

ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT  
2100 CLARENDON BOULEVARD, SUITE 500  
ARLINGTON, VIRGINIA 22201

NOTICE OF AMENDMENT NO. 1

TO: FLEETCOR TECHNOLOGIES, INC. 5445 TRIANGLE PARKWAY SUITE 400 NORCROSS, GA 30092	DATE ISSUED:  CURRENT REFERENCE NO:  CONTRACT TITLE:	<u>November 4, 2014</u>  <u>580-13</u>  <u>DES - FUEL MANAGEMENT SYSTEMS</u>
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THIS IS A NOTICE OF AWARD OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE  
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract term covered by this Notice of Amendment is effective IMMEDIATELY and expires on DECEMBER 21, 2022.

The contract documents consist of the terms, conditions, and specifications of Invitation to Bid No. 580-13 and the bid of the Contractor, incorporated herein by reference.

The contract documents consist of the terms and conditions of Agreement No. 580-13, including any exhibits, attached or amendments thereto.

CONTRACT PRICING:

- PRICE ADJUSTMENT FOR WINTER ADDITIVE PER EXHIBIT B - PRICING

ATTACHMENTS:

- WINTER ADDITIVE COST INCREASE NOTIFICATION LETTER

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

<u>VENDOR CONTACT: MARK ROBERTS</u>	<u>VENDOR TEL. NO.:</u>	<u>704-853-2662</u>
<u>VENDOR EMAIL: markr@fleetcor.com</u>	<u>VENDOR FAX. NO.:</u>	<u>704-853-1945</u>
<u>VENDOR PAYMENT TERMS: NET 30 DAYS</u>		
<u>COUNTY CONTACT: CHRISTOPHER ALLISON</u>	<u>COUNTY TEL. NO.:</u>	<u>703-228-6462</u>
<u>COUNTY EMAIL: callison@arlingtonva.us</u>		

CONTRACT AUTHORIZATION

DISTRIBUTION

  
RICHARD WARREN, JR., CPPB  
PURCHASING AGENT

DATE

BID FOLDER: 1

11/4/14



September 22, 2014

Arlington County, Virginia  
Richard D. Warren, Jr., Purchasing Agent  
2100 Clarendon Boulevard, Suite 500  
Arlington, VA 22201

RE: Agreement #580-13 (Winter Additive Cost Increase)

Dear Mr. Warren,

I am writing to you regarding an increase in the cost of providing winter additive for Arlington County's diesel fuel. Our fuel supplier for your contract (Mansfield Petroleum) has submitted to FleetCor a rate increase required to continue providing winter additives for your consigned automated re-fueling locations listed in Exhibit B of Agreement #580-13. The new winter additive rate will be \$.0275/gallon, an increase of \$0.0075 per gallon.

On Exhibit B Pricing for Arlington County Agreement 580-13, the rate is \$.02/gallon. On Exhibit B there is the following paragraph:

Further, FleetCor agrees to provide the winter additives at an additional adder of \$.02 per gallon, which shall apply at times when the additives are being added to the fuel delivered. Should this rate ever need to increase due to the cost escalations, FleetCor shall advise the County before any increase is required so the County can determine whether it wants to discontinue winter additives.

With the increase in cost, the winter additive program (ColdPRO) also provides a comprehensive program of testing that allows us to insure that all potential fuel and tank issues are addressed before they become a problem and that you get the right winter additive by location for the base fuel type and conditions in your area. I've enclosed a brochure that covers the program details. We would like to implement this procedure beginning with transactions on 11/03/2014.

In the past, if freight rates or winter additives needed a change/revision, an amendment was required. Please advise how you wish to proceed. Thanks for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Roberts', written in a cursive style.

Mark Roberts  
Director – Bids & Contracts

CC: Christopher Allison  
Adam Lehman  
Janet Ward  
Alice Hafkey