCOPE OF WORK

- a. Provide installation of vehicle graphics. (All of graphics and placement drawings will be provided from the requesting agencies to the Contractor).
- b. Install the group of graphics (kit) for each marked vehicle as will be requested by Fleet per samples provided in **Attachment VI.5 Graphic Layouts & Placement**.
- c. A one (1) week cure period shall be allotted as a minimum for Contractor applied paint prior to graphic installation.

4.2 The Contractor SHALL be responsible for costs associated with damaged graphics during installation.

4.3 Workmanship Warranty – please check Special Provisions, WARRANTIES

5. Part V – Decommissioning (LABOR ONLY):

5.1 When requested, the Contractor shall provide Decommissioning services (removal of emergency goods from vehicles). Restoring of vehicles for disposal shall include (but not limited to) removal of decals, reinstallation of seats, removal of Public Safety emergency equipment, and radios, etc.

5.2 Emergency equipment on older model vehicles will be similar in type and quantity as emergency equipment described in the Scope of Work.

5.3 The Contractor shall remove old and new upfitting packages at the same cost.

5.4 The Contractor will be provided a minimum of 5, or 10, or 15 vehicles per service call.

5.5 The Contractor shall perform this service at requesting agency's facility. Prince William County, Fleet Management Facility is located at 14809 Dumfries Road, Manassas, VA.

5.6 The Contractor shall remove all upfitting goods from vehicles.

- a. The Contractor shall leave enough wiring so the equipment removed can be reused again.
- b. The contractor shall remove equipment from vehicle the same as it was installed, NO sawing, ripping, bending equipment or breaking of vehicle parts.
- c. ALL upfitting goods removed from vehicles shall be left on County site and shall remain the property of the County.

5.7 The Contractor shall complete decommissioning services within five (5) business days of request.

5.8 Environmental requirements: Fleet Management is involved in the Virginia Environment Excellent Program (VEEP). When decommissioning vehicles in PWC parking lot, the Contractor must make sure to follow the general environmentally safe compliance applicable. Any spills or leaks of fuel, oil, antifreeze shall be contained and cleaned up as soon as possible, and shall notify Fleet about any spills so spill report can be filled out.

5.9 All related travel cost shall be included in the line item pricing.

6. Part VI – Performance/Delivery:

6.1 **BEFORE** upfitting/related services, Performance/Delivery requirements SHALL include:

- a. Contractor's Location – The Contractor's Upfitting facility location must allow it to meet the requirements as described in the "Approach and Work Plan" of this solicitation.
- b. The Contractor shall complete upfitting services and deliver vehicles to the County within 60 days after receipt of vehicles from the manufacturer (30 days for delivery or less is desired).
- c. Inspection – Vehicles shall be inspected immediately upon arrival at Contractor's place of business. ANY damages noted by the Contractor must promptly be reported to the manufacturer/business that delivered the vehicle and notify the requesting agency about those damages.

6.2 **AFTER** upfitting/related services have been completed, it is the Contractor's responsibility to:

- a. Transport the vehicles to the requesting agencies as will be specified on the Purchase Order.

ATTACHMENT VI.3 SCOPE OF WORK

- b. Make delivery to Prince William County address: Department of Facilities & Fleet Management (FFM), Fleet Management at 14809 Dumfries Road, Manassas, VA or as detailed on the PO.
- c. Exception – Decommissioning Services shall be performed at the County’s Public Works Fleet Management Facility, NOT at the Contractor’s facility.
- d. The Contractor MUST deliver vehicles only by means of truck/carrier transport. Vehicles CANNOT be driven as a means of transport.
- e. At a minimum, two (2) gallons of fuel shall be added in each vehicle’s fuel tank and then transported to the County.
- f. Deliveries shall be FOB destination, freight full prepaid and allowed in Prince William County. Collect shipments will NOT be accepted. Delivery shall arrive between 8:30 AM and 4:30 PM, Monday through Friday, provided that such day is NOT a County holiday.

7. Part VII – Inspection and Acceptance:**7.1 At Contractor’s facility:**

- a. PRIOR to delivery of the vehicles by the Contractor, the County will perform a one-time preliminary workmanship inspection and quality review of the first five (5) vehicles serviced at Contractor’s facility; and
- b. The Contractor SHALL be responsible for the transportation cost (air fare if not local) in accordance with the County’s travel policy of two County employees to and from Contractor’s facility for this preliminary workmanship inspection and review.

7.2 At the requesting agency’s facility and with the truck/carrier transport driver:

- a. The County WILL perform an “INITIAL” vehicle inspection at the time of the vehicle delivery;
- b. The truck/carrier transport driver MUST be present during the inspection and shall record any/all damages discovered;
- c. A copy of the recorded damages will be provided to all parties. The Contractor SHALL be responsible for the coordination of repairs for any, and all damages recorded during the inspection.
- d. A “FINAL” shop inspection and quality control review will be accomplished on each vehicle received within (2) days after delivery. This “FINAL” shop inspection and acceptance check SHALL insure that ALL installations/services and ALL emergency and communication equipment functions provided are in accordance with the County Contract and Purchase Order and the manufacturer’s recommendations, specifications, and instruction.

7.3 The Contractor shall agree that this Inspection and Acceptance by the County shall NOT affect the warranties provided by the Contractor.

7.4 “Inspection and Acceptance” detailed in the Special Provisions of the solicitation works in harmony with what is defined in this section and serves as a process to correct defects in material or workmanship.

8. Part VIII – Related Upfitting Goods and Services (NON-Contract Items):

8.1 ALL types of related emergency upfitting goods, services, or specialty items may be requested from the Contractor by Prince William County agency/department. Those related goods and services may include providing equipment that is not listed in the Contract and/or installation of equipment supplied by the requesting agency.

8.2 Such equipment and/or installation may include, but are not limited to, the following:
Light, sirens, control units, electronic trays, emergency radios, cabling, window cages/barriers, various prisoner dividers and partition kits, lift plate forms, vaults/gun boxes, restraint seats, belt systems, etc.

8.3 When those related goods and services are requested, the Contractor:

- a. Shall Provide a quote with a firm fixed price for related goods;
- b. Shall provide ALL related services, that are not described in the Contract, at the County Contract’s hourly labor rate for related services; and
- c. Shall reasonably estimate the number of labor hours for each service.

ATTACHMENT VI.4

2020 FORD UTILITY INTERCEPTOR (SGT / SLICKTOP)

WHELEN		
Quantity	Part Number	Specification
1	AVW23RBC	Whelen Dual Avenger TRIO four wire Light head, Red/Blue with White. Mounted in passenger headliner area
1	AVBKT5D	Whelen Dual Avenger Headliner Bracket.
2	AVW12J	Whelen Single Avenger DUO, Red/Blue. One mounted to the top and behind rear hatch door window. One driver / One passenger.
2	AVBKT5S	Whelen Single Avenger Headliner Bracket.
1	C399	Whelen Cencom Core siren control system.
1	CCTL6	Whelen Cencom Core Rotary Knob Control Head.
1	CCTLMIC	Whelen Cencom Core Microphone.
1	CEM8	WeCanX Eight Outlet expansion module.
1	CEM16	WeCANX Sixteen Outlet expansion module.
1	C399K1	Whelen CANport for Ford 2020 PIU.
1	C399VVS	Whelen Cencom CORE Vehicle to Vehicle Sync Module.
2	IONR	Whelen ION Red, Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
2	IONB	Whelen ION Blue. Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
1	LINSV2B	Whelen LINV2 Under Mirror Warning Light, Blue. Mounted under passenger side view mirror.
1	LINSV2R	Whelen LINV2 Under Mirror Warning Light, Red. Mounted under driver side view mirror.
1	LSVBKT50	Whelen LINV2 Under Mirror Warning Light Bracket kit for 2020 Ford PIU. Pair.
2	VTX609C	Whelen Vertex Super LED Light Head, Clear. One mounted in each pre-drilled headlight assembly.
2	I2J	Whelen DUO ION, Red, Blue. One mounted in each side cargo window.
2	VTX609C	Whelen Vertex Super LED Light Head, clear. One mounted in each taillight turn signal assembly.
2	I2J	Whelen DUO ION, Red, Blue. Mounted to rear hatch under lip above license plate. One each side of license plate.
2	TLI2J	Whelen T-Series DUO ION Red, Blue. Mounted to under side of rear hatch facing rear. One mounted on each side of rear hatch latch.

<u>HAVIS</u>		
1	C-VS-1400-INUT-1	Havis 14" Angled Console for 2020 Ford PIU.
1	C-LP2-PS1-USB	Havis dual cigar plug outlet and Dual USB outlet.
1	C-HDM-204	Havis Side mount computer pole
1	C-MD-119	Havis Computer motion device
1	C-ARM-104	Havis Trak-Mount Arm rest
1	C-CUP2-E-C	Havis Dual Cup Holders
1	C-AP-0325	Havis 3" accessory pocket.
1	C-EB25-XTL-1P	Havis Equipment Bracket for Motorola XTL2500 Remote
1	C-EB40-CCS-1P	Havis Equipment Bracket for Whelen Carbide
1	C-TTP-INUT-1201	Havis Premium Lift up platform
1	C-TTP-INUT-4	Havis Electronics Tray
2	C-MCB	Havis Mic Clip Bracket
<u>PRO-GARD</u>		
2	EZMIC	Pro-Gard EZ Mic Clip, Magnetic.

ATTACHMENT VI.4

2020 FORD UTILITY INTERCEPTOR (PATROL / UNMARKED / CAGE)

<u>WHELEN</u>		
Quantity	Part Number	Specification
1	AVW22DE	Whelen Dual Avenger DUO three wire Light head, Red/Blue with White. Mounted in passenger headliner area.
1	AVBKT5D	Whelen Dual Avenger Headliner Bracket.
2	AVW12J	Whelen Single Avenger DUO, Red/Blue. One mounted to the top and behind rear hatch door window. One driver / One passenger.
2	AVBKT5S	Whelen Single Avenger Headliner Bracket.
1	C399	Whelen Cencom Core siren control system.
1	CCTL6	Whelen Cencom Core Rotary Knob Control Head.
1	CCTLMIC	Whelen Cencom Core Microphone.
1	CEM8	WeCanX Eight Outlet expansion module.
1	CEM16	WeCANX Sixteen Outlet expansion module.
1	C399K1	Whelen CANport for Ford 2020 PIU.
1	C399VVS	Whelen Cencom CORE Vehicle to Vehicle Sync Module.
2	IONR	Whelen ION Red, Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
2	IONB	Whelen ION Blue. Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
1	LINSV2B	Whelen LINV2 Under Mirror Warning Light, Blue. Mounted under passenger side view mirror.
1	LINSV2R	Whelen LINV2 Under Mirror Warning Light, Red. Mounted under driver side view mirror.
1	LSVBKT50	Whelen LINV2 Under Mirror Warning Light Bracket kit for 2020 Ford PIU. Pair.
2	VTX609C	Whelen Vertex Super LED Light Head, Clear. One mounted in each pre-drilled headlight assembly.
2	I2J	Whelen DUO ION, Red, Blue. One mounted in each side cargo window.
2	VTX609C	Whelen Vertex Super LED Light Head, clear. One mounted in each taillight turn signal assembly.
2	I2J	Whelen DUO ION, Red, Blue. Mounted to rear hatch under lip above license plate. One each side of license plate.
2	TLI2J	Whelen T-Series DUO ION Red, Blue. Mounted to under side of rear hatch facing rear. One mounted on each side of rear hatch latch.

<u>HAVIS</u>		
1	C-VS-1012-INUT	Havis 22" Angled Console for 2020 Ford PIU.
1	C-PM-124	Havis Printer Mount for PocketJet Printer.
1	CM009785-1	Havis HVAC relocation bracket. NOTE ONLY NEEDED IF VEHICLE IS EQUIPPED WITH REAR HVAC.
1	C-USB-2	Havis Dual USB
1	C-AP-0325	Havis Accessory Pocket
1	C-MD-119	Havis Computer motion device
1	C-ARM-108	Havis Side mount Arm rest
1	CUP2-1001	Havis Dual Cup Holders
1	Motorola Bracket	Motorola radio bracket TBD
1	C-EB40-CCS-1P	Havis Equipment Bracket for Whelen Carbide
1	C-TTP-INUT-1201	Havis Premium Lift up platform
1	C-TTP-INUT-4	Havis Electronics Tray
2	C-MCB	Havis Mic Clip Bracket
<u>PRO-GARD</u>		
2	EZMIC	Pro-Gard EZ Mic Clip, Magnetic.

ATTACHMENT VI.4

2020 FORD UTILITY INTERCEPTOR (PATROL)

<u>WHELEN</u>		
Quantity	Part Number	Specification
1	EB2PWC	Whelen 54" Legacy WeCanX
1	C399	Whelen Cencom Core siren control system.
1	CCTL6	Whelen Cencom Core Rotary Knob Control Head.
1	CCTLMIC	Whelen Cencom Core Microphone.
1	CEM8	WeCanX Eight Outlet expansion module.
1	CEM16	WeCanX Sixteen Outlet expansion module.
1	C399K1	Whelen CANport for Ford 2020 PIU.
1	C399VVS	Whelen Cencom CORE Vehicle to Vehicle Sync Module.
2	IONR	Whelen ION Red, Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
2	IONB	Whelen ION Blue. Mounted in lower section of grille. Configuration from driver to passenger R/B/R/B.
1	LINSV2B	Whelen LINV2 Under Mirror Warning Light, Blue. Mounted under passenger side view mirror.
1	LINSV2R	Whelen LINV2 Under Mirror Warning Light, Red. Mounted under driver side view mirror.
1	LSVBKT50	Whelen LINV2 Under Mirror Warning Light Bracket kit for 2020 Ford PIU. Pair.
2	VTX609C	Whelen Vertex Super LED Light Head, Clear. One mounted in each pre-drilled headlight assembly.
2	I2J	Whelen DUO ION, Red/Blue. One mounted in each side cargo window.
2	VTX609C	Whelen Vertex Super LED Light Head, Clear. One mounted in each turn signal assembly.
1	OEWS50	Whelen Rear Outer Edge for 2020 Ford PIU. Shall include: 4 - OEIONB , 2 - OEIONR.
2	I2J	Whelen DUO ION, Red, Blue. Mounted to rear hatch under lip above license plate. One each side of license plate.
2	TLI2J	Whelen T-Series DUO ION Red, Blue. Mounted to under side of rear hatch facing rear. One mounted on each side of rear hatch latch.

<u>HAVIS</u>		
1	C-VS-1012-INUT	Havis 22" Angled Console for 2020 Ford PIU.
1	C-PM-124	Havis Printer Mount for PocketJet Printer.
1	CM009785-1	Havis HVAC relocation bracket. NOTE ONLY NEEDED IF VEHICLE IS EQUIPPED WITH REAR HVAC.
1	C-USB-2	Havis Dual USB
1	C-AP-0325	Havis Accessory Pocket
1	C-MD-119	Havis Computer motion device
1	C-ARM-108	Havis Side mount Arm rest
1	CUP2-1001	Havis Dual Cup Holders
1	Motorola Bracket	Motorola radio bracket (TBD)
1	C-EB40-CCS-1P	Havis Equipment Bracket for Whelen Carbide
1	C-TTP-INUT-1201	Havis Premium Lift up platform
1	C-TTP-INUT-4	Havis Electronics Tray
2	C-MCB	Havis Mic Clip Bracket
<u>PRO-GARD</u>		
2	EZMIC	Pro-Gard EZ Mic Clip, Magnetic.

ATTACHMENT VI.4

2020 CHEVY SUBURBAN (MARKED)

WHELEN

Quantity	Part Number	Description
1	GB2WXPWC	Whelen 54" Legacy WeCanX
1	C399	Whelen Cencom Core siren control system.
1	CCTL6	Whelen Cencom Core Rotary Knob Control Head.
1	CCTLMIC	Whelen Cencom Core Microphone.
2	CEM8	WeCanX Eight Outlet expansion module.
1	V2V	Whelen Vehicle to Vehicle Sync module.
1	CEM16	WeCanX Sixteen Outlet expansion module.
1	C399K2	Whelen CANport for Chevy 2020 Suburban.
1	SA315P	Whelen 100 Watt Speaker.
1	SAK63P	Whelen / Chevy Suburban Speaker bracket for SA315P,
2	IONR	Whelen ION Red, Mounted to IONBKT7 Bracket. Configuration from driver to passenger R/B/R/B.
2	IONB	Whelen ION Blue, Mounted to IONBKT7 Bracket. Configuration from driver to passenger R/B/R/B.
1	IONBKT7	Whelen Grille Bracket for Chevy Suburban.
1	LINSV2B	Whelen LINV2 Under Mirror Warning Light, Blue. Mounted under passenger side view mirror.
1	LINSV2R	Whelen LINV2 Under Mirror Warning Light, Red. Mounted under driver side view mirror.
1	LSVBKT45	Whelen LINV2 Under Mirror Warning Light Bracket kit for 2020 Chevy Suburban. Pair.
2	VTX609C	Whelen Vertex Super LED Light Head, Clear. One mounted in each fog light area on front fascia. (Final mounting location to be determined by PWC)
2	VTXFB	Whelen Vertex Flange, Black. For Clear Vertex on front Facia.
4	IONJ	Whelen Split Super LED Light Head. Red/Blue. Two mounted in each side cargo window.
1	OEWD45	Whelen Rear Outer Edge for 2020 Chevy Suburban. Shall include: 4 - OEI2M , 2 - OEI2K.
2	I2J	Whelen DUO ION, Red, Blue. Mounted to rear hatch under lip above license plate. One each side of license plate.
2	TLI2J	Whelen T-Series DUO ION Red, Blue. Mounted to under side of rear hatch facing rear. One mounted on each side of rear hatch latch.

PRO-GARD

2	EZMIC	Pro-Gard EZ Mic Clip, Magnetic.
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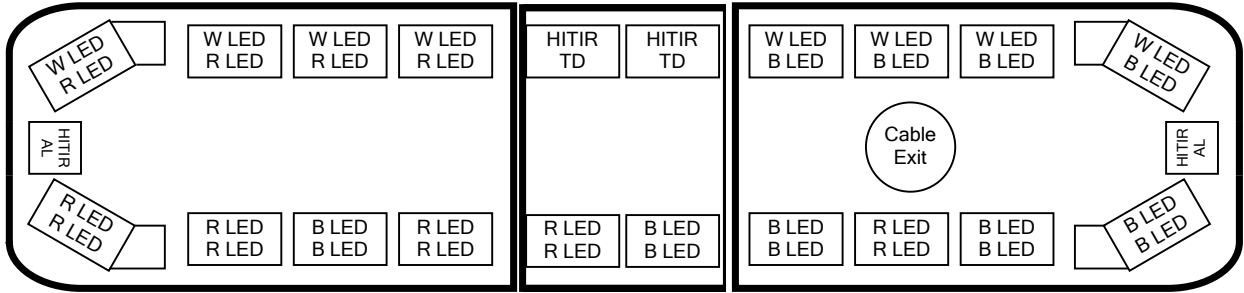
Outer Edge® Rear Facing Worksheet

Configuration

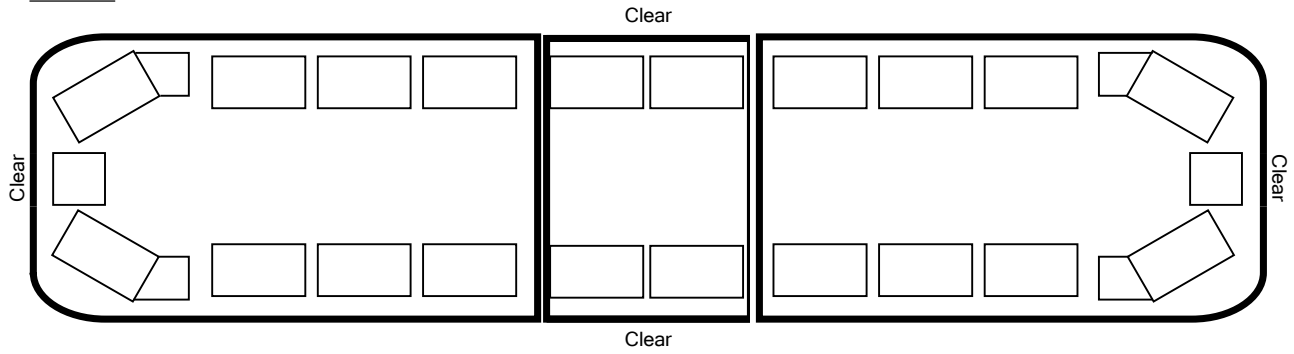
Driver Side			Passenger Side		
B LED	R LED	B LED	B LED	R LED	B LED

Legacy® WCX Series Light Bar Order Form/Worksheet

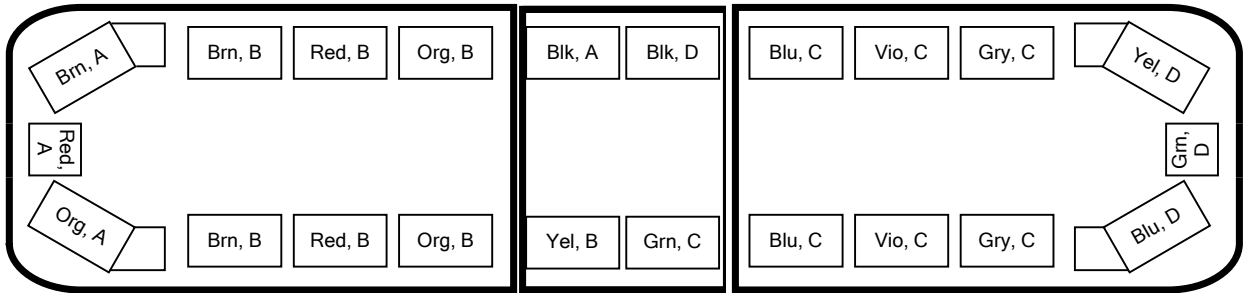
Configuration



Lenses



Internal Harness Connectors and Colors



ATTACHMENT VI.5 GRAPHICS LAYOUTS & PLACEMENT

County Police Utility Side

Bottom of Door Handle to
Top of Stripe = $3/8''$

Bottom of Stripe to Top of
Police Decal = $1''$

Body line to top of Stripe =
 $1\ 3/4''$



Door Line to Door Line to near
edge of Decal = $3\ 1/2''$

Door line to Badge = $3\ 1/4''$

County Police Utility Front Stripe Detail

Top of head-
light to Top
of stripe = 2
1/2"



County Police Utility Side

Bottom of Door Handle to
Top of Stripe = $3/8''$

Bottom of Stripe to Top of
Police Decal = $1''$

Body line to top of Stripe =
 $1\ 3/4''$

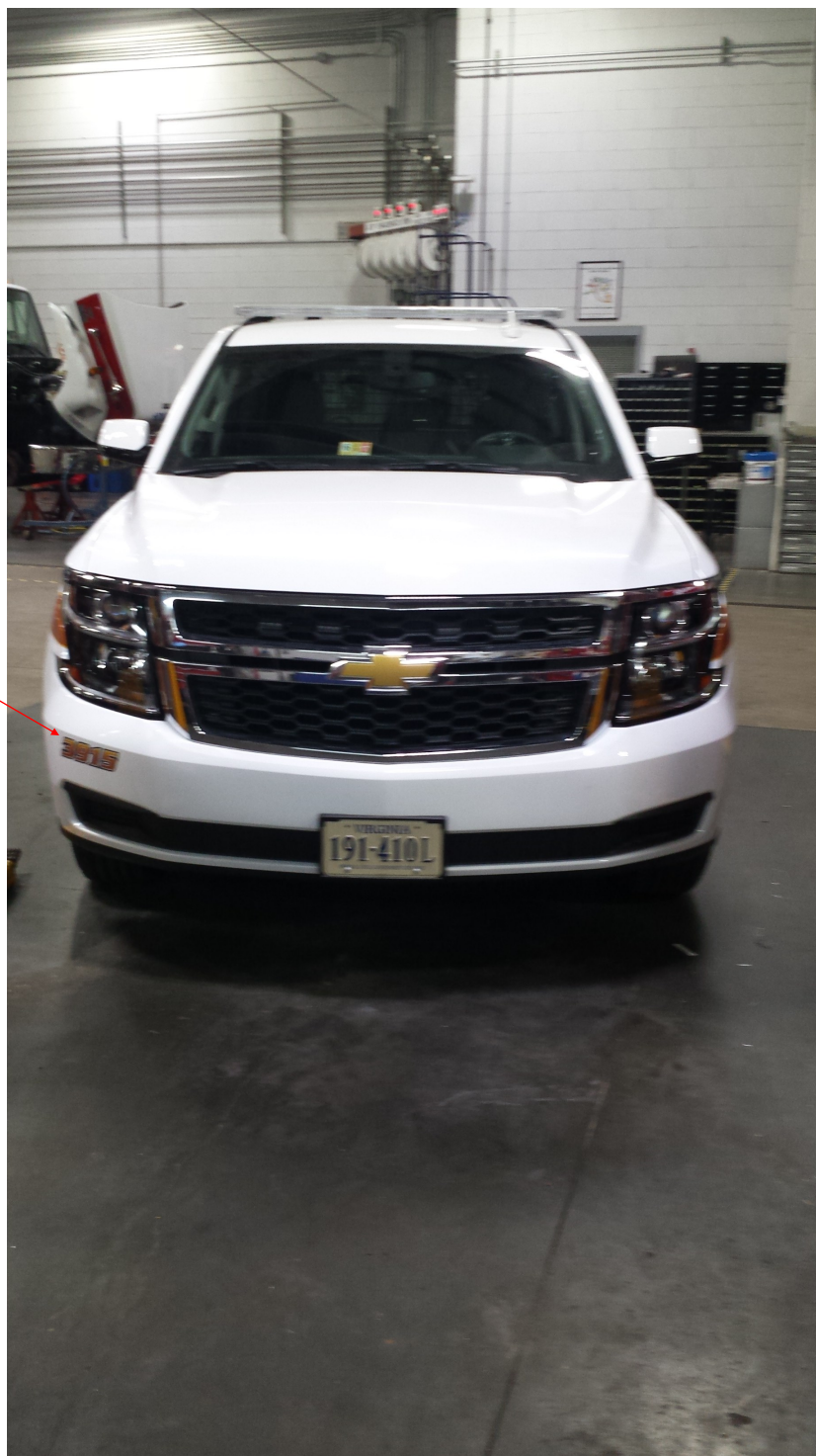


Door Line to Door Line to near
edge of Decal = $3\ 1/2''$

Door line to Badge = $3\ 1/4''$

Sheriff's Department Tahoe Front

Body line to Top of
decals = 1/2"



Sheriff's Department Tahoe rear



Top of Decal against body line

Top of Decal against Body Line

Decal centered off backup camera/center of hatch

Sheriff's Department Tahoe Roof

Light bar to Decal = 12"



Sheriff's Department Tahoe Side

