

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 20-123-9-6
AMENDMENT NUMBER 4**

This Amendment Number 4 is made on 11/1/2023 by the County and amends Agreement Number 20-123-9-6 ("Main Agreement") dated August 18, 2020 between **Procon Consulting, LLC** ("Contractor") and the **County Board of Arlington County, Virginia** ("County").

The County and the Contractor agree to amend the Main Agreement as follows:

1. EXHIBIT H – Procon Consulting, LLC – Price Schedule

The Contract Amount is increased by \$134,768.05 to perform the services in accordance with Procon Consulting LLC’s proposal dated October 20, 2023, which is included as attachment to this Amendment No. 4. The total not-to-exceed Contract Amount changed from \$1,347,680.47 to \$1,482,448.52.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

PROCON CONSULTING, LLC

AUTHORIZED: DocuSigned by:
SIGNATURE: *Sy Gezachew*
27FC198F4A6D475...
NAME: Sy Gezachew
TITLE: PROCUREMENT OFFICER
DATE: 11/1/2023

AUTHORIZED: DocuSigned by:
SIGNATURE: *Kyu Jung*
B29C2BF8F16540F...
NAME: Kyu Jung
TITLE: Managing Member
DATE: 10/29/2023



October 20, 2023

Azar Jaymand
Facilities Project Manager
Arlington County Virginia
Department of Environmental Services
Facilities Design and Construction
1400 North Uhle Street, Suite 403
Arlington, VA 22201

RE: Agreement No. 20-123-9-6 (Purchase Order No. 284646)
Contract Modification Proposal – Extension of Contract Period of Performance
Through December 2023

Dear Ms. Jaymand:

On August 17, 2023, we provided a proposal for a Contract Modification to extend our Construction Management Services in conjunction with Contract Agreement No. 20-123-9-6 - Purchase Order No. 284646 ("The Contract") to align with the current projected Construction Services Contractor's Project Schedule Final Completion in May 2024. On October 19, 2023 we received a request from Arlington County to provide an interim proposal to extend our Construction Management Services through December 31, 2023. We provided that proposal on October 19, 2023 and subsequently received a request for revisions to that proposal. Attached please find the requested revised proposal.

The attached *Contract Value Summary* ("Attachment A") indicates the Current Contract Value of \$1,347,680.47 and its allocation amongst each individual line item. Immediately below the *Current Contract Value Summary* is the proposed *Revised Contract Value Summary* which accounts for (a) the actual cost through August 31, 2023 and (b) a forecast of the remaining cost through December 31, 2023. The attached *Resource Schedule Forecast* ("Attachment B") provides a detailed account of the hours we are forecasting for the associated resources.

We hereby respectfully request that the Contract Modification in the amount of \$134,768.05 be issued from Arlington County to Procon no later than October 31, 2023 in order to maintain continuity of the ongoing services.

Proposal Assumptions and Clarifications

1. This is a Firm Fixed Price Proposal to provide services through December 31, 2023 in accordance with the attached Resource Schedule Forecast. The proposal is based upon Procon's sole ability to manage its resources as needed during this period. If the Construction Contractor does not achieve Final Completion by December 31, 2023, an additional proposal will be provided for any services required from Procon as a result.
2. The hours included for the Construction Manager represent approximately 80% of full-time utilization.

3. The Office/Field Engineer hours are included to provide the necessary administrative support to the Construction Manager in order to allow Procon to fulfill its complete “*Construction Phase*” Scope of Work obligations.
4. The Construction Inspector hours include (1) Full Time Construction Inspector at (40) hours per week during normal business hours. We have not included any Construction Inspection services for work that may occur outside of normal business hours.
5. We have not included any hours for the Engineering Support, QA/QC Manager and Administrative Assistant positions.
6. We have not included any provisions for office space for our staff.
7. We have only included Commissioning services through December 31, 2023. This does not represent the total amount required to provide all Commissioning services through the completion of construction, commissioning, and close-out. Once the Construction Contractor’s Final Completion Date is known, a separate proposal will be provided to provide the balance of the necessary Commissioning services.

Thank you for this opportunity to provide you with this proposal. We look forward to continuing to support the County and to collectively bring this project to a successful completion. Please feel free to contact me with any questions.

Regards,

A handwritten signature in black ink, appearing to read "Chris Murray", with a long horizontal flourish extending to the right.

Chris Murray
Project Executive

CURRENT CONTRACT VALUE SUMMARY (REALLOCATED)												
	TOTAL HOURS	RAW RATE	RAW TOTAL	OVERHEAD		G&A		PROFIT		TOTAL		
				%	\$	%	\$	%	\$	RATE	BUDGET	
Project Manager	443	\$ 74.52	\$ 33,012.36	62.40%	\$ 20,599.71	24.57%	\$ 8,111.14	15.00%	\$ 9,258.48	\$ 160.23	\$ 70,981.69	
Construction Manager (CM)	3842	\$ 59.50	\$ 228,599.00	62.40%	\$ 142,645.78	24.57%	\$ 56,166.77	15.00%	\$ 64,111.73	\$ 127.93	\$ 491,523.28	
Estimator/Claim Support	104	\$ 69.96	\$ 7,275.84	62.40%	\$ 4,540.12	24.57%	\$ 1,787.67	15.00%	\$ 2,040.55	\$ 150.42	\$ 15,644.18	
Office/Field Engineer (Jr. Engr.)	1288	\$ 36.24	\$ 46,664.56	62.40%	\$ 29,118.68	24.57%	\$ 11,465.48	15.00%	\$ 13,087.31	\$ 77.92	\$ 100,336.03	
Construction Inspector	4588	\$ 47.90	\$ 219,765.20	62.40%	\$ 137,133.48	24.57%	\$ 53,996.31	15.00%	\$ 61,634.25	\$ 102.99	\$ 472,529.24	
Special Inspector for Elevator	80	\$ 86.00	\$ 6,880.00	62.40%	\$ 4,293.12	24.57%	\$ 1,690.42	15.00%	\$ 1,929.53	\$ 184.91	\$ 14,793.07	
Engineering Support	0	\$ 56.92	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 122.39	\$ -	
QA/QC Manager	46	\$ 59.50	\$ 2,737.00	62.40%	\$ 1,707.89	24.57%	\$ 672.48	15.00%	\$ 767.61	\$ 127.93	\$ 5,884.97	
Administrative Assistant	0	\$ 36.24	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 77.92	\$ -	
Materials & Supplies											\$ -	
Construction Materials Testing											\$ 122,094.70	
Commissioning											\$ 53,893.30	
											\$ 1,347,680.47	
CURRENT CONTRACT VALUE = \$											1,347,680.47	

REVISED CONTRACT VALUE SUMMARY												
	TOTAL HOURS	RAW RATE*	RAW TOTAL	OVERHEAD		G&A		PROFIT		TOTAL		
				%	\$	%	\$	%	\$	RATE	BUDGET	
THROUGH 08/31/2023												
Project Manager	424	\$ 74.52	\$ 31,633.74	62.40%	\$ 19,739.45	24.57%	\$ 7,772.41	15.00%	\$ 8,871.84	\$ 160.23	\$ 68,017.44	
Construction Manager (CM)	3620	\$ 59.50	\$ 215,390.00	62.40%	\$ 134,403.36	24.57%	\$ 52,921.32	15.00%	\$ 60,407.20	\$ 127.93	\$ 463,121.89	
Estimator/Claim Support	104	\$ 69.96	\$ 7,275.84	62.40%	\$ 4,540.12	24.57%	\$ 1,787.67	15.00%	\$ 2,040.55	\$ 150.42	\$ 15,644.18	
Office/Field Engineer (Jr. Engr.)	1284	\$ 36.24	\$ 46,532.17	62.40%	\$ 29,036.07	24.57%	\$ 11,432.95	15.00%	\$ 13,050.18	\$ 77.92	\$ 100,051.37	
Construction Inspector	4284	\$ 47.90	\$ 205,203.61	62.40%	\$ 128,047.05	24.57%	\$ 50,418.53	15.00%	\$ 57,550.38	\$ 102.99	\$ 441,219.57	
Special Inspector for Elevator	0	\$ 86.00	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 184.91	\$ -	
Engineering Support	0	\$ 56.92	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 122.39	\$ -	
QA/QC Manager	6	\$ 59.50	\$ 357.00	62.40%	\$ 222.77	24.57%	\$ 87.72	15.00%	\$ 100.12	\$ 127.93	\$ 767.61	
Administrative Assistant	0	\$ 36.24	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 77.92	\$ -	
Commissioning	153	\$ 58.13	\$ 8,922.85	62.40%	\$ 5,567.86	24.57%	\$ 2,192.34	15.00%	\$ 2,502.46	\$ 124.99	\$ 19,185.51	
09/01/2023 - 12/31/2023												
Project Manager	80	\$ 74.52	\$ 5,961.60	62.40%	\$ 3,720.04	24.57%	\$ 1,464.77	15.00%	\$ 1,671.96	\$ 160.23	\$ 12,818.36	
Construction Manager (CM)	551	\$ 59.50	\$ 32,784.50	62.40%	\$ 20,457.53	24.57%	\$ 8,055.15	15.00%	\$ 9,194.58	\$ 127.93	\$ 70,491.76	
Estimator/Claim Support	160	\$ 69.96	\$ 11,193.60	62.40%	\$ 6,984.81	24.57%	\$ 2,750.27	15.00%	\$ 3,139.30	\$ 150.42	\$ 24,067.98	
Office/Field Engineer (Jr. Engr.)	281	\$ 36.24	\$ 10,197.88	62.40%	\$ 6,363.48	24.57%	\$ 2,505.62	15.00%	\$ 2,860.05	\$ 77.92	\$ 21,927.02	
Construction Inspector	676	\$ 47.90	\$ 32,380.40	62.40%	\$ 20,205.37	24.57%	\$ 7,955.86	15.00%	\$ 9,081.25	\$ 102.99	\$ 69,622.88	
Special Inspector for Elevator	140	\$ 86.00	\$ 12,040.00	62.40%	\$ 7,512.96	24.57%	\$ 2,958.23	15.00%	\$ 3,376.68	\$ 184.91	\$ 25,887.87	
Engineering Support	0	\$ 56.92	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 122.39	\$ -	
QA/QC Manager	0	\$ 59.50	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 127.93	\$ -	
Administrative Assistant	0	\$ 36.24	\$ -	62.40%	\$ -	24.57%	\$ -	15.00%	\$ -	\$ 77.92	\$ -	
Materials & Supplies											\$ 10,032.00	
Construction Materials Testing											\$ 122,094.70	
Commissioning	140	\$ 58.13	\$ 8,138.20	62.40%	\$ 5,078.24	24.57%	\$ 1,999.56	15.00%	\$ 2,282.40	\$ 124.99	\$ 17,498.39	
											\$ 1,482,448.52	
REVISED CONTRACT VALUE = \$											1,482,448.52	

CONTRACT VALUE CHANGE = \$ 134,768.05

