

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

RENEWAL COVERPAGE

TO: CAPITOL MARKING PRODUCTS CO., INC. 4611 COLUMBIA PIKE ARLINGTON, VIRGINIA 22204	DATE ISSUED: CONTRACT NO: CONTRACT TITLE:	<u>APRIL 3, 2020</u> <u>20-077-ITB</u> <u>SINAGE INSTALLATION</u>
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THIS IS A NOTICE OF RENEWAL AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

The contract documents consist of the terms and conditions of AGREEMENT No. 20-077-ITB including any attachments or amendments thereto.

EFFECTIVE DATE: APRIL 1, 2021

EXPIRES: MARCH 31, 2022

RENEWALS: THIS IS THE SECOND YEAR RENEWAL OF A POSSIBLE FIVE-YEAR CONTRACT.

COMMODITY CODE(S): 55970

LIVING WAGE: N

ATTACHMENTS:

AMENDMENT No. 1

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: BRYCE FOSTER **VENDOR TEL. NO.:** (703) 892-2772

EMAIL ADDRESS: SALES@CAPITOLMARKINGPRODUCTS.COM

COUNTY CONTACT: PIA INGLIS (DES – FDC) **COUNTY TEL. NO.:** (703) 228-3244

COUNTY CONTACT EMAIL: PINGLIS@ARLINGTONVA.US

PURCHASING DIVISION AUTHORIZATION

Sy Gezachew Title: Procurement Officer Date: April 14, 2021

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 20-077-ITB
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on the date of execution by the County and amends Agreement Number 20-077-ITB (“Main Agreement”) dated April 3, 2020 between Capitol Marking Products Co., Inc. (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the Main Agreement as follows:

1. Section 4, **CONTRACT TERM**, is hereby renewed for one-year effective April 1, 2021 and ending March 31, 2022. This is the second-year renewal of a possible 5-year contract.
2. **REFERENCE 56. NOTICES:** Notices is hereby deleted in its entirety and replaced as follows:

56. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Bryce Foster-Simeon
Capitol Marking Products Co., Inc.
4611 Columbia Pike
Arlington, Virginia 22204
Email: sales@capitolmarkingproducts.com

TO THE COUNTY:

Pia Inglis, Project Officer
DES, Facilities, Design and Construction
1400 N Uhle Street, Suite 403
Arlington, Virginia 22201
Email: pinglis@arlingtonva.us

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201
Email: slewis1@arlingtonva.us

TO COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 3. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 62. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

62. SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED: _____
DocuSigned by:
 SIGNATURE: *Sy Gezachev*
27FC198F4A6D475...
 NAME: SY GEZACHEV
 TITLE: PROCUREMENT OFFICER
 DATE: 4/14/2021

CAPITOL MARKING PRODUCTS CO., INC.

AUTHORIZED: _____
DocuSigned by:
 SIGNATURE: *Bryce Foster-Simeon*
0678D9B46AB0493...
 NAME: Bryce Foster-Simeon
 TITLE: President
 DATE: 4/13/2021

ITB 20-077-ITB - EXHIBIT C - PRICING SHEET					
PROVISION AND INSTALLATION OF 2/90 SIGN SYSTEMS AND CUSTOM SIGNAGE					
PRICING SHEET					
INFORMATION IN ALL CELLS HIGHLIGHTED IN BLUE <i>REQUIRED</i>					
Bidders are not required to bid on all sections; however, bidders must complete each line item within a section. Bidders must submit pricing for the goods and services set forth in the ITB and fill in the pricing sheet using US Dollars. Any bidder, who enters a zero (0), leaves blank, or uses characters on pricing fields may be deemed nonresponsive.					
Item No.	Description	Unit	Unit Price	Estimated Quantities	Extended Price
SECTION I - CUSTOM SIGNAGE PER DRAWINGS/SPECIFICATIONS					
1	Type A1 Office Nameplate	Per Sign	56.5	100	\$5,650.00
2	Type A1.2 Workstation Nameplate	Per Sign	52.25	100	\$5,225.00
3	Type A2.1 Conference Room	Per Sign	67	20	\$1,340.00
4	Type A2.2 Large Conference Room	Per Sign	69.5	20	\$1,390.00
5	Type A2.3 Large Conference Room with Slider	Per Sign	74.5	20	\$1,490.00
6	Type B1.0 Restroom	Per Sign	107	30	\$3,210.00
7	Type B2.0 Elevator Room	Per Sign	117	1	\$117.00
8	Type B3.0 Master Control Room	Per Sign	109	1	\$109.00
9	Type B4.1 County Personnel	Per Sign	104	5	\$520.00
10	Type B4.2 Freight Elevator	Per Sign	109	5	\$545.00
11	Type B5.0 Stairs	Per Sign	107	10	\$1,070.00
12	Type D1.0 Directory Sign	Per Sign	447	5	\$2,235.00
13	Type E1.0 Large Directory	Per Sign	315	5	\$1,575.00
14	Type F1.0 Stairwell	Per Sign	279	10	\$2,790.00
15	Type G1.0 Notice Sign Double Pane	Per Sign	340	10	\$3,400.00
16	Type G1.1 Notice Sign Single Pane	Per Sign	307	10	\$3,070.00
17	Type G2.0 Emergency Evacuation	Per Sign	262	50	\$13,100.00
18	Type K1.0 Garage Level	Per Sign	305	10	\$3,050.00
	GRAND TOTAL				\$49,886.00
SECTION II - 2/90 Signage Systems					
1	2/90 Signage Systems Percentage Discount off list price	Per Sign	25%		0.25
SECTION III - Solyx Film & 3M Film					
1	Solyx Film per square foot	Square Foot	\$15.90		\$15.90
2	3M Film per square foot	Square Foot	\$23.75		\$23.75
	GRAND TOTAL				\$39.65