

# TASK ORDER APPROVAL FORM

CONTRACT #: C22-3201-IT

TASK ORDER #: 06

TASK ORDER AMOUNT: \$ 25,000 NTE

CONTRACT: C22-3201-IT  
Half Associates, Inc.  
Telecommunications/Broadband Consulting SVS  
EXPIRES: 07/04/2025 w/2 1 yr renewals

OFFERED BY CONSULTANT:

HALFF ASSOCIATES, INC.  
FIRM'S NAME

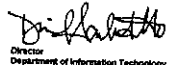
Tracy Forester  
REPRESENTATIVE'S PRINTED NAME

  
SIGNATURE

Transportation Deputy Practice Leader, ITS  
TITLE

DATE

**RECOMMENDED FOR APPROVAL  
(Department Director)**

  
SIGNATURE

Digitally signed by Dan Sambenedetto  
Date: 2023.11.29 13:23:59 -06'00'

IT Director  
TITLE

DATE

**APPROVED BY OKALOOSA COUNTY  
(Per Purchasing Manual) Table 1**

DeRita Mason  
PURCHASING MANAGER

Digitally signed by DeRita Mason  
Date: 2023.11.30 09:35:52 -06'00'

DATE

OMB DIRECTOR/DATE

DATE

COUNTY ADMINISTRATOR (if applicable)

DATE

CHAIRMAN (if applicable)

DATE

Okaloosa County Information Technology  
Telecommunications Specialized Consulting Services  
Contract Number C22-3201-IT  
Task Order 06

This Task Order is issued pursuant to the Agreement for Telecommunications Specialized Consulting Fiber Optic Network dated July 5<sup>th</sup>, 2022, between Okaloosa County, Florida, and Halff Associates, Inc., which is incorporated herein by this reference, with respect to:

Scope of Basic Services

For

Okaloosa County Information Technology Fiber Optic Specialized Consulting Services

**PURPOSE**

The purpose of this Task Order is to authorize and direct the CONSULTANT (Halff Associates, Inc.) to proceed with necessary engineering and consulting services for the Okaloosa County Department of Information Technology (OWNER). The activities that are included are described in "Scope of Services."

**SCOPE OF SERVICES**

The CONSULTANT (Halff Associates, Inc.) agrees to perform the engineering and consulting related services in accordance with contract C22-3201-IT dated July 5<sup>th</sup>, 2022, as requested and directed by the OWNER. Services include but are not limited to: Update and revisions to the Owner's As-Built splice diagrams. Consultant shall not subcontract any services or work to be provided to the County without prior written approval of the County's Representative.

**COMPENSATION PROVISIONS**

As compensation for providing the services under this Task Order, the OWNER shall pay the CONSULTANT in accordance with the July 5<sup>th</sup>, 2022 agreement for the actual work completed and accepted by the OWNER. Invoicing must show specific quantities and grouped by each assigned task with sufficient detail to fully report results, conclusions, and recommendations as required. Each invoice will also show total to date and remainder under this task order.

The Not to Exceed (NTE) amount for this task order is: \$ 25,000. In the event additional funds are needed to complete the task, additional funds may be added as a supplemental agreement with the OWNERS approval.

**PERIOD OF SERVICE**

The schedule for the services provided under this task order shall be in accordance with the July 5<sup>th</sup>, 2022 agreement and will remain in effect until the NTE amount is reached or otherwise terminated by the OWNER.

**AUTHORIZED REPRESENTATIVES**

The Authorized Representatives designated below are authorized to act with respect to this Task Order. Communications between the parties shall be through the Authorized Representatives:

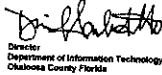
Okaloosa County Information Technology  
Telecommunications Specialized Consulting Services  
Contract Number C22-3201-IT  
Task Order 06

**For OWNER:**

Dan Sambenedetto  
[dsambenedetto@myokaloosa.com](mailto:dsambenedetto@myokaloosa.com)  
1250 N. Eglin Pkwy, Suite 303  
Shalimar, FL 32579  
850-651-7570, 850-200-5346

Dan Sambenedetto

REPRESENTATIVE'S PRINTED NAME



Director  
Department of Information Technology  
Okaloosa County Florida

Digitally signed by Dan  
Sambenedetto  
Date: 2023.11.29  
13:23:40 -06'00'

SIGNATURE

**For CONSULTANT:**

Tracy Forester  
[tforester@halff.com](mailto:tforester@halff.com)  
2255 Killearn Center Blvd. Suite 200  
Tallahassee, FL 32309  
850-848-9421

Tracy Forester

REPRESENTATIVE'S PRINTED NAME



SIGNATURE