

CONTRACT, LEASE, AGREEMENT CONTROL FORM

Date: 12/22/2023

Contract/Lease Control #: C20-2925-FLT

Procurement#: SINGLE SOURCE

Contract/Lease Type: AGREEMENT

Award To/Lessee: ONESTEP, GPS

Owner/Lessor: OKALOOSA COUNTY

Effective Date: 03/09/2023

Expiration Date: 03/08/2025

Description of: GPS MONITORING & TRACKING SERVICES

Department: FLT

Department Monitor: STAGE

Monitor's Telephone #: 850-689-5777

Monitor's FAX # or E-mail: JALLEN@MYOKALOOSA.COM

Closed:

Cc: BCC RECORDS



CONTRACT: C20-2925-FLT
OneStep GPS
GPS monitoring and tracking services
EXPIRES:03/08/2025

FOURTH AMENDMENT AND RENEWAL TO THE AGREEMENT BETWEEN
OKALOOSA COUNTY, FLORIDA AND ONESTEP GPS
CONTRACT NO. C20-2925-FLT

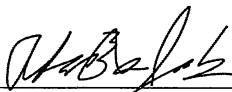
This Fourth Amendment and Renewal to the Agreement between Okaloosa County, a political subdivision of the State of Florida (the "County"), and OneStep GPS, LLC (the "Contractor"), executed this 1st day of January, 2024, is made a part of the original Agreement dated March 9, 2020, Contract No. C20-2925-FLT (the "original Agreement"), incorporated herein by reference. The County and Contractor hereby agree as follows:

1. **OPTION TO RENEW.** The parties hereby wish to renew the Agreement for one (1) additional term effective March 9, 2024 through March 8, 2025. The Agreement may be extended for one (1) final year upon mutual consent of all parties.
2. **COMPENSATION.** Compensation for this renewal term of the Agreement shall:

Stay the same as set forth in Section 4 of the original Agreement, as amended.
3. **OTHER PROVISIONS REMAIN IN EFFECT.** Except as specifically modified herein, all terms and conditions of the original Agreement between the parties, dated March 9, 2020 and any amendments thereto, shall remain in full force and effect.
4. **CONFLICTING PROVISIONS.** The terms, statements, requirements, or provisions contained in this Amendment shall prevail and be given superior effect and priority over any conflicting or inconsistent terms, statements, requirements or provisions contained in any other document or attachment.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the day and year first written above.

ONESTEP GPS:



Signature

TITLE: Dir Sales, Support & Technology

Adam Ben Jacob

Print Name

OKALOOSA COUNTY, FLORIDA

BY: John Hofstad Digitally signed by John Hofstad
Date: 2023.12.21 16:07:54 -06'00'

John Hofstad, County Administrator

**PROCUREMENT/CONTRACT/LEASE
INTERNAL COORDINATION SHEET**

Procurement/Contract/Lease Number: C20-2925-FLT Tracking Number: 503124
Procurement/Contractor/Lessee Name: One Step GPS Grant Funded: YES ___ NO X
Purpose: 4th Renewal
Date/Term: 3-8-25 w/ 1 year renewal 1. GREATER THAN \$100,000
Department #: Various departments 2. GREATER THAN \$50,000
Account #: 534900 3. \$50,000 OR LESS
Amount: 79,000
Department: FLT Dept. Monitor Name: Allen

Purchasing Review

Procurement or Contract/Lease requirements are met: [Signature] Date: 12-15-23
Purchasing Manager or designee: DeRita Mason, Erin Poole, Amber Hammonds

2CFR Compliance Review (if required)

Approved as written: NO federal buy Grant Name: _____ Date: _____
Grants Coordinator: Suzanne Ulloa

Risk Management Review

Approved as written: see email attached Date: 12-20-23
Risk Manager or designee: Lydia Garcia

County Attorney Review

Approved as written: see email attached Date: 12-21-23
County Attorney: Lynn Hoshihara, Kerry Parsons or Designee

Department Funding Review

Approved as written: _____ Date: _____

IT Review (if applicable)

Approved as written: _____ Date: _____



SINGLE SOURCE PURCHASE JUSTIFICATION REQUEST

A single source means that a commodity or service can be purchased from multiple sources, but, in order to meet certain functional or performance requirements (e.g. parts matching existing equipment or materials) there is only one economically feasible source for the purchase.

Date: 12/13/2023

PR No:

Requestor: Jack Allen

Phone No: 850-689-5960

Department/Division: Purchasing/OMB

Item Description: GPS contract renewal

Vendor: OneStep GPS

Vendor's Address: 675 Glenoaks Blvd - Ste C
San Fernand, CA 91340

Vendor's Telephone No: 818-659-2031

Point of Contact: Adam Jacob

Single Source Justification:
(attach additional docs if any)

All vehicles need to be outfitted with the same equipment and have the same monitoring capabilities that are currently provided. The current provider quoted the best rates according to prior quotes obtained in January/February 2020 (economic feasibility). Flexible contract terms will allow the County to easily switch providers in

Check One:

- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation. (attach emergency condition documentation)
- Federal Awarding Agency or Pass Through Agency authorizes noncompetitive negotiations (letter of authorization is attached).
- The item is an associated capital maintenance item as defined in 49 U.S.C. §5307(a)(1) that is procured directly from the original manufacturer or supplier of the time to be replaced (price certification attached).
- Other, additional justification required (continue on blank page as needed)

Jason T. Autrey, PE,
CPM

Digitally signed by Jason T. Autrey,
PE, CPM
Date: 2023.12.13 10:01:43 -06'00'

12/13/2023

Requesting Department Director Signature (or authorized Designee)

Date

REVIEW BY OMB AND PURCHASING

Approved:

OMB and Purchasing Department Comments:

Denied:

Faye Douglas

Digitally signed by Faye Douglas
Date: 2023.12.19 15:00:24 -06'00'

OMB Director Signature

Date

DeRita Mason

From: Odessa Cooper-Pool
Sent: Wednesday, December 20, 2023 3:10 PM
To: DeRita Mason; Lynn Hoshihara
Cc: Kerry Parsons
Subject: RE: 4th Renewal/Amendment C20-2925-FLT
Attachments: C20-2905-WS 2nd Amendment.docx

Good afternoon DeRita,

The 4th renewal, 2nd Amendment, for C20-2925-FLT has been reviewed and is approved by Risk Management for insurance purposes.

Thank you,

Odessa Cooper-Pool

Public Records & Contracts Specialist |Risk Management
Okaloosa County BCC
302 N. Wilson Street, Crestview, FL 32536
Office: 1-850-689-4111



“And, when you want something, all the universe conspires in helping you to achieve it.”— Paulo Coelho, *The Alchemist*

Please note: Due to Florida's very broad public records laws, most written communications to or from County employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication, including your e-mail address, may be subject to public disclosure.

From: DeRita Mason <dmason@myokaloosa.com>
Sent: Wednesday, December 20, 2023 12:58 PM
To: Odessa Cooper-Pool <ocooperpool@myokaloosa.com>; Lynn Hoshihara <lhoshihara@myokaloosa.com>
Cc: Kerry Parsons <kparsons@ngn-tally.com>; Jacqueline Matichuk <jmatichuk@myokaloosa.com>
Subject: RE: 4th Renewal/Amendment C20-2925-FLT

Odessa,
Please see updated per your request.
Thank you,

DeRita Mason

DeRita Mason

From: Lynn Hoshihara
Sent: Thursday, December 21, 2023 9:35 AM
To: DeRita Mason
Cc: Kerry Parsons
Subject: Re: 4th Renewal/Amendment C20-2925-FLT
Attachments: C20-2925-FLT - Renewal-Amendment 12.21.23.docx

DeRita,

With the attached changes, this is approved.

Lynn

Lynn M. Hoshihara
County Attorney
Okaloosa County, Florida

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From: DeRita Mason
Sent: Friday, December 15, 2023 1:25 PM
To: Lynn Hoshihara
Cc: Kerry Parsons; Odessa Cooper-Pool; Jacqueline Matichuk
Subject: 4th Renewal/Amendment C20-2925-FLT

Good afternoon,
Please review and approve the attached.
The single source was approved by Sheila and we are running it on the ITA this week. It will be signed by Faye when she returns to the office.

Thank you,

DeRita Mason



DeRita Mason, CPPO, CPPB, NIGP-CPP