

TASK ORDER APPROVAL FORM

CONTRACT #: C 19-2791-AP

TASK ORDER #: 9

Project Name: BIDDING PHASE ASSISTANCE-
CONSTRUCT EAST TERMINAL BAGGAGE
CLAIM EXPANSION AND INFRASTRUCTURE

TASK ORDER AMOUNT: \$69,945.00

OFFERED BY CONSULTANT:

Infrastructure Consulting and Engineering, PLLC
FIRM'S NAME

CONTRACT: C19-2791-AP
Infrastructure Consulting & Engineering, PLLC
General Aviation Engineering Services for VPS
EXPIRES: 3/26/2024

Doug Hambrecht; P.E.

REPRESENTATIVE'S PRINTED NAME


SIGNATURE

Vice President

TITLE

11-9-2023

DATE

RECOMMENDED FOR APPROVAL

Tracy Stage, A.A.E.


SIGNATURE Tracy Stage A.A.E.

Airports Director

TITLE

11.14.23
DATE

John Hofstad Digitally signed by John Hofstad
Date: 2023.11.16 10:13:27 -06'00'

COUNTY ADMINISTRATOR John Hofstad
(if applicable)

11.16.2023

DATE

APPROVED BY OKALOOSA COUNTY

(Per Purchasing Manual)

- \$25,000 or less approved by Purchasing Manager
- \$25,001 to \$50,000 approved by OMB Director
- Between \$50,001 and \$100,000 approved by Purchasing Director and County Administrator
- In excess of \$100,000 approved by the Board.

DeRita Mason

Digitally signed by DeRita Mason
Date: 2023.11.16 06:18:50 -06'00'

PURCHASING MANAGER

11.16.2023

DATE

Faye Douglas

Digitally signed by Faye Douglas
Date: 2023.11.16 09:09:21 -06'00'

OMB Director/DATE

11.16.2023

DATE

CHAIRMAN- Robert A. "Trey" Goodwin III

DATE



EXHIBIT "A"
SCOPE OF WORK
BIDDING PHASE ASSISTANCE-
CONSTRUCT EAST TERMINAL BAGGAGE CLAIM EXPANSION AND
INFRASTRUCTURE
at VPS For
Okaloosa County

PROJECT DESCRIPTION

Okaloosa County (COUNTY) and the airport staff (AIRPORT) has bid the "Construct Baggage Claim Expansion At Destin-Fort Walton Beach Airport (VPS)" twice. Both RFP's only received one bidder and the latest pricing was over the planned budget with a total submitted price of \$19.3 M. Since this project is of utmost priority, the Airport needs to rebid the project with the intent of attracting additional bidders. Also of importance is the need for more qualified bidders to ensure a quality finished product that is completed on schedule.

To accomplish this, the procurement process is to be revised to include a qualifications and price formula. A set of qualification standards would be developed to possibly include similar work at airports, references, qualifications of subcontractors, qualifications of staff, bonding capacity, size of firm, DBE participation, local participation, firm location, schedule, and project approach. Points can be assigned for a qualifications score in the numerator divided by the price in the denominator for an overall high score or price divided by score for an overall lowest score (FDOT methodology). Attention must be paid how much each point of score is worth as related to bid dollars in order to assign weighted value to priorities (qualification versus price); whichever the Airport considers most important.

Plans and specifications were designed by Graef and their subconsultant VTC. The Airport is currently bidding the replacement of the two flat plate conveyors as a separate project. The project documents as currently designed by Graef and VTC will need to be revised to remove reference to these bag claim conveyors from the set. A scope and fee for this work and bidding phase assistance is provided herein.

Once the scoring and evaluation criteria are finalized and approved by the County, ICE will assist in the bidding process. Scope to include:

- Additional Coordination with Airport and County Purchasing
- Pre-Bid Agenda
- Conduct Pre-Bid Conference
- Minutes to Pre-Bid Conference
- Answers to Bidders/Issue Addenda
- Review Bids for Responsiveness
- Bid Pricing Tabulation



- Weighted Scores (based on Technical Review Committee's scoring)
- Recommendation of Award



Deliverables: *Engineer's Recommendation of Award and certified Bid Tabulation.*

SCHEDULE:

As directed by Airport Project Manager



EXHIBIT B

**BIDDING PHASE ASSISTANCE-
CONSTRUCT EAST TERMINAL BAGGAGE CLAIM EXPANSION
AND INFRASTRUCTURE AT VPS**



MANHOUR AND FEE ESTIMATE

Item/Task Description	Senior Project Manager / Engineer/ Architect	Project Manager	Engineer / Architect	CAD Technician	Administrative	Total Hours
Coordination with Airport and Purchasing for scoring criteria	2	8			4	14
Produce Front End Document Drafts	20				24	44
Finalize Document	20				20	40
Subconsultant Coordination			6		2	8
Pre-Bid Agenda		3			2	5
Conduct Pre-Bid Conference	5	5				10
Minutes to Pre-Bid Conference	1		2		5	8
Answers to Bidders/Issue Addenda	2	8	4		6	20
Review Bids for Responsiveness		6			4	10
Bid Tab/ Recommendation of award		5			4	9
Total:	50	35	12	0	71	168
Rate/Hour:	\$252.00	\$210.00	\$165.00	\$110.00	\$75.00	
Total Labor:	\$12,600.00	\$7,350.00	\$1,980.00	\$0.00	\$5,325.00	\$27,255.00

SUBCONSULTANTS

Graef	\$29,100.00
VTC	\$11,590.00
Expenses	\$2,000.00
	\$42,690.00
TOTAL =	\$69,945.00



2300 Maitland Center Parkway
Suite 210
Maitland, FL 32751
407 / 659 6500
407 / 659 0609 fax
www.graef-usa.com

collaborāte / formulāte / innovāte

October 26, 2023

Doug Hambrecht, P.E.
Infrastructure Consulting & Engineering
5550 W. Idlewild Ave., Suite 115
Tampa, Florida 33634

Subject: Expand Baggage Claim at the Destin-Fort Walton Beach Airport (VPS)
Re-Bid Phase Services
Fee Proposal

Dear Mr. Hambrecht:

Per the request of Mr. Chad Rogers at Okaloosa County Airports, Graef-USA Inc. (GRAEF) is pleased to provide this proposal for services to Infrastructure Consulting & Engineering (Client). An executed copy of this proposal will become our Agreement.

This proposal is for services for Re-Bid Phase Services to Expand Baggage Claim at the Destin-Fort Walton Beach Airport (VPS) (Project). This proposal is subject to GRAEF's Standard Terms and Conditions, a copy of which is attached and incorporated by reference.

It is our understanding that the nature of the Project is to provide bidding phase services for a new baggage claim facility expansion at the Destin-Ft. Walton Beach Airport in Valparaiso, Florida. GRAEF is the designer of the baggage claim facility expansion, and it is our understanding that Okaloosa County rejected the original bids on the project from 2022 and early 2023 and plans to re-bid in late 2023 or early 2024.

Basic Services

It is our understanding that these re-bid services will include but not be limited to preparation of a new bidding set of plans that includes elimination of flat plate conveyor replacement scope, previous permitting review comments and original bid addendums, assistance with cost estimation documentation for County forms, pre-bid meeting preparation and execution, clarifications to designs or specifications, bid evaluation, recommendation of award, and any other services requested during project bidding.

Additional Services

The following is a list of services that can be provided but are not included in the Basic Scope of Services. These services can be provided at your request for additional compensation.

- Perform additional design if project is permitted in 2024 after new Florida Building Code requirements go into effect.
- Perform construction administration services during the construction phase of the project including the preparation of a conformed set of documents, review shop drawings and submittals, respond to RFI's, perform periodic site visits to assure construction meets design intent, etc.



collaborāte / formulāte / innovāte

Compensation

For all Basic Services Client agrees to compensate GRAEF as follows:

Not-to-exceed fee for Architectural, Structural, Civil, Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage, and BHS services billed at the hourly rates identified below and in the attached proposal by VTC. This fee is broken out as follows:

Bidding Services:

a) GRAEF	\$ 29,100
b) VTC	\$ 11,590

Subtotal Bidding: \$ 40,690

For all Expenses, Client agrees to compensate GRAEF as follows: Not-to-Exceed fee for expenses for Architectural, Structural, Civil, Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage, and BHS. This fee is broken out as follows:

Expenses:

a) GRAEF	\$ 2,000
b) VTC	\$ 0

Subtotal Expenses: \$ 2,000

Total (Hourly Not-to-Exceed): \$ 42,690

Expenses related to Architecture/Engineering for Basic Services assumes \$750 per trip (i.e. \$450 airfare + \$150 hotel + \$100 rental car & gas & parking + \$50 meals). Project assumes 1 trip. Also includes \$1,250 for printing and deliveries.

Expenses related to BHS: (see attached from VTC)

Proposal assumes expenses for Basic Services will be itemized on invoices (with receipts attached) and paid at cost.

Hourly Rates

Project Manager = \$280/hour

Discipline Lead = \$242/hour

Professional = \$202/hour

Sr. Technician = \$165/hour

Administrative = \$99/hour



collaborāte / formulāte / innovāte

To accept this proposal, please sign, date and return a copy to us. Upon receipt of an executed copy, GRAEF will commence work on the Project.

Graef-USA Inc. looks forward to providing services to Infrastructure Consulting & Engineering.

Sincerely,
Graef-USA Inc.

Scott D. Hinrichs, P.E.
Principal, Vice President

Accepted by:
Infrastructure Consulting & Engineering

(Signature)

(Name Printed)

(Title)

Date: _____



collaborate / formulate / innovate

Graef-USA Inc.'s STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions are material terms of the Professional Services Agreement proposed on October 26, 2023 (Agreement) by and between Graef-USA Inc. (GRAEF) and Infrastructure Consulting & Engineering (Client).

Standard of Care: GRAEF shall exercise ordinary professional care in performing all services under this Agreement, without warranty or guarantee, expressed or implied.

Client Responsibilities: Client shall at all times procure and maintain financing adequate to timely pay for all costs of the PROJECT as incurred; shall timely furnish and provide those services, items and/or information defined in Agreement, as amended, and shall reasonably communicate with and reasonably cooperate with GRAEF in its performance of this Agreement. GRAEF shall be entitled to rely on the accuracy and completeness of any services, items and/or information furnished by Client. These terms are of the essence. Client shall indemnify, defend and hold GRAEF, its present or former officers, employees and subconsultant(s), fully harmless from any liability or loss, cost or expense (including attorney's fees and other claims expenses) in any way arising from or in connection with errors, omissions or deficiencies in the services, items and/or information Client is obliged to furnish in respect of this Agreement.

Limitation of Liability: Client and GRAEF agree that GRAEF's liability for any direct, indirect, incidental or consequential economic losses or damages arising under or in connection with this agreement (including any attorney's fees or claims expenses) shall be limited to the sum of twenty-five thousand dollars (\$25,000.00).

Additional Services: Client may request or it may become necessary for GRAEF or its subconsultant(s) to perform Additional Services in respect of this Agreement. Client shall pay for such Additional Services above and beyond charges for Basic Services set forth in this Agreement. GRAEF will notify Client in advance of GRAEF's intention to render Additional Services. Client's failure to instruct GRAEF not to perform the proposed Additional Service shall constitute Client's acceptance of such Additional Service and agreement to pay for such Additional Service in accordance with the Invoicing & Payment terms of this Agreement.

Collection Costs: Client shall pay all collection costs GRAEF incurs in order to collect amounts due from Client under this Agreement. Collection costs shall include, without limitation, reasonable attorney's fees and expenses, collection agency fees and expenses, court fees, collection bonds and reasonable GRAEF staff costs at standard billing rates for GRAEF's time spent in efforts to collect. Client's obligation to pay GRAEF's collection costs shall survive the term of this Agreement or the earlier termination by either party.

Invoicing & Payment: GRAEF may issue invoices for services rendered and expenses incurred at such times and with such frequency as GRAEF deems necessary or appropriate in GRAEF's discretion. All invoices are due and payable upon receipt and shall be considered past due if not paid within thirty (30) calendar days of the due date. Prompt and full payment of all periodic invoices or other billings issued by GRAEF pursuant to this Agreement is of the essence of this Agreement. In the event that Client fails to promptly and fully pay any invoice as and when due, then, and in addition to any other remedies allowed by law, GRAEF, may, in its sole discretion, suspend performance of all services under this Agreement upon seven (7) calendar days' written notice to Client, and immediately invoice Client for all unbilled work-in-progress rendered and other expenses incurred. Upon GRAEF's receipt of full payment, in good funds and without offset, of all sums invoiced in connection with any such declaration of suspension, GRAEF shall resume services, provided that the time schedule and compensation under this Agreement shall be equitably adjusted in a manner acceptable to GRAEF to compensate GRAEF for the period of suspension plus any other reasonable and necessary time and expenses GRAEF suffers or incurs to resume services. No failure by GRAEF to exercise its right to suspend work and accelerate sums due shall in any way waive or abridge Client's obligations to GRAEF or GRAEF's rights to later suspend work and accelerate terms. Client agrees GRAEF shall incur no liability whatsoever to Client, or to any other person, for any loss, cost or expense arising from any such suspension by GRAEF, either directly or indirectly. In addition, simple interest shall accrue at the lower of 1.5% per month (18% per annum), or the maximum interest rate allowable by law, on any invoiced amounts remaining unpaid for more than 60 days from the date of the invoice. Payments made shall be allocated as follows: (1) first to unpaid collection costs; (2) second to unpaid accrued interest; and (3) last to unpaid principal of the oldest invoice.

Latent Conditions: Client acknowledges that subsurface or latent physical conditions at the site that differ materially from those indicated in the project documents, or unknown or unusual conditions that materially differ from those ordinarily encountered may exist. If such latent conditions require a change in the design or the construction phase services, GRAEF shall be entitled to a reasonable extension of time to evaluate such change(s) and their impact on the project and to prepare such additional design documents as may be necessary to address or respond to such latent conditions. Client shall pay GRAEF for all services rendered and reimbursable expenses incurred by GRAEF and its subconsultant(s), if any, to address, respond to or repair such latent conditions. Such services by GRAEF or its subconsultant(s) shall constitute Additional Services.



collaborăre / formulăre / innovăre

Graef-USA Inc.'s STANDARD TERMS AND CONDITIONS (continued)

Insurance: GRAEF shall procure and maintain liability insurance policies, including professional liability, commercial general liability, automobile liability, and workers' compensation insurance for the duration of this Agreement and shall, upon request, produce certificates evidencing the maintenance of such coverages. Should Client desire additional insurance, GRAEF shall endeavor reasonably to procure and maintain such additional insurance, but Client shall reimburse GRAEF for any additional premiums or other related costs that GRAEF incurs.

Instruments of Service: All original documents prepared for Client by GRAEF or GRAEF's independent professional associate(s) and subconsultant(s) pursuant to this Agreement (including calculations, computer files, drawings, specifications, or reports) are Instruments of Professional Service in respect of this Agreement. GRAEF shall retain an ownership and property interest therein whether or not the services that are the subject of this Agreement are completed. Unless otherwise confirmed by written Addenda to this Agreement, signed by duly authorized representatives of both Client and GRAEF, no Instrument of Professional Service in respect of this Agreement constitutes, or is intended to document or depict any "as-built" conditions of the completed Work. Client may make and retain copies for information and reference in connection with the use and occupancy of the completed project by Client and others; however, such documents are not intended or represented to be suitable for reuse by Client or others on extensions of the project, or otherwise. Any reuse without GRAEF's written consent shall be at Client's sole risk and responsibility, and without any liability to GRAEF, or to GRAEF's independent professional associate(s) and subconsultant(s). Further, Client shall indemnify, defend and hold GRAEF and GRAEF's independent professional associate(s) and subconsultant(s), fully harmless from all liability or loss, cost or expense (including attorney's fees and other claims expenses) in any way arising from or in connection with such unauthorized reuse.

Contractor Submittals: The scope of any review or other action taken by GRAEF or its subconsultant(s) in respect of any contractor submittal, such as shop drawings, shall be for the limited purpose of determining if the submission generally conforms with the overall intent of the design of the work that is the subject of this Agreement, but not for purposes of determining accuracy, completeness or other details such as dimensioning or quantities, or for substantiating instructions or performance of equipment or systems. GRAEF shall not be liable or responsible for any error, omission, defect or deficiency in any contractor submittal.

Pricing Estimates: Neither GRAEF nor Client has any control over the costs of labor, materials or equipment, over contractors' methods of determining bid prices, or over competitive bidding, market or negotiation conditions. Accordingly, GRAEF cannot and does not warrant or represent that bids or negotiated prices will not vary from any projected or established budgetary constraints.

Construction Observation: Unless expressly stated in this Agreement, GRAEF shall have no responsibility for Construction Observation. If Construction Observation services are performed, GRAEF's visits to the construction site shall be for the purpose of becoming generally familiar with the progress and quality of the construction, and to determine if the construction is being performed in general accordance with the plans and specifications. GRAEF shall have no obligation to "inspect" the work of any contractor or subcontractor and shall have no control or right of control over and shall not be responsible for any construction means, methods, techniques, sequences, equipment or procedures (including, but not limited to, any erection procedures, temporary bracing or temporary conditions), or for safety precautions and programs in connection with the construction. Also, GRAEF shall have no obligation for any defects or deficiencies or other acts or omissions of any contractor(s) or subcontractor(s) or material supplier(s), or for the failure of any of them to carry out the construction in accordance with the contract documents, including the plans and specifications. GRAEF is not authorized to stop the construction or to take any other action relating to jobsite safety, which are solely the contractor's rights and responsibilities.

Dispute Resolution: GRAEF and Client shall endeavor to resolve all disputes first through direct negotiations between the parties' informed and authorized representatives, then through mediation. If mediation fails to fully resolve all disputes within 120 calendar days of the first written request for mediation, either party may pursue any remedy it deems appropriate to the circumstances.

No Assignment: This Agreement is not subject to assignment, transfer or hypothecation without the written consent of both parties expressly acknowledging such assignment, transfer or hypothecation.

Governing Law: This Agreement, as amended, and any disputes or controversies arising in connection with this Agreement shall be governed and resolved by the laws of the State of Florida, without regard to said state's choice of law rules.

Severance of Clauses: In the event that any term, provision or condition of this Agreement is void or otherwise unenforceable under the law governing this Agreement, then such terms shall be stricken and the balance of this Agreement shall be interpreted and enforced as if such stricken terms never existed.

Integrated Agreement: The parties' final and entire agreement is expressed in the attached proposal letter and these Standard Terms and Conditions. All prior oral agreements or discussions, proposals and/or negotiations between the parties are merged into and superseded by this Agreement. No term of the parties' Agreement may be orally modified, amended or superseded.

VPS Baggage Claim Expansion

GRAEF

Architectural, Structural, Civil, Mechanical, Electrical, Plumbing, Fire Protection, Low Voltage

	DEC	JAN	FEB
--	-----	-----	-----

Rebidding Phase

Bidding	3mos		
---------	------	--	--

Title		DEC	JAN	FEB
Project Manager	\$ 280.00	8	8	4
Discipline Lead	\$ 242.00	16	16	8
Professional	\$ 202.00	16	16	4
Senior Technician	\$ 165.00	16	16	4
Administrative	\$ 99.00	2	2	2

	<i>Hours</i>	58	58	22
	<i>Labor Cost</i>	\$ 12,182	\$ 12,182	\$ 4,722
	<i>Cumulative</i>	\$ 12,182	\$ 24,364	\$ 29,086

GRAEF Rebid =	\$ 29,086
Estimated Expenses	\$ 2,000
Hourly NTE Subtotal	\$ 31,086

Total	\$ 31,086
VTC	\$ 11,590
Sum	\$ 42,676

October 25, 2023

Scott Hinrichs
Principal, Vice President
Graef
2300 Maitland Center Parkway, Suite 210
Maitland, FL 32751

Via E-mail

Reference: Construction Bid and Award Services for Baggage Claim Expansion Destin-Fort
Walton Beach Airport (VPS)
Okaloosa County

Subject: Scope of Work and Fee Proposal – R0

Dear Mr. Hinrichs:

VTC offers for your consideration the following professional services proposal to support the Baggage Claim expansion at the Destin – Ft Walton Beach Airport (VPS).

PROJECT SCOPE OVERVIEW

Per request from Infrastructure Consulting & Engineering (ICE), VTC will provide a new “Bid Set” which will include updating drawing package to exclude claim units 1 and 2 from original bid set for Baggage Claim Expansion at VPS.

VTC will also assist the team with bid services, to include analysis and comparison of the bids received in order to provide a recommendation of the most responsible and responsive low bidder.



SCOPE OF WORK

CONSTRUCTION BID & AWARD

VTC will provide "Release for Bid" documents and assistance to solicit viable project bids, to evaluate and assess bids received, and to make recommendations for award.

Documents provided by VTC will be marked "Release for Bid" and intended for bidding purposes only and are not final nor intended for permit or construction.

VTC's activities during this phase are outlined below:

1. Prepare re-bid documents for BHS work
 - a. Revise bid documents to remove claim units 1 and 2 from scope
 - b. Update BHS ROM
2. Attend pre-bid conference via online conferencing platform
3. Receive, coordinate, and respond to bidder questions
4. Coordinate, prepare, and make ready for distribution appropriate clarifications and addenda to the bid package for BHS work
5. Conduct bid evaluation for BHS work
6. Assist in the analysis of proposed alternates and substitutions for BHS work, if any
7. Make recommendation for award

VTC's deliverables during this phase are outlined below:

1. Bid Documents
2. Clarifications and responses to RFIs
3. Bid Analysis



COMPENSATION

The total proposed compensation for labor and expenses is Time and Material basis of **\$11,590.00** excluding the additional service.

A summary of the fees is shown in the following figure.

Prepared for Graef Proposal for Professional Services Bidding Services for Baggage Claim Expansion VPS Revision 0, dated: October, 25, 2023 VTC Project No. DCFLVPS20421	
COST SUMMARY	Construction Bid & Award
Labor Costs	\$ 11,590.00
Other Direct Costs	\$ -
Reproduction	\$ -
Supplies	\$ -
Travel and Per Diem	\$ -
Sub Consultant(s) Costs	\$ -
Proposed Costs by Task	\$ 11,590.00
Total Proposed Cost	\$ 11,590.00
Period of Performance (Weeks)	8



PROPOSAL ASSUMPTIONS

The following assumptions have been made in preparing this proposal:

1. This proposal is offered on a T&M basis for the services described herein. Additional costs resulting from changes to scope or schedule will be submitted for approval.
2. This fee proposal is valid for 90 days from the date on this document.
3. The total duration of the proposed construction bid, and award services is planned to be 8 weeks. Milestones are as follows:
 - a. Construction Bid and Award – 8 weeks
4. The service for sealed design documents is not included in this fee proposal. VTC can provide sealed design documents for an additional fee if required by Owner. Documents provided by VTC will be marked either "Conceptual Documents for Reference Only", "Not for Construction", or any other suitable statement which denotes that the documents are for limited use, are not final and are not intended for permit, construction, or bidding purposes that satisfies the requirements of the statutes governing signing and sealing of engineering documents in the state where the project is located.

The following states justifications for this restriction:

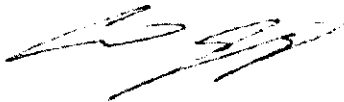
- VTC provides design drawings and specifications based on generalized equipment sizes and performance parameters that reflect physical location, design intent, and system performance expectations.
 - BHS design documents are generally used in the solicitation of BHS bids for procurement and implementation.
 - Once awarded, the BHS Original Equipment Manufacturer (OEM) will use the design documents as a basis for the development of shop drawings using their specific equipment. The approved shop drawings are then used for Construction.
 - The intent is to build a system using VTC drawings and other VTC documents comprised of components engineered by the OEM. The OEM is required by the BHS design specifications to provide sealed engineering drawings and calculations.
 - If required to seal design documents, the BHS designer, by statute, cannot stamp them "For Permit" or "Issued for Construction" because they are preliminary and not the documents the BHS will be built from.
5. VTC is entitled to rely upon the accuracy and completeness of all information and data provided to the Team. The Team will not be responsible for the consequences of any error or omission contained therein.
 6. Attendance to the review and approval meetings with the Owner will be held via conference calls or web. conference.



-
7. Conformed Set will be provided during the Construction Administration Phase of the project.

Thank you for allowing us to support Graef and Okaloosa County on this project. We look forward to working together to make the project a success for Okaloosa County and all project stakeholders. Please let us know at your earliest convenience if you have any questions regarding this proposal.

Sincerely,



Cesar Juarez
Project Manager



DETAILED COST BREAKOUT (TIME AND MATERIAL BASIS)

LABOR AND TRAVEL DETAIL		Rate	\$ 268.00	\$ 200.00	\$ 224.00	\$ 214.00	\$ 218.00	
Bidding Services for Baggage Claim Expansion	Duration	Resource Names	Project Manager III	Project Manager II	Systems Engineer/Project Engineer	Senior Designer	Controls/Electrical Engineer	
VPS	Hours	Fees	4	16	1	25	8	
Revision 0, dated: October, 25, 2023	Weeks	Labor Price Total	Labor Hours Total	Total Hours	Total Hours	Total Hours	Total Hours	
VTC Project No. DCFLVPS20421	Weeks	Labor Price Total	Labor Hours Total	Total Hours	Total Hours	Total Hours	Total Hours	
		\$ 11,590.00	54	4	16	1	25	8
Construction Bid & Award								
Prepare bid documents for BHS work		\$ 4,776.00	22	2	4		12	4
Attend pre-bid conference call		\$ 414.00	2		1		1	
Receive, coordinate and respond to bidder questions (RFIs)		\$ 1,064.00	5		1		2	2
Coordinate, prepare, and make ready for distribution appropriate clarifications and addenda to the bid package		\$ 1,042.00	5		2		3	
Conduct bid evaluation		\$ 874.00	4			1	1	2
Assist in the analysis of proposed alternates and substitutions		\$ 1,256.00	6		2		4	
Make recommendation for award		\$ 828.00	4		2		2	
Project coordination		\$ 1,336.00	6	2	4			

