

DRAFT MINUTES – July 19, 2018

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Recommendation: That the Board approve and authorize the County Administrator to sign the Agreement between Escambia County, and Florida Pest Control & Chemical Company, Inc., per the terms and conditions of PD 17-18:056, for a period of one year, with options for up to two additional one-year renewals, effective upon execution of the Agreement in the amount of \$26,040 annually.

[Funding:

Facilities:

A. Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Code 53401, Other Contractual Services in the amount of \$12,696.

B. Fund 113, Library Fund; Cost Center 110502, Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$840.

C. Fund 501, Internal Service Fund; Cost Center 150112, Employee Health Clinic; Object Code 53401, Other Contractual Services; in the amount of \$168.

Escambia County Fire Services:

Fund 143, Fire Protection Fund; Cost Center 330206, Fire Department PD; Object Code 53401, Other Contractual Services; in the amount of \$2,784.

Road Department:

Fund 001, General Fund; Cost Center 210402, Road Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$696.

Solid Waste Department:

A. Fund 401, Waste Services; Cost Center 230301, Solid Waste Admin; Object Code 53401, Other Contractual Services; in the amount of \$240.

B. Fund 401, Waste Services; Cost Center 230307, SW Transfer Station; Object Code 53401, Other Contractual Services; in the amount of \$120.

C. Fund 401, Waste Services; Cost Center 230314, SWM Operations; Object Code 53401, Other Contractual Services; in the amount of \$480.

Parks and Recreation:

A. Fund 001, General Fund; Cost Center 350204, Lake Stone; Object Code 53401, Other Contractual Services; in the amount of \$120.

B. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 06PR0085, in the amount of \$120.

C. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 08PR0025; in the amount of \$540.

D. Fund 001, General Fund; Cost Center 350231, Equestrian Center Lost; Object Code 53401, Other Contractual Services; Project Number 08PR0031; in the amount of \$180.

(Continued)

DRAFT MINUTES – July 19, 2018

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Continued...

E. Fund 001, General Fund; Cost Center 350237, Rents-Park Community Centers; Object Code 53401, Other Contractual Services; in the amount of \$120.

Community Corrections/Probation:

A. Fund 175, Road Prison; Cost Center 290202, Care and Custody; Object Code 53401, Other Contractual Services; in the amount of \$1,368.

B. Fund 114, Work Release/Probation; Cost Center 290305, Residential Probation; Object Code 53401, Other Contractual Services; in the amount of \$456.

Mass Transit:

Fund 104, Mass Transit Fund; Cost Center 211217; Object Code 53401, Other Contractual Services; in the amount of \$5,112]

<b>Motion:</b> Approve Consent Agenda Items 1 through 27, with the exception of Items 3, 4, and 12	
<b>Made by:</b> Commissioner Robinson	<b>Seconded:</b> Commissioner Barry
<b>Disposition:</b> Carried 4-0, with Commissioner May temporarily out of Board Chambers	

17. Recommendation: That the Board approve and authorize the issuance of a Purchase Order for one compact track loader and two turf utility vehicles for the Parks and Recreation Department of Escambia County, Florida, to Coastal Machinery Company, in the amount of \$78,678.84, according to the specifications outlined in Specification Number VE 17-18.020, per Escambia County Code of Ordinances, Chapter 46, Finance, Article II in whole, and Section 46-111 - Small Business Enterprise Program related to Local Purchases.

[Funding: Fund Number 352, LOST III; Cost Center 350229, Parks Capital Projects; Object Code 56401, Machinery and Equipment; Project Code 08PR0068, Park Maintenance Equipment]

<b>Motion:</b> Approve Consent Agenda Items 1 through 27, with the exception of Items 3, 4, and 12	
<b>Made by:</b> Commissioner Robinson	<b>Seconded:</b> Commissioner Barry
<b>Disposition:</b> Carried 4-0, with Commissioner May temporarily out of Board Chambers	

**AGREEMENT RELATING TO PEST AND RODENT CONTROL  
SERVICES FOR ESCAMBIA COUNTY FACILITIES (P.D. 17-18.056)**

**THIS AGREEMENT** is made by and between Escambia County, a political subdivision of the State of Florida (hereinafter referred to as "County"), whose mailing address is 221 Palafox Place, Pensacola, FL 32502, and Florida Pest Control and Chemical Company, Inc. (hereinafter referred to as "Contractor"), a Florida for profit corporation authorized to conduct business in the State of Florida, FEI/EIN 59-6060716, whose principal address is 116 NW 16<sup>th</sup> Avenue, Gainesville, FL 32601, and a local address of 452 West Pinestead Road, Pensacola, FL 32570.

**WITNESSETH:**

**WHEREAS**, on April 30, 2018, the County issued an Invitation to Bidders (P.D. 17-18.056) seeking a contractor to provide professional pest and rodent control services for Escambia County facilities; and

**WHEREAS**, in response to the solicitation, Contractor submitted a bid demonstrating that the Contractor was the most responsive and responsible bidder proposing to provide such services; and

**WHEREAS**, the County desires to enter into an agreement with the Contractor for the provision of such services as set forth herein.

**NOW, THEREFORE**, in consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, the County and the Contractor agree as follows:

1. **Recitals.** The recitals contained in the preamble of this Agreement are declared to be true and correct and are hereby incorporated into this Agreement.
2. **Term.** The term of this Agreement shall commence on July 1, 2018, and continue for a term of twelve (12) months. Upon mutual agreement of the parties, the agreement may be renewed for two additional twelve (12) month terms. Upon the expiration of the Agreement, if it is determined that interim performance is necessary to allow for the solicitation and award of a new contract, the County may extend the Agreement for up to an additional six (6) months. The County shall provide written notice of the desire to renew or extend the Agreement no later than thirty (30) days prior to the expiration of the current term.
3. **Scope.** Contractor agrees to perform in accordance with the scope of services as outlined in Escambia County's *Invitation to Bidders, Pest and Rodent Control Services for Escambia County Facilities, Specification No. P.D. 17-18.056*, attached hereto as **Exhibit A**. In the event of a conflict between the terms of the Exhibit referenced above and this Agreement, the terms of this Agreement shall prevail.
4. **Compensation.** County shall pay Contractor for services in accordance with the Contractor's Bid Form, attached hereto as **Exhibit B**. Contractor shall be responsible for providing all consumable supplies, equipment, and labor necessary to perform the scope of services. All services purchased by the County pursuant to this agreement are subject to post sale audit adjustment. In the event an audit indicates Contractor has not honored quoted price lists and discounts, Contractor will be liable for any and all overage charges.

5. **Method of Payment/Billing.** Contractor may request payment from County for services rendered on a monthly basis by the submission of a properly executed original invoice. Invoices shall reflect the amount due and owing for the value of services received and accepted with appropriate supporting documentation. Invoices shall be submitted in duplicate to the designated department representative for each location where services are rendered. Contractor shall also submit an invoice in duplicate detailing all locations serviced to the following:

Clerk of the Circuit Court  
Attention: Accounts Payable  
221 Palafox Place  
Pensacola, FL 32502

Payments under this agreement and interest on any late payments shall be governed by and construed in accordance with the Local Government Prompt Payment Act, §§218.70, et seq., Florida Statutes, as amended.

6. **Termination.** The County retains the right to terminate this Agreement immediately for cause at any time during the term of the Agreement. This Agreement may be terminated for convenience by the County upon providing thirty (30) days written notice to Contractor. This Agreement may be terminated for cause by the Contractor upon providing ninety (90) days written notice to the County. In the event of termination by either party as provided herein, the Contractor shall be paid for services provided through the date of termination, but Contractor shall not be entitled to any other recovery against County, including, but not limited to, damages or any anticipated profit on portions of work not performed.

7. **Indemnification.** The Contractor agrees to save harmless, indemnify, and defend County and its agents, officers and employees from any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind, losses, penalties, interest, demands, judgments, and cost of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly, on account of or in connection with the Contractor's negligent, reckless, or intentional wrongful misconduct in the performance of this Agreement or by any person, firm, or corporation to whom any portion of the performance of this Agreement is subcontracted to or used by the Contractor or by anyone for whom the Contractor is legally liable. The parties understand and agree that such indemnification by the Contractor relating to any matter, which is the subject of this Agreement, shall extend throughout the term of this Agreement and any statutes of limitation thereafter. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims relating to this Agreement. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

8. **Insurance.** The Contractor is required to carry the following insurance:

- (a) Commercial General Liability, Form CG1, with \$1,000,000 per occurrence. Excess or umbrella insurance may be purchased to make up the difference, if any, between the policy limits of the underlying policies;
- (b) Business Automobile Liability with \$1,000,000 per occurrence minimum combined single limits for all hired, owned, and non-owned vehicles;
- (c) Florida statutory workers' compensation and employers' liability with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease; and

In the event Contractor consists of a joint venture, partnership, or other association of professional or business firms, each such firm shall be required to individually carry the above cited coverages.

Contractor agrees all liability coverage shall be through carriers admitted to do business in the State of Florida. Carriers shall be "A" or other Secure Best Rating with a minimum financial size of "VII", according to the A.M. Best Key Rating Guide Latest Edition. The insurance policies shall be endorsed to provide at least 30 days advance notice of cancellation, nonrenewal or adverse change. Such notices shall be mailed to Escambia County, Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597.

The Board of County Commissioners and Escambia County shall be endorsed as "additional insureds" on all liability policies (except Workers' Compensation and professional liability). Certificates of Insurance shall be provided to Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597 prior to commencement of work hereunder. Certificates shall reflect the additional insured status of Escambia County. The Board of County Commissioners and Escambia County shall also be the certificate holders.

9. **Independent Contractor Status.** In the performance of this Agreement hereunder, Contractor is an independent contractor. Contractor shall not hold itself out as an employee, agent or servant of the County; and Contractor shall not have the power or authority to bind the County in any promise, agreement or representation, other than as specifically provided in this Agreement or as may be expressly provided hereafter in writing by an authorized official of the County.

10. **Notice.** Any notice, payment or other communication under this Agreement required hereunder or desired by the party giving such notice shall be given in writing and delivered by hand or through the instrumentality of certified mail of the United States Postal Service or private courier service, such as Federal Express. Unless otherwise notified in writing of a new address, notice shall be made to each party as follows:

To: Florida Pest Control & Chemical Co.  
Attention: President  
116 NW 16<sup>th</sup> Avenue  
Gainesville, FL 32627

To: Escambia County  
Attention: County Administrator  
221 Palafox Place, Suite 420  
Pensacola, Florida 32502

Rejection, or other refusal by the addressee to accept, or the inability of the courier service or the United States Postal Service to deliver because of a changed address of which no notice was given, shall be deemed to be receipt of the notice sent. Any party shall have the right, from

time to time, to change the address to which notices shall be sent by giving the other party at least ten (10) days prior notice of the address change.

11 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that venue shall be in the County of Escambia.

12. Public Records. The Contractor acknowledges that this Agreement and any related financial records, audits, reports, plans correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes. Contractor shall maintain all such public records and, upon request, provide a copy of the requested records or allow the records to be inspected within a reasonable time. Contractor shall also ensure that any public records that are exempt or exempt and confidential from disclosure are not disclosed except as authorized by law. Upon the expiration or termination of the Agreement, Contractor agrees to maintain all public records for a minimum period of five (5) fiscal years in accordance with the applicable records retention schedules established by the Florida Department of State. In the event the Contractor fails to abide by the provisions of Chapter 119, Florida Statutes, the County may, without prejudice to any other right or remedy and after giving the Contractor and surety, if any, seven days written notice, during which period the Contractor still fails to allow access to such documents, terminate the contract.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**Escambia County  
Office of the County Administrator  
221 Palafox Place, Suite 420  
Pensacola, Florida 32502  
(850) 595-4947**

13. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all prior oral or written agreements. Contractor acknowledges that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Agreement can only be amended in writing upon mutual agreement of the parties.

14. Compliance with Laws. Contractor agrees to comply with all federal, state and local laws, rules, policies, or guidelines related to the performance of this Agreement, including, but not limited to, all Occupational Safety and Health Administration (OSHA) requirements and the provisions of Chapter 442, Florida Statutes.

15. Assignment of Agreement. This Agreement, or any interest herein, shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by Contractor without the prior written consent of the County. However, the Agreement shall run with the Escambia County Board of County Commissioners and its successors.

16. Miscellaneous. If any term or condition of this Agreement shall be invalid or unenforceable, the remainder of the terms and conditions of this Agreement shall remain in full force and effect. This Agreement shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all of the terms and provisions hereof.

17. Authority. Any individual executing this Agreement on behalf of a corporate or governmental party represents and warrants that he/she is duly authorized to execute and deliver this Agreement on behalf of said party, in accordance with any duly adopted action of the governing board of said party, as may be applicable and in accordance with applicable law, and that this Agreement is binding upon said party in accordance with its terms.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the respective dates under each signature:

**COUNTY:**  
**BOARD OF COUNTY COMMISSIONERS**  
**ESCAMBIA COUNTY, FLORIDA**

Witness: [Signature]

By: [Signature]  
Jack R. Brown, County Administrator

Witness: [Signature]

Date: 8/24/18

BCC Approved: 7-19-18

**CONTRACTOR: FLORIDA PEST CONTROL & CHEMICAL COMPANY, INC.**

By: [Signature]

Title: President

Date: 8/02/18

[Signature]  
Corporate Secretary

[SEAL]

Approved as to form and legal sufficiency.  
By/Title: [Signature]  
Date: 8/10/18

## **ESCAMBIA COUNTY, FLORIDA GENERAL TERMS and CONDITIONS**

**The following General Terms and Conditions are incorporated by reference and have the same legal effect as if printed in its entirety.**

A full textual copy of these conditions may be obtained by visiting the Office of Purchasing web site (see Bid Information below), by telephoning the Office of Purchasing at 850-595-4980, or by fax at 850-595-4806.

**NOTE:** Any and all Special Terms and Conditions and specifications referenced within the solicitation which varies from these General Terms and Conditions shall have precedence. Submission of the Bidder's Solicitation, Offer, and Bid Form(s) in accordance with these General Terms and Special Terms and Conditions constitutes an offer from the Offeror. The conditions incorporated herein become a part of the written Agreement between the parties.

**BID INFORMATION:** See Escambia County Office of Purchasing web site at <https://myescambia.com/our-services/purchasing> then click "Solicitations".

1. Sealed Solicitations
2. Execution of Solicitation
3. No Offer
4. Solicitation Opening
5. Prices, Terms, and Payment
  - 5.01 Taxes
  - 5.02 Discounts
  - 5.03 Mistakes
  - 5.04 Condition and Packaging
  - 5.05 Safety Standards
  - 5.06 Invoicing and Payment
  - 5.07 Annual Appropriations
6. Additional Terms and Conditions
7. Manufacturers' Name and Approved Equivalents
8. Interpretations/Disputes
9. Conflict of Interest
  - 9.01 County Procedure on Acceptance of Gifts
  - 9.02 Contractors Required to Disclose Any Gift Giving
  - 9.03 Gratuities
10. Awards
11. Non-Conformation to Contract Conditions
12. Inspection, Acceptance, and Title
13. Governmental Restrictions
14. Legal Requirements
15. Patents and Royalties
16. Price Adjustments
17. Cancellation
18. Abnormal Quantities
19. Advertising
20. Assignment
21. Liability



**ESCAMBIA COUNTY  
FLORIDA**

**INVITATION TO BIDDERS**

**PEST & RODENT CONTROL SERVICES FOR ESCAMBIA COUNTY FACILITIES  
SPECIFICATION NUMBER PD 17-18.056**

**BIDS WILL BE RECEIVED UNTIL 2:00 PM CDT, MAY 30, 2018**

Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell, III Building  
Post Office Box 1591  
Pensacola, FL 32591-1591

A non-mandatory Pre-Solicitation Conference will be held in the Office of Purchasing  
Conference Room, 11.407, at **2:00 PM CDT, May 14, 2018**

**Board of County Commissioners**

Jeff Bergosh, Chairman  
Lumon J. May, Vice Chairman  
Steven Barry  
Grover C. Robinson, IV  
Douglas B. Underhill

**From:  
Paul R. Nobles  
Purchasing Manager**

**Assistance:**

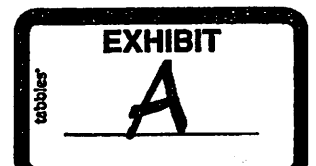
Jeffrey Lovingood  
Purchasing Specialist  
Office of Purchasing  
2<sup>nd</sup> Floor, Matt Langley Bell, III Building  
213 Palafox Place  
Pensacola, FL 32502  
Telephone: 850-595-4953  
E-Mail: [JDLovingood@myescambia.com](mailto:JDLovingood@myescambia.com)

**SPECIAL ACCOMMODATIONS:**

**Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Office of Purchasing (850-595-4980) at least five (5) working days prior to the solicitation opening.**

**Notice**

**It is the specific legislative intent of the Board of County Commissioners that NO CONTRACT under this solicitation shall be formed between Escambia County and the awardee vendor until such time as the contract is executed by the last party to the transaction.**



**ESCAMBIA COUNTY, FLORIDA GENERAL TERMS and CONDITIONS**

**The following General Terms and Conditions are incorporated by reference and have the same legal effect as if printed in its entirety.**

A full textual copy of these conditions may be obtained by visiting the Office of Purchasing web site (see Bid Information below), by telephoning the Office of Purchasing at 850-595-4980, or by fax at 850-595-4806.

**NOTE:** Any and all Special Terms and Conditions and specifications referenced within the solicitation which varies from these General Terms and Conditions shall have precedence. Submission of the Bidder's Solicitation, Offer, and Bid Form(s) in accordance with these General Terms and Special Terms and Conditions constitutes an offer from the Offeror. The conditions incorporated herein become a part of the written Agreement between the parties.

**BID INFORMATION:** See Escambia County Office of Purchasing web site at <https://myescambia.com/our-services/purchasing> then click "Solicitations".

1. Sealed Solicitations
2. Execution of Solicitation
3. No Offer
4. Solicitation Opening
5. Prices, Terms, and Payment
  - 5.01 Taxes
  - 5.02 Discounts
  - 5.03 Mistakes
  - 5.04 Condition and Packaging
  - 5.05 Safety Standards
  - 5.06 Invoicing and Payment
  - 5.07 Annual Appropriations
6. Additional Terms and Conditions
7. Manufacturers' Name and Approved Equivalents
8. Interpretations/Disputes
9. Conflict of Interest
  - 9.01 County Procedure on Acceptance of Gifts
  - 9.02 Contractors Required to Disclose Any Gift Giving
  - 9.03 Gratuities
10. Awards
11. Non-Conformation to Contract Conditions
12. Inspection, Acceptance, and Title
13. Governmental Restrictions
14. Legal Requirements
15. Patents and Royalties
16. Price Adjustments
17. Cancellation
18. Abnormal Quantities
19. Advertising
20. Assignment
21. Liability

**The following General Terms and Conditions are incorporated by reference  
(Continued)**

22. Facilities
23. Distribution of Certification of Contract
24. The Successful Bidder(s) Must Provide
25. Addition/Deletion of Items
26. Ordering Instructions
27. Public Records
28. Delivery
29. Samples
30. Additional Quantities
31. Service and Warranty
32. Default
33. Equal Employment Opportunity
34. Florida Preference
35. Contractor Personnel
36. Award
37. Uniform Commercial Code
38. Contractual Agreement
39. Payment Terms/Discounts
40. Improper Invoice; Resolution of Disputes
41. Public Entity Crimes
42. Suspended and Debarred Vendors
43. Drug-Free Workplace Form
44. Information Sheet for Transactions and Conveyances
45. Copies
46. License and Certifications – For access to Certification/Registration Form for doing Business in Florida, go to the Department of State, Division of Corporations, URL:  
<http://dos.myflorida.com/sunbiz/search/>
47. Execution of Contract
48. Purchase Order
49. No Contingent Fees
50. Solicitation Expenses
51. On-Line Auction Services

## **SPECIAL TERMS AND CONDITIONS**

The Board of County Commissioners, Escambia County, Florida, invites your company to submit a sealed offer on the item(s) as listed in this solicitation request.

All terms and conditions below are a part of this request, and no offer will be accepted unless all these conditions have been complied with. The County reserves the right to waive informalities in any offer; to reject any or all offers, in whole or in part, and/or to accept the offer(s) that in its judgement is from the lowest, most responsible, and responsive Offeror(s).

### **Instructions to Offerors**

#### **1. General Information**

All offers to be considered shall be in the possession of the Office of Purchasing prior to the time of the solicitation closing. Offers may be mailed or delivered to the Office of Purchasing, 2<sup>nd</sup> Floor, Room 11.101, Matt Langley Bell, III Bldg., 213 Palafox Place, Pensacola, FL 32502, in a sealed envelope clearly marked:

**Specification Number PD 17-18.056, "Pest & Rodent Control Services for Escambia County Facilities", Name of Submitting Firm, Time and Date due.**  
**Note: If you are using a courier service (FedEx, Airborne, UPS, etc.) you must mark the air-bill and envelope or box with the Specification number and project name.**

Regardless of the method of delivery, each Offeror shall be responsible for his offer(s) being delivered on time as the County assumes no responsibility for same. Offers offered or received after the time set for solicitation closing will be rejected and returned unopened to the Offeror(s).

The Following Policy will apply to all methods of source selection:

#### **A. Conduct of Participants**

After the issuance of any solicitation, all bidders/proposers/protestors or individuals acting on their behalf are hereby prohibited from **lobbying** as defined herein or otherwise attempting to persuade or influence any elected County officials, their agents or employees or any member of the relevant selection committee at any time during the **blackout period** as defined herein; provided, however, nothing herein shall prohibit bidders/proposers/protestors or individuals acting on their behalf from communicating with the purchasing staff concerning a pending solicitation unless otherwise provided for in the solicitation or unless otherwise directed by the Purchasing Manager.

#### **B. Definitions**

**Blackout Period** means the period between the time the bids for Invitations to Bid or the request for proposal, or qualifications, or information, or requests for letters of interest, or the invitation to negotiate, as applicable, are received at the Escambia County Office of Purchasing and the time the Board awards the contract and any resulting bid protest is resolved or the solicitation is otherwise cancelled.

**Lobbying** means the attempt to influence the thinking of elected County officials, their agents or employees or any member of the relevant Selection Committee for or against a specific cause related to a pending solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication.

**C. Sanctions**

The Board may impose any one or more of the following sanctions on a non-employee for violations of the policy set forth herein:

- 1) Rejection/Disqualification of Submittal,
- 2) Termination of Contract; or
- 3) Suspension or Debarment as Provided in Sec. 46-102 of the Escambia County Code of Ordinances.

This policy is not intended to alter the procedure for Protested Solicitations and Awards as set forth in the Sec. 46-101 of the Escambia County Code of Ordinances.

**2. Scope of Work**

**Contract Effective:** Scheduled for July 1, 2018

**1. Intent:**

This information outlines the responsibility of the pest control Vendor to furnish all professional services, skilled labor, materials, equipment, tools, permits, insurance and fees (if necessary) to provide pest control services in Escambia County facilities as outlined.

**2. Scope of Service:**

**A. Overview:**

The objective of this Scope is to prevent common pests as a public health hazard by routine service cycles throughout County facilities, and eliminate issues should they arise; provide callback service, as necessary, under the direction of the Facilities Management Department to ensure certain control of persistent infestations. All service, regular and special, will be performed so as not to interrupt the normal operations of the Escambia County facilities served.

**B. Service Performance:**

- 1) Vendor will perform services for the control of, but not necessarily limited to the following pest:
  - a. Roaches, ants, silverfish, fleas, spiders
  - b. Bird lice
  - c. Rats and mice

- d. Wasps, bees, and other stinging insects on exterior walls, breezeways, loading docks, soffits and fascia.
- e. Clover mites
- f. Occasional invaders (such as squirrels and raccoons requiring the temporary use of a live trap)

Termite and wood destroying organisms are not covered under this solicitation.

- 2) Vendor is required to fully service each location listed on the Bid Form a minimum of once each calendar month, with no less than twenty-one (21) calendar days between services.

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location within the Department, as well as provide documentation of all services rendered which includes a signature from the location's designated supervisor.

- 3) Pest Control Log books (provided by the Vendor) shall be maintained at predetermined locations in the following facilities.

Ernie Lee Magaha – 221 Palafox Pl.

Juvenile Justice Facility – 1800 St. Mary's St.

M.C. Blanchard Judicial Building – 190 W. Government St.

Main Jail – 2935 N. "L" St.

Matt Langley Bell Building – 213 S. Palafox St.

Sheriff's Administration Building – 1700 W. Leonard St.

Community Probation – 2251 N. Palafox St.

The County reserves the right to add or delete locations if required by a Department. In the event of a location being added, the awarded firm will be asked for a quote prior to the initiation of any services.

There shall be separate log books for each of the above facilities and these log books shall document all visits to the facilities. At a minimum, the following information shall be recorded in the log.

- a. Date of visit
- b. Purpose of visit
- c. Call back request number (if applicable)

d. Name of technician rendering service

Log Books are an official, public record and they shall be maintained in a clean, neat, and legible manner.

- 4) All callbacks will be requested using the attached Pest Control Request form (Exhibit A). This form will be initiated by the Facilities Management Department and transmitted to the Vendor. The awarded firm shall respond to all callback requests within two business hours. Contact with the Vendor initiated prior to 12:00 PM (Noon) Central Time should be resolved that day. All callback services calls shall have issues resolved before the close of business the following day.

The contact person on form shall be notified when callback services will be performed. It is the Vendor's responsibility to document all callback services and obtain a signature from a building representative. Callback services are to be performed at no additional cost to the County.

- 5) All work shall be performed in a safe and effective manner in accordance with Federal, State, and local regulations regarding approved pest control procedures.

**3. Materials:**

All pesticides and rodenticides used shall have been registered by the Environmental Protection Agency and any other governmental agency having authority in this field. The Vendor will apply such chemicals in strict accordance with label recommendations. Material Safety Data Sheets will be furnished to the Facilities Management Department at commencement of the contract and upon any request.

**3. Bid Surety**

Each offer shall be accompanied by a bid bond, cashier's check or certified check in the amount of 5% of the total annual Base Bid amount.

Checks or bonds are to be made payable to Escambia County, Florida. The amount of the bond or check is the amount of liquidated damages agreed upon should the Offeror fail or refuse to enter into a contract with the County.

A County warrant in the amount of the bid check(s) of the successful Offeror(s) will be returned immediately after the Offeror and the County are mutually bound by contract as evidenced by signatures thereto by an authorized representative of both the Offeror and the County, and/or the Offeror accepts the purchase order by signing the Solicitation, Offer and Bid Form/acceptance copy of same and returning to the County Purchasing department. Any unsuccessful Offeror(s) will have the amounts of his cashier's or certified check returned via County warrant promptly after award.

All Offerors agree that any interest earned on any bid surety while in possession of the County, or its agents, shall be retained by the County.

**4. Performance and Payment Bonds**

The County shall require the successful Offeror(s) to furnish separate performance and payment bonds, under pledge of adequate surety and covering up to 100% of the dollar value of award on the forms provided by the County.

Such bonds shall be issued by sureties authorized to act as a surety by the State of Florida. Bonds of the successful Offeror(s) shall be reviewed by the Office of Purchasing to assure compliance, then recorded in the Office of the Clerk of the Circuit Court Recording Office, 1st Floor, 221 Palafox Place, Pensacola, Florida, by the successful Offeror at his expense before the contract is executed. The cost of recording is \$10.00 for the first page and \$8.50 for each additional page.

**5. Procurement Questions**

Questions must be directed to Jeffrey Lovingood, Purchasing Specialist, at JD Lovingood@myescambia.com. Last day for questions will be May 21, 2018 at 5:00 p.m. CDT.

**6. Bid Form**

This Solicitation contains a Solicitation, Offer, and a separate electronic, multipage Bid Form, all of which shall be submitted in a sealed envelope, with Original signature(s) in indelible ink, signed in the proper spaces. Responses on vendor forms will not be accepted.

The attached Excel spreadsheet titled "*Pest Control Service Bid Spreadsheet*" contains the Bid Form and ten (10) worksheets containing the building name and address for each Escambia County location to be serviced.

The ten worksheets are as follows:

FM (Main)	Solid Waste
FM (Employee Health Clinic)	Parks and Recreation
FM (Libraries)	Corrections
Fire Services	ECAT Buildings
Road Department	ECAT Busses and Trolleys

Each worksheet is password protected, except for the "Cost Per Month" column. Bidders are required to complete each worksheet in full. Worksheets with zeros or nothing in the Cost Per Month column shall be reviewed and the bid rejected as non-responsive.

The Bid Form is designed to automatically update as worksheets are completed, and is therefore locked from editing by Bidders. Bid Forms are subject to review and those which are determined to have been tampered with could be cause for rejection of the Bid as non-responsive.

The Offeror's Checklist included in this Solicitation provides instructions to the Offeror on the documentation to be submitted during the procurement process.

**7. Pre-Solicitation Conference**

A non-mandatory Pre-Solicitation Conference will be held at the Escambia County Office of Purchasing, 213 Palafox Place, Pensacola, FL 32502 in Conference Room 11.407 on May 14, 2018 at 2:00 PM CDT.

It is strongly encouraged that all potential bidders attend this non-mandatory conference so they can ask questions and be automatically notified of any updates prior to the Bid



Opening.

**8. Service Delivery**

Delivery time is of the essence in the award of this Solicitation. Services shall begin at each location listed no later than Thirty (30) calendar days from the issuance of the Notice to Proceed.

Offers submitted which fail to meet this requirement shall be cause for rejection.

It is hereby understood and mutually agreed to by and between parties hereto that the time of delivery is an essential condition of this contract.

If said vendor shall neglect, fail or refuse to furnish and deliver the equipment within the time herein specified, then said vendor does hereby agree, as part of consideration for the awarding of this contract to pay Escambia County the sum extended by the County to contract for rental commodities or equipment approved by the Office of Purchasing for the period from the required scheduled commencement date until delivery of the commodities or equipment covered in the Solicitation is completed.

The vendor shall, within seven (7) calendar days from the beginning of such delay, notify the Purchasing Manager, Office of Purchasing in writing of the cause(s) of the delay.

If the vendor shall be delayed in the delivery of the commodities or equipment by reason of unforeseeable causes beyond its control and without fault or negligence, including, but not restricted to, acts of god or neglect of any other contractor, the period herein above specified for the completion of delivery shall be extended by such time as shall be approved by the Office of Purchasing.

**9. Compliance with Occupational Safety and Health**

Offeror certifies that all material, equipment, etc., required to execute their offer meets all Occupational Safety and Health Administration (OSHA) requirements.

Offeror further certifies that, if he is the awarded vendor, and the material, equipment, etc., used in service delivery is subsequently found to be deficient in any OSHA requirement in effect on date of delivery, all costs necessary to bring the material, equipment, etc., into compliance with the aforementioned requirements shall be borne by the vendor.

Any service provided under a contract resulting from this solicitation shall be accompanied by a Material Safety Data Sheet (MSDS) The MSDS shall include the following information.

- A. The chemical name and the common name of the toxic substance.
- B. The hazards or other risks in the use of the toxic substance, including:
  - 1. The potential for fire, explosion, corrosiveness and reactivity;
  - 2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by the exposure to the toxic substance; and
  - 3. The primary route of entry and symptoms of over exposure.
- C. The proper precautions, handling practices, necessary personal protective equipment and other safety precautions in the use of or exposure to the toxic

- substances, including appropriate emergency treatment in case of over exposure.
- D. The emergency procedure for spills, fire, disposal and first aid.
- E. A description in lay terms of the known specified potential health risks posed by the toxic substance intended to alert any person reading this information.
- F. The year and month, if available, that the information was compiled and the name, address and emergency telephone number of the manufacturer responsible for preparing the information.

**10. Codes and Regulations**

The awarded vendor shall strictly comply with all federal, state and local building and safety codes regarding the handling and dispersment of chemicals.

**11. Payment**

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location serviced within the Department, as well as provide documentation of all services rendered, which includes a signature from the location's designated supervisor.

Billing will be accepted only for services received within the specified delivery period (calendar months). Payment for services delivered each month will be made after the entire month is completed and an invoice is supplied to the County along with documentatuion of each location serviced signed and dated by a County representative for each site.

Payment for accepted services will be accomplished by submission of an original invoice, in duplicate, to the following department representatives:

**Facilities Management (including Facilities, Library, and Employee Health Clinic)**  
 Ms. Karen Myers  
 100 East Blount Street  
 Pensacola, Florida 32501

**Fire Services**  
 Mr. Norm Robinson  
 6575 North "W" Street  
 Pensacola, Florida 32505

**Road Department**  
 Ms. Sherri Rigby  
 601 Highway 297A  
 Cantonment, Florida 32533

**Solid Waste**  
 Ms. Denee Rudd  
 13009 Beulah Road  
 Cantonment, Florida 32533

(continued on following page)

**Parks and Recreation Department**

Ms. Jane Eisenzimmer  
1651 East Nine Mile Road  
Pensacola, Florida 32514

**Road Prison/Probation/ Work Release**  
Ms. Whitney Lucas  
2251 North Palafox Street  
Pensacola, Florida 32501

**Escambia County Area Transit Authority (ECAT)**  
**Includes stations and buses as noted on the Bid Form**  
1515 West Fairfield Drive  
Pensacola, Florida 32501

**12. Required Reports**

The awarded vendor shall supply a monthly report to the Facilities Department as to the services delivered under this contract.

**13. Measurements**

The square footage noted are only estimates. Offerors will be responsible for their own measurements and shall submit a firm price accordingly.

There will be no adjustments, for increase or decrease, of footage required for the job; therefore, the total offer shall be based on accurate measurements by Offerors during inspection. Failure to do so will be at Offeror's risk. Any request for unit price on the bid form is for information only.

Award shall be based solely on "total offer", with no adjustments made for increased/decreased quantities after award.

**14. Debris**

Awarded vendor shall be responsible for the prompt removal of all debris, which is a result of this contractual service.

**15. Protection of Property/Security**

The awarded vendor shall provide all barricades and take all necessary precautions to protect buildings and personnel.

All work shall be completed in every respect and accomplished in a professional manner and awarded vendor shall provide for removal of all debris from County property.

The awarded vendor shall at all times guard against damage or loss to property of Escambia County, or of other vendors or contractors, and shall be held responsible for replacing or repairing any such loss or damage.

The County may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the awarded Offeror or his agent.

The awarded vendor shall at all times guard against injury to Escambia County employees. The vendor shall properly fence and secure the service site(s) at all times, including

evenings and weekends.

The awarded vendor must, at all times, comply with State of Florida and Occupational Safety and Health Administration (OSHA) safety regulations.

**16. Emergency Services**

The contractor resulting from this solicitation is for services that are required during **EMERGENCY** situations such as hurricanes, major fires, etc. Time is of the essence during these situations and the vendor awarded this contract should be able to be contacted at any time, day or night.

The Bid Form provides for the emergency information to be supplied. Please be sure to include all this information when returning your bid.

**17. Contract Term/Renewal/Termination**

- A. The contract resulting from this Solicitation shall commence effective upon execution by both parties and extend for a period of twelve (12) months. The contract may be renewed for additional twelve (12) month periods, up to a maximum thirty-six (36) months upon mutual agreement of both parties. If any such renewal results in changes in the terms or conditions, such changes shall be reduced to writing as an addendum to this contract and such addendum shall be executed by both parties and approved by the Board of County Commissioners.

Renewal of the contract shall be subject to appropriation of funds by the Board of County Commissioners.

- B. The contract may be canceled by the awarded vendor, for good cause, upon ninety (90) days prior written notice.
- C. The County retains the right to terminate the contract, with or without good cause, upon thirty (30) days prior written notice.
- D. In the event of termination by either party as provided herein, the awarded vendor shall be paid for services performed through the date of termination.

**18. Option to Extend the Term of the Contract**

The County may unilaterally extend the term of this contract by written notice to the contractor at least sixty (60) days before the expiration of any contract term. The exercise of the option shall be for the period specified and for the prices listed on the bid form. All other terms and conditions of the contract shall apply to the option periods. The total duration of this contract, including the exercise of all options, shall not exceed three (3) years.

**19. Pricing**

All items sold to the County as a result of this award are subject to post sale audit adjustment. In the event an audit indicates Offeror has not honored quoted price lists and discounts, Offeror will be liable for any and all overage charges.

**20. Price Adjustment**

The contract resulting from this Solicitation may include provisions for twelve (12) month, price adjustments. Written request for price adjustment may be made every twelve (12)

months, no less than 30 days prior to the requested effective date. Any increase price adjustment(s) shall be accompanied by written justification attesting that the request is a bonafide cost increase to the vendor. All price adjustments shall be reviewed by the County's designated representative. If an adjustment in price is approved, it shall be accomplished by written amendment to this contract and approved by the Board of County Commissioners.

**21. Changes - Service Contracts**

The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:

- A. Description of services to be performed.
- B. Time of performance (i.e., hours of the day, days of the week, etc.).
- C. Place of performance of the services.

If additional work or other changes are required in the areas described above, an offer will be requested from the contractor. Upon negotiation of the offer, execution and receipt of the change order, the contractor shall commence performance of the work as specified.

The contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Office of Purchasing. If the contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at his own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

**22. Ordering**

The County will issue release (purchase) orders against the contract on an as needed basis for the supplies or services listed on the bid form.

**23. Licenses, Certifications, Registrations**

The Offeror shall at any time of bid submission meet the license, certification, registration and any other requirements of the State, County, City and/or any other agency of authority with jurisdiction in such matters as necessary to perform the contractual services requested in this solicitation.

Copies of such licenses, certifications, registrations and any other requirements should be provided with the bid submission; and, the Offeror shall provide follow-up evidence that as the contractor they maintain such credentials throughout the period of agreement.

**24. Term of Offer**

An offer shall constitute an irrevocable offer for a period of ninety (90) days from the solicitation opening date or until the date of award, whichever is earlier, without forfeiting bid bond or check. In the event that an award is not made by the County within ninety (90) days from the solicitation opening date, the Offeror may withdraw his offer or provide a written extension of his offer.

**25. Award**

Award shall be made on an "all-or-none total" basis.

**26. Termination (Public Records Request)**

If the contractor refuses to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the contractor in conjunction with this agreement then the County may, without prejudice to any right or remedy and after giving the contractor and his surety, if any, seven (7) days written notice, during which period contractor still fails to allow access, terminate the employment of the contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon, owned by the contractor, and may finish the project by whatever method it may deem expedient. In such case, the contractor shall not be entitled to receive any further payment until the project is finished. Reasonable terminal expenses incurred by the County may be deducted from any payments left owing the contractor (excluding monies owed the contractor for subcontract work.)

**27. Quantity**

Escambia County reserves the right to increase or decrease estimated quantities as required. Estimated quantities are shown on the bid form. It is understood by all Offeror's that these are only estimated quantities and the County is not obligated to purchase any minimum or maximum amount during the life of this contract.

**Non-Contract Insurance Requirements**

**28. Standard Insurance Requirements and Certificates**

This offer contains an extensive insurance requirement. Offerors are encouraged to review these requirements with their insurance agents before submitting offers.

It is not necessary to have this level of insurance in effect at the time of submitting the offer.

A letter from the Offeror's insurance carrier will be required as evidence that the Offeror will be able to obtain the levels of insurance as required by the contract and indicated on the Sample Certificate of Insurance should your firm be awarded the contract.

**A. County Insurance Required**

The contractor shall procure and maintain the following described insurance, except for coverages specifically waived by the County. Such policies shall be from insurers with a minimum financial size of VII according to the latest edition of the AM Best Rating Guide. An A or better Best Rating is "preferred"; however, other ratings if "Secure Best Ratings" may be considered. Such policies shall provide coverages for any or all claims which may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the contract documents, whether such services, work and operations be by the contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

The contractor shall require, and shall be responsible for assuring throughout the time the agreement is in effect, that any and all of its subcontractors obtain and maintain until the completion of that subcontractor's work, such of the insurance coverages described herein as are required by law to be provided on behalf of their employees and others.

The required insurance shall be obtained and written for not less than the limits of

liability specified hereinafter, or as required by law, whichever is greater.

These insurance requirements shall not limit the liability of the contractor.

The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the contractor's interests or liabilities, but are merely minimums.

Except for worker's compensation and professional liability, the contractor's insurance policies shall be endorsed to name Escambia County as an additional insured to the extent of its interests arising from this agreement, contract or lease.

The contractor waives its right of recovery against the County, to the extent permitted by its insurance policies.

The contractor's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. They shall be reduced or eliminated at the option of the County. The contractor is responsible for the amount of any deductible or self-insured retention.

Insurance required of the contractor or any other insurance of the contractor shall be considered primary, and insurance of the County, if any, shall be considered excess, as may be applicable to claims obligations which arise out of this agreement, contract or lease.

**B. Workers Compensation Coverage**

The contractor shall purchase and maintain worker's compensation insurance for all worker's compensation obligations imposed by state law and with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease, or a valid certificate of exemption issued by the state of Florida, or an affidavit in accordance with the provisions of Florida Workers Compensation law.

Contractor shall also purchase any other coverages required by law for the benefit of employees.

**C. General, Automobile and Excess or Umbrella Liability Coverage**

The contractor shall purchase and maintain coverage on forms no more restrictive than the latest editions of the commercial general liability and business auto policies of the insurance services office.

Minimum limits of \$1,000,000.00 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employer's liability required in the worker's compensation coverage section) and the total amount of coverage required.

**D. General Liability Coverage - Occurrence Form Required**

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, contract or lease, broad form property damage coverages, and property damage resulting from explosion, collapse or underground (x,c,u) exposures.

Coverage B shall include personal injury.

Coverage C, medical payments, is not required.

The contractor is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

**E. Business Auto Liability Coverage**

Business auto liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

**The General Liability and Business Auto Liability policies shall be endorsed to include Escambia County as an additional insured and provide for 30-day notification of cancellation.**

**F. Excess or Umbrella Liability Coverage (If utilized to achieve required policy limits)**

Umbrella liability insurance is preferred, but an excess liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages. Umbrella coverage shall drop down to provide coverage where the underlying limits are exhausted.

**G. Evidence/Certificates of Insurance**

Required insurance shall be documented in certificates of insurance. If and when required by the County, certificates of insurance shall be accompanied by documentation that is acceptable to the County establishing that the insurance agent and/or agency issuing the certificate of insurance has been duly authorized, in writing, to do so by and on behalf of each insurance company underwriting the insurance coverage(s) indicated on each certificate of insurance.

New certificates of insurance are to be provided to the County at least 30 days prior to coverage renewals. Failure of the contractor to provide the County with such renewal certificates may be considered justification for the County to terminate this agreement, contract or lease.

Certificates should contain the following additional information:

1. Indicate that Escambia County is an additional insured on the general liability and business auto liability policies.
2. Include a reference to the project and the Office of Purchasing number.
3. Disclose any self-insured retentions in excess of \$1,000.
4. Designate Escambia County as the certificate holder as follows:

Escambia County  
Attention: Jeffrey Lovingood, Purchasing Specialist  
Office of Purchasing, Room 11.101  
P.O. Box 1591



Pensacola, FL 32591-1591  
Fax (850) 595-4806

5. Indicate that the County shall be notified at least 30 days in advance of cancellation.

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the contractor's obligation to fulfill the insurance requirements herein.

If requested by the County, the contractor shall furnish complete copies of the contractor's insurance policies, forms and endorsements, and/or such additional information with respect to its insurance as may be requested.

For commercial general liability coverage, the contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

**29. Indemnification**

Contractor agrees to save harmless, indemnify, and defend County and Architect/Engineer and their, agents, officers and employees from any and all claims, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly on account of or in connection with the Work done by Contractor under this Agreement or by any person, firm or corporation to whom any portion of the Work is subcontracted by Contractor or resulting from the use by Contractor, or by any one for whom Contractor is legally liable, of any materials, tools, machinery or other property of County. County and Contractor agree the first \$100.00 of the Contract Amount paid by County to Contractor shall be given as separate consideration for this indemnification, and any other indemnification of County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's acceptance and execution of the Agreement. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims made. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

**SOLICITATION, OFFER, AND BID FORM**

**ESCAMBIA COUNTY, FLORIDA**

Submit offers to:

Jeff Lovingood, 850-595-4953  
Purchasing Specialist  
Office of Purchasing, 2nd Floor, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
or P.O. Box 1591, Pensacola, FL 32591-1591

Invitation to Bid

Pest & Rodent Control Services for  
Escambia County Facilities

Solicitation Number PD 17-18.056

**SOLICITATION**

Mailing Date: April 30, 2018

Pre-Solicitation Conference: A Non-Mandatory Pre-Solicitation Conference will be held in the Office of Purchasing Conference Room, 11.407, at 213 Palafox Pl. Pensacola, FL 32502 at 2:00 PM CDT, May 14, 2018.

Offers Will Be Received Until: 2:00 PM CDT, May 30, 2018, and may not be withdrawn within 60 days after such date and time.

**POSTING OF SOLICITATION TABULATIONS**

Solicitation tabulations with Recommended Awards will be posted for review by interested parties at the Escambia County Office of Purchasing, and will remain posted for a period of two (2) business days. Failure to file a protest in writing within two (2) business days after posting of the solicitation tabulation shall constitute a waiver of any protest relating to this solicitation. All protests must be filed with the Escambia County Office of Purchasing. Protests will be handled according to Escambia County Purchasing Ordinance.

**OFFER (shall be completed by Offeror)**

Federal Employer ID Number or S.S. Number: 59-6060716

Terms of Payment

Delivery Date will be 1 days after receipt of Purchase Order

Net 30

Vendor Name: Florida Pest Control & Chemical Co.

Bid Bond Attached

Address: 4621 Wilfredo Rd

City, State, Zip: Pensacola, FL 32570

\$                     

Phone: 850-432-4103

Toll Free:                     

Fax:                     

Contact: Chris Powell

Chris Powell, Division Manager

Chris Powell

Name & Title of Person Authorized to Sign Offer

\* Signature of Person Authorized to Sign Offer

(Original Signature Required)

**\* Failure to execute this Form binding the bidder/proposer's offer shall result in the bid/proposal being rejected as non-responsive.**

I certify that this offer is made without prior understanding, agreement, or connection, with any Corporation, firm or person submitting an offer for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this offer and certify that I am authorized to sign this offer for the Offeror and that the Offeror is in compliance with all requirements of the solicitation, including but not limited to certification requirements. In submitting an offer to Escambia County Florida, the Offeror agrees that if the offer is accepted, the Offeror will convey, sell, assign or transfer to Escambia County Florida all rights title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchase or acquired by Escambia County Florida. At the County's discretion, such assignment shall be made and become effective at the time the County tenders final payment to the Offeror.

**BID FORM**

BASE BID:                      \$26,040.00



## Escambia County Facilities Management - Pest and Rodent Control Services

Bill to: Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501  
Point of Contact: Karen Myers - 850-595-3190

Bldg. #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
71	7,000	Agricultural Extension Services	3740 Stefani Rd.	\$ 22.00	\$ 264.00
46	22,747	Animal Shelter	200 W. Fairfield Dr.	\$ 9.00	\$ 108.00
223	9,888	Barrineau Park Community Center	6055 Barrineau Park Rd.	\$ 14.00	\$ 168.00
73	3,155	Beulah Senior Citizen Center	7425 Woodside Dr.	\$ 11.00	\$ 132.00
312	38,875	Brownsville Community Center	3200 DeSoto St.	\$ 20.00	\$ 240.00
123	3,540	Bryneville Community Center	1701 Hwy. 4A - Century	\$ 14.00	\$ 168.00
295	74,630	Central Office Complex	3363 W. Park Place	\$ 20.00	\$ 240.00
61	5,208	Century Courthouse	7500 N. Century Blvd. - Century	\$ 15.00	\$ 180.00
65	4,115	Century EMS	6029 Industrial Blvd. - Century	\$ 10.00	\$ 120.00
31791	15,370	Clerk of Court Archives	120 E. Blount St.	\$ 10.00	\$ 120.00
130	28,823	Community Probation	2251 N. Palafox St.	\$ 10.00	\$ 120.00
56	865	Court Admin	100 W. Maxwell St.	\$ 13.00	\$ 156.00
59	40,680	Courthouse (Old)	223 Palafox Place	\$ 25.00	\$ 300.00
62	7,124	Davisville Community Center	10200 Hwy. 97 - Bratt	\$ 13.00	\$ 156.00
63	1,965	Dorrie Miller Community Center	2819 N. Miller St.	\$ 12.00	\$ 144.00
241	2,964	Ebonwood Community Center	3511 W. Scott St.	\$ 15.00	\$ 180.00
256	1,200	EMS Building	1135 W. Hayes St. Suite -A	\$ 10.00	\$ 120.00
68	10,824	Englewood Community Center (Boys & Girls)	2751 N. "H" St.	\$ 14.00	\$ 168.00
314	1,300	Englewood Neighborhood Center	2751 N. "H" St.	\$ 8.00	\$ 96.00
242	126,700	Ernie L. Magaha Building (ELM)	221 Palafox Place	\$ 40.00	\$ 480.00
45	31,249	Escambia County Video Visitation	1190 W. Leonard St.	\$ 20.00	\$ 240.00
179	35,000	Facilities Management	100 E. Blount St.	\$ 14.00	\$ 168.00
72	13,670	Felix Miga Community Center	804 N. 57th Ave.	\$ 10.00	\$ 120.00
203	8,319	Government Complex - Main Office (FDOT)	1651 East Nine Mile Rd.	\$ 30.00	\$ 380.00
80	93,474	Juvenile Justice Center	1800 St. Mary Ave.	\$ 63.00	\$ 756.00
202	936	K-9 Operations	4810 W. 9 Mile Rd.	\$ 8.00	\$ 96.00
320	9,050	4 H Center	3730 Stefani Rd.	\$ 12.00	\$ 144.00
267	2,964	Lexington Terrace Community Center	700 S. Cory Field Rd.	\$ 23.00	\$ 276.00
102	6,273	LSC Maintenance Shop / Sheriff's Paint Booth	1350 W. Leonard St.	\$ 10.00	\$ 120.00
255	1,200	LSC Supervisor Building	1135 W. Hayes St.	\$ 7.00	\$ 84.00
69	217,015	Main Jail	2935 N. "L" St.	\$ 95.00	\$ 1,140.00
181	1,965	Marie Ella Davis Community Center	16 Raymond St.	\$ 14.00	\$ 168.00
301	13,220	Marie K. Young Community Center	6405 Wagner Rd.	\$ 14.00	\$ 168.00
49	16,200	Matt Langley Bell Building	213 Palafox Place	\$ 19.00	\$ 228.00

**Escambia County Facilities Management - Pest and Rodent Control Services**

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
217	1,985	Mayfair Community Center	701 S. Madison Dr.	\$ 14.00	\$ 168.00
79	333,684	MC Blanchard Judicial Center	190 Government St.	\$ 68.00	\$ 816.00
292	15,800	Molino Community Center	6450 Hwy. 95A	\$ 14.00	\$ 168.00
302	7,133	Molino Tax Collector & Property Appraiser	6440 Hwy. 95A	\$ 10.00	\$ 120.00
280	2,978	Mosquito Control	801 Hwy. 297A	\$ 20.00	\$ 240.00
153	1,636	Oak Grove Community Center	746 Hwy. 99- Oak Grove	\$ 9.00	\$ 108.00
178	22,900	Ordons/Orvis Building	201 S. Palafox Place	\$ 15.00	\$ 180.00
311	1,371	Perdido Firing Range	13011 Baulah Rd.	\$ 10.00	\$ 120.00
305	5,155	Perdido Key Community & Welcome Center	15500 Perdido Key Dr.	\$ 12.00	\$ 144.00
224	60,310	Public Safety	6575 N. "W" St.	\$ 20.00	\$ 240.00
185	1,985	Quintette Community Center	2490 Quintette Lane	\$ 14.00	\$ 168.00
150	1,007	Road Dept. Mobile Hwy. Sub-station	775 Mobile Hwy.	\$ 10.00	\$ 120.00
113	108,927	Sheriff Administration	1700 W. Leonard St.	\$ 15.00	\$ 180.00
272	15,680	Sheriff Garage (New)	3101 "H" St.	\$ 43.00	\$ 516.00
119	17,214	Sheriff Narcotics / Evidence	1600 W. Leonard St.	\$ 10.00	\$ 120.00
4	1,100	Sheriff Sub - Big Lagoon	12950 Gulf Beach Hwy.	\$ 10.00	\$ 120.00
121	3,606	Sheriff Sub - Hood Dr.	97 Hood Dr.	\$ 10.00	\$ 120.00
124	2,000	Sheriff Sub - Molino	5844 N. Hwy. 29	\$ 10.00	\$ 120.00
139	2,845	Sheriff Sub - Pensacola Beach	41 Fort Pickens Rd	\$ 10.00	\$ 120.00
303	6,084	Sheriff Sub - Warrington	30 N. Navy Blvd.	\$ 10.00	\$ 120.00
128	3,361	Toll Plaza	415 Pensacola Bch Blvd.	\$ 12.00	\$ 144.00
219	10,332	Marcus Point Tax Office	6451 "W" St.	\$ 10.00	\$ 120.00
146	2,400	COB Maintenance Building	2251-A N. Palafox	\$ 10.00	\$ 120.00
157	4,823	Walnut Hill Community Center	7850 Hwy. 97	\$ 13.00	\$ 156.00
325	9,500	Warrington Tax Office	4051 Barrancas Blvd. Suite A	\$ 10.00	\$ 120.00
173	3,139	Wind Mitigation	3740 Stefani Dr.	\$ 25.00	\$ 300.00

**Totals** \$ 1,058.00 \$ 12,698.00

**Escambia County Employee Health Clinic - Pest and Rodent Control Services**

**Bill to: Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501**  
**Point of Contact: Karen Myers - 850-595-3190**

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost Per Year</b>
66	6,949	Employee Health Clinic	2257 N. Baylen St.	\$ 14.00	\$ 168.00

**Totals \$ 14.00 \$ 168.00**

## Escambia County Fire Services - Pest and Rodent Control Services

**Bill To:** Escambia County Fire Services, 6575 N. W Street, Pensacola, FL 32505  
**Point of Contact:** Norm Robinson - 850-475-5557

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
215	14,880	Belview Station (New)	7009 Pine Forest Rd.	\$ 10.50	\$ 126.00
20	5,559	Beulah	6400 W. Nine Mile Rd.	\$ 10.50	\$ 126.00
160	2,023	Bratt	6105 Hwy. 99	\$ 10.50	\$ 126.00
132	8,160	Brent	5925 N "W" St.	\$ 10.50	\$ 126.00
133	6,923	Cantonment	2 Woodland Blvd.	\$ 10.50	\$ 126.00
140	6,120	Century	10 Tedder Rd.	\$ 10.50	\$ 126.00
213	1,500	Century - Fuel Island	10 Tedder Rd.	\$ 10.50	\$ 126.00
134	11,689	Ensley	8624 Pensacola Blvd.	\$ 10.50	\$ 126.00
135	8,377	Ferry Pass	2331 E. Johnson Ave.	\$ 10.50	\$ 126.00
2	6,892	Innerarity Point	14250 Innerarity Rd.	\$ 10.50	\$ 126.00
141	6,146	McDavid	100 Century Blvd.	\$ 10.50	\$ 126.00
156	6,985	Molino	1459 Molino Rd.	\$ 10.50	\$ 126.00
177	2,022	Molino, Sub-station	4325 White Ash Rd.	\$ 10.50	\$ 126.00
304	13,539	Perdido Key	15500 Perdido Key Dr.	\$ 10.50	\$ 126.00
1	2,031	Perdido Key Sub #2	1425 Bauer Field Rd.	\$ 10.50	\$ 126.00
9	8,280	Myrtle Grove	7209 Lillian Hwy.	\$ 10.50	\$ 126.00
231	9,818	Osceola	2601 Massachusetts Ave.	\$ 12.00	\$ 144.00
294	8,017	Pensacola Beach	901 Via De Luna	\$ 10.50	\$ 126.00
6	9,260	Pleasant Grove	9350 Gulf Beach Hwy.	\$ 10.50	\$ 126.00
7	9,218	Warrington	20 N. Navy Blvd.	\$ 10.50	\$ 126.00
136	8,206	Walnut Hill	7760 Hwy. 97	\$ 10.50	\$ 126.00
144	6,013	West Pensacola	1700 N "W" St.	\$ 10.00	\$ 120.00

**Totals**    \$    232.00    \$    2,784.00

## Escambia County Road Department - Pest and Rodent Control Services

**Bill To:** Escambia County Road Department, 1651 East Nine Mile Road, Pensacola, FL 32514  
**Point of Contact -** Sherri Rigby - 850-494-5859

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
37	2,730	Road Dept. - Administration	601 N Hwy 297 A	\$ 8.00	\$ 96.00
36	19,945	Road Dept. - Fleet Garage	601 N Hwy 297 A	\$ 8.00	\$ 96.00
40	5,351	Road Dept. - Operations / Traffic	601 N Hwy 297 A	\$ 8.00	\$ 96.00
270	760	Road Dept. - Portable- Division Manager	601 N Hwy 297 A	\$ 8.00	\$ 96.00
41A	760	Road Dept. - Potable Fuel	601 N Hwy 297 A	\$ 8.00	\$ 96.00
42	1,890	Road Dept. - Saw Shop	601 N Hwy 297 A	\$ 8.00	\$ 96.00
104	7,410	North Camp - Fleet Maintenance	4901 Camp Rd., Century	\$ 10.00	\$ 120.00

<b>Totals</b>	\$ 58.00	\$ 696.00
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## Escambia County Solid Waste - Pest and Rodent Control Services

**Bill To:** Escambia County Solid Waste, 13009 Beulah Road., Cantonment, FL 32533  
**Point of Contact:** Denee Rudd - 850-937-2475

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
28	357	Solid Waste - Scale House	13009 Beulah Rd.	\$ 10.00	\$ 120.00
273	8,046	Solid Waste - Administration	13009 Beulah Rd.	\$ 20.00	\$ 240.00
27	4,206	Solid Waste - Fleet Garage Bldg.	13009 Beulah Rd.	\$ 10.00	\$ 120.00
30281	658	Solid Waste - Guard Trailer	13009 Beulah Rd.	\$ 10.00	\$ 120.00
296	144	Solid Waste - Oak Grove Shed	745 N. Hwy. 99	\$ 10.00	\$ 120.00
316	350	Palafox Transfer Station - Scale House	2908 N. Palafox St.	\$ 10.00	\$ 120.00

**Totals** \$ 70.00 \$ 840.00



## Escambia County Parks and Recreation - Pest and Rodent Control Services

**Bill To:** Escambia County Parks and Recreation, 1651 East Nine Mile Road, Pensacola, FL 32514  
**Point of Contact:** Jane Eisenzimmer - 850-475-5220

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
1135	600	John R. Jones - Concession - Softball	E. Nine Mile Rd.	\$ 10.00	\$ 120.00
1071	1,257	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 15.00	\$ 180.00
1072	651	Ashton Brosnaham - Bathrooms	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1074	672	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1300	938	Ashton Brosnaham - Ticket Office	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1302	2,725	Ashton Brosnaham - Meeting Room	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1303	2,725	Ashton Brosnaham - Locker	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1305	492	Ashton Brosnaham - Press Box	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
249	576	Carver Park - Resource Center	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
1069	665	Carver Park - Concession / Restrooms	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
189	774	Equestrian Center - Administration	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
1132	1,375	Equestrian Center - Concession	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
257	540	Equestrian Center - Ticket Office	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
82	1,968	Lakestone Center - Pavilion	801 W. Highway 4	\$ 5.00	\$ 60.00
83	656	Lakestone Center - Bathhouse	801 W. Highway 4	\$ 5.00	\$ 60.00

**Totals**    \$ 90.00    \$ 1,080.00

**Escambia County Community Correction / Probation - Pest and Rodent Control Services**

**Bill To: Escambia County Community Corrections/Probation, 2251 North Palafox Street, Pensacola, FL 32501  
Point of Contact: Whitney Lucas - 850-595-3114**

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
30	990	Road Prison - Kitchen Storage	601 N.Hwy 297 A	\$ 12.00	\$ 144.00
31	616	Road Prison - Office	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
32	18,482	Road Prison - Barracks	601 N .Hwy 297 A	\$ 35.00	\$ 420.00
33	450	Road Prison - Portable Building	601 N. Hwy 297 A	\$ 7.00	\$ 84.00
220	3,160	Road Prison - Administration	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
221	3,120	Road Prison - Multi-Purpose	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
280	360	Road Prison - Metal Storage Shed	601 N.Hwy 297 A	\$ 8.00	\$ 96.00
281	800	Road Prison - Maintenance Storage	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
286	1,175	Road Prison - RCO Maint. Office	601 N .Hwy 297 A	\$ 8.00	\$ 96.00
297	660	Road Prison - Geo Thermal Bldg.	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
229	30,838	Work Release / Probation	1211 W. Fairfield Dr.	\$ 38.00	\$ 456.00
<b>Totals</b>				<b>\$ 152.00</b>	<b>\$ 1,824.00</b>

## Escambia County Area Transit- Pest and Rodent Control Sevices

**Bill To:** Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
**Point of Contact:** Kevin Pitts - 850-595-3228, Extension - 1241

Bldg #	Sq. Ft.	Building	Address	* 4 Visits Per Month/ Cost per Month	Cost per Year
164	12,750	ECAT - Office	1515 W. Fairfield Drive	\$ 185.00	\$ 2,220.00
165	6,618	ECAT - Satellite Garage	1515 W. Fairfield Drive	\$ 80.00	\$ 960.00
<b>Totals</b>				<b>\$ 265.00</b>	<b>\$ 3,180.00</b>

\* 4 Visits Per Month

## Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services

**Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501**  
**Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241**

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
<b>BEACH TROLLEY</b>											
Escambia	2002	105	Supreme	Trolley	4UZAAUBV12CK13809	207853	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	106	Supreme	Trolley	4UZAAUBVX2CK13911	207856	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	107	Supreme	Trolley	4UZAAUBV82CK13910	207854	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2016	109	Open Oahu	Trolley	4UZAB8DT3GCHE8154	TE4482	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00
Escambia	2016	110	Open Oahu	Trolley	4UZAB8DT5GCHE8155	TD8910	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00
<b>ECAT BUSES</b>											
Escambia	1998	9823	GIIIg	M11-T30-98	15GCA211W1088846	128225	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1998	9824	GIIIg	M11-T30-98	15GCA2110W1088847	128226	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1998	9825	GIIIg	M11-T30-98	15GCA2112W1088848	128227	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1999	9926	GIIIg	PHANTOM	15GCB2112X1088269	184320	FL	35	Active	\$ 3.50	\$ 42.00
Escambia	2006	632	GIIIg	G28E102R2	15GGE261361090831	TA0403	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	633	GIIIg	G28E102R2	15GGE261561090832	TA0404	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	634	GIIIg	G28E102R2	15GGE261761090833	TA0405	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	635	GIIIg	G28E102R2	15GGE261961090834	TA0408	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	636	GIIIg	G28E102R2	15GGE261061090835	TA0409	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	737	GIIIg	G28E102R2	15GGE261171091282	TA4420	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	738	GIIIg	G28E102R2	15GGE261371091283	TA4427	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	739	GIIIg	G28E102R2	15GGE261571091284	TA4428	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	740	GIIIg	G28E102R2	15GGE261771091285	TA4429	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	742	GIIIg	G28E102R2	15GGE261071091287	TA4434	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1043	GIIIg	G27E102N2	15GGE2710A1092080	181663	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1044	GIIIg	G27E102N2	15GGE2710A1092081	214390	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1045	GIIIg	G27E102N2	15GGE2710A1092082	184300	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1046	GIIIg	G27E102N2	15GGE2710A1092083	180297	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1047	GIIIg	G27E102N2	15GGE2710A1092084	184284	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1048	GIIIg	G27E102N2	15GGE2710A1092085	184289	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1048	GIIIg	G27E102N2	15GGE2710A1092086	184288	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1050	GIIIg	G27E102N2	15GGE2710A1092087	184297	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1051	GIIIg	G27E102N2	15GGE2710A1092088	184290	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1052	GIIIg	G27E102N2	15GGE2710A1092089	TA4433	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2014	1453	El Dorado	BRT	1N9MNAC63EC084264	TA9962	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1454	El Dorado	BRT	1N9MNAC63EC084265	TA9960	FL	29	Active	\$ 3.50	\$ 42.00

## Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services

**Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501**  
**Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241**

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
Escambia	2014	1455	El Dorado	BRT	1N9MNAC83EC084288	TA9861	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2015	1556	El Dorado	BRT	1N9MNAC87FC084009	161497	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1457	El Dorado	BRT	1N9MNAC97EC084381	TD8085	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1458	El Dorado	BRT	1N9MNAC97EC084383	TD8088	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1459	El Dorado	BRT	1N9MNAC89EC084382	TA9866	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2009	1001	GMC	C4500	1GBE4V1929F413106	168493	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2009	1002	GMC	C4500	1GBE4V1959F413096	158494	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2010	1003	Chevrolet	C5500	1GBG6U1998F414766	203819	FL	24	Active	\$ 3.50	\$ 42.00
Escambia	2015	1501	Champion	Defender PC805	5WEXWSKK4FH865255	TD8654	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1502	Champion	Defender PC805	5WEXWSKK0XFH865258	TD7343	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1503	Champion	Defender PC805	5WEXWSKK1FH865259	TD7342	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1504	Champion	Defender PC805	5WEXWSKK8FH865256	TD8560	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1505	Champion	Defender PC805	5WEXWSKK8FH865257	TD8559	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1506	Champion	Defender PC805	5WEXWSKK8FH865260	TD8558	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1507	Champion	Defender PC805	5WEXWSKK2FH865254	TD8502	FL	22	Active	\$ 3.50	\$ 42.00

\* Trolleys and Buses to be serviced once a month on a Sunday

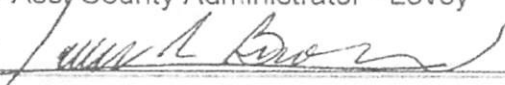
<b>Totals</b>	\$	161.00	\$	1,932.00
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The following was not provided for filing with the Board's minutes:

- Executed agreement



**BOARD OF COUNTY COMMISSIONERS**  
Escambia County, Florida

AI-14403 County Administrator's Report 10.16.  
BCC Regular Meeting Budget & Finance Consent  
Meeting Date: 07/19/2018  
Issue: Contract Award for Pest and Rodent Control Services for Escambia  
County Facilities  
From: Paul Nobles, Purchasing Manager  
Organization: Asst/County Administrator - Lovoy  
CAO Approval: 

**RECOMMENDATION:**

Recommendation Concerning the Contract Award for Pest and Rodent Control Services for Escambia County Facilities - Paul Nobles, Purchasing Manager, Office of Purchasing

That the Board approve and authorize the County Administrator to sign the Agreement between Escambia County, and Florida Pest Control & Chemical Company, Inc., per the terms and conditions of PD 17-18.056, for a period of one year, with options for up to two additional one-year renewals, effective upon execution of the Agreement in the amount of \$26,040 annually.

[Funding:

**Facilities:**

A. Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Code 53401, Other Contractual Services in the amount of \$12,696.

B. Fund 113, Library Fund; Cost Center 110502, Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$840.

C. Fund 501, Internal Service Fund; Cost Center 150112, Employee Health Clinic; Object Code 53401, Other Contractual Services; in the amount of \$168.

**Escambia County Fire Services:**

Fund 143, Fire Protection Fund; Cost Center 330206, Fire Department PD; Object Code 53401, Other Contractual Services; in the amount of \$2,784.

**Road Department:**

Fund 001, General Fund; Cost Center 210402, Road Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$696.

**Solid Waste Department:**

A. Fund 401, Waste Services; Cost Center 230301, Solid Waste Admin; Object Code 53401, Other Contractual Services; in the amount of \$240.

B. Fund 401, Waste Services; Cost Center 230307, SW Transfer Station; Object Code 53401, Other Contractual Services; in the amount of \$120.

- C. Fund 401, Waste Services; Cost Center 230314, SWM Operations; Object Code 53401, Other Contractual Services; in the amount of \$480.

**Parks and Recreation:**

A. Fund 001, General Fund; Cost Center 350204, Lake Stone; Object Code 53401, Other Contractual Services; in the amount of \$120.

B. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 06PR0085, in the amount of \$120.

C. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 08PR0025; in the amount of \$540.

D. Fund 001, General Fund; Cost Center 350231, Equestrian Center Lost; Object Code 53401, Other Contractual Services; Project Number 08PR0031; in the amount of \$180.

E. Fund 001, General Fund; Cost Center 350237, Rents-Park Community Centers; Object Code 53401, Other Contractual Services; in the amount of \$120.

**Community Corrections/Probation:**

A. Fund 175, Road Prison; Cost Center 290202, Care and Custody; Object Code 53401, Other Contractual Services; in the amount of \$1,368.

B. Fund 114, Work Release/Probation; Cost Center 290305, Residential Probation; Object Code 53401, Other Contractual Services; in the amount of \$456.

**Mass Transit:**

Fund 104, Mass Transit Fund; Cost Center 211217; Object Code 53401, Other Contractual Services; in the amount of \$5,112]

**BACKGROUND:**

Invitation to Bid, PD 17-18.056, Pest & Rodent Control for Escambia County Facilities, was publicly noticed on Monday, April 30, 2018. Using Vendor Registry, emails were sent to a total of 50 email addresses of individuals who had registered with the software and noted that wanted to receive notifications regard "Pest Control" solicitations.

Two companies attended the non-mandatory pre-solicitation conference on May 15, 2018.

Two companies submitted bids, however, one from Knox Pest Control, Inc. was deemed non-responsive as they did not provide a signed Bid Form or electronic copy of their bid as requested.

Florida Pest Control and Chemical Company, Inc., the current provider of pest and rodent control services for the County, was deemed the lowest, most responsive and responsible bidder with a base bid of \$26,040.00. This represents an annual savings to the County of approximately \$12,000 as current departmental budgets reflect a budgeted cost of \$38,037.66.

**BUDGETARY IMPACT:**



**Facilities:**

A) Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Code 53401, Other Contractual Services in the amount of \$12,696.00.

B) Fund 113, Library Fund; Cost Center 110502, Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$840.00.

C) Fund 501, Internal Service Fund; Cost Center 150112, Employee Health Clinic; Object Code 53401, Other Contractual Services; in the amount of \$168.00.

**Escambia County Fire Services:**

Fund 143, Fire Protection Fund; Cost Center 330206, Fire Department PD; Object Code 53401, Other Contractual Services; in the amount of \$2,784.00.

**Road Department:**

Fund 001, General Fund; Cost Center 210402, Road Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$696.00.

**Solid Waste Department:**

A) Fund 401, Waste Services; Cost Center 230301, Solid Waste Admin; Object Code 53401, Other Contractual Services; in the amount of \$240.00.

B) Fund 401, Waste Services; Cost Center 230307, SW Transfer Station; Object Code 53401, Other Contractual Services; in the amount of \$120.00.

C) Fund 401, Waste Services; Cost Center 230314, SWM Operations; Object Code 53401, Other Contractual Services; in the amount of \$480.00.

**Parks and Recreation:**

A) Fund 001, General Fund; Cost Center 350204, Lake Stone; Object Code 53401, Other Contractual Services; in the amount of \$120.00.

B) Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 06PR0085, in the amount of \$120.00.

C) Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 08PR0025; in the amount of \$540.00.

D) Fund 001, General Fund; Cost Center 350231, Equestrian Center Lost; Object Code 53401, Other Contractual Services; Project Number 08PR0031; in the amount of \$180.00.

E) Fund 001, General Fund; Cost Center 350237, Rents-Park Comm Centers; Object Code 53401, Other Contractual Services; in the amount of \$120.00.

**Community Corrections/Probation:**

A) Fund 175, Road Prison; Cost Center 290202, Care and Custody; Object Code 53401, Other Contractual Services; in the amount of \$1,368.00.

B) Fund 114, Work Release/Probation; Cost Center 290305, Residential Probation; Object Code 53401, Other Contractual Services; in the amount of \$456.00.

**Mass Transit**

Fund 104, Mass Transit Fund; Cost Center 211217; Object Code 53401, Other Contractual Services; in the amount of \$5,112.00.

**LEGAL CONSIDERATIONS/SIGN-OFF:**

Agreement prepared by Kristin Hual, Assistant County Attorney

**PERSONNEL:**

All work associated with this recommendation was done in-house and no additional staff was required.

**POLICY/REQUIREMENT FOR BOARD ACTION:**

This recommendation is in compliance with the Code of Ordinances of Escambia County, FL 1999, Chapter 46, Finance, Article II, Purchases and Contracts.

**IMPLEMENTATION/COORDINATION:**

The Office of Purchasing will issue the Agreement prepared by County Attorney, as well as the Purchase Order.

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**Attachments**

Solicitation

Bid - Florida Pest Control & Chemical Co.

Bid Tabulation - Recommendation to Award

Recommendation to Award Determination Checklist

Agreement

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ESCAMBIA COUNTY  
FLORIDA

INVITATION TO BIDDERS

PEST & RODENT CONTROL SERVICES FOR ESCAMBIA COUNTY FACILITIES  
SPECIFICATION NUMBER PD 17-18.056

**BIDS WILL BE RECEIVED UNTIL 2:00 PM CDT, MAY 30, 2018**

Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell, III Building  
Post Office Box 1591  
Pensacola, FL 32591-1591

A non-mandatory Pre-Solicitation Conference will be held in the Office of Purchasing  
Conference Room, 11.407, at **2:00 PM CDT, May 14, 2018**

Board of County Commissioners

Jeff Bergosh, Chairman  
Lumon J. May, Vice Chairman  
Steven Barry  
Grover C. Robinson, IV  
Douglas B. Underhill

From:  
Paul R. Nobles  
Purchasing Manager

**Assistance:**

Jeffrey Lovingood  
Purchasing Specialist  
Office of Purchasing  
2<sup>nd</sup> Floor, Matt Langley Bell, III Building  
213 Palafox Place  
Pensacola, FL 32502  
Telephone: 850-595-4953  
E-Mail: JD Lovingood@myescambia.com

SPECIAL ACCOMMODATIONS:

Any person requiring special accommodations to attend or participate, pursuant to the  
Americans with Disabilities Act, should call the Office of Purchasing (850-595-4980) at  
least five (5) working days prior to the solicitation opening.

Notice

It is the specific legislative intent of the Board of County Commissioners that NO  
CONTRACT under this solicitation shall be formed between Escambia County and the  
awardee vendor until such time as the contract is executed by the last party to the  
transaction.

**NOTICE**

In accordance with Sec. 46-110(e) of the Escambia Code of Ordinances, all bid solicitation documents shall include the following notice to vendors of the local vendor preference policy:

**Sec. 46-110.-Local Preference in Bidding**

**a) Legislative Intent:**

The Escambia County Board of County Commissioners finds that local businesses are often at a disadvantage when competing with other non-local businesses in that the cost of doing business in Escambia County is higher than other areas of the state and giving local businesses a preference in the procurement of goods and services serves a compelling public purpose for the benefit of the taxpayer and residents of Escambia County as such preference encourages local industry, employment opportunities, and increases the County's overall tax base.

**b) "Local Business" Defined:**

For the purposes of this section, "Local Business" shall mean a business which meets all of the following criteria:

1. Has had a fixed office or distribution point located in and having a street address within Escambia County or Santa Rosa County for at least one (1) year immediately prior to the issuance of the request for competitive bids by the County. The fixed office or distribution point must be staffed by at least one (1) employee. Post Office boxes are not verifiable and shall not be used for the purpose of establishing a physical address, and
2. Holds any business license required by Escambia County or Santa Rosa County, and
3. Is the principal Offeror who is a single Offeror; a business which is the prime Contractor and not a Sub-Contractor, or a partner, or joint venture submitting an offer in conjunction with other businesses.

**c) Certification:**

Any vendor claiming to be a local business as defined above shall so certify in writing to the Escambia County Office of Purchasing. The certification shall provide all necessary information to meet the requirements provided herein. The purchasing agent shall not be required to verify the accuracy of any such certification, and shall have the sole discretion to determine if a vendor meets the definition of a "Local Business."

**d) Preference in Purchase of Commodities and Services by Means of Competitive Bid:**

Except where federal or state law, or any other funding source, mandates to the contrary, Escambia County may give preference to local businesses in the following manner:

**Competitive Bid (Local Price Match Option):** Each formal competitive bid solicitation (i.e. sealed bids) shall clearly identify how the price order of the bids received will be evaluated and determined.

When a qualified and responsive, non-local business submits the lowest price bid amount between \$50,000.00 and \$249,999.99, and the bid submitted by one or more qualified and responsive local businesses is within **five percent (5%)** of the price submitted by the non-local business, then the local business with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

When a qualified and responsive, non-local business submits the lowest price bid amount between \$50,000.00 and \$249,999.99, and the bid submitted by one or more qualified and responsive local businesses with a fixed office or distribution point located in a designated **Community Redevelopment Area (CRA)** is within **seven percent (7%)** of the price submitted by the non-local business, then the local business located in a designated CRA with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

When a qualified and responsive, non-local business submits the lowest price bid amount between \$250,000.00 and \$999,999.99, and the bid submitted by one or more qualified and responsive local businesses is within **three percent (3%)** of the price submitted by the non-local business, then the local business with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

When a qualified and responsive, non-local business submits the lowest price bid amount between \$250,000.00 and \$999,999.99, and the bid submitted by one or more qualified and responsive local businesses with a fixed office or distribution point located in a designated **CRA** is within **five percent (5%)** of the price submitted by the non-local business, then the local business with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

When a qualified and responsive, non-local business submits the lowest price bid amount in excess of \$1,000,000.00, and the bid submitted by one or more qualified and responsive local businesses is within **two percent (2%)** of the price submitted by the non-local business, then the local business with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

When a qualified and responsive, non-local business submits the lowest price bid amount in excess of \$1,000,000.00, and the bid submitted by one or more qualified and responsive local businesses with a fixed office or distribution point located in a designated **CRA** is within **four percent (4%)** of the price submitted by the non-local business, then the local business with the apparent lowest bid offer (i.e., the lowest local bidder) shall have the opportunity to submit an offer to match the price(s) offered by the overall lowest, qualified and responsive non-local bidder.

In such instances, staff shall first verify whether the lowest non-local bidder and the lowest local bidder are in fact qualified and responsive bidders. Next, the purchasing department shall invite the lowest local bidder in writing to submit a matching offer which shall be submitted in writing to the Escambia County Office of Purchasing within five (5)

business days thereafter.

If the lowest local bidder does not respond or otherwise submits a written offer that does not fully match the lowest bid from the lowest non-local bidder tendered previously then award shall be made to the lowest overall qualified and responsive non-local bidder.

In the event a local bidder is awarded a contract pursuant to this section, any requests for change orders increasing the cost of the project must be approved by the Escambia County Board of County Commissioners.

**e) Notice:**

All bid solicitation documents shall include notice to vendors of the local preference policy.

**f) Waiver of the Application of Local Preference:**

The application of local preference to a particular purchase or contract for which the Board of County Commissioners is the awarding authority may be waived upon approval of the Board of County Commissioners.

**g) Limitations:**

1. The provisions of this section shall apply only to procurements which are above the formal bid threshold as set forth in the Escambia County Purchasing Code.
2. The provisions of this section shall not apply where prohibited by federal or Florida law, or where prohibited under the conditions of any grant.
3. The provisions of this section shall not apply to any purchase exempted from the provisions of the Escambia County Purchasing Code.
4. The provisions of this section shall not apply to contracts made under the Consultants Competitive Negotiation Act (CCNA), F.S. § 287.055.

**h) Penalties:**

**1. Misrepresentation:**

A vendor who misrepresents the local preference status of its firm in a bid or proposal submitted to the County will lose the privilege to claim local preference status for a period of up to one (1) year from the date of the award of the contract or upon completion of the contract, whichever is greater.

**2. Failure to Maintain Local Business Preference Qualifications:**

Any vendor that does not maintain its local preference status resulted in the awarded contract shall be in breach of contract and will be subject to termination of the contract, suspension of payments under the contract, and loss of the local preference status on the contract awarded.

**3. Lack of Good Faith:**

The Contractor or firm may show that it attempted through reasonable and

objective means and in good faith to comply with the terms of the contract relating to local businesses but was unable to comply. If the County determines that the Contractor or firm did not act in good faith, all amounts paid to the Contractor or firm under the County contract intended for expenditure with the local business shall be forfeited and recoverable by the County. In addition, the contract may be rescinded and the County may return all or a portion of the goods received and recover all amounts paid under the contract for the goods which were returned.

Effective July 1, 2015, the County may not use a local preference for a "competitive solicitation for construction services in which fifty percent (50%) or more of the cost will be paid from state appropriated funds which have been appropriated at the time of the competitive solicitation." For any such solicitation, the County must disclose in the bid package that "any applicable local ordinance or regulation does not include any local preference..." See §255.0991, Florida Statutes.

**ESCAMBIA COUNTY, FLORIDA  
INVITATION TO BID  
BIDDER'S CHECKLIST  
PEST & RODENT CONTROL SERVICES FOR ESCAMBIA COUNTY FACILITIES  
SPECIFICATION PD 17-18.056**

**HOW TO SUBMIT YOUR BID:**

Please review this document carefully. Offers that are accepted by the County are binding contracts. **Incomplete bids are not acceptable.** All documents and submittals shall be received by the Office of Purchasing on or before the date and hour specified for receipt. Late bids will be returned unopened.

*\* Documents submitted with Bids are to be on the forms provided in the Invitation to Bid and photocopies of other required documents.*

**THE FOLLOWING DOCUMENTS SHALL BE RETURNED WITH THE BID:**

- Solicitation, Offer, and Bid Form. The Bid Form must contain an original signature in indelible ink. Bids with photocopies or scanned signatures will not be accepted.
- Bid Surety (bond, check, etc.)
- Completed "Pest Control Service Bid Spreadsheet" in electronic format (CD or Flash drive)

**THE FOLLOWING DOCUMENTS SHOULD BE RETURNED WITH THE BID:**

- Sworn Statement Pursuant to Section 287.133(3)(A), Florida Statutes on Entity Crimes.
- Drug-Free Workplace Form.
- Information Sheet for Transactions and Conveyances Corporate Identification.
- Certificate of Authority to do Business from the State of Florida.
- Occupational License.
- Florida Department of Agriculture and Consumer Services / Commercial Structural Pest Control.

**BEFORE YOU SUBMIT YOUR BID, HAVE YOU:**

Placed your bid with all required submittal items in a sealed envelope, clearly marked for specification number, project name, name of bidder, and due date and time of bid receipt?

**THE FOLLOWING DOCUMENTS ARE REQUIRED UPON NOTICE OF AWARD:**

- Certificate of Insurance
- Payment and Performance Bonds

**HOW TO SUBMIT A NO BID:**

If you do not wish to bid at this time, please remove the Solicitation, Offer, and Bid Form from the Bid Package and enter No Bid in the "Reason for No Offer" block, your company's name, address, signature, and return the Solicitation, Offer, and Bid Form in a sealed envelope. This will ensure your company's active status in our Bidder's list.

**This form is for your convenience to assist in filling out your bid.  
Do not return this form with your bid.**



**PEST & RODENT CONTROL SERVICES FOR ESCAMBIA COUNTY FACILITIES**  
**PD 17-18.056**

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Forms marked with an (\* Asterisk) must be returned with the Bid.  
Forms marked with a (\*\* Double Asterisk) should be returned with the Bid.

	<u>Page</u>
Solicitation, Offer, and Bid Form *	
(Contained on the attached Excel file " <i>Pest Control Service Bid Spreadsheet</i> ")	
Sworn Statement Pursuant to Section 287.133(3)(A), Florida Statutes on Entity Crimes **	2
Drug-Free Workplace Form **	4
Information Sheet for Transactions and Conveyances Corporate Identification **	5
List of General Terms and Conditions (Incorporated by Reference)	7
Special Terms and Conditions	9

**\*\*\*IMPORTANT NOTICE\*\*\***

**THE BID FORM FOR THIS SOLICITATION IS NOW  
LOCATED ON THE ATTACHED EXCEL  
SPREADSHEET:  
“PEST CONTROL SERVICE BID SPREADSHEET”.**

**BIDDERS ARE REQUIRED TO COMPLETE THE BID  
FORM ON THE SPREADSHEET AND PRINT IT FOR  
SIGNATURE.**

**THE PRINTED BID FORM MUST BE SUBMITTED  
WITH AN ORIGINAL SIGNATURE OR THE BID  
WILL NOT BE ACCEPTED.**

**THE EXCEL SPREADSHEET MUST BE  
COMPLETED AND SUBMITTED VIA ELECTRONIC  
FORMAT (CD OR FLASH DRIVE)**

If your company is located within a Community Redevelopment Area of Escambia County, Florida, please indicate by marking an X in the blank (*Sec. 46-110.-Local Preference in Bidding*).  
Yes  No

CONTRACTOR REQUIREMENTS

Acknowledgment is hereby made of receipt of the following addenda issued during the bidding period:

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_ Addendum No. \_\_\_\_\_ Date \_\_\_\_\_  
Addendum No. \_\_\_\_\_ Date \_\_\_\_\_ Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

(PLEASE TYPE INFORMATION BELOW)

**SEAL IF BID IS BY CORPORATION**

State of Florida Department of State Certificate  
of Authority Document Number

Occupational License # \_\_\_\_\_

Florida Department of Agriculture and Consumer  
Services / Commercial Structural Pest Control.

**Person to Contact Concerning This Bid:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Person to Contact for Emergency Service:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Attached to bid you shall find a bid bond, cashier's check, or certified check (circle one that applies) in the amount of five percent (5%) of bid.

**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A),  
FLORIDA STATUTES, ON ENTITY CRIMES**

1. This sworn statement is submitted to \_\_\_\_\_  
(Print Name of Public Entity)

By \_\_\_\_\_  
(Print Individual's Name and Title)

For \_\_\_\_\_  
(Print Name of Entity Submitting Sworn Statement)

Whose business address is:

\_\_\_\_\_  
\_\_\_\_\_

And (if applicable) its Federal Employer Identification Number (FEIN) is:

\_\_\_\_\_

If the entity has no FEIN, include the Social Security Number of the Individual signing this sworn statement: \_\_\_\_\_

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), **Florida Statutes**, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in paragraph 287.133(1)(b), **Florida Statutes**, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), **Florida Statutes**, means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

c. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

d. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **Indicate which statement applies.**

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with a convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that is not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. **(Attach a copy of the final order.)**

**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

\_\_\_\_\_  
**Signature**

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Personally known \_\_\_\_\_  
OR produced identification \_\_\_\_\_ Type of Identification: \_\_\_\_\_  
Notary Public: State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
(Printed, Typed, or Stamped Commissioned Name of Notary Public)

**Drug-Free Workplace Form**

The undersigned vendor, in accordance with Florida Statue 287.087 hereby certifies that  
\_\_\_\_\_ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in Paragraph One (1).
4. In the statement specified in Paragraph One (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or please of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 through 5.

**Check One:**

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

\_\_\_\_\_  
**Offeror's Signature**

\_\_\_\_\_  
**Date**

**Information Sheet for Transactions and Conveyances**  
**Corporate Identification**  
(Page 1 of 2)

The following information will be provided to the Escambia County Legal Department for incorporation in legal documents. It is, therefore, vital that all information is accurate and complete. Please be certain that all spelling, capitalization, etc. is exactly as registered with the state or Federal Government.

Is this a Florida Corporation: (Please Circle One)  
Yes or No

If not a Florida Corporation:  
In what state was it created: \_\_\_\_\_  
Name as spelled in that state: \_\_\_\_\_

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document Number:  
\_\_\_\_\_

Does it use a registered fictitious name: Yes or No

Names of Officers:  
President: \_\_\_\_\_ Secretary: \_\_\_\_\_  
Vice President: \_\_\_\_\_ Treasurer: \_\_\_\_\_  
Director: \_\_\_\_\_ Director: \_\_\_\_\_  
Other: \_\_\_\_\_ Other: \_\_\_\_\_

Name of Corporation (As Used in Florida)  
\_\_\_\_\_  
(Spelled Exactly as it is Registered with the state or Federal Government)

Corporate Address:  
Post Office Box: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

(Please provide both the Post Office Box and street address for mail and/or express delivery; also for recorded instruments involving land.)

Please complete this form on the following page.

**Information Sheet for Transactions and Conveyances  
Corporate Identification  
(Page 2 of 2)**

**Federal Identification Number:**

\_\_\_\_\_  
(For all instruments to be recorded, taxpayer's identification is needed.)

**Contact Person for Company:**

\_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Facsimile:** \_\_\_\_\_

**Name of Individual Who Will Sign the Instrument on Behalf of the Company:**

\_\_\_\_\_  
Upon Certification of Award, Contract shall be signed by the President or Vice President. Any other officer shall have permission to sign via a resolution approved by the Board of Directors on behalf of the company. Awarded Contractor shall submit a copy of the resolution together with the executed Contract to the Office of Purchasing.

**(Spelled exactly as it would appear on the instrument.)**

**Title of the Individual Named Above Who Will Sign on Behalf of the Company:**

\_\_\_\_\_

**END**

\_\_\_\_\_  
**Verified by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**ESCAMBIA COUNTY, FLORIDA GENERAL TERMS and CONDITIONS**

**The following General Terms and Conditions are incorporated by reference and have the same legal effect as if printed in its entirety.**

A full textual copy of these conditions may be obtained by visiting the Office of Purchasing web site (see Bid Information below), by telephoning the Office of Purchasing at 850-595-4980, or by fax at 850-595-4806.

**NOTE:** Any and all Special Terms and Conditions and specifications referenced within the solicitation which varies from these General Terms and Conditions shall have precedence. Submission of the Bidder's Solicitation, Offer, and Bid Form(s) in accordance with these General Terms and Special Terms and Conditions constitutes an offer from the Offeror. The conditions incorporated herein become a part of the written Agreement between the parties.

**BID INFORMATION:** See Escambia County Office of Purchasing web site at <https://myescambia.com/our-services/purchasing> then click "Solicitations".

1. Sealed Solicitations
2. Execution of Solicitation
3. No Offer
4. Solicitation Opening
5. Prices, Terms, and Payment
  - 5.01 Taxes
  - 5.02 Discounts
  - 5.03 Mistakes
  - 5.04 Condition and Packaging
  - 5.05 Safety Standards
  - 5.06 Invoicing and Payment
  - 5.07 Annual Appropriations
6. Additional Terms and Conditions
7. Manufacturers' Name and Approved Equivalents
8. Interpretations/Disputes
9. Conflict of Interest
  - 9.01 County Procedure on Acceptance of Gifts
  - 9.02 Contractors Required to Disclose Any Gift Giving
  - 9.03 Gratuities
10. Awards
11. Non-Conformation to Contract Conditions
12. Inspection, Acceptance, and Title
13. Governmental Restrictions
14. Legal Requirements
15. Patents and Royalties
16. Price Adjustments
17. Cancellation
18. Abnormal Quantities
19. Advertising
20. Assignment
21. Liability

**The following General Terms and Conditions are incorporated by reference  
(Continued)**

22. Facilities
23. Distribution of Certification of Contract
24. The Successful Bidder(s) Must Provide
25. Addition/Deletion of Items
26. Ordering Instructions
27. Public Records
28. Delivery
29. Samples
30. Additional Quantities
31. Service and Warranty
32. Default
33. Equal Employment Opportunity
34. Florida Preference
35. Contractor Personnel
36. Award
37. Uniform Commercial Code
38. Contractual Agreement
39. Payment Terms/Discounts
40. Improper Invoice; Resolution of Disputes
41. Public Entity Crimes
42. Suspended and Debarred Vendors
43. Drug-Free Workplace Form
44. Information Sheet for Transactions and Conveyances
45. Copies
46. License and Certifications – For access to Certification/Registration Form for doing Business in Florida, go to the Department of State, Division of Corporations, URL: <http://dos.myflorida.com/sunbiz/search/>
47. Execution of Contract
48. Purchase Order
49. No Contingent Fees
50. Solicitation Expenses
51. On-Line Auction Services

**SPECIAL TERMS AND CONDITIONS**

The Board of County Commissioners, Escambia County, Florida, invites your company to submit a sealed offer on the item(s) as listed in this solicitation request.

All terms and conditions below are a part of this request, and no offer will be accepted unless all these conditions have been complied with. The County reserves the right to waive informalities in any offer; to reject any or all offers, in whole or in part, and/or to accept the offer(s) that in its judgement is from the lowest, most responsible, and responsive Offeror(s).

**Instructions to Offerors**

**1. General Information**

All offers to be considered shall be in the possession of the Office of Purchasing prior to the time of the solicitation closing. Offers may be mailed or delivered to the Office of Purchasing, 2<sup>nd</sup> Floor, Room 11.101, Matt Langley Bell, III Bldg., 213 Palafox Place, Pensacola, FL 32502, in a sealed envelope clearly marked:

**Specification Number PD 17-18.056, "Pest & Rodent Control Services for Escambia County Facilities", Name of Submitting Firm, Time and Date due.**

**Note: If you are using a courier service (FedEx, Airborne, UPS, etc.) you must mark the air-bill and envelope or box with the Specification number and project name.**

Regardless of the method of delivery, each Offeror shall be responsible for his offer(s) being delivered on time as the County assumes no responsibility for same. Offers offered or received after the time set for solicitation closing will be rejected and returned unopened to the Offeror(s).

The Following Policy will apply to all methods of source selection:

**A. Conduct of Participants**

After the issuance of any solicitation, all bidders/proposers/protestors or individuals acting on their behalf are hereby prohibited from **lobbying** as defined herein or otherwise attempting to persuade or influence any elected County officials, their agents or employees or any member of the relevant selection committee at any time during the **blackout period** as defined herein; provided, however, nothing herein shall prohibit bidders/proposers/protestors or individuals acting on their behalf from communicating with the purchasing staff concerning a pending solicitation unless otherwise provided for in the solicitation or unless otherwise directed by the Purchasing Manager.

**B. Definitions**

**Blackout Period** means the period between the time the bids for Invitations to Bid or the request for proposal, or qualifications, or information, or requests for letters of interest, or the invitation to negotiate, as applicable, are received at the Escambia County Office of Purchasing and the time the Board awards the contract and any resulting bid protest is resolved or the solicitation is otherwise cancelled.

**Lobbying** means the attempt to influence the thinking of elected County officials, their agents or employees or any member of the relevant Selection Committee for or against a specific cause related to a pending solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication.

**C. Sanctions**

The Board may impose any one or more of the following sanctions on a non-employee for violations of the policy set forth herein:

- 1) Rejection/Disqualification of Submittal,
- 2) Termination of Contract; or
- 3) Suspension or Debarment as Provided in Sec. 46-102 of the Escambia County Code of Ordinances.

This policy is not intended to alter the procedure for Protested Solicitations and Awards as set forth in the Sec. 46-101 of the Escambia County Code of Ordinances.

**2. Scope of Work**

**Contract Effective:** Scheduled for July 1, 2018

**1. Intent:**

This information outlines the responsibility of the pest control Vendor to furnish all professional services, skilled labor, materials, equipment, tools, permits, insurance and fees (if necessary) to provide pest control services in Escambia County facilities as outlined.

**2. Scope of Service:**

**A. Overview:**

The objective of this Scope is to prevent common pests as a public health hazard by routine service cycles throughout County facilities, and eliminate issues should they arise; provide callback service, as necessary, under the direction of the Facilities Management Department to ensure certain control of persistent infestations. All service, regular and special, will be performed so as not to interrupt the normal operations of the Escambia County facilities served.

**B. Service Performance:**

- 1) Vendor will perform services for the control of, but not necessarily limited to the following pest:
  - a. Roaches, ants, silverfish, fleas, spiders
  - b. Bird lice
  - c. Rats and mice

- d. Wasps, bees, and other stinging insects on exterior walls, breezeways, loading docks, soffits and fascia.
- e. Clover mites
- f. Occasional invaders (such as squirrels and raccoons requiring the temporary use of a live trap)

Termite and wood destroying organisms are not covered under this solicitation.

- 2) Vendor is required to fully service each location listed on the Bid Form a minimum of once each calendar month, with no less than twenty-one (21) calendar days between services.

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location within the Department, as well as provide documentation of all services rendered which includes a signature from the location's designated supervisor.

- 3) Pest Control Log books (provided by the Vendor) shall be maintained at predetermined locations in the following facilities.

Ernie Lee Magaha – 221 Palafox Pl.

Juvenile Justice Facility – 1800 St. Mary's St.

M.C. Blanchard Judicial Building – 190 W. Government St.

Main Jail – 2935 N. "L" St.

Matt Langley Bell Building – 213 S. Palafox St.

Sheriff's Administration Building – 1700 W. Leonard St.

Community Probation – 2251 N. Palafox St.

The County reserves the right to add or delete locations if required by a Department. In the event of a location being added, the awarded firm will be asked for a quote prior to the initiation of any services.

There shall be separate log books for each of the above facilities and these log books shall document all visits to the facilities. At a minimum, the following information shall be recorded in the log.

- a. Date of visit
- b. Purpose of visit
- c. Call back request number (if applicable)

d. Name of technician rendering service

Log Books are an official, public record and they shall be maintained in a clean, neat, and legible manner.

- 4) All callbacks will be requested using the attached Pest Control Request form (Exhibit A). This form will be initiated by the Facilities Management Department and transmitted to the Vendor. The awarded firm shall respond to all callback requests within two business hours. Contact with the Vendor initiated prior to 12:00 PM (Noon) Central Time should be resolved that day. All callback services calls shall have issues resolved before the close of business the following day.

The contact person on form shall be notified when callback services will be performed. It is the Vendor's responsibility to document all callback services and obtain a signature from a building representative. Callback services are to be performed at no additional cost to the County.

- 5) All work shall be performed in a safe and effective manner in accordance with Federal, State, and local regulations regarding approved pest control procedures.

3. **Materials:**

All pesticides and rodenticides used shall have been registered by the Environmental Protection Agency and any other governmental agency having authority in this field. The Vendor will apply such chemicals in strict accordance with label recommendations. Material Safety Data Sheets will be furnished to the Facilities Management Department at commencement of the contract and upon any request.

3. **Bid Surety**

Each offer shall be accompanied by a bid bond, cashier's check or certified check in the amount of 5% of the total annual Base Bid amount.

Checks or bonds are to be made payable to Escambia County, Florida. The amount of the bond or check is the amount of liquidated damages agreed upon should the Offeror fail or refuse to enter into a contract with the County.

A County warrant in the amount of the bid check(s) of the successful Offeror(s) will be returned immediately after the Offeror and the County are mutually bound by contract as evidenced by signatures thereto by an authorized representative of both the Offeror and the County, and/or the Offeror accepts the purchase order by signing the Solicitation, Offer and Bid Form/acceptance copy of same and returning to the County Purchasing department. Any unsuccessful Offeror(s) will have the amounts of his cashier's or certified check returned via County warrant promptly after award.

All Offerors agree that any interest earned on any bid surety while in possession of the County, or its agents, shall be retained by the County.

4. **Performance and Payment Bonds**

The County shall require the successful Offeror(s) to furnish **separate performance and payment bonds**, under pledge of adequate surety and covering up to **100% of the dollar value of award** on the forms provided by the County.

Such bonds shall be issued by sureties authorized to act as a surety by the State of Florida. Bonds of the successful Offeror(s) shall be reviewed by the Office of Purchasing to assure compliance, then recorded in the Office of the Clerk of the Circuit Court Recording Office, 1st Floor, 221 Palafox Place, Pensacola, Florida, by the successful Offeror at his expense before the contract is executed. The cost of recording is \$10.00 for the first page and \$8.50 for each additional page.

5. **Procurement Questions**

Questions must be directed to Jeffrey Lovingood, Purchasing Specialist, at JD Lovingood@myescambia.com. Last day for questions will be May 21, 2018 at 5:00 p.m. CDT.

6. **Bid Form**

This Solicitation contains a Solicitation, Offer, and a separate electronic, multipage Bid Form, all of which shall be submitted in a sealed envelope, with Original signature(s) in indelible ink, signed in the proper spaces. Responses on vendor forms will not be accepted.

The attached Excel spreadsheet titled "*Pest Control Service Bid Spreadsheet*" contains the Bid Form and ten (10) worksheets containing the building name and address for each Escambia County location to be serviced.

The ten worksheets are as follows:

FM (Main)	Solid Waste
FM (Employee Health Clinic)	Parks and Recreation
FM (Libraries)	Corrections
Fire Services	ECAT Buildings
Road Department	ECAT Busses and Trolleys

Each worksheet is password protected, except for the "Cost Per Month" column. Bidders are required to complete each worksheet in full. Worksheets with zeros or nothing in the Cost Per Month column shall be reviewed and the bid rejected as non-responsive.

The Bid Form is designed to automatically update as worksheets are completed, and is therefore locked from editing by Bidders. Bid Forms are subject to review and those which are determined to have been tampered with could be cause for rejection of the Bid as non-responsive.

The Offeror's Checklist included in this Solicitation provides instructions to the Offeror on the documentation to be submitted during the procurement process.

7. **Pre-Solicitation Conference**

A non-mandatory Pre-Solicitation Conference will be held at the Escambia County Office of Purchasing, 213 Palafox Place, Pensacola, FL 32502 in Conference Room 11.407 on May 14, 2018 at 2:00 PM CDT.

It is strongly encouraged that all potential bidders attend this non-mandatory conference so they can ask questions and be automatically notified of any updates prior to the Bid

Opening.

**8. Service Delivery**

Delivery time is of the essence in the award of this Solicitation. Services shall begin at each location listed no later than Thirty (30) calendar days from the issuance of the Notice to Proceed.

Offers submitted which fail to meet this requirement shall be cause for rejection.

It is hereby understood and mutually agreed to by and between parties hereto that the time of delivery is an essential condition of this contract.

If said vendor shall neglect, fail or refuse to furnish and deliver the equipment within the time herein specified, then said vendor does hereby agree, as part of consideration for the awarding of this contract to pay Escambia County the sum extended by the County to contract for rental commodities or equipment approved by the Office of Purchasing for the period from the required scheduled commencement date until delivery of the commodities or equipment covered in the Solicitation is completed.

The vendor shall, within seven (7) calendar days from the beginning of such delay, notify the Purchasing Manager, Office of Purchasing in writing of the cause(s) of the delay.

If the vendor shall be delayed in the delivery of the commodities or equipment by reason of unforeseeable causes beyond its control and without fault or negligence, including, but not restricted to, acts of god or neglect of any other contractor, the period herein above specified for the completion of delivery shall be extended by such time as shall be approved by the Office of Purchasing.

**9. Compliance with Occupational Safety and Health**

Offeror certifies that all material, equipment, etc., required to execute their offer meets all Occupational Safety and Health Administration (OSHA) requirements.

Offeror further certifies that, if he is the awarded vendor, and the material, equipment, etc., used in service delivery is subsequently found to be deficient in any OSHA requirement in effect on date of delivery, all costs necessary to bring the material, equipment, etc., into compliance with the aforementioned requirements shall be borne by the vendor.

Any service provided under a contract resulting from this solicitation shall be accompanied by a Material Safety Data Sheet (MSDS) The MSDS shall include the following information.

- A. The chemical name and the common name of the toxic substance.
- B. The hazards or other risks in the use of the toxic substance, including:
  1. The potential for fire, explosion, corrosiveness and reactivity;
  2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by the exposure to the toxic substance; and
  3. The primary route of entry and symptoms of over exposure.
- C. The proper precautions, handling practices, necessary personal protective equipment and other safety precautions in the use of or exposure to the toxic



substances, including appropriate emergency treatment in case of over exposure.

- D. The emergency procedure for spills, fire, disposal and first aid.
- E. A description in lay terms of the known specified potential health risks posed by the toxic substance intended to alert any person reading this information.
- F. The year and month, if available, that the information was compiled and the name, address and emergency telephone number of the manufacturer responsible for preparing the information.

**10. Codes and Regulations**

The awarded vendor shall strictly comply with all federal, state and local building and safety codes regarding the handling and dispersment of chemicals.

**11. Payment**

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location serviced within the Department, as well as provide documentation of all services rendered, which includes a signature from the location's designated supervisor.

Billing will be accepted only for services received within the specified delivery period (calendar months). Payment for services delivered each month will be made after the entire month is completed and an invoice is supplied to the County along with documentatuion of each location serviced signed and dated by a County representative for each site.

Payment for accepted services will be accomplished by submission of an **original** invoice, in duplicate, to the following department representatives:

**Facilities Management (including Facillties, Library, and Employee Health Clinic)**  
Ms. Karen Myers  
100 East Blount Street  
Pensacola, Florida 32501

**Fire Services**  
Mr. Norm Robinson  
6575 North "W" Street  
Pensacola, Florida 32505

**Road Department**  
Ms. Sherri Rigby  
601 Highway 297A  
Cantonment, Florida 32533

**Sold Waste**  
Ms. Denee Rudd  
13009 Beulah Road  
Cantonment, Florida 32533

(continued on following page)

**Parks and Recreation Department**

Ms. Jane Eisenzimmer  
1651 East Nine Mile Road  
Pensacola, Florida 32514

**Road Prison/Probation/ Work Release**  
Ms. Whitney Lucas  
2251 North Palafox Street  
Pensacola, Florida 32501

**Escambia County Area Transit Authority (ECAT)**  
**Includes stations and buses as noted on the Bid Form**  
1515 West Fairfield Drive  
Pensacola, Florida 32501

**12. Required Reports**

The awarded vendor shall supply a monthly report to the Facilities Department as to the services delivered under this contract.

**13. Measurements**

The square footage noted are only estimates. Offerors will be responsible for their own measurements and shall submit a firm price accordingly.

There will be no adjustments, for increase or decrease, of footage required for the job; therefore, the total offer shall be based on accurate measurements by Offerors during inspection. Failure to do so will be at Offeror's risk. Any request for unit price on the bid form is for information only.

Award shall be based solely on "total offer", with no adjustments made for increased/decreased quantities after award.

**14. Debris**

Awarded vendor shall be responsible for the prompt removal of all debris, which is a result of this contractual service.

**15. Protection of Property/Security**

The awarded vendor shall provide all barricades and take all necessary precautions to protect buildings and personnel.

All work shall be completed in every respect and accomplished in a professional manner and awarded vendor shall provide for removal of all debris from County property.

The awarded vendor shall at all times guard against damage or loss to property of Escambia County, or of other vendors or contractors, and shall be held responsible for replacing or repairing any such loss or damage.

The County may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the awarded Offeror or his agent.

The awarded vendor shall at all times guard against injury to Escambia County employees. The vendor shall properly fence and secure the service site(s) at all times, including

evenings and weekends.

The awarded vendor must, at all times, comply with State of Florida and Occupational Safety and Health Administration (OSHA) safety regulations.

**16. Emergency Services**

The contractor resulting from this solicitation is for services that are required during **EMERGENCY** situations such as hurricanes, major fires, etc. Time is of the essence during these situations and the vendor awarded this contract should be able to be contacted at any time, day or night.

The Bid Form provides for the emergency information to be supplied. Please be sure to include **all** this information when returning your bid.

**17. Contract Term/Renewal/Termination**

A. The contract resulting from this Solicitation shall commence effective upon execution by both parties and extend for a period of twelve (12) months. The contract may be renewed for additional twelve (12) month periods, up to a maximum thirty-six (36) months upon mutual agreement of both parties. If any such renewal results in changes in the terms or conditions, such changes shall be reduced to writing as an addendum to this contract and such addendum shall be executed by both parties and approved by the Board of County Commissioners.

Renewal of the contract shall be subject to appropriation of funds by the Board of County Commissioners.

B. The contract may be canceled by the awarded vendor, for good cause, upon ninety (90) days prior written notice.

C. The County retains the right to terminate the contract, with or without good cause, upon thirty (30) days prior written notice.

D. In the event of termination by either party as provided herein, the awarded vendor shall be paid for services performed through the date of termination.

**18. Option to Extend the Term of the Contract**

The County may unilaterally extend the term of this contract by written notice to the contractor at least sixty (60) days before the expiration of any contract term. The exercise of the option shall be for the period specified and for the prices listed on the bid form. All other terms and conditions of the contract shall apply to the option periods. The total duration of this contract, including the exercise of all options, shall not exceed three (3) years.

**19. Pricing**

All items sold to the County as a result of this award are subject to post sale audit adjustment. In the event an audit indicates Offeror has not honored quoted price lists and discounts, Offeror will be liable for any and all overage charges.

**20. Price Adjustment**

The contract resulting from this Solicitation may include provisions for twelve (12) month, price adjustments. Written request for price adjustment may be made every twelve (12)

months, no less than 30 days prior to the requested effective date. Any increase price adjustment(s) shall be accompanied by written justification attesting that the request is a bonafide cost increase to the vendor. All price adjustments shall be reviewed by the County's designated representative. If an adjustment in price is approved, it shall be accomplished by written amendment to this contract and approved by the Board of County Commissioners.

**21. Changes - Service Contracts**

The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:

- A. Description of services to be performed.
- B. Time of performance (i.e., hours of the day, days of the week, etc.).
- C. Place of performance of the services.

If additional work or other changes are required in the areas described above, an offer will be requested from the contractor. Upon negotiation of the offer, execution and receipt of the change order, the contractor shall commence performance of the work as specified.

The contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Office of Purchasing. If the contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at his own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

**22. Ordering**

The County will issue release (purchase) orders against the contract on an as needed basis for the supplies or services listed on the bid form.

**23. Licenses, Certifications, Registrations**

The Offeror shall at any time of bid submission meet the license, certification, registration and any other requirements of the State, County, City and/or any other agency of authority with jurisdiction in such matters as necessary to perform the contractual services requested in this solicitation.

Copies of such licenses, certifications, registrations and any other requirements should be provided with the bid submission; and, the Offeror shall provide follow-up evidence that as the contractor they maintain such credentials throughout the period of agreement.

**24. Term of Offer**

An offer shall constitute an irrevocable offer for a period of ninety (90) days from the solicitation opening date or until the date of award, whichever is earlier, without forfeiting bid bond or check. In the event that an award is not made by the County within ninety (90) days from the solicitation opening date, the Offeror may withdraw his offer or provide a written extension of his offer.

**25. Award**

Award shall be made on an "all-or-none total" basis.

**26. Termination (Public Records Request)**

If the contractor refuses to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the contractor in conjunction with this agreement then the County may, without prejudice to any right or remedy and after giving the contractor and his surety, if any, seven (7) days written notice, during which period contractor still fails to allow access, terminate the employment of the contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon, owned by the contractor, and may finish the project by whatever method it may deem expedient. In such case, the contractor shall not be entitled to receive any further payment until the project is finished. Reasonable terminal expenses incurred by the County may be deducted from any payments left owing the contractor (excluding monies owed the contractor for subcontract work.)

**27. Quantity**

Escambia County reserves the right to increase or decrease estimated quantities as required. Estimated quantities are shown on the bid form. It is understood by all Offeror's that these are only estimated quantities and the County is not obligated to purchase any minimum or maximum amount during the life of this contract.

**Non-Contract Insurance Requirements**

**28. Standard Insurance Requirements and Certificates**

This offer contains an extensive insurance requirement. Offerors are encouraged to review these requirements with their insurance agents before submitting offers.

It is not necessary to have this level of insurance in effect at the time of submitting the offer.

A letter from the Offeror's insurance carrier will be required as evidence that the Offeror will be able to obtain the levels of insurance as required by the contract and indicated on the Sample Certificate of Insurance should your firm be awarded the contract.

**A. County Insurance Required**

The contractor shall procure and maintain the following described insurance, except for coverages specifically waived by the County. Such policies shall be from insurers with a minimum financial size of VII according to the latest edition of the AM Best Rating Guide. An A or better Best Rating is "preferred"; however, other ratings if "Secure Best Ratings" may be considered. Such policies shall provide coverages for any or all claims which may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the contract documents, whether such services, work and operations be by the contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

The contractor shall require, and shall be responsible for assuring throughout the time the agreement is in effect, that any and all of its subcontractors obtain and maintain until the completion of that subcontractor's work, such of the insurance coverages described herein as are required by law to be provided on behalf of their employees and others.

The required insurance shall be obtained and written for not less than the limits of

liability specified hereinafter, or as required by law, whichever is greater.

These insurance requirements shall not limit the liability of the contractor.

The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the contractor's interests or liabilities, but are merely minimums.

Except for worker's compensation and professional liability, the contractor's insurance policies shall be endorsed to name Escambia County as an additional insured to the extent of its interests arising from this agreement, contract or lease.

The contractor waives its right of recovery against the County, to the extent permitted by its insurance policies.

The contractor's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. They shall be reduced or eliminated at the option of the County. The contractor is responsible for the amount of any deductible or self-insured retention.

Insurance required of the contractor or any other insurance of the contractor shall be considered primary, and insurance of the County, if any, shall be considered excess, as may be applicable to claims obligations which arise out of this agreement, contract or lease.

**B. Workers Compensation Coverage**

The contractor shall purchase and maintain worker's compensation insurance for all worker's compensation obligations imposed by state law and with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease, or a valid certificate of exemption issued by the state of Florida, or an affidavit in accordance with the provisions of Florida Workers Compensation law.

Contractor shall also purchase any other coverages required by law for the benefit of employees.

**C. General, Automobile and Excess or Umbrella Liability Coverage**

The contractor shall purchase and maintain coverage on forms no more restrictive than the latest editions of the commercial general liability and business auto policies of the insurance services office.

Minimum limits of \$1,000,000.00 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employer's liability required in the worker's compensation coverage section) and the total amount of coverage required.

**D. General Liability Coverage - Occurrence Form Required**

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, contract or lease, broad form property damage coverages, and property damage resulting from explosion, collapse or underground (x,c,u) exposures.

Coverage B shall include personal injury.

Coverage C, medical payments, is not required.

The contractor is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

**E. Business Auto Liability Coverage**

Business auto liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

**The General Liability and Business Auto Liability policies shall be endorsed to include Escambia County as an additional insured and provide for 30-day notification of cancellation.**

**F. Excess or Umbrella Liability Coverage (If utilized to achieve required policy limits)**

Umbrella liability insurance is preferred, but an excess liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages. Umbrella coverage shall drop down to provide coverage where the underlying limits are exhausted.

**G. Evidence/Certificates of Insurance**

Required insurance shall be documented in certificates of insurance. If and when required by the County, certificates of insurance shall be accompanied by documentation that is acceptable to the County establishing that the insurance agent and/or agency issuing the certificate of insurance has been duly authorized, in writing, to do so by and on behalf of each insurance company underwriting the insurance coverage(s) indicated on each certificate of insurance.

New certificates of insurance are to be provided to the County at least 30 days prior to coverage renewals. Failure of the contractor to provide the County with such renewal certificates may be considered justification for the County to terminate this agreement, contract or lease.

Certificates should contain the following additional information:

1. Indicate that Escambia County is an additional insured on the general liability and business auto liability policies.
2. Include a reference to the project and the Office of Purchasing number.
3. Disclose any self-insured retentions in excess of \$1,000.
4. Designate Escambia County as the certificate holder as follows:

Escambia County  
Attention: Jeffrey Lovingood, Purchasing Specialist  
Office of Purchasing, Room 11.101  
P.O. Box 1591

Pensacola, FL 32591-1591  
Fax (850) 595-4806

5. Indicate that the County shall be notified at least 30 days in advance of cancellation.

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the contractor's obligation to fulfill the insurance requirements herein.

If requested by the County, the contractor shall furnish complete copies of the contractor's insurance policies, forms and endorsements, and/or such additional information with respect to its insurance as may be requested.

For commercial general liability coverage, the contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

**29. Indemnification**

Contractor agrees to save harmless, indemnify, and defend County and Architect/Engineer and their, agents, officers and employees from any and all claims, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly on account of or in connection with the Work done by Contractor under this Agreement or by any person, firm or corporation to whom any portion of the Work is subcontracted by Contractor or resulting from the use by Contractor, or by any one for whom Contractor is legally liable, of any materials, tools, machinery or other property of County. County and Contractor agree the first \$100.00 of the Contract Amount paid by County to Contractor shall be given as separate consideration for this indemnification, and any other indemnification of County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's acceptance and execution of the Agreement. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims made. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.



**SOLICITATION, OFFER, AND BID FORM**

ESCAMBIA COUNTY, FLORIDA

Submit offers to:  
Jeff Lovingood, 850-595-4953  
Purchasing Specialist  
Office of Purchasing, 2nd Floor, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
or P.O. Box 1591, Pensacola, FL 32591-1591

Invitation to Bid  
Pest & Rodent Control Services for  
Escambia County Facilities  
Solicitation Number PD 17-18.056

**SOLICITATION**

**Mailing Date:** April 30, 2018  
**Pre-Solicitation Conference:** A Non-Mandatory Pre-Solicitation Conference will be held in the Office of Purchasing Conference Room, 11.407, at 213 Palafox Pl. Pensacola, FL 32502 at 2:00 PM CDT, May 14, 2018.  
**Offers Will Be Received Until:** 2:00 PM CDT, May 30, 2018, and may not be withdrawn within 90 days after such date and time.

**POSTING OF SOLICITATION TABULATIONS**

Solicitation tabulations with Recommended Awards will be posted for review by interested parties at the Escambia County Office of Purchasing, and will remain posted for a period of two (2) business days. Failure to file a protest in writing within two (2) business days after posting of the solicitation tabulation shall constitute a waiver of any protest relating to this solicitation. All protests must be filed with the Escambia County Office of Purchasing. Protests will be handled according to Escambia County Purchasing Ordinance.

**OFFER (shall be completed by Offeror)**

**Federal Employer ID Number or S.S. Number:** 59-6060-716 **Terms of Payment**  
**Delivery Date will be** 1 days after receipt of Purchase Order **Net 30**  
**Vendor Name:** Florida Pest Control & Chemical Co.  
**Address:** 452 W. Pinestad Rd. **Bid Bond Attached**  
**City, State, Zip:** Pensacola, FL 32570 **\$**  
**Phone:** 850-432-4103 **Toll Free:**  
**Fax:** **Contact:** Andy Goodson

Chris Powell, Division Manager  
Name & Title of Person Authorized to Sign Offer  
  
\* Signature of Person Authorized to Sign Offer  
(Original Signature Required)

**\* Failure to execute this Form binding the bidder/proposer's offer shall result in the bid/proposal being rejected as non-responsive.**

I certify that this offer is made without prior understanding, agreement, or connection, with any Corporation, firm or person submitting an offer for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this offer and certify that I am authorized to sign this offer for the Offeror and that the Offeror is in compliance with all requirements of the solicitation, including but not limited to certification requirements. In submitting an offer to Escambia County Florida, the Offeror agrees that if the offer is accepted, the Offeror will convey, sell, assign or transfer to Escambia County Florida all rights title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchase or acquired by Escambia County Florida. At the County's discretion, such assignment shall be made and become effective at the time the County tenders final payment to the Offeror.

**BID FORM**

**BASE BID:** \$26,040.00

## Escambia County Facilities Management - Pest and Rodent Control Services

Bill to: Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501

Point of Contact: Karen Myers - 850-595-3190

Bldg. #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
71	7,000	Agricultural Extension Services	3740 Stefani Rd.	\$ 22.00	\$ 264.00
46	22,747	Animal Shelter	200 W. Fairfield Dr.	\$ 9.00	\$ 108.00
223	9,888	Barrineau Park Community Center	6055 Barrineau Park Rd.	\$ 14.00	\$ 168.00
73	3,155	Beulah Senior Citizen Center	7425 Woodside Dr.	\$ 11.00	\$ 132.00
312	38,875	Brownsville Community Center	3200 DeSoto St.	\$ 20.00	\$ 240.00
123	3,540	Bryneville Community Center	1701 Hwy. 4A - Century	\$ 14.00	\$ 168.00
295	74,630	Central Office Complex	3363 W. Park Place	\$ 20.00	\$ 240.00
61	5,206	Century Courthouse	7500 N. Century Blvd. - Century	\$ 15.00	\$ 180.00
65	4,115	Century EMS	6029 Industrial Blvd. - Century	\$ 10.00	\$ 120.00
31791	15,370	Clerk of Court Archives	120 E. Blount St.	\$ 10.00	\$ 120.00
130	28,823	Community Probation	2251 N. Palafox St.	\$ 10.00	\$ 120.00
56	865	Court Admin	100 W. Maxwell St.	\$ 13.00	\$ 166.00
59	40,680	Courthouse (Old)	223 Palafox Place	\$ 25.00	\$ 300.00
62	7,124	Davisville Community Center	10200 Hwy. 97 - Bratt	\$ 13.00	\$ 156.00
63	1,965	Dorrie Miller Community Center	2819 N. Miller St.	\$ 12.00	\$ 144.00
241	2,964	Ebonwood Community Center	3511 W. Scott St.	\$ 15.00	\$ 180.00
256	1,200	EMS Building	1135 W. Hayes St. Suite -A	\$ 10.00	\$ 120.00
68	10,824	Englewood Community Center (Boys & Girls)	2751 N. "H" St.	\$ 14.00	\$ 168.00
314	1,300	Englewood Neighborhood Center	2751 N. "H" St.	\$ 8.00	\$ 96.00
242	126,700	Ernie L. Magaha Building (ELM)	221 Palafox Place	\$ 40.00	\$ 480.00
45	31,249	Escambia County Video Visitation	1190 W. Leonard St.	\$ 20.00	\$ 240.00
179	35,000	Facilities Management	100 E. Blount St.	\$ 14.00	\$ 168.00
72	13,670	Felix Miga Community Center	804 N. 57th Ave.	\$ 10.00	\$ 120.00
203	8,319	Government Complex - Main Office (FDOT)	1651 East Nine Mile Rd.	\$ 30.00	\$ 360.00
80	93,474	Juvenile Justice Center	1800 St. Mary Ave.	\$ 63.00	\$ 756.00
202	936	K-9 Operations	4810 W. 9 Mile Rd.	\$ 8.00	\$ 96.00
320	9,050	4 H Center	3730 Stefani Rd.	\$ 12.00	\$ 144.00
287	2,964	Lexington Terrace Community Center	700 S. Cory Field Rd.	\$ 23.00	\$ 276.00
102	6,273	LSC Maintenance Shop / Sheriff's Paint Booth	1350 W. Leonard St.	\$ 10.00	\$ 120.00
255	1,200	LSC Supervisor Building	1135 W. Hayes St.	\$ 7.00	\$ 84.00
69	217,015	Main Jail	2935 N. "L" St.	\$ 95.00	\$ 1,140.00
181	1,965	Marie Ella Davis Community Center	16 Raymond St.	\$ 14.00	\$ 168.00
301	13,220	Marie K. Young Community Center	6405 Wagner Rd.	\$ 14.00	\$ 168.00
49	16,200	Matt Langley Bell Building	213 Palafox Place	\$ 19.00	\$ 228.00

**Escambia County Facilities Management - Pest and Rodent Control Services**

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
217	1,965	Mayfair Community Center	701 S. Madison Dr.	\$ 14.00	\$ 168.00
79	333,684	MC Blanchard Judicial Center	190 Government St.	\$ 68.00	\$ 816.00
292	15,600	Molino Community Center	6450 Hwy. 95A	\$ 14.00	\$ 168.00
302	7,133	Molino Tax Collector & Property Appraiser	6440 Hwy. 95A	\$ 10.00	\$ 120.00
280	2,978	Mosquito Control	601 Hwy. 297A	\$ 20.00	\$ 240.00
153	1,636	Oak Grove Community Center	745 Hwy. 99- Oak Grove	\$ 9.00	\$ 108.00
178	22,900	Ordons/Orvis Building	201 S. Palafox Place	\$ 15.00	\$ 180.00
311	1,371	Perdido Firing Range	13011 Beulah Rd.	\$ 10.00	\$ 120.00
305	5,155	Perdido Key Community & Welcome Center	15500 Perdido Key Dr.	\$ 12.00	\$ 144.00
224	60,310	Public Safety	6575 N. "W" St.	\$ 20.00	\$ 240.00
185	1,965	Quintette Community Center	2490 Quintette Lane	\$ 14.00	\$ 168.00
150	1,007	Road Dept. Mobile Hwy. Sub-station	775 Mobile Hwy.	\$ 10.00	\$ 120.00
113	108,927	Sheriff Administration	1700 W. Leonard St.	\$ 15.00	\$ 180.00
272	15,680	Sheriff Garage (New)	3101 "H" St.	\$ 43.00	\$ 516.00
119	17,214	Sheriff Narcotics / Evidence	1600 W. Leonard St.	\$ 10.00	\$ 120.00
4	1,100	Sheriff Sub - Big Lagoon	12950 Gulf Beach Hwy.	\$ 10.00	\$ 120.00
121	3,606	Sheriff Sub - Hood Dr.	97 Hood Dr.	\$ 10.00	\$ 120.00
124	2,000	Sheriff Sub - Molino	5844 N. Hwy. 29	\$ 10.00	\$ 120.00
139	2,845	Sheriff Sub - Pensacola Beach	41 Fort Pickens Rd	\$ 10.00	\$ 120.00
303	6,084	Sheriff Sub - Warrington	30 N. Navy Blvd.	\$ 10.00	\$ 120.00
128	3,361	Toll Plaza	415 Pensacola Bch Blvd.	\$ 12.00	\$ 144.00
219	10,332	Marcus Point Tax Office	6451 "W" St.	\$ 10.00	\$ 120.00
146	2,400	COB Maintenance Building	2251-A N. Palafox	\$ 10.00	\$ 120.00
157	4,823	Walnut Hill Community Center	7850 Hwy. 97	\$ 13.00	\$ 156.00
325	9,500	Warrington Tax Office	4051 Barrancas Blvd. Suite A	\$ 10.00	\$ 120.00
173	3,139	Wind Mitigation	3740 Stefani Dr.	\$ 25.00	\$ 300.00

**Totals**    \$ 1,058.00    \$ 12,696.00

**Escambia County Employee Health Clinic - Pest and Rodent Control Services**

**Bill to:** Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501  
**Point of Contact:** Karen Myers - 850-595-3190

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost Per Year</b>
66	6,949	Employee Health Clinic	2257 N. Baylen St.	\$ 14.00	\$ 168.00
<b>Totals</b>				\$ 14.00	\$ 168.00

## Escambia County Fire Services - Pest and Rodent Control Services

**Bill To:** Escambia County Fire Services, 6575 N. W Street, Pensacola, FL 32505

**Point of Contact:** Norm Robinson - 850-475-5557

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
215	14,880	Bellview Station (New)	7009 Pine Forest Rd.	\$ 10.50	\$ 126.00
20	5,559	Beulah	6400 W. Nine Mile Rd.	\$ 10.50	\$ 126.00
160	2,023	Bratt	6105 Hwy. 99	\$ 10.50	\$ 126.00
132	8,160	Brent	5925 N "W" St.	\$ 10.50	\$ 126.00
133	6,923	Cantonment	2 Woodland Blvd.	\$ 10.50	\$ 126.00
140	6,120	Century	10 Tedder Rd.	\$ 10.50	\$ 126.00
213	1,500	Century - Fuel Island	10 Tedder Rd.	\$ 10.50	\$ 126.00
134	11,689	Ensley	8624 Pensacola Blvd.	\$ 10.50	\$ 126.00
135	8,377	Ferry Pass	2331 E. Johnson Ave.	\$ 10.50	\$ 126.00
2	6,892	Innerarity Point	14250 Innerarity Rd.	\$ 10.50	\$ 126.00
141	6,146	McDavid	100 Century Blvd.	\$ 10.50	\$ 126.00
156	6,965	Molino	1459 Molino Rd.	\$ 10.50	\$ 126.00
177	2,022	Molino, Sub-station	4325 White Ash Rd.	\$ 10.50	\$ 126.00
304	13,539	Perdido Key	15500 Perdido Key Dr.	\$ 10.50	\$ 126.00
1	2,031	Perdido Key Sub #2	1425 Bauer Field Rd.	\$ 10.50	\$ 126.00
9	8,280	Myrtle Grove	7209 Lillian Hwy.	\$ 10.50	\$ 126.00
231	9,818	Osceola	2601 Massachusetts Ave.	\$ 12.00	\$ 144.00
294	8,017	Pensacola Beach	901 Via De Luna	\$ 10.50	\$ 126.00
6	9,260	Pleasant Grove	9350 Gulf Beach Hwy.	\$ 10.50	\$ 126.00
7	9,218	Warrington	20 N. Navy Blvd.	\$ 10.50	\$ 126.00
136	8,206	Walnut Hill	7760 Hwy. 97	\$ 10.50	\$ 126.00
144	6,013	West Pensacola	1700 N "W" St.	\$ 10.00	\$ 120.00

<b>Totals</b>	\$ 232.00	\$ 2,784.00
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## Escambia County Road Department - Pest and Rodent Control Services

**Bill To:** Escambia County Road Department, 1651 East Nine Mile Road, Pensacola, FL 32514  
**Point of Contact -** Sherri Rigby - 850-494-5859

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
37	2,730	Road Dept. - Administration	601 N Hwy 297 A	\$ 8.00	\$ 96.00
36	19,945	Road Dept. - Fleet Garage	601 N Hwy 297 A	\$ 8.00	\$ 96.00
40	5,351	Road Dept. - Operations / Traffic	601 N Hwy 297 A	\$ 8.00	\$ 96.00
270	760	Road Dept. - Portable- Division Manager	601 N Hwy 297 A	\$ 8.00	\$ 96.00
41A	760	Road Dept. - Potable Fuel	601 N Hwy 297 A	\$ 8.00	\$ 96.00
42	1,890	Road Dept. - Saw Shop	601 N Hwy 297 A	\$ 8.00	\$ 96.00
104	7,410	North Camp - Fleet Maintenance	4901 Camp Rd., Century	\$ 10.00	\$ 120.00
<b>Totals</b>				<b>\$ 58.00</b>	<b>\$ 696.00</b>

**Escambia County Solid Waste - Pest and Rodent Control Services**

**Bill To:** Escambia County Solid Waste, 13009 Beulah Road., Cantonment, FL 32533  
**Point of Contact:** Denee Rudd - 850-937-2475

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
28	357	Solid Waste - Scale House	13009 Beulah Rd.	\$ 10.00	\$ 120.00
273	8,046	Solid Waste - Administration	13009 Beulah Rd.	\$ 20.00	\$ 240.00
27	4,206	Solid Waste - Fleet Garage Bldg.	13009 Beulah Rd.	\$ 10.00	\$ 120.00
30281	658	Solid Waste - Guard Trailer	13009 Beulah Rd.	\$ 10.00	\$ 120.00
296	144	Solid Waste - Oak Grove Shed	745 N. Hwy. 99	\$ 10.00	\$ 120.00
316	350	Palafox Transfer Station - Scale House	2906 N. Palafox St.	\$ 10.00	\$ 120.00

<b>Totals</b>	\$ 70.00	\$ 840.00
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## Escambia County Parks and Recreation - Pest and Rodent Control Services

Bill To: Escambia County Parks and Recreation, 1651 East Nine Mile Road, Pensacola, FL 32514

Point of Contact: Jane Eisenzimmer - 850-475-5220

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
1135	600	John R. Jones - Concession - Softball	E. Nine Mile Rd.	\$ 10.00	\$ 120.00
1071	1,257	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 15.00	\$ 180.00
1072	651	Ashton Brosnaham - Bathrooms	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1074	672	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1300	938	Ashton Brosnaham - Ticket Office	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1302	2,725	Ashton Brosnaham - Meeting Room	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1303	2,725	Ashton Brosnaham - Locker	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1305	492	Ashton Brosnaham - Press Box	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
249	576	Carver Park - Resource Center	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
1069	665	Carver Park - Concession / Restrooms	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
189	774	Equestrian Center - Administration	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
1132	1,375	Equestrian Center - Concession	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
257	540	Equestrian Center - Ticket Office	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
82	1,968	Lakestone Center - Pavilion	801 W. Highway 4	\$ 5.00	\$ 60.00
83	656	Lakestone Center - Bathhouse	801 W. Highway 4	\$ 5.00	\$ 60.00
<b>Totals</b>				<b>\$ 90.00</b>	<b>\$ 1,080.00</b>



**Escambia County Community Correction / Probation - Pest and Rodent Control Services**

Bill To: Escambia County Community Corrections/Probation, 2251 North Palafox Street, Pensacola, FL 32501  
 Point of Contact: Whitney Lucas - 850-595-3114

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
30	990	Road Prison - Kitchen Storage	601 N.Hwy 297 A	\$ 12.00	\$ 144.00
31	616	Road Prison - Office	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
32	18,482	Road Prison - Barracks	601 N .Hwy 297 A	\$ 35.00	\$ 420.00
33	450	Road Prison - Portable Building	601 N. Hwy 297 A	\$ 7.00	\$ 84.00
220	3,160	Road Prison - Administration	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
221	3,120	Road Prison - Multi-Purpose	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
280	360	Road Prison - Metal Storage Shed	601 N.Hwy 297 A	\$ 8.00	\$ 96.00
281	800	Road Prison - Maintenance Storage	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
286	1,175	Road Prison - RCO Maint. Office	601 N .Hwy 297 A	\$ 8.00	\$ 96.00
297	660	Road Prison - Geo Thermal Bldg.	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
229	30,838	Work Release / Probation	1211 W. Fairfield Dr.	\$ 38.00	\$ 456.00
<b>Totals</b>				\$ 152.00	\$ 1,824.00

## Escambia County Area Transit- Pest and Rodent Control Sevices

**Bill To:** Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501

**Point of Contact:** Kevin Pitts - 850-595-3228, Extension - 1241

Bldg #	Sq. Ft.	Building	Address	* 4 Visits Per Month/ Cost per Month	Cost per Year
164	12,750	ECAT - Office	1515 W. Fairfield Drive	\$ 185.00	\$ 2,220.00
165	6,618	ECAT - Satellite Garage	1515 W. Fairfield Drive	\$ 80.00	\$ 960.00

<b>Totals</b>	\$ 265.00	\$ 3,180.00
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\* 4 Visits Per Month

## Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services

Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
 Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
<b>BEACH TROLLEY</b>											
Escambia	2002	105	Supreme	Trolley	4UZAUBV12CK13909	207853	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	106	Supreme	Trolley	4UZAUBVX2CK13911	207855	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	107	Supreme	Trolley	4UZAUBV82CK13910	207854	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2016	109	Open Oahu	Trolley	4UZAB9DT3GCHE8154	TE4482	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00
Escambia	2016	110	Open Oahu	Trolley	4UZAB9DT5GCHE8155	TD9910	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00

**ECAT BUSES**

Escambia	1998	9823	Gillig	M11-T30-96	15GCA211W1088846	126225	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1998	9824	Gillig	M11-T30-96	15GCA2110W1088847	126226	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1998	9825	Gillig	M11-T30-96	15GCA2112W1088848	126227	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	1999	9926	Gillig	PHANTOM	15GCB2112X1089299	164320	FL	35	Active	\$ 3.50	\$ 42.00
Escambia	2006	632	Gillig	G29E102R2	15GGE291361090831	TA0403	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	633	Gillig	G29E102R2	15GGE291561090832	TA0404	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	634	Gillig	G29E102R2	15GGE291761090833	TA0405	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	635	Gillig	G29E102R2	15GGE291961090834	TA0408	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	636	Gillig	G29E102R2	15GGE291081090835	TA0409	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	737	Gillig	G29E102R2	15GGE291171091282	TA4420	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	738	Gillig	G29E102R2	15GGE291371091283	TA4427	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	739	Gillig	G29E102R2	15GGE291571091284	TA4428	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	740	Gillig	G29E102R2	15GGE291771091285	TA4429	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	742	Gillig	G29E102R2	15GGE291071091287	TA4434	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1043	Gillig	G27E102N2	15GGE2710A1092080	161563	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1044	Gillig	G27E102N2	15GGE2710A1092081	214390	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1045	Gillig	G27E102N2	15GGE2710A1092082	164300	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1046	Gillig	G27E102N2	15GGE2710A1092083	180297	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1047	Gillig	G27E102N2	15GGE2710A1092084	164294	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1048	Gillig	G27E102N2	15GGE2710A1092085	164299	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1049	Gillig	G27E102N2	15GGE2710A1092086	164298	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1050	Gillig	G27E102N2	15GGE2710A1092087	164297	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1051	Gillig	G27E102N2	15GGE2710A1002088	164290	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1052	Gillig	G27E102N2	15GGE2710A1092089	TA4433	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2014	1453	El Dorado	BRT	1N9MNAC63EC084264	TA9962	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1454	El Dorado	BRT	1N9MNAC63EC084265	TA9960	FL	29	Active	\$ 3.50	\$ 42.00

## Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services

Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
 Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
Escambia	2014	1455	El Dorado	BRT	1N9MNAC63EC084288	TA9961	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2015	1558	El Dorado	BRT	1N9MNAC67FC084009	161497	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1457	El Dorado	BRT	1N9MNAC97EC084381	TD6085	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1458	El Dorado	BRT	1N9MNAC97EC084383	TD6086	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1459	El Dorado	BRT	1N9MNAC69EC084382	TA9966	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2009	1001	GMC	C4500	1GBE4V1929F413105	158493	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2009	1002	GMC	C4500	1GBE4V1959F413096	158494	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2010	1003	Chevrolet	C5500	1GBG5J1998F414766	203819	FL	24	Active	\$ 3.50	\$ 42.00
Escambia	2015	1501	Champion	Defender PC805	5WEXWSKK4FH686255	TD8654	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1502	Champion	Defender PC805	5WEXWSKK0XFH686258	TD7343	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1503	Champion	Defender PC805	5WEXWSKK1FH686259	TD7342	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1504	Champion	Defender PC805	5WEXWSKK6FH686258	TD9560	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1505	Champion	Defender PC805	5WEXWSKK8FH686257	TD9559	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1506	Champion	Defender PC805	5WEXWSKK8FH686260	TD9558	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1507	Champion	Defender PC805	5WEXWSKK2FH686254	TD8502	FL	22	Active	\$ 3.50	\$ 42.00

\* Trolleys and Buses to be serviced once a month on a Sunday

<b>Totals</b>	\$	161.00	\$	1,932.00
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**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A),  
FLORIDA STATUTES, ON ENTITY CRIMES**

1. This sworn statement is submitted to ESCAMBIA COUNTY  
(Print Name of Public Entity)

By CHRIS POWELL, DIVISION MANAGER  
(Print Individual's Name and Title)

For FLORIDA PEST CONTROL & CHEMICAL CO.  
(Print Name of Entity Submitting Sworn Statement)

Whose business address is:  
452 W. PINESTEAD RD  
PENSACOLA, FL 32503

And (if applicable) its Federal Employer Identification Number (FEIN) is:  
59-6060716

If the entity has no FEIN, include the Social Security Number of the Individual signing this sworn statement: \_\_\_\_\_

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. An entity under the control any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

- c. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
- d. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **Indicate which statement applies.**



Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.



The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.



The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with a convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that is not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

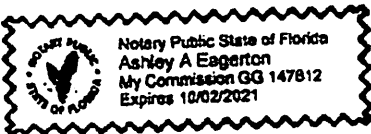
**I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.**

*Chris Powell*  
Signature

Sworn to and subscribed before me this 29 day of May  
20 18 (Personally known) Chris Powell  
OR produced identification \_\_\_\_\_ Type of Identification: \_\_\_\_\_  
Notary Public: State of Florida

My Commission Expires: 10/02/2021

*Ashley A. Eagerton*  
(Printed, Typed, or Stamped Commissioned Name of Notary Public)



# Willis Towers Watson

May 22, 2018

Ms. Kelly Maxwell  
Florida Pest Control & Chemical Co.  
116 N. W. 16<sup>th</sup> Avenue  
Gainesville, FL 32601

RE: **Bid Bond for: Escambia County, Florida – Pest & Rodent Control Services**  
**Bid Date: 05/30/2018**

We are pleased to provide the enclosed bid bond that you requested. This bid bond has been executed based upon the information we received from your office.

Please note the bond must be signed by an authorized representative of your company and if applicable, sealed with the corporate seal. We urge you to check all bond documents, including signatures, dates, amounts, job description, Power of Attorney and any other attachments to avoid the possibility of having a low bid rejected. Additionally, please verify that the bid bond form attached is the form required by the specifications.

The Bid Bond authorization is based upon your original estimate. If the bid exceeds this estimate by 10% or more, the bond must be reauthorized by the surety. Please contact us for additional authority.

**Your bid results are very important. Please send your bid results to my email address shown above as soon as they are available.**

Thank you for the opportunity to service your surety needs. Should you have any questions, please do not hesitate to contact me or any member of your Willis surety team.

Sincerely,

*Nela*

Nela Barnola  
Assistant Vice President - Surety

**Willis Towers Watson**  
4211 W. Boy Scout Blvd., #1000  
Tampa, FL 33607  
Telephone: (813) 281-2085  
Direct: (813) 490-5175  
Fax: (813) 281-2234

# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

*(Name, legal status and address)*

Florida Pest Control & Chemical Co.  
116 N. W. 16th Avenue  
Gainesville, FL 32601

### SURETY:

*(Name, legal status and principal place of business)*

Atlantic Specialty Insurance Company  
605 Highway 169 North, Suite 800  
Plymouth, MN 55441  
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

### OWNER:

*(Name, legal status and address)*

Escambia County, Florida  
213 Palafox Place, Room 11.101  
Pensacola, FL 32502

605 Highway 169 North, Suite 800  
Plymouth, MN 55441

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** 5% Five Percent of Amount Bid

### PROJECT:

*(Name, location or address and Project number, if any)*

Pest and Rodent Control Services for Escambia County Facilities - Specification Number PD 17-18.058

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 22nd day of May, 2018.

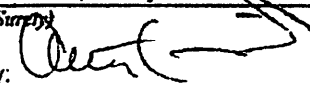
Florida Pest Control & Chemical Co.  
*(Principal)* *(Seal)*

*(Witness)*

By: \_\_\_\_\_  
*(Title)*

  
*(Witness)* Nela Barnola

Atlantic Specialty Insurance Company  
*(Surety)* *(Seal)*

By:   
*(Title)* Anett Cardinale, Attorney-in-Fact & FL Licensed Resident Agent

c/o Willis of Florida, Inc.  
4211 W. Boy Scout Blvd., Ste. 1000  
Tampa, FL 33607  
Inquiries: (813) 281-2095





### Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Anett Cardinale, David H. Carr, Brandy L. Baich, Margaret A. Ginem**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **sixty million dollars (\$60,000,000)** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this eighth day of December, 2014.

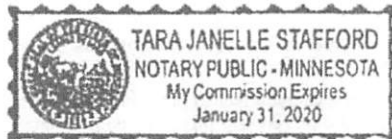


*Paul J. Brehm*

By \_\_\_\_\_  
Paul J. Brehm, Senior Vice President

STATE OF MINNESOTA  
HENNEPIN COUNTY

On this eighth day of December, 2014, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.



*Tara Janelle Stafford*

\_\_\_\_\_  
Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 22nd day of May, 2018

This Power of Attorney expires  
October 1, 2019



*James G. Jordan*

\_\_\_\_\_  
James G. Jordan, Assistant Secretary

Drug-Free Workplace Form

The undersigned vendor, in accordance with Florida Statute 287.087 hereby certifies that  
FLORIDA PEST CONTROL & CHEMICAL CO. does:  
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in Paragraph One (1).
4. In the statement specified in Paragraph One (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 through 5.

Check One:

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

As the person authorized to sign this statement, this firm does not comply fully with the above requirements.

Chip Small

Offeror's Signature

MAY 29' 2018

Date

**Information Sheet for Transactions and Conveyances  
Corporate Identification  
(Page 1 of 2)**

The following information will be provided to the Escambia County Legal Department for incorporation in legal documents. It is, therefore, vital that all information is accurate and complete. Please be certain that all spelling, capitalization, etc. is exactly as registered with the state or Federal Government.

Is this a Florida Corporation: (Please Circle One)  
Yes or No

If not a Florida Corporation:  
In what state was it created: \_\_\_\_\_  
Name as spelled in that state: \_\_\_\_\_

What kind of corporation is it: "For Profit" or "Not for Profit"

Is it in good standing: Yes or No

Authorized to transact business in Florida: Yes or No

State of Florida Department of State Certificate of Authority Document Number:  
\_\_\_\_\_

Does it use a registered fictitious name: Yes or No

Names of Officers:  
President: DEMPSEY R SAPP Secretary: MAJORIE SAPP  
Vice President: CHAD FROWICK Treasurer: RANDY JOHNSON  
Director: STEVEN MAHN Director: \_\_\_\_\_  
Other: \_\_\_\_\_ Other: \_\_\_\_\_

Name of Corporation (As Used in Florida)

FLORIDA PEST CONTROL & CHEMICAL Co.  
(Spelled Exactly as it is Registered with the state or Federal Government)

Corporate Address:  
Post Office Box: PO BOX 5369  
City, State, Zip: GAINESVILLE FL 32627

Street Address: 116 NW 16<sup>th</sup> AVE  
City, State, Zip: GAINESVILLE FL 32601

(Please provide both the Post Office Box and street address for mail and/or express delivery; also for recorded instruments involving land.)

Please complete this form on the following page.

**Information Sheet for Transactions and Conveyances  
Corporate Identification  
(Page 2 of 2)**

Federal Identification Number:  
59-6060716

(For all instruments to be recorded, taxpayer's identification is needed.)

Contact Person for Company:  
CHRIS POWELL

E-Mail: C. POWELL@FLAPEST.COM

Telephone: 352-494-3054

Facsimile: \_\_\_\_\_

Name of Individual Who Will Sign the Instrument on Behalf of the Company:

CHRIS POWELL

Upon Certification of Award, Contract shall be signed by the President or Vice President. Any other officer shall have permission to sign via a resolution approved by the Board of Directors on behalf of the company. Awarded Contractor shall submit a copy of the resolution together with the executed Contract to the Office of Purchasing.

(Spelled exactly as it would appear on the instrument.)

Title of the Individual Named Above Who Will Sign on Behalf of the Company:

DIVISION MANAGER

END

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

**BUSINESS TAX RECEIPT**  
**ESCAMBIA COUNTY, FL**

**SCOTT LUNSFORD**  
Tax Collector

THIS BUSINESS TAX RECEIPT EXPIRES  
SEPTEMBER 30, 2018

THE ISSUANCE OF THIS RECEIPT DOES  
NOT ENSURE COMPETENCY

**2017 / 2018**

HOLDER IS HEREBY AUTHORIZED TO ENGAGE IN  
THE BUSINESS, PROFESSION, OR OCCUPATION OF

STRUCTURAL PEST CONTROL  
452 W PINESTEAD RD

Paid 08/15/2017 Receipt # 160-17-00212437 26.25

ACCT NO 62420 GROUP TYPE 47184 TOTAL 26.25

FLORIDA PEST CONTROL & CHEMICAL CO  
452 W PINESTEAD RD  
PENSACOLA, FL 32503

This business tax receipt is in addition to and not in lieu of any other license  
required by law or municipal ordinance and is subject to regulations of  
zoning, health, contractor licensing, and other lawful authority.

OWNER: SAPP D R

STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

Date September 27, 2017 File No. JB572 Expires October 31, 2018

THE PEST CONTROL COMPANY FIRM NAMED BELOW HAS  
REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE  
PERIOD EXPIRING: October 31, 2018 AT

452 W PINESTEAD RD  
PENSACOLA, FL 32503

FLORIDA PEST CONTROL  
452 W PINESTEAD RD  
PENSACOLA, FL 32503

Fumigation  
General Household Pest and  
Rodent Control  
Lawn and Ornamental  
Termite and Other WDO  
Control

  
ADAM H. PUTNAM, COMMISSIONER

STATE OF FLORIDA  
Department of Agriculture and Consumer Services  
BUREAU OF LICENSING AND ENFORCEMENT

FLORIDA PEST CONTROL  
452 W PINESTEAD RD  
PEST CONTROL COMPANY FIRM

JB572

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD  
EXPIRING October 31, 2018

  
COMMISSIONER Signature

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT  
3125 CONNER BLVD, BLDG. 8  
TALLAHASSEE, FLORIDA 32399-1650

If your company is located within a Community Redevelopment Area of Escambia County, Florida, please indicate by marking an X in the blank (Sec. 46-110.-Local Preference in Bidding).  
Yes  No

CONTRACTOR REQUIREMENTS

Acknowledgment is hereby made of receipt of the following addenda issued during the bidding period:

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_ Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_ Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

(PLEASE TYPE INFORMATION BELOW)

**SEAL IF BID IS BY CORPORATION**

State of Florida Department of State Certificate  
of Authority Document Number  
59-6060716

Occupational License # 62420

Florida Department of Agriculture and Consumer  
Services / Commercial Structural Pest Control.  
JB 572

**Person to Contact Concerning This Bid:**

Name: CHRIS POWELL

Phone: 352-494-3054

E-Mail: C.POWELL@FLAPEST.COM

**Person to Contact for Emergency Service:**

Name: ANDY GOODSON

Phone: 850-313-5086

E-Mail: A.GOODSON@FLAPEST.COM

Attached to bid you shall find a bid bond cashier's check, or certified check (circle one that applies) in the amount of five percent (5%) of bid.

Public Notice of Recommended Award										
<b>Bid Tabulation</b>		Solicitation Number: PD 17-18.056 Solicitation Name: Pest & Rodent Control Services for Escambia County Facilities								
Bid Opening Time:	2:00 PM	Bid Form Completed & Signed	Electronic Copy of Complete Bid Form	Bid Bond or Check	Drug-Free Workplace Form	Information Sheet for Transactions & Conveyances	Certificate of Authority to do Business in the State of Florida	Acknowledgement of Addenda	Sworn Statement Pursuant to Section 287.133(3)(a), FL Statutes on Entity Crimes	Grand Total
Bid Opening Date:	5/30/2018									
Bid Opening Location:	Rm 11.407									
Name of Bidder(s)										
Florida Pest Control & Chemical Co.		Y	Y	Y	Y	Y	Y	N/A	Y	\$26,040.00
Knox Pest Control, Inc.		N	N	Y	Y	Y	Y	N/A	Y	Non-Responsive
Bids Opened By: Jeff Lovingood, Purchasing Specialist		Date: 5/30/2018			Status: Recommendation to Award					
Bids Tabulated By: Jeff Lovingood, Purchasing Specialist		Date: 5/30/2018			CAR Date: 7/9/2018		BOCC Date: 7/19/2018			
Bids Witnessed By: William Turner		Date: 5/30/2018			CAR Date: 7/9/2018		BOCC Date: 7/19/2018			

Purchasing Manager/Designee recommends to the BOCC: To award a contract to: Florida Pest Control & Chemical Co.

Pursuant to Section 119.07(3)(M), Florida Statute, all document relating to this tabulation are available for public inspection and copying at the Office of Purchasing.

Notes: Knox Pest Control, Inc. was deemed non-responsive due to the lack of a signed Bid Form and the lack of an electronic copy of the complete bid form as requested in the solicitation.

Posted: 7/6/18 1:00 PM

Form Completed By: JDL

RECOMMENDATION TO AWARD DETERMINATION CHECKLIST  
(EXHIBIT I TO TABULATION SHEET)

**SECTION 1 - GENERAL INFORMATION SECTION -**

Description: Pest & Rodent Control Services for Escambia County Facilities  
Bid Number: PD 17-18.056  
Opening Date/Time: May 30, 2018 at 2:00 PM CDT  
Purchasing Agent: Jeffrey Lovingood  
Client Department: Facilities Dept. Director/Designee: William Turner  
Protest Information: N/A  
Note: Purchasing will advise of any Protest(s)  
Requisition #: N/A  
Fund #: \_\_\_\_\_ Fund Title: See 2nd page for all fund information  
Cost Center #: \_\_\_\_\_ Cost Center Title: \_\_\_\_\_  
Object Code #: \_\_\_\_\_ Object Code Title: \_\_\_\_\_  
Background/Attachments/S.O.W. included w/Requisition for Preparing Recommendation  Yes  No  
Note: Attachments to Requisition shall Reference PD # 0

Comments Applicable to General Information Section:  
**SECTION 2 - RECOMMENDED AWARD SECTION -** (See Attached Tab Sheet)

Recommendation to the BCC: (See Attached Tabulation Sheet for Pre-Award Compliance)

Unit Price Extensions Checked by: Jeff Lovingood

(Signature) [Signature] (Date) 5/31/18  
Note: Have Extensions Checked by Consultant and Confirm to Purchasing Agent after Opening.

Corrections to Unit Price Extension(s) Description:

Comments/Questions as to Responsiveness and Responsibility for Apparent Low Bidder  
Purchasing  Yes  No Client Department  Yes  No  
If Yes, Please Document in Space Provided:

**SECTION 3 - CLIENT DEPARTMENT & OFFICE OF PURCHASING APPROVALS -**  
**FOR RECOMMENDED AWARD SECTION**

Department Director/Designee Approval: Bob Dye  
Digitally signed by Bob Dye  
DN: cn=Bob Dye, o=Escambia County, ou=Escambia County, email=bdye@escambia.net, c=US  
Date: 2018.05.31 14:48:12 -0400  
(Signature)

Note: Fax Immediately to Director or Designee if not at Public Opening.

Purchasing Manager/Designee Approval: [Signature]  
(Signature)

Note 1: The Office Of Purchasing prepares recommendations for contract award through the County Administrator's Report. (CAR).

Note 2: Recommendations after contract award, typically Contract Administration matters such as amendments, change orders, assignments, and task are to be prepared by the Department. Add-on Recommendations will require the approval of the Purchasing Manager (or his designee) and the Director of Administrative Services (or her designee).

F0125



**Facilities:**

- A) Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Code 53401, Other Contractual Services in the amount of \$12,696.00.
- B) Fund 113, Library Fund; Cost Center 110502, Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$840.00.
- C) Fund 501, Internal Service Fund; Cost Center 150112, Employee Health Clinic; Object Code 53401, Other Contractual Services; in the amount of \$168.00.

**Escambia County Fire Services:**

Fund 143, Fire Protection Fund; Cost Center 330206, Fire Department PD; Object Code 53401, Other Contractual Services; in the amount of \$2,784.00.

**Road Department:**

Fund 001, General Fund; Cost Center 210402, Road Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$696.00.

**Solid Waste Department:**

- A) Fund 401, Waste Services; Cost Center 230301, Solid Waste Admin; Object Code 53401, Other Contractual Services; in the amount of \$240.00.
- B) Fund 401, Waste Services; Cost Center 230307, SW Transfer Station; Object Code 53401, Other Contractual Services; in the amount of \$120.00.
- C) Fund 401, Waste Services; Cost Center 230314, SWM Operations; Object Code 53401, Other Contractual Services; in the amount of \$480.00.

**Parks and Recreation:**

- A) Fund 001, General Fund; Cost Center 350204, Lake Stone; Object Code 53401, Other Contractual Services; in the amount of \$120.00.
- B) Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 06PR0085, in the amount of \$120.00.
- C) Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 08PR0025; in the amount of \$540.00.
- D) Fund 001, General Fund; Cost Center 350231, Equestrian Center Lost; Object Code 53401, Other Contractual Services; Project Number 08PR0031; in the amount of \$180.00.
- E) Fund 001, General Fund; Cost Center 350237, Rents-Park Comm Centers; Object Code 53401, Other Contractual Services; in the amount of \$120.00.

**Community Corrections/Probation:**

- A) Fund 175, Road Prison; Cost Center 290202, Care and Custody; Object Code 53401, Other Contractual Services; in the amount of \$1,368.00.
- B) Fund 114, Work Release/Probation; Cost Center 290305, Residential Probation; Object Code 53401, Other Contractual Services; in the amount of \$456.00.

**Mass Transit**

Fund 104, Mass Transit Fund; Cost Center 211217; Object Code 53401, Other Contractual Services; in the amount of \$5,112.00.

**AGREEMENT RELATING TO PEST AND RODENT CONTROL  
SERVICES FOR ESCAMBIA COUNTY FACILITIES (P.D. 17-18.056)**

**THIS AGREEMENT** is made by and between Escambia County, a political subdivision of the State of Florida (hereinafter referred to as "County"), whose mailing address is 221 Palafox Place, Pensacola, FL 32502, and Florida Pest Control and Chemical Company, Inc. (hereinafter referred to as "Contractor"), a Florida for profit corporation authorized to conduct business in the State of Florida, FEI/EIN 59-6060716, whose principal address is 116 NW 16<sup>th</sup> Avenue, Gainesville, FL 32601, and a local address of 452 West Pinestead Road, Pensacola, FL 32570.

**WITNESSETH:**

**WHEREAS**, on April 30, 2018, the County issued an Invitation to Bidders (P.D. 17-18.056) seeking a contractor to provide professional pest and rodent control services for Escambia County facilities; and

**WHEREAS**, in response to the solicitation, Contractor submitted a bid demonstrating that the Contractor was the most responsive and responsible bidder proposing to provide such services; and

**WHEREAS**, the County desires to enter into an agreement with the Contractor for the provision of such services as set forth herein.

**NOW, THEREFORE**, in consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, the County and the Contractor agree as follows:

1. **Recitals.** The recitals contained in the preamble of this Agreement are declared to be true and correct and are hereby incorporated into this Agreement.
2. **Term.** The term of this Agreement shall commence on July 1, 2018, and continue for a term of twelve (12) months. Upon mutual agreement of the parties, the agreement may be renewed for two additional twelve (12) month terms. Upon the expiration of the Agreement, if it is determined that interim performance is necessary to allow for the solicitation and award of a new contract, the County may extend the Agreement for up to an additional six (6) months. The County shall provide written notice of the desire to renew or extend the Agreement no later than thirty (30) days prior to the expiration of the current term.
3. **Scope.** Contractor agrees to perform in accordance with the scope of services as outlined in Escambia County's *Invitation to Bidders, Pest and Rodent Control Services for Escambia County Facilities, Specification No. P.D. 17-18.056*, attached hereto as **Exhibit A**. In the event of a conflict between the terms of the Exhibit referenced above and this Agreement, the terms of this Agreement shall prevail.
4. **Compensation.** County shall pay Contractor for services in accordance with the Contractor's Bid Form, attached hereto as **Exhibit B**. Contractor shall be responsible for providing all consumable supplies, equipment, and labor necessary to perform the scope of services. All services purchased by the County pursuant to this agreement are subject to post sale audit adjustment. In the event an audit indicates Contractor has not honored quoted price lists and discounts, Contractor will be liable for any and all overage charges.

5. **Method of Payment/Billing.** Contractor may request payment from County for services rendered on a monthly basis by the submission of a properly executed original invoice. Invoices shall reflect the amount due and owing for the value of services received and accepted with appropriate supporting documentation. Invoices shall be submitted in duplicate to the designated department representative for each location where services are rendered. Contractor shall also submit an invoice in duplicate detailing all locations serviced to the following:

Clerk of the Circuit Court  
Attention: Accounts Payable  
221 Palafox Place  
Pensacola, FL 32502

Payments under this agreement and interest on any late payments shall be governed by and construed in accordance with the Local Government Prompt Payment Act, §§218.70, et seq., Florida Statutes, as amended.

6. **Termination.** The County retains the right to terminate this Agreement immediately for cause at any time during the term of the Agreement. This Agreement may be terminated for convenience by the County upon providing thirty (30) days written notice to Contractor. This Agreement may be terminated for cause by the Contractor upon providing ninety (90) days written notice to the County. In the event of termination by either party as provided herein, the Contractor shall be paid for services provided through the date of termination, but Contractor shall not be entitled to any other recovery against County, including, but not limited to, damages or any anticipated profit on portions of work not performed.

7. **Indemnification.** The Contractor agrees to save harmless, indemnify, and defend County and its agents, officers and employees from any and all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind, losses, penalties, interest, demands, judgments, and cost of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly, on account of or in connection with the Contractor's negligent, reckless, or intentional wrongful misconduct in the performance of this Agreement or by any person, firm, or corporation to whom any portion of the performance of this Agreement is subcontracted to or used by the Contractor or by anyone for whom the Contractor is legally liable. The parties understand and agree that such indemnification by the Contractor relating to any matter, which is the subject of this Agreement, shall extend throughout the term of this Agreement and any statutes of limitation thereafter. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims relating to this Agreement. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

8. **Insurance.** The Contractor is required to carry the following insurance:
- (a) Commercial General Liability, Form CG1, with \$1,000,000 per occurrence. Excess or umbrella insurance may be purchased to make up the difference, if any, between the policy limits of the underlying policies;
  - (b) Business Automobile Liability with \$1,000,000 per occurrence minimum combined single limits for all hired, owned, and non-owned vehicles;
  - (c) Florida statutory workers' compensation and employers' liability with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease; and

In the event Contractor consists of a joint venture, partnership, or other association of professional or business firms, each such firm shall be required to individually carry the above cited coverages.

Contractor agrees all liability coverage shall be through carriers admitted to do business in the State of Florida. Carriers shall be "A" or other Secure Best Rating with a minimum financial size of "VII", according to the A.M. Best Key Rating Guide Latest Edition. The insurance policies shall be endorsed to provide at least 30 days advance notice of cancellation, nonrenewal or adverse change. Such notices shall be mailed to Escambia County, Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597.

The Board of County Commissioners and Escambia County shall be endorsed as "additional insureds" on all liability policies (except Workers' Compensation and professional liability). Certificates of Insurance shall be provided to Office of Purchasing, Post Office Box 1591, Pensacola, Florida 32597 prior to commencement of work hereunder. Certificates shall reflect the additional insured status of Escambia County. The Board of County Commissioners and Escambia County shall also be the certificate holders.

9. **Independent Contractor Status.** In the performance of this Agreement hereunder, Contractor is an independent contractor. Contractor shall not hold itself out as an employee, agent or servant of the County; and Contractor shall not have the power or authority to bind the County in any promise, agreement or representation, other than as specifically provided in this Agreement or as may be expressly provided hereafter in writing by an authorized official of the County.

10. **Notice.** Any notice, payment or other communication under this Agreement required hereunder or desired by the party giving such notice shall be given in writing and delivered by hand or through the instrumentality of certified mail of the United States Postal Service or private courier service, such as Federal Express. Unless otherwise notified in writing of a new address, notice shall be made to each party as follows:

To: Florida Pest Control & Chemical Co.  
Attention: President  
116 NW 16<sup>th</sup> Avenue  
Gainesville, FL 32627

To: Escambia County  
Attention: County Administrator  
221 Palafox Place, Suite 420  
Pensacola, Florida 32502

Rejection, or other refusal by the addressee to accept, or the inability of the courier service or the United States Postal Service to deliver because of a changed address of which no notice was given, shall be deemed to be receipt of the notice sent. Any party shall have the right, from

time to time, to change the address to which notices shall be sent by giving the other party at least ten (10) days prior notice of the address change.

11 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida, and the parties stipulate that venue shall be in the County of Escambia.

12. Public Records. The Contractor acknowledges that this Agreement and any related financial records, audits, reports, plans correspondence, and other documents may be subject to disclosure to members of the public pursuant to Chapter 119, Florida Statutes. Contractor shall maintain all such public records and, upon request, provide a copy of the requested records or allow the records to be inspected within a reasonable time. Contractor shall also ensure that any public records that are exempt or exempt and confidential from disclosure are not disclosed except as authorized by law. Upon the expiration or termination of the Agreement, Contractor agrees to maintain all public records for a minimum period of five (5) fiscal years in accordance with the applicable records retention schedules established by the Florida Department of State. In the event the Contractor fails to abide by the provisions of Chapter 119, Florida Statutes, the County may, without prejudice to any other right or remedy and after giving the Contractor and surety, if any, seven days written notice, during which period the Contractor still fails to allow access to such documents, terminate the contract.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**Escambia County  
Office of the County Administrator  
221 Palafox Place, Suite 420  
Pensacola, Florida 32502  
(850) 595-4947**

13. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all prior oral or written agreements. Contractor acknowledges that it has not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein. The terms and conditions of this Agreement can only be amended in writing upon mutual agreement of the parties.

14. Compliance with Laws. Contractor agrees to comply with all federal, state and local laws, rules, policies, or guidelines related to the performance of this Agreement, including, but not limited to, all Occupational Safety and Health Administration (OSHA) requirements and the provisions of Chapter 442, Florida Statutes.

15. Assignment of Agreement. This Agreement, or any interest herein, shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by Contractor without the prior written consent of the County. However, the Agreement shall run with the Escambia County Board of County Commissioners and its successors.

16. Miscellaneous. If any term or condition of this Agreement shall be invalid or unenforceable, the remainder of the terms and conditions of this Agreement shall remain in full force and effect. This Agreement shall not be more strictly construed against either party hereto by reason of the fact that one party may have drafted or prepared any or all of the terms and provisions hereof.

17. Authority. Any individual executing this Agreement on behalf of a corporate or governmental party represents and warrants that he/she is duly authorized to execute and deliver this Agreement on behalf of said party, in accordance with any duly adopted action of the governing board of said party, as may be applicable and in accordance with applicable law, and that this Agreement is binding upon said party in accordance with its terms.

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on the respective dates under each signature:

**COUNTY:  
BOARD OF COUNTY COMMISSIONERS  
ESCAMBIA COUNTY, FLORIDA**

Witness: \_\_\_\_\_

By: \_\_\_\_\_  
Jack R. Brown, County Administrator

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

BCC Approved: \_\_\_\_\_

**CONTRACTOR: FLORIDA PEST CONTROL &  
CHEMICAL COMPANY, INC.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Corporate Secretary

[SEAL]

Approved as to form and legal  
sufficiency.  
By/Title: [Signature]  
Date: 7/19/18

**ESCAMBIA COUNTY  
FLORIDA**

**INVITATION TO BIDDERS**

**PEST & RODENT CONTROL SERVICES FOR ESCAMBIA COUNTY FACILITIES  
SPECIFICATION NUMBER PD 17-18.056**

**BIDS WILL BE RECEIVED UNTIL 2:00 PM CDT, MAY 30, 2018**

Office of Purchasing, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
Matt Langley Bell, III Building  
Post Office Box 1591  
Pensacola, FL 32591-1591

A non-mandatory Pre-Solicitation Conference will be held in the Office of Purchasing  
Conference Room, 11.407, at 2:00 PM CDT, May 14, 2018

**Board of County Commissioners**

Jeff Bergosh, Chairman  
Lumon J. May, Vice Chairman  
Steven Barry  
Grover C. Robinson, IV  
Douglas B. Underhill

From:  
Paul R. Nobles  
Purchasing Manager

Assistance:  
Jeffrey Lovingood  
Purchasing Specialist  
Office of Purchasing  
2<sup>nd</sup> Floor, Matt Langley Bell, III Building  
213 Palafox Place  
Pensacola, FL 32502  
Telephone: 850-595-4953  
E-Mail: JDLovingood@myescambia.com

**SPECIAL ACCOMMODATIONS:**

Any person requiring special accommodations to attend or participate, pursuant to the  
Americans with Disabilities Act, should call the Office of Purchasing (850-595-4980) at  
least five (5) working days prior to the solicitation opening.

**Notice**

**It is the specific legislative intent of the Board of County Commissioners that NO  
CONTRACT under this solicitation shall be formed between Escambia County and the  
awardee vendor until such time as the contract is executed by the last party to the  
transaction.**



**ESCAMBIA COUNTY, FLORIDA GENERAL TERMS and CONDITIONS**

**The following General Terms and Conditions are incorporated by reference and have the same legal effect as if printed in its entirety.**

A full textual copy of these conditions may be obtained by visiting the Office of Purchasing web site (see Bid Information below), by telephoning the Office of Purchasing at 850-595-4980, or by fax at 850-595-4806.

**NOTE:** Any and all Special Terms and Conditions and specifications referenced within the solicitation which varies from these General Terms and Conditions shall have precedence. Submission of the Bidder's Solicitation, Offer, and Bid Form(s) in accordance with these General Terms and Special Terms and Conditions constitutes an offer from the Offeror. The conditions incorporated herein become a part of the written Agreement between the parties.

**BID INFORMATION:** See Escambia County Office of Purchasing web site at <https://myescambia.com/our-services/purchasing> then click "Solicitations".

1. Sealed Solicitations
2. Execution of Solicitation
3. No Offer
4. Solicitation Opening
5. Prices, Terms, and Payment
  - 5.01 Taxes
  - 5.02 Discounts
  - 5.03 Mistakes
  - 5.04 Condition and Packaging
  - 5.05 Safety Standards
  - 5.06 Invoicing and Payment
  - 5.07 Annual Appropriations
6. Additional Terms and Conditions
7. Manufacturers' Name and Approved Equivalents
8. Interpretations/Disputes
9. Conflict of Interest
  - 9.01 County Procedure on Acceptance of Gifts
  - 9.02 Contractors Required to Disclose Any Gift Giving
  - 9.03 Gratuities
10. Awards
11. Non-Conformation to Contract Conditions
12. Inspection, Acceptance, and Title
13. Governmental Restrictions
14. Legal Requirements
15. Patents and Royalties
16. Price Adjustments
17. Cancellation
18. Abnormal Quantities
19. Advertising
20. Assignment
21. Liability



**The following General Terms and Conditions are incorporated by reference  
(Continued)**

22. Facilities
23. Distribution of Certification of Contract
24. The Successful Bidder(s) Must Provide
25. Addition/Deletion of Items
26. Ordering Instructions
27. Public Records
28. Delivery
29. Samples
30. Additional Quantities
31. Service and Warranty
32. Default
33. Equal Employment Opportunity
34. Florida Preference
35. Contractor Personnel
36. Award
37. Uniform Commercial Code
38. Contractual Agreement
39. Payment Terms/Discounts
40. Improper Invoice; Resolution of Disputes
41. Public Entity Crimes
42. Suspended and Debarred Vendors
43. Drug-Free Workplace Form
44. Information Sheet for Transactions and Conveyances
45. Copies
46. License and Certifications – For access to Certification/Registration Form for doing Business in Florida, go to the Department of State, Division of Corporations, URL: <http://dos.myflorida.com/sunbiz/search/>
47. Execution of Contract
48. Purchase Order
49. No Contingent Fees
50. Solicitation Expenses
51. On-Line Auction Services

**SPECIAL TERMS AND CONDITIONS**

The Board of County Commissioners, Escambia County, Florida, invites your company to submit a sealed offer on the item(s) as listed in this solicitation request.

All terms and conditions below are a part of this request, and no offer will be accepted unless all these conditions have been complied with. The County reserves the right to waive informalities in any offer; to reject any or all offers, in whole or in part, and/or to accept the offer(s) that in its judgement is from the lowest, most responsible, and responsive Offeror(s).

**Instructions to Offerors**

**1. General Information**

All offers to be considered shall be in the possession of the Office of Purchasing prior to the time of the solicitation closing. Offers may be mailed or delivered to the Office of Purchasing, 2<sup>nd</sup> Floor, Room 11.101, Matt Langley Bell, III Bldg., 213 Palafox Place, Pensacola, FL 32502, in a sealed envelope clearly marked:

**Specification Number PD 17-18.056, "Pest & Rodent Control Services for Escambia County Facilities", Name of Submitting Firm, Time and Date due.**  
**Note: If you are using a courier service (FedEx, Airborne, UPS, etc.) you must mark the air-bill and envelope or box with the Specification number and project name.**

Regardless of the method of delivery, each Offeror shall be responsible for his offer(s) being delivered on time as the County assumes no responsibility for same. Offers offered or received after the time set for solicitation closing will be rejected and returned unopened to the Offeror(s).

The Following Policy will apply to all methods of source selection:

**A. Conduct of Participants**

After the issuance of any solicitation, all bidders/proposers/protestors or individuals acting on their behalf are hereby prohibited from lobbying as defined herein or otherwise attempting to persuade or influence any elected County officials, their agents or employees or any member of the relevant selection committee at any time during the blackout period as defined herein; provided, however, nothing herein shall prohibit bidders/proposers/protestors or individuals acting on their behalf from communicating with the purchasing staff concerning a pending solicitation unless otherwise provided for in the solicitation or unless otherwise directed by the Purchasing Manager.

**B. Definitions**

**Blackout Period** means the period between the time the bids for Invitations to Bid or the request for proposal, or qualifications, or information, or requests for letters of interest, or the invitation to negotiate, as applicable, are received at the Escambia County Office of Purchasing and the time the Board awards the contract and any resulting bid protest is resolved or the solicitation is otherwise cancelled.

**Lobbying** means the attempt to influence the thinking of elected County officials, their agents or employees or any member of the relevant Selection Committee for or against a specific cause related to a pending solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication.

**C. Sanctions**

The Board may impose any one or more of the following sanctions on a non-employee for violations of the policy set forth herein:

- 1) Rejection/Disqualification of Submittal,
- 2) Termination of Contract; or
- 3) Suspension or Debarment as Provided in Sec. 46-102 of the Escambia County Code of Ordinances.

This policy is not intended to alter the procedure for Protested Solicitations and Awards as set forth in the Sec. 46-101 of the Escambia County Code of Ordinances.

**2. Scope of Work**

**Contract Effective:** Scheduled for July 1, 2018

**1. Intent:**

This information outlines the responsibility of the pest control Vendor to furnish all professional services, skilled labor, materials, equipment, tools, permits, insurance and fees (if necessary) to provide pest control services in Escambia County facilities as outlined.

**2. Scope of Service:**

**A. Overview:**

The objective of this Scope is to prevent common pests as a public health hazard by routine service cycles throughout County facilities, and eliminate issues should they arise; provide callback service, as necessary, under the direction of the Facilities Management Department to ensure certain control of persistent infestations. All service, regular and special, will be performed so as not to interrupt the normal operations of the Escambia County facilities served.

**B. Service Performance:**

- 1) Vendor will perform services for the control of, but not necessarily limited to the following pest:
  - a. Roaches, ants, silverfish, fleas, spiders
  - b. Bird lice
  - c. Rats and mice

- d. Wasps, bees, and other stinging insects on exterior walls, breezeways, loading docks, soffits and fascia.
- e. Clover mites
- f. Occasional invaders (such as squirrels and raccoons requiring the temporary use of a live trap)

Termite and wood destroying organisms are not covered under this solicitation.

- 2) Vendor is required to fully service each location listed on the Bid Form a minimum of once each calendar month, with no less than twenty-one (21) calendar days between services.

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location within the Department, as well as provide documentation of all services rendered which includes a signature from the location's designated supervisor.

- 3) Pest Control Log books (provided by the Vendor) shall be maintained at predetermined locations in the following facilities.

Ernie Lee Magaha – 221 Palafox Pl.

Juvenile Justice Facility – 1800 St. Mary's St.

M.C. Blanchard Judicial Building – 190 W. Government St.

Main Jail – 2935 N. "L" St.

Matt Langley Bell Building – 213 S. Palafox St.

Sheriff's Administration Building – 1700 W. Leonard St.

Community Probation – 2251 N. Palafox St.

The County reserves the right to add or delete locations if required by a Department. In the event of a location being added, the awarded firm will be asked for a quote prior to the initiation of any services.

There shall be separate log books for each of the above facilities and these log books shall document all visits to the facilities. At a minimum, the following information shall be recorded in the log.

- a. Date of visit
- b. Purpose of visit
- c. Call back request number (if applicable)

d. Name of technician rendering service

Log Books are an official, public record and they shall be maintained in a clean, neat, and legible manner.

- 4) All callbacks will be requested using the attached Pest Control Request form (Exhibit A). This form will be initiated by the Facilities Management Department and transmitted to the Vendor. The awarded firm shall respond to all callback requests within two business hours. Contact with the Vendor initiated prior to 12:00 PM (Noon) Central Time should be resolved that day. All callback services calls shall have issues resolved before the close of business the following day.

The contact person on form shall be notified when callback services will be performed. It is the Vendor's responsibility to document all callback services and obtain a signature from a building representative. Callback services are to be performed at no additional cost to the County.

- 5) All work shall be performed in a safe and effective manner in accordance with Federal, State, and local regulations regarding approved pest control procedures.

3. **Materials:**

All pesticides and rodenticides used shall have been registered by the Environmental Protection Agency and any other governmental agency having authority in this field. The Vendor will apply such chemicals in strict accordance with label recommendations. Material Safety Data Sheets will be furnished to the Facilities Management Department at commencement of the contract and upon any request.

3. **Bid Surety**

Each offer shall be accompanied by a bid bond, cashier's check or certified check in the amount of 5% of the total annual Base Bid amount.

Checks or bonds are to be made payable to Escambia County, Florida. The amount of the bond or check is the amount of liquidated damages agreed upon should the Offeror fail or refuse to enter into a contract with the County.

A County warrant in the amount of the bid check(s) of the successful Offeror(s) will be returned immediately after the Offeror and the County are mutually bound by contract as evidenced by signatures thereto by an authorized representative of both the Offeror and the County, and/or the Offeror accepts the purchase order by signing the Solicitation, Offer and Bid Form/acceptance copy of same and returning to the County Purchasing department. Any unsuccessful Offeror(s) will have the amounts of his cashier's or certified check returned via County warrant promptly after award.

All Offerors agree that any interest earned on any bid surety while in possession of the County, or its agents, shall be retained by the County.

4. **Performance and Payment Bonds**

The County shall require the successful Offeror(s) to furnish separate performance and payment bonds, under pledge of adequate surety and covering up to 100% of the dollar value of award on the forms provided by the County.

Such bonds shall be issued by sureties authorized to act as a surety by the State of Florida. Bonds of the successful Offeror(s) shall be reviewed by the Office of Purchasing to assure compliance, then recorded in the Office of the Clerk of the Circuit Court Recording Office, 1st Floor, 221 Palafox Place, Pensacola, Florida, by the successful Offeror at his expense before the contract is executed. The cost of recording is \$10.00 for the first page and \$8.50 for each additional page.

5. **Procurement Questions**

Questions must be directed to Jeffrey Lovingood, Purchasing Specialist, at JDLovingood@myescambia.com. Last day for questions will be May 21, 2018 at 5:00 p.m. CDT.

6. **Bid Form**

This Solicitation contains a Solicitation, Offer, and a separate electronic, multipage Bid Form, all of which shall be submitted in a sealed envelope, with Original signature(s) in indelible ink, signed in the proper spaces. Responses on vendor forms will not be accepted.

The attached Excel spreadsheet titled "*Pest Control Service Bid Spreadsheet*" contains the Bid Form and ten (10) worksheets containing the building name and address for each Escambia County location to be serviced.

The ten worksheets are as follows:

FM (Main)	Solid Waste
FM (Employee Health Clinic)	Parks and Recreation
FM (Libraries)	Corrections
Fire Services	ECAT Buildings
Road Department	ECAT Busses and Trolleys

Each worksheet is password protected, except for the "Cost Per Month" column. Bidders are required to complete each worksheet in full. Worksheets with zeros or nothing in the Cost Per Month column shall be reviewed and the bid rejected as non-responsive.

The Bid Form is designed to automatically update as worksheets are completed, and is therefore locked from editing by Bidders. Bid Forms are subject to review and those which are determined to have been tampered with could be cause for rejection of the Bid as non-responsive.

The Offeror's Checklist included in this Solicitation provides instructions to the Offeror on the documentation to be submitted during the procurement process.

7. **Pre-Solicitation Conference**

A non-mandatory Pre-Solicitation Conference will be held at the Escambia County Office of Purchasing, 213 Palafox Place, Pensacola, FL 32502 in Conference Room 11.407 on May 14, 2018 at 2:00 PM CDT.

It is strongly encouraged that all potential bidders attend this non-mandatory conference so they can ask questions and be automatically notified of any updates prior to the Bid

Opening.

**8. Service Delivery**

Delivery time is of the essence in the award of this Solicitation. Services shall begin at each location listed no later than Thirty (30) calendar days from the issuance of the Notice to Proceed.

Offers submitted which fail to meet this requirement shall be cause for rejection.

It is hereby understood and mutually agreed to by and between parties hereto that the time of delivery is an essential condition of this contract.

If said vendor shall neglect, fail or refuse to furnish and deliver the equipment within the time herein specified, then said vendor does hereby agree, as part of consideration for the awarding of this contract to pay Escambia County the sum extended by the County to contract for rental commodities or equipment approved by the Office of Purchasing for the period from the required scheduled commencement date until delivery of the commodities or equipment covered in the Solicitation is completed.

The vendor shall, within seven (7) calendar days from the beginning of such delay, notify the Purchasing Manager, Office of Purchasing in writing of the cause(s) of the delay.

If the vendor shall be delayed in the delivery of the commodities or equipment by reason of unforeseeable causes beyond its control and without fault or negligence, including, but not restricted to, acts of god or neglect of any other contractor, the period herein above specified for the completion of delivery shall be extended by such time as shall be approved by the Office of Purchasing.

**9. Compliance with Occupational Safety and Health**

Offeror certifies that all material, equipment, etc., required to execute their offer meets all Occupational Safety and Health Administration (OSHA) requirements.

Offeror further certifies that, if he is the awarded vendor, and the material, equipment, etc., used in service delivery is subsequently found to be deficient in any OSHA requirement in effect on date of delivery, all costs necessary to bring the material, equipment, etc., into compliance with the aforementioned requirements shall be borne by the vendor.

Any service provided under a contract resulting from this solicitation shall be accompanied by a Material Safety Data Sheet (MSDS) The MSDS shall include the following information.

- A. The chemical name and the common name of the toxic substance.
- B. The hazards or other risks in the use of the toxic substance, including:
  1. The potential for fire, explosion, corrosiveness and reactivity;
  2. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by the exposure to the toxic substance; and
  3. The primary route of entry and symptoms of over exposure.
- C. The proper precautions, handling practices, necessary personal protective equipment and other safety precautions in the use of or exposure to the toxic

substances, including appropriate emergency treatment in case of over exposure.

- D. The emergency procedure for spills, fire, disposal and first aid.
- E. A description in lay terms of the known specified potential health risks posed by the toxic substance intended to alert any person reading this information.
- F. The year and month, if available, that the information was compiled and the name, address and emergency telephone number of the manufacturer responsible for preparing the information.

**10. Codes and Regulations**

The awarded vendor shall strictly comply with all federal, state and local building and safety codes regarding the handling and dispersment of chemicals.

**11. Payment**

Invoices are to be submitted monthly to the designated Department Manager for each location. Firms are asked to submit one complete invoice with all documentation for each location serviced within the Department, as well as provide documentation of all services rendered, which includes a signature from the location's designated supervisor.

Billing will be accepted only for services received within the specified delivery period (calendar months). Payment for services delivered each month will be made after the entire month is completed and an invoice is supplied to the County along with documentatuion of each location serviced signed and dated by a County representative for each site.

Payment for accepted services will be accomplished by submission of an original invoice, in duplicate, to the following department representatives:

**Facilities Management (including Facilities, Library, and Employee Health Clinic)**  
Ms. Karen Myers  
100 East Blount Street  
Pensacola, Florida 32501

**Fire Services**  
Mr. Norm Robinson  
6575 North "W" Street  
Pensacola, Florida 32505

**Road Department**  
Ms. Sherri Rigby  
601 Highway 297A  
Cantonment, Florida 32533

**Solid Waste**  
Ms. Denee Rudd  
13009 Beulah Road  
Cantonment, Florida 32533

(continued on following page)

**Parks and Recreation Department**



Ms. Jane Eisenzimmer  
1651 East Nine Mile Road  
Pensacola, Florida 32514

**Road Prison/Probation/ Work Release**  
Ms. Whitney Lucas  
2251 North Palafox Street  
Pensacola, Florida 32501

**Escambia County Area Transit Authority (ECAT)**  
**Includes stations and buses as noted on the Bid Form**  
1515 West Fairfield Drive  
Pensacola, Florida 32501

12. **Required Reports**

The awarded vendor shall supply a monthly report to the Facilities Department as to the services delivered under this contract.

13. **Measurements**

The square footage noted are only estimates. Offerors will be responsible for their own measurements and shall submit a firm price accordingly.

There will be no adjustments, for increase or decrease, of footage required for the job; therefore, the total offer shall be based on accurate measurements by Offerors during inspection. Failure to do so will be at Offeror's risk. Any request for unit price on the bid form is for information only.

Award shall be based solely on "total offer", with no adjustments made for increased/decreased quantities after award.

14. **Debris**

Awarded vendor shall be responsible for the prompt removal of all debris, which is a result of this contractual service.

15. **Protection of Property/Security**

The awarded vendor shall provide all barricades and take all necessary precautions to protect buildings and personnel.

All work shall be completed in every respect and accomplished in a professional manner and awarded vendor shall provide for removal of all debris from County property.

The awarded vendor shall at all times guard against damage or loss to property of Escambia County, or of other vendors or contractors, and shall be held responsible for replacing or repairing any such loss or damage.

The County may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the awarded Offeror or his agent.

The awarded vendor shall at all times guard against injury to Escambia County employees. The vendor shall properly fence and secure the service site(s) at all times, including

evenings and weekends.

The awarded vendor must, at all times, comply with State of Florida and Occupational Safety and Health Administration (OSHA) safety regulations.

**16. Emergency Services**

The contractor resulting from this solicitation is for services that are required during **EMERGENCY** situations such as hurricanes, major fires, etc. Time is of the essence during these situations and the vendor awarded this contract should be able to be contacted at any time, day or night.

The Bid Form provides for the emergency information to be supplied. Please be sure to include all this information when returning your bid.

**17. Contract Term/Renewal/Termination**

A. The contract resulting from this Solicitation shall commence effective upon execution by both parties and extend for a period of twelve (12) months. The contract may be renewed for additional twelve (12) month periods, up to a maximum thirty-six (36) months upon mutual agreement of both parties. If any such renewal results in changes in the terms or conditions, such changes shall be reduced to writing as an addendum to this contract and such addendum shall be executed by both parties and approved by the Board of County Commissioners.

Renewal of the contract shall be subject to appropriation of funds by the Board of County Commissioners.

B. The contract may be canceled by the awarded vendor, for good cause, upon ninety (90) days prior written notice.

C. The County retains the right to terminate the contract, with or without good cause, upon thirty (30) days prior written notice.

D. In the event of termination by either party as provided herein, the awarded vendor shall be paid for services performed through the date of termination.

**18. Option to Extend the Term of the Contract**

The County may unilaterally extend the term of this contract by written notice to the contractor at least sixty (60) days before the expiration of any contract term. The exercise of the option shall be for the period specified and for the prices listed on the bid form. All other terms and conditions of the contract shall apply to the option periods. The total duration of this contract, including the exercise of all options, shall not exceed three (3) years.

**19. Pricing**

All items sold to the County as a result of this award are subject to post sale audit adjustment. In the event an audit indicates Offeror has not honored quoted price lists and discounts, Offeror will be liable for any and all overage charges.

**20. Price Adjustment**

The contract resulting from this Solicitation may include provisions for twelve (12) month, price adjustments. Written request for price adjustment may be made every twelve (12)

months, no less than 30 days prior to the requested effective date. Any increase price adjustment(s) shall be accompanied by written justification attesting that the request is a bonafide cost increase to the vendor. All price adjustments shall be reviewed by the County's designated representative. If an adjustment in price is approved, it shall be accomplished by written amendment to this contract and approved by the Board of County Commissioners.

**21. Changes - Service Contracts**

The County may at any time by issuance of an executed change order make changes within the general scope of the contract in any of the following areas:

- A. Description of services to be performed.
- B. Time of performance (i.e., hours of the day, days of the week, etc.).
- C. Place of performance of the services.

If additional work or other changes are required in the areas described above, an offer will be requested from the contractor. Upon negotiation of the offer, execution and receipt of the change order, the contractor shall commence performance of the work as specified.

The contractor shall not commence the performance of additional work or other changes not covered by this contract without an executed change order issued by the Office of Purchasing. If the contractor performs additional work beyond the specific requirements of this contract without an executed change order, it shall be at his own risk. The County assumes no responsibility for any additional costs for work not specifically authorized by an executed change order.

**22. Ordering**

The County will issue release (purchase) orders against the contract on an as needed basis for the supplies or services listed on the bid form.

**23. Licenses, Certifications, Registrations**

The Offeror shall at any time of bid submission meet the license, certification, registration and any other requirements of the State, County, City and/or any other agency of authority with jurisdiction in such matters as necessary to perform the contractual services requested in this solicitation.

Copies of such licenses, certifications, registrations and any other requirements should be provided with the bid submission; and, the Offeror shall provide follow-up evidence that as the contractor they maintain such credentials throughout the period of agreement.

**24. Term of Offer**

An offer shall constitute an irrevocable offer for a period of ninety (90) days from the solicitation opening date or until the date of award, whichever is earlier, without forfeiting bid bond or check. In the event that an award is not made by the County within ninety (90) days from the solicitation opening date, the Offeror may withdraw his offer or provide a written extension of his offer.

**25. Award**

Award shall be made on an "all-or-none total" basis.

26. **Termination (Public Records Request)**

If the contractor refuses to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the contractor in conjunction with this agreement then the County may, without prejudice to any right or remedy and after giving the contractor and his surety, if any, seven (7) days written notice, during which period contractor still fails to allow access, terminate the employment of the contractor and take possession of the site and of all materials, equipment, tools, construction equipment and machinery thereon, owned by the contractor, and may finish the project by whatever method it may deem expedient. In such case, the contractor shall not be entitled to receive any further payment until the project is finished. Reasonable terminal expenses incurred by the County may be deducted from any payments left owing the contractor (excluding monies owed the contractor for subcontract work.)

27. **Quantity**

Escambia County reserves the right to increase or decrease estimated quantities as required. Estimated quantities are shown on the bid form. It is understood by all Offeror's that these are only estimated quantities and the County is not obligated to purchase any minimum or maximum amount during the life of this contract.

**Non-Contract Insurance Requirements**

28. **Standard Insurance Requirements and Certificates**

This offer contains an extensive insurance requirement. Offerors are encouraged to review these requirements with their insurance agents before submitting offers.

It is not necessary to have this level of insurance in effect at the time of submitting the offer.

A letter from the Offeror's insurance carrier will be required as evidence that the Offeror will be able to obtain the levels of insurance as required by the contract and indicated on the Sample Certificate of Insurance should your firm be awarded the contract.

A. **County Insurance Required**

The contractor shall procure and maintain the following described insurance, except for coverages specifically waived by the County. Such policies shall be from insurers with a minimum financial size of VII according to the latest edition of the AM Best Rating Guide. An A or better Best Rating is "preferred"; however, other ratings if "Secure Best Ratings" may be considered. Such policies shall provide coverages for any or all claims which may arise out of, or result from, the services, work and operations carried out pursuant to and under the requirements of the contract documents, whether such services, work and operations be by the contractor, its employees, or by subcontractor(s), or anyone employed by or under the supervision of any of them, or for whose acts any of them may be legally liable.

The contractor shall require, and shall be responsible for assuring throughout the time the agreement is in effect, that any and all of its subcontractors obtain and maintain until the completion of that subcontractor's work, such of the insurance coverages described herein as are required by law to be provided on behalf of their employees and others.

The required insurance shall be obtained and written for not less than the limits of

liability specified hereinafter, or as required by law, whichever is greater.

These insurance requirements shall not limit the liability of the contractor.

The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the contractor's interests or liabilities, but are merely minimums.

Except for worker's compensation and professional liability, the contractor's insurance policies shall be endorsed to name Escambia County as an additional insured to the extent of its interests arising from this agreement, contract or lease.

The contractor waives its right of recovery against the County, to the extent permitted by its insurance policies.

The contractor's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. They shall be reduced or eliminated at the option of the County. The contractor is responsible for the amount of any deductible or self-insured retention.

Insurance required of the contractor or any other insurance of the contractor shall be considered primary, and insurance of the County, if any, shall be considered excess, as may be applicable to claims obligations which arise out of this agreement, contract or lease.

**B. Workers Compensation Coverage**

The contractor shall purchase and maintain worker's compensation insurance for all worker's compensation obligations imposed by state law and with employer's liability limits of at least \$100,000 each accident and \$100,000 each employee/\$500,000 policy limit for disease, or a valid certificate of exemption issued by the state of Florida, or an affidavit in accordance with the provisions of Florida Workers Compensation law.

Contractor shall also purchase any other coverages required by law for the benefit of employees.

**C. General, Automobile and Excess or Umbrella Liability Coverage**

The contractor shall purchase and maintain coverage on forms no more restrictive than the latest editions of the commercial general liability and business auto policies of the insurance services office.

Minimum limits of \$1,000,000.00 per occurrence for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employer's liability required in the worker's compensation coverage section) and the total amount of coverage required.

**D. General Liability Coverage - Occurrence Form Required**

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement, contract or lease, broad form property damage coverages, and property damage resulting from explosion, collapse or underground (x,c,u) exposures.

Coverage B shall include personal injury.

Coverage C, medical payments, is not required.

The contractor is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

**E. Business Auto Liability Coverage**

Business auto liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

The General Liability and Business Auto Liability policies shall be endorsed to include Escambia County as an additional insured and provide for 30-day notification of cancellation.

**F. Excess or Umbrella Liability Coverage (If utilized to achieve required policy limits)**

Umbrella liability insurance is preferred, but an excess liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages. Umbrella coverage shall drop down to provide coverage where the underlying limits are exhausted.

**G. Evidence/Certificates of Insurance**

Required insurance shall be documented in certificates of insurance. If and when required by the County, certificates of insurance shall be accompanied by documentation that is acceptable to the County establishing that the insurance agent and/or agency issuing the certificate of insurance has been duly authorized, in writing, to do so by and on behalf of each insurance company underwriting the insurance coverage(s) indicated on each certificate of insurance.

New certificates of insurance are to be provided to the County at least 30 days prior to coverage renewals. Failure of the contractor to provide the County with such renewal certificates may be considered justification for the County to terminate this agreement, contract or lease.

Certificates should contain the following additional information:

1. Indicate that Escambia County is an additional insured on the general liability and business auto liability policies.
2. Include a reference to the project and the Office of Purchasing number.
3. Disclose any self-insured retentions in excess of \$1,000.
4. Designate Escambia County as the certificate holder as follows:

Escambia County  
Attention: Jeffrey Lovingood, Purchasing Specialist  
Office of Purchasing, Room 11.101  
P.O. Box 1591

Pensacola, FL 32591-1591  
Fax (850) 595-4806

5. Indicate that the County shall be notified at least 30 days in advance of cancellation.

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the contractor's obligation to fulfill the insurance requirements herein.

If requested by the County, the contractor shall furnish complete copies of the contractor's insurance policies, forms and endorsements, and/or such additional information with respect to its insurance as may be requested.

For commercial general liability coverage, the contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage.

29. **Indemnification**

Contractor agrees to save harmless, indemnify, and defend County and Architect/Engineer and their, agents, officers and employees from any and all claims, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage or liability incurred by any of them, whether for personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly on account of or in connection with the Work done by Contractor under this Agreement or by any person, firm or corporation to whom any portion of the Work is subcontracted by Contractor or resulting from the use by Contractor, or by any one for whom Contractor is legally liable, of any materials, tools, machinery or other property of County. County and Contractor agree the first \$100.00 of the Contract Amount paid by County to Contractor shall be given as separate consideration for this indemnification, and any other indemnification of County by Contractor provided for within the Contract Documents, the sufficiency of such separate consideration being acknowledged by Contractor by Contractor's acceptance and execution of the Agreement. The Contractor's obligation shall not be limited by, or in any way to, any insurance coverage or by any provision in or exclusion or omission from any policy of insurance. The Contractor agrees to pay on behalf of Escambia County, as well as provide a legal defense for the County, both of which will be done only if and when requested by the County, for all claims made. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

**SOLICITATION, OFFER, AND BID FORM**

**ESCAMBIA COUNTY, FLORIDA**

Submit offers to:  
Jeff Lovingsood, 850-595-4853  
Purchasing Specialist  
Office of Purchasing, 2nd Floor, Room 11.101  
213 Palafox Place, Pensacola, FL 32502  
or P.O. Box 1591, Pensacola, FL 32591-1591

Invitation to Bid  
Pest & Rodent Control Services for  
Escambia County Facilities  
Solicitation Number PD 17-18.056

**SOLICITATION**

Mailing Date: April 30, 2018  
Pro-Solicitation Conference: A Non-Mandatory Pre-Solicitation Conference will be held in the Office of Purchasing Conference Room, 11.407, at 213 Palafox Pl. Pensacola, FL 32502 at 2:00 PM CDT, May 14, 2018.  
Offers Will Be Received Until: 2:00 PM CDT, May 30, 2018, and may not be withdrawn within 90 days after such date and time.

**POSTING OF SOLICITATION TABULATIONS**

Solicitation tabulations with Recommended Awards will be posted for review by interested parties at the Escambia County Office of Purchasing, and will remain posted for a period of two (2) business days. Failure to file a protest in writing within two (2) business days after posting of the solicitation tabulation shall constitute a waiver of any protest relating to this solicitation. All protests must be filed with the Escambia County Office of Purchasing. Protests will be handled according to Escambia County Purchasing Ordinance.

**OFFER (shall be completed by Offeror)**

Federal Employer ID Number or S.S. Number:	<u>59-6060716</u>	Terms of Payment
Delivery Date will be	<u>1: days after receipt of Purchase Order</u>	<u>Net 30</u>
Vendor Name:	<u>Florida Pest Control &amp; Chemical Co.</u>	Bid Bond Attached
Address:	<u>452 W Pinecrest Rd.</u>	\$ _____
City, State, Zip:	<u>Pensacola, FL 32570</u>	
Phone:	<u>850-432-4103</u>	Toll Free: _____
Fax:	_____	Contact: <u>Andy Goodson</u>
	<u>Chris Powell, Division Manager</u>	<i>Chris Powell</i>
Name & Title of Person Authorized to Sign Offer		* Signature of Person Authorized to Sign Offer (Original Signature Required)

*\* Failure to execute this Form binding the bidder/proposer's offer shall result in the bid/proposal being rejected as non-responsive.*

I certify that this offer is made without prior understanding, agreement, or connection, with any Corporation, firm or person submitting an offer for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this offer and certify that I am authorized to sign this offer for the Offeror and that the Offeror is in compliance with all requirements of the solicitation, including but not limited to certification requirements. In submitting an offer to Escambia County Florida, the Offeror agrees that if the offer is accepted, the Offeror will convey, sell, assign or transfer to Escambia County Florida all rights title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by Escambia County Florida. At the County's discretion, such assignment shall be made and become effective at the time the County tenders final payment to the Offeror.

**BID FORM**

BASE BID: \$26,040.00





## Escambia County Facilities Management - Pest and Rodent Control Services

Bill to: Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501  
 Point of Contact: Karen Myers - 850-596-3190

Bldg. #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
71	7,000	Agricultural Extension Services	3740 Stefani Rd.	\$ 22.00	\$ 264.00
46	22,747	Animal Shelter	200 W. Fairfield Dr.	\$ 9.00	\$ 108.00
223	9,888	Barrineau Park Community Center	8055 Barrineau Park Rd.	\$ 14.00	\$ 168.00
73	3,155	Beulah Senior Citizen Center	7426 Woodside Dr.	\$ 11.00	\$ 132.00
312	38,875	Brownville Community Center	3200 DeSoto St.	\$ 20.00	\$ 240.00
123	3,540	Bryneville Community Center	1701 Hwy. 4A - Century	\$ 14.00	\$ 168.00
295	74,830	Central Office Complex	3383 W. Park Place	\$ 20.00	\$ 240.00
81	5,208	Century Courthouse	7500 N. Century Blvd. - Century	\$ 15.00	\$ 180.00
65	4,115	Century EMS	8029 Industrial Blvd. - Century	\$ 10.00	\$ 120.00
31791	15,370	Clerk of Court Archives	120 E. Blount St.	\$ 10.00	\$ 120.00
130	28,823	Community Probation	2251 N. Palafox St.	\$ 10.00	\$ 120.00
58	865	Court Admin	100 W. Maxwell St.	\$ 13.00	\$ 156.00
59	40,880	Courthouse (Old)	223 Palafox Place	\$ 25.00	\$ 300.00
82	7,124	Davisville Community Center	10200 Hwy. 97 - Bratt	\$ 13.00	\$ 156.00
83	1,985	Dorrie Miller Community Center	2819 N. Miller St.	\$ 12.00	\$ 144.00
241	2,884	Ebonwood Community Center	3511 W. Scott St.	\$ 15.00	\$ 180.00
256	1,200	EMS Building	1135 W. Hayes St. Suite -A	\$ 10.00	\$ 120.00
88	10,824	Englewood Community Center (Boys & Girls)	2751 N. "H" St.	\$ 14.00	\$ 168.00
314	1,300	Englewood Neighborhood Center	2751 N. "H" St.	\$ 8.00	\$ 96.00
242	126,700	Ernie L. Magaha Building (ELM)	221 Palafox Place	\$ 40.00	\$ 480.00
45	31,249	Escambia County Video Visitation	1190 W. Leonard St.	\$ 20.00	\$ 240.00
179	35,000	Facilities Management	100 E. Blount St.	\$ 14.00	\$ 168.00
72	13,870	Felix Miga Community Center	904 N. 57th Ave.	\$ 10.00	\$ 120.00
203	8,319	Government Complex - Main Office (FDOT)	1851 East Nine Mile Rd.	\$ 30.00	\$ 360.00
80	93,474	Juvenile Justice Center	1800 St. Mary Ave.	\$ 63.00	\$ 768.00
202	936	K-9 Operations	4810 W. 9 Mile Rd.	\$ 8.00	\$ 96.00
320	9,050	4 H Center	3730 Stefani Rd.	\$ 12.00	\$ 144.00
267	2,984	Lexington Terrace Community Center	700 S. Cory Field Rd.	\$ 23.00	\$ 276.00
102	8,273	LSC Maintenance Shop / Sheriff's Paint Booth	1360 W. Leonard St.	\$ 10.00	\$ 120.00
255	1,200	LSC Supervisor Building	1135 W. Hayes St.	\$ 7.00	\$ 84.00
89	217,015	Main Jail	2935 N. "L" St.	\$ 65.00	\$ 1,140.00
181	1,985	Marie Ella Davis Community Center	18 Raymond St.	\$ 14.00	\$ 168.00
301	13,220	Marie K. Young Community Center	6405 Wagner Rd.	\$ 14.00	\$ 168.00
49	16,200	Matt Langley Bell Building	213 Palafox Place	\$ 19.00	\$ 228.00

**Escambia County Facilities Management - Pest and Rodent Control Services**

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
217	1,885	Mayfair Community Center	701 S. Madison Dr.	\$ 14.00	\$ 188.00
79	333,884	MC Blanchard Judicial Center	190 Government St.	\$ 68.00	\$ 816.00
292	15,800	Molino Community Center	6450 Hwy. 95A	\$ 14.00	\$ 188.00
302	7,133	Molino Tax Collector & Property Appraiser	6440 Hwy. 95A	\$ 10.00	\$ 120.00
260	2,978	Mosquito Control	601 Hwy. 297A	\$ 20.00	\$ 240.00
153	1,638	Oak Grove Community Center	746 Hwy. 99- Oak Grove	\$ 9.00	\$ 108.00
178	22,900	Ordons/Orvis Building	201 S. Palafox Place	\$ 15.00	\$ 180.00
311	1,371	Perdido Firing Range	13011 Beulah Rd.	\$ 10.00	\$ 120.00
305	5,155	Perdido Key Community & Welcome Center	15500 Perdido Key Dr.	\$ 12.00	\$ 144.00
224	60,310	Public Safety	8676 N. "W" St.	\$ 20.00	\$ 240.00
185	1,965	Quintette Community Center	2480 Quintette Lane	\$ 14.00	\$ 188.00
150	1,007	Road Dept. Mobile Hwy. Sub-station	775 Mobile Hwy.	\$ 10.00	\$ 120.00
113	108,927	Sheriff Administration	1700 W. Leonard St.	\$ 15.00	\$ 180.00
272	15,880	Sheriff Garage (New)	3101 "H" St.	\$ 43.00	\$ 516.00
119	17,214	Sheriff Narcotics / Evidence	1800 W. Leonard St.	\$ 10.00	\$ 120.00
4	1,100	Sheriff Sub - Big Lagoon	12850 Gulf Beach Hwy.	\$ 10.00	\$ 120.00
121	3,606	Sheriff Sub - Hood Dr.	97 Hood Dr.	\$ 10.00	\$ 120.00
124	2,000	Sheriff Sub - Molino	5844 N. Hwy. 29	\$ 10.00	\$ 120.00
139	2,845	Sheriff Sub - Pensacola Beach	41 Fort Pickens Rd	\$ 10.00	\$ 120.00
303	6,084	Sheriff Sub - Warrington	30 N. Navy Blvd.	\$ 10.00	\$ 120.00
128	3,361	Toll Plaza	415 Pensacola Bch Blvd.	\$ 12.00	\$ 144.00
219	10,332	Marcus Point Tax Office	6451 "W" St.	\$ 10.00	\$ 120.00
148	2,400	COB Maintenance Building	2251-A N. Palafox	\$ 10.00	\$ 120.00
157	4,823	Walnut Hill Community Center	7850 Hwy. 97	\$ 13.00	\$ 156.00
325	9,500	Warrington Tax Office	4051 Barrancas Blvd. Suite A	\$ 10.00	\$ 120.00
173	3,139	Wind Mitigation	3740 Stefani Dr.	\$ 25.00	\$ 300.00

**Totals**    \$ 1,058.00    \$ 12,688.00

**Escambia County Employee Health Clinic - Pest and Rodent Control Services**

**Bill to:** Escambia County Facilities Management, 100 East Blount Street, Pensacola, FL 32501  
**Point of Contact:** Karen Myers - 850-595-3190

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost Per Year</b>
66	6,949	Employee Health Clinic	2257 N. Baylen St.	\$ 14.00	\$ 168.00

<b>Totals</b>	\$ 14.00	\$ 168.00
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## Escambia County Fire Services - Pest and Rodent Control Services

**Bill To:** Escambia County Fire Services, 6575 N. W Street, Pensacola, FL 32505

**Point of Contact:** Norm Robinson - 850-475-5557

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
215	14,880	Bellview Station (New)	7009 Pine Forest Rd.	\$ 10.50	\$ 126.00
20	5,559	Beulah	6400 W. Nine Mile Rd.	\$ 10.50	\$ 126.00
160	2,023	Bratt	6105 Hwy. 99	\$ 10.50	\$ 126.00
132	8,160	Brent	5925 N "W" St.	\$ 10.50	\$ 126.00
133	6,923	Cantonment	2 Woodland Blvd.	\$ 10.50	\$ 126.00
140	6,120	Century	10 Tedder Rd.	\$ 10.50	\$ 126.00
213	1,500	Century - Fuel Island	10 Tedder Rd.	\$ 10.50	\$ 126.00
134	11,689	Ensley	8624 Pensacola Blvd.	\$ 10.50	\$ 126.00
135	8,377	Ferry Pass	2331 E. Johnson Ave.	\$ 10.50	\$ 126.00
2	6,892	Innerarity Point	14250 Innerarity Rd.	\$ 10.50	\$ 126.00
141	6,146	McDavid	100 Century Blvd.	\$ 10.50	\$ 126.00
156	6,965	Molino	1459 Molino Rd.	\$ 10.50	\$ 126.00
177	2,022	Molino, Sub-station	4325 White Ash Rd.	\$ 10.50	\$ 126.00
304	13,539	Perdido Key	15500 Perdido Key Dr.	\$ 10.50	\$ 126.00
1	2,031	Perdido Key Sub #2	1425 Bauer Field Rd.	\$ 10.50	\$ 126.00
9	8,280	Myrtle Grove	7209 Lillian Hwy.	\$ 10.50	\$ 126.00
231	9,818	Osceola	2601 Massachusetts Ave.	\$ 12.00	\$ 144.00
294	8,017	Pensacola Beach	901 Via De Luna	\$ 10.50	\$ 126.00
6	9,280	Pleasant Grove	8350 Gulf Beach Hwy.	\$ 10.50	\$ 126.00
7	9,218	Warrington	20 N. Navy Blvd.	\$ 10.50	\$ 126.00
136	8,206	Walnut Hill	7760 Hwy. 97	\$ 10.50	\$ 126.00
144	6,013	West Pensacola	1700 N "W" St.	\$ 10.00	\$ 120.00

<b>Totals</b>	\$ 232.00	\$ 2,784.00
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## Escambia County Road Department - Pest and Rodent Control Services

Bill To: Escambia County Road Department, 1651 East Nine Mile Road, Pensacola, FL 32514  
 Point of Contact - Sherri Rigby - 850-494-5859

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
37	2,730	Road Dept. - Administration	601 N Hwy 297 A	\$ 8.00	\$ 96.00
36	19,945	Road Dept. - Fleet Garage	601 N Hwy 297 A	\$ 8.00	\$ 96.00
40	5,351	Road Dept. - Operations / Traffic	601 N Hwy 297 A	\$ 8.00	\$ 96.00
270	760	Road Dept. - Portable- Division Manager	601 N Hwy 297 A	\$ 8.00	\$ 96.00
41A	760	Road Dept. - Potable Fuel	601 N Hwy 297 A	\$ 8.00	\$ 96.00
42	1,890	Road Dept. - Saw Shop	601 N Hwy 297 A	\$ 8.00	\$ 96.00
104	7,410	North Camp - Fleet Maintenance	4901 Camp Rd., Century	\$ 10.00	\$ 120.00
<b>Totals</b>				<b>\$ 58.00</b>	<b>\$ 696.00</b>

**Escambia County Solid Waste - Pest and Rodent Control Services**

**Bill To:** Escambia County Solid Waste, 13009 Beulah Road., Cantonment, FL 32533  
**Point of Contact:** Denee Rudd - 850-937-2475

<b>Bldg. #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>Cost per Month</b>	<b>Cost per Year</b>
28	357	Solid Waste - Scale House	13009 Beulah Rd.	\$ 10.00	\$ 120.00
273	8,046	Solid Waste - Administration	13009 Beulah Rd.	\$ 20.00	\$ 240.00
27	4,206	Solid Waste - Fleet Garage Bldg.	13009 Beulah Rd.	\$ 10.00	\$ 120.00
30281	658	Solid Waste - Guard Trailer	13009 Beulah Rd.	\$ 10.00	\$ 120.00
296	144	Solid Waste - Oak Grove Shed	745 N. Hwy. 99	\$ 10.00	\$ 120.00
316	350	Palafox Transfer Station - Scale House	2908 N. Palafox St.	\$ 10.00	\$ 120.00

<b>Totals</b>	\$ 70.00	\$ 840.00
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## Escambia County Parks and Recreation - Pest and Rodent Control Services

Bill To: Escambia County Parks and Recreation, 1651 East Nine Mile Road, Pensacola, FL 32514  
 Point of Contact: Jane Eisenzimmer - 850-475-5220

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
1135	600	John R. Jones - Concession - Softball	E. Nine Mile Rd.	\$ 10.00	\$ 120.00
1071	1,257	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 15.00	\$ 180.00
1072	651	Ashton Brosnaham - Bathrooms	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1074	672	Ashton Brosnaham - Concession	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1300	938	Ashton Brosnaham - Ticket Office	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1302	2,725	Ashton Brosnaham - Meeting Room	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1303	2,725	Ashton Brosnaham - Locker	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
1305	492	Ashton Brosnaham - Press Box	10370 Brosnaham Park.	\$ 5.00	\$ 60.00
249	576	Carver Park - Resource Center	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
1069	665	Carver Park - Concession / Restrooms	208 Webb St., Cantonment	\$ 5.00	\$ 60.00
189	774	Equestrian Center - Administration	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
1132	1,375	Equestrian Center - Concession	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
257	540	Equestrian Center - Ticket Office	7750 Mobile Hwy.	\$ 5.00	\$ 60.00
82	1,968	Lakestone Center - Pavilion	801 W. Highway 4	\$ 5.00	\$ 60.00
83	656	Lakestone Center - Bathhouse	801 W. Highway 4	\$ 5.00	\$ 60.00
<b>Totals</b>				\$ 90.00	\$ 1,080.00

## Escambia County Community Correction / Probation - Pest and Rodent Control Services

**Bill To:** Escambia County Community Corrections/Probation, 2251 North Palafox Street, Pensacola, FL 32501  
**Point of Contact:** Whitney Lucas - 850-595-3114

Bldg #	Sq. Ft.	Building	Address	Cost per Month	Cost per Year
30	990	Road Prison - Kitchen Storage	601 N.Hwy 297 A	\$ 12.00	\$ 144.00
31	616	Road Prison - Office	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
32	18,482	Road Prison - Barracks	601 N. Hwy 297 A	\$ 35.00	\$ 420.00
33	450	Road Prison - Portable Building	601 N. Hwy 297 A	\$ 7.00	\$ 84.00
220	3,160	Road Prison - Administration	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
221	3,120	Road Prison - Multi-Purpose	601 N. Hwy 297 A	\$ 10.00	\$ 120.00
280	380	Road Prison - Metal Storage Shed	601 N.Hwy 297 A	\$ 8.00	\$ 96.00
281	800	Road Prison - Maintenance Storage	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
286	1,175	Road Prison - RCO Maint. Office	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
297	680	Road Prison - Geo Thermal Bldg.	601 N. Hwy 297 A	\$ 8.00	\$ 96.00
229	30,838	Work Release / Probation	1211 W. Fairfield Dr.	\$ 38.00	\$ 456.00
<b>Totals</b>				<b>\$ 152.00</b>	<b>\$ 1,824.00</b>



**Escambia County Area Transit- Pest and Rodent Control Sevices**

**Bill To:** Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
**Point of Contact:** Kevin Pitts - 850-595-3228, Extension - 1241

<b>Bldg #</b>	<b>Sq. Ft.</b>	<b>Building</b>	<b>Address</b>	<b>* 4 Visits Per Month/ Cost per Month</b>	<b>Cost per Year</b>
164	12,750	ECAT - Office	1515 W. Fairfield Drive	\$ 185.00	\$ 2,220.00
165	6,618	ECAT - Satellite Garage	1515 W. Fairfield Drive	\$ 80.00	\$ 960.00
<b>Totals</b>				<b>\$ 265.00</b>	<b>\$ 3,180.00</b>

\* 4 Visits Per Month

**Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services**

Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
 Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
Escambia	2002	105	Supreme	Trolley	4UZAUBV12CK13808	207853	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	106	Supreme	Trolley	4UZAUBV22CK13811	207856	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2002	107	Supreme	Trolley	4UZAUBV82CK13810	207884	FL	32	Active	\$ 3.50	\$ 42.00
Escambia	2016	108	Open Oahu	Trolley	4UZA88DT3GCH8154	TE4482	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00
Escambia	2016	110	Open Oahu	Trolley	4UZA88DT6GCH8155	TD9810	FL	41 + 2 w/c	Active	\$ 3.50	\$ 42.00

**BEACH TROLLEY**

**ECAT BUSES**

Escambia	1998	8823	Gillig	M11-T30-88	19GCA211W1088946	128225	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	1998	8824	Gillig	M11-T30-88	19GCA211W1088947	128226	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	1998	8825	Gillig	M11-T30-88	19GCA211W1088948	128227	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	1999	8826	Gillig	PHANTOM	16GCB2112X1089289	184320	FL	35	Active	\$ 3.50	\$ 42.00
Escambia	2006	832	Gillig	G28E102R2	15GGE281381089831	TA0403	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	833	Gillig	G28E102R2	15GGE281581089832	TA0404	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	834	Gillig	G28E102R2	15GGE281781089833	TA0405	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	835	Gillig	G28E102R2	15GGE281981089834	TA0406	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2006	836	Gillig	G28E102R2	15GGE281081089835	TA0409	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	737	Gillig	G28E102R2	15GGE281171081282	TA4420	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	738	Gillig	G28E102R2	15GGE281371081283	TA4427	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	739	Gillig	G28E102R2	15GGE281571081284	TA4428	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	740	Gillig	G28E102R2	15GGE281771081285	TA4429	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2007	742	Gillig	G28E102R2	15GGE281071091287	TA4434	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1043	Gillig	G27E102N2	15GGE2710A1082080	181663	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1044	Gillig	G27E102N2	15GGE2710A1082081	214380	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1045	Gillig	G27E102N2	15GGE2710A1082082	184300	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1046	Gillig	G27E102N2	15GGE2710A1082083	160287	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1047	Gillig	G27E102N2	15GGE2710A1082084	184284	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1048	Gillig	G27E102N2	15GGE2710A1082085	184288	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1049	Gillig	G27E102N2	15GGE2710A1082086	184288	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1050	Gillig	G27E102N2	15GGE2710A1082087	184287	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1051	Gillig	G27E102N2	15GGE2710A1082088	184288	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2010	1052	Gillig	G27E102N2	15GGE2710A1082089	184288	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2014	1453	El Dorado	BRT	1N8MNA63EC084284	TA9882	FL	28	Active	\$ 3.50	\$ 42.00
Escambia	2014	1454	El Dorado	BRT	1N8MNA63EC084285	TA9880	FL	28	Active	\$ 3.50	\$ 42.00

### Escambia County Area Transit-Bus Trolley Pest and Rodent Control Services

Bill To: Escambia County Area Transit, 1515 W. Fairfield Drive, Pensacola, FL 32501  
 Point of Contact: Kevin Pitts - 850-595-3228, Extension - 1241

Owner	Year	Fleet #	Model	Type	Vin. #	Lic. #	Lic. State	Passenger Capacity	Status	* Cost Per Month Service on Sunday	Cost per Year
Escambia	2014	1455	El Dorado	BRT	1N8MNAC83EC084288	TA9961	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2015	1558	El Dorado	BRT	1N8MNAC87FC084008	181497	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1457	El Dorado	BRT	1N8MNAC97EC084381	TD8085	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1458	El Dorado	BRT	1N8MNAC97EC084383	TD8088	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2014	1459	El Dorado	BRT	1N8MNAC89EC084382	TA9966	FL	29	Active	\$ 3.50	\$ 42.00
Escambia	2009	1001	GMC	C4500	1GBE4V1828F413105	158483	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2009	1002	GMC	C4500	1GBE4V1858F413088	158484	FL	18	Active	\$ 3.50	\$ 42.00
Escambia	2010	1003	Chevrolet	C5500	1GBG6U1998F414766	203819	FL	24	Active	\$ 3.50	\$ 42.00
Escambia	2015	1501	Champion	Defender PC805	5WEXWSKK4FH885255	TD8854	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1502	Champion	Defender PC805	5WEXWSKK0XFH885258	TD7343	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1503	Champion	Defender PC805	5WEXWSKK1FH885259	TD7342	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1504	Champion	Defender PC805	5WEXWSKK8FH885258	TD9560	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2015	1505	Champion	Defender PC805	5WEXWSKK8FH885257	TD9559	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2016	1506	Champion	Defender PC805	5WEXWSKK8FH885260	TD9558	FL	22	Active	\$ 3.50	\$ 42.00
Escambia	2016	1507	Champion	Defender PC805	5WEXWSKK2FH885254	TD8502	FL	22	Active	\$ 3.50	\$ 42.00

\* Trolleys and Buses to be serviced once a month on a Sunday

<b>Totals</b>	\$	161.00	\$	1,932.00
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DRAFT MINUTES – July 19, 2018

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Continued...

E. Fund 001, General Fund; Cost Center 350237, Rents-Park Community Centers; Object Code 53401, Other Contractual Services; in the amount of \$120.

Community Corrections/Probation:

A. Fund 175, Road Prison; Cost Center 290202, Care and Custody; Object Code 53401, Other Contractual Services; in the amount of \$1,368.

B. Fund 114, Work Release/Probation; Cost Center 290305, Residential Probation; Object Code 53401, Other Contractual Services; in the amount of \$456.

Mass Transit:

Fund 104, Mass Transit Fund; Cost Center 211217; Object Code 53401, Other Contractual Services; in the amount of \$5,112]

<b>Motion:</b> Approve Consent Agenda Items 1 through 27, with the exception of Items 3, 4, and 12	
<b>Made by:</b> Commissioner Robinson	<b>Seconded:</b> Commissioner Barry
<b>Disposition:</b> Carried 4-0, with Commissioner May temporarily out of Board Chambers	

17. Recommendation: That the Board approve and authorize the issuance of a Purchase Order for one compact track loader and two turf utility vehicles for the Parks and Recreation Department of Escambia County, Florida, to Coastal Machinery Company, in the amount of \$78,678.84, according to the specifications outlined in Specification Number VE 17-18.020, per Escambia County Code of Ordinances, Chapter 46, Finance, Article II in whole, and Section 46-111 - Small Business Enterprise Program related to Local Purchases.

[Funding: Fund Number 352, LOST III; Cost Center 350229, Parks Capital Projects; Object Code 56401, Machinery and Equipment; Project Code 08PR0068, Park Maintenance Equipment]

<b>Motion:</b> Approve Consent Agenda Items 1 through 27, with the exception of Items 3, 4, and 12	
<b>Made by:</b> Commissioner Robinson	<b>Seconded:</b> Commissioner Barry
<b>Disposition:</b> Carried 4-0, with Commissioner May temporarily out of Board Chambers	

DRAFT MINUTES – July 19, 2018

COUNTY ADMINISTRATOR'S REPORT – Continued

II. BUDGET/FINANCE CONSENT AGENDA – Continued

16. Recommendation: That the Board approve and authorize the County Administrator to sign the Agreement between Escambia County, and Florida Pest Control & Chemical Company, Inc., per the terms and conditions of PD 17-18.056, for a period of one year, with options for up to two additional one-year renewals, effective upon execution of the Agreement in the amount of \$26,040 annually.

[Funding:

Facilities:

A. Fund 001, General Fund; Cost Center 310203, Facilities Maintenance; Object Code 53401, Other Contractual Services in the amount of \$12,696.

B. Fund 113, Library Fund; Cost Center 110502, Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$840.

C. Fund 501, Internal Service Fund; Cost Center 150112, Employee Health Clinic; Object Code 53401, Other Contractual Services; in the amount of \$168.

Escambia County Fire Services:

Fund 143, Fire Protection Fund; Cost Center 330206, Fire Department PD; Object Code 53401, Other Contractual Services; in the amount of \$2,784.

Road Department:

Fund 001, General Fund; Cost Center 210402, Road Maintenance; Object Code 53401, Other Contractual Services; in the amount of \$696.

Solid Waste Department:

A. Fund 401, Waste Services; Cost Center 230301, Solid Waste Admin; Object Code 53401, Other Contractual Services; in the amount of \$240.

B. Fund 401, Waste Services; Cost Center 230307, SW Transfer Station; Object Code 53401, Other Contractual Services; in the amount of \$120.

C. Fund 401, Waste Services; Cost Center 230314, SWM Operations; Object Code 53401, Other Contractual Services; in the amount of \$480.

Parks and Recreation:

A. Fund 001, General Fund; Cost Center 350204, Lake Stone; Object Code 53401, Other Contractual Services; in the amount of \$120.

B. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 06PR0085, in the amount of \$120.

C. Fund 001, General Fund; Cost Center 350229, Parks Capital Projects; Object Code 53401, Other Contractual Services; Project Number 08PR0025; in the amount of \$540.

D. Fund 001, General Fund; Cost Center 350231, Equestrian Center Lost; Object Code 53401, Other Contractual Services; Project Number 08PR0031; in the amount of \$180.

(Continued)