

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF CONTRACT AMENDMENT

Avalon Homes Residential Assisted Living
1453 Laburnum Street
McLean, VA 22101

DATE ISSUED:

July 25, 2018

CURRENT REFERENCE NO:

21-DHS-EP-384 (Formerly
known as 18-278-X)

CONTRACT TITLE:

'Assisted Living Services (RAFT)'

AMENDMENT NO:

1

**THIS IS A NOTICE OF AMENDMENT OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

The contract documents consist of the terms and conditions of AGREEMENT No. 21-DHS-EP-384 including any attachments or amendments thereto.

EFFECTIVE DATE: September 25, 2020

EXPIRES: June 30, 2023

RENEWALS: No Renewal Option

COMMODITY CODE(S): 95200

LIVING WAGE: N

PROFESSIONAL SERVICES: N

ATTACHMENTS:

AMENDMENT NO. 1

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: Georgia Weiss

VENDOR TEL. NO.:

(301) 656-8823

EMAIL ADDRESS: Gweiss7020@aol.com

COUNTY CONTACT: Jim Baker, DHS, ADSD

COUNTY TEL. NO.:

(703) 228-1713

COUNTY CONTACT EMAIL: jbaker@arlingtonva.us

ARLINGTON COUNTY, VIRGINIA

**AGREEMENT NO. 21-DHS-EP-384
AMENDMENT NUMBER 1**

This Amendment Number 1 is made on September 25, 2020 and amends Agreement Number 21-DHS-EP-384 (formerly known as 18-278-X) (“Main Agreement”) dated July 25, 2018 between Avalon Homes Residential Assisted Living (“Contractor”) and the County Board of Arlington County, Virginia (“County”).

The County and the Contractor agree to amend the contract number, contract terms and conditions, Exhibit A, Scope of Work and Exhibit B, Contract Pricing called for under the Main Agreement as follows:

1. **Arlington County Contract No. 18-278-X for Assisted Living Services - RAFT is amended to change the contract number to Contract No. 21-DHS-EP-384.**
2. **REFERENCE 44. NOTICES: Notices is hereby deleted in its entirety and replaced as follows:**

44. NOTICES

Unless otherwise provided in writing, all legal notices and other communications required by this Contract are deemed to have been given when either (a) delivered in person; (b) delivered by an agent, such as a delivery service; or (c) deposited in the United States mail, postage prepaid, certified or registered and addressed as follows:

TO THE CONTRACTOR:

Georgia Weiss, President
Avalon Homes Residential Assisted Living
1453 Laburnum Street
McLean, VA 22101

TO THE COUNTY:

Alice Straker, Mental Health Supervisor
DHS – ADS Sr. Adult Mental Health
2100 Washington Blvd, 4th Floor
Arlington, VA 22204

AND

Sharon T. Lewis, LL.M, MPS, VCO, CPPB
Purchasing Agent
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 500
Arlington, Virginia 22201

TO COUNTY MANAGER’S OFFICE (FOR PROJECT CLAIMS):

Mark Schwartz, County Manager
Arlington County, Virginia
2100 Clarendon Boulevard, Suite 318
Arlington, Virginia 22201

- 3. **INCORPORATION OF SEXUAL HARASSMENT POLICY:** Clause Number 50. Sexual Harassment Policy is hereby added to the Contract Terms and Conditions:

50. SEXUAL HARASSMENT POLICY

If the Contractor employs more than five employees, the Contractor shall (i) provide annual training on the Contractor's sexual harassment policy to all supervisors and employees providing services in the Commonwealth, except such supervisors or employees that are required to complete sexual harassment training provided by the Department of Human Resource Management, and (ii) post the Contractor's sexual harassment policy in (a) a conspicuous public place in each building located in the Commonwealth that the Contractor owns or leases for business purposes and (b) the Contractor's employee handbook.

ATTACHMENT A, SCOPE OF WORK is hereby deleted in its entirety and replaced with **Exhibit A, Scope of Work**.

ATTACHMENT B, CONTRACT PRICING is hereby deleted in its entirety and replaced with **Exhibit B, Contract Pricing**.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AVALON HOMES RESIDENTIAL ASSISTED LIVING

AUTHORIZED DocuSigned by:
SIGNATURE: Tomeka Price
5950D4E0ACC0472...

AUTHORIZED DocuSigned by:
SIGNATURE: Georgia Weiss
ADD62F894F0E429...

NAME: TOMEKA D PRICE

NAME: Georgia Weiss

TITLE: PROJECT OFFICER

TITLE: President

DATE: 10/6/2020

DATE: 10/6/2020

**AGREEMENT NO. 21-DHS-EP (formerly known as 18-278-X)
EXHIBIT A**

Scope of Work – Residential Assisted Living Services

SCOPE OF WORK

SCOPE OF WORK:

The purpose of the Regional Older Adult Facilities Mental Health Support Team (“RAFT”) is to provide on-site **or telehealth**, comprehensive geriatric mental health services to residents of Northern Virginia who are age 65 years or older and who have a history of severe mental illness or dementia with behavior problems. These residents are either (1) in Eastern State Hospital or Piedmont State Hospital, or (2) in the counties of Arlington, Fairfax-Falls Church, Loudoun, and Prince William, and the City of Alexandria, and need diversion from state hospitalization. They must meet the residential requirements of an Assisted Living Facility (“ALF”).

THE CONTRACTOR SHALL ADHERE TO THESE STANDARDS WHEN PERFORMING THE CONTRACT:

1. Discuss each and every referral with the RAFT Program Director at the time of the referral to make a decision regarding admission.
2. Provide all services and amenities normally associated with an ALF, as mandated by state Department of Social Services licensing regulations for ALFs.
3. Complete charting/documentation in the facility charts for all RAFT residents similar to any resident of any ALF as mandated by the Virginia Department of Social Services licensing regulations for ALFs.
4. Institute, maintain, and conduct administrative procedures and resident care protocols that are consistent with the procedures and protocols of the Virginia Department of Social Services licensing regulations for ALFs.
5. Inform the County through RAFT of other ALF services and uncovered items and services to be provided by the Contractor’s ALF.
6. Discuss RAFT clients with RAFT staff, as needed, in order to provide coordinated treatment to RAFT clients. Meet quarterly at the Contractor’s AFL with RAFT staff to discuss the required written review of each RAFT client. Provide a copy of the written review of each RAFT client to the County through RAFT.
7. Notify RAFT staff no later than twenty-four (24) hours after a medical, behavioral, or any other licensing incident, and chart each such incident as mandated by the Virginia Department of Social Services licensing regulations for ALFs.
8. Inform the County through RAFT as soon as possible of any medical or behavioral change in any RAFT client.
9. Discuss, with RAFT staff, transfers of any RAFT clients to other care facilities.
10. Permit RAFT staff free and complete access to the Contractor’s ALF twenty-four (24) hours per day.
11. Encourage the Contractor’s personnel who provide services to RAFT clients to attend training provided by RAFT professional staff.
12. Resolve RAFT client complaints in accordance with policy and procedures of both the Virginia Department of Social Services and RAFT.
13. If the Contractor decides a RAFT client will no longer be able to reside in the Contractor’s ALF due to the

client's inability to follow the rules and regulations of the Contractor's ALF, the Contractor shall provide the County a written notice of the Contractor's intent to end the client's residence. The Contractor's notice shall allow ninety (90) days for the client to transition to another residence. The Contractor shall work cooperatively with RAFT to ensure that any such client is safely transitioned to another residence.

THE COUNTY'S CONTRACT RESPONSIBILITIES CONSIST OF THE FOLLOWING:

1. Be the initial point of contact for all RAFT referrals.
2. Discuss each RAFT referral with the Contractor's ALF Director to decide regarding admission.
3. Provide geriatric mental health services for all clients new to RAFT, and provide program direction, coordination, and evaluation for those geriatric mental health services.
4. Provide ongoing assessment, case management, therapy, psychiatric evaluation, medication monitoring, psychiatric hospital linkage, on-call consultation and discharge planning for each RAFT client.
5. Provide psychotropic medication orders on admission and communicate all new psychotropic medication orders to the Contractor's ALF on behalf of each RAFT client.
6. Contact the Contractor's ALF staff when changes occur with scheduled appointments for RAFT clients.
7. Provide feedback to the Contractor's ALF Director regarding the Contractor's ALF personnel who provide services to RAFT clients.
8. Collaborate with the Contractor's staff to transfer a client to the most appropriate level of care when a client's medical condition and/or behavior no longer fit the criteria for ALF support.
9. RAFT staff will be available to be on-site at the Contractor's ALF during business day hours 8:00 – 5:00 Monday through Friday on an "as-needed" basis and provide after-hours consultation 24 hours a day, 7 days a week.
10. Provide on-going consultation and training to the Contractor's ALF personnel as needed.

TELEHEALTH SERVICES AND EQUIPMENT

The County will reimburse the Contractor for a tablet or laptop for the services outlined above provided for Arlington County RAFT clients through telehealth. The tablet or laptop will remain at the Avalon-Oakview Home ("Home") located at 1503 Oakview Drive, McLean, Virginia 22101. The tablet or laptop must meet the Home's WIFI connectivity specifications and be equipped with a camera to interface in a secure environment.

AGREEMENT NO. 21-DHS-EP (formerly known as 18-278-X)
EXHIBIT B

Contract Pricing

The County will pay the Contractor for the Contractor's completion of the work described and required in the Contract Documents. The RAFT program will provide funding for wrap-around services needed to make the placement of RAFT clients successful, up to a maximum daily rate of \$165/day, for a single resident room with a shared bathroom, or up to a maximum daily rate of \$165/day, for a single resident room with a private bathroom, for each bed occupied by a RAFT client (the "Contract Amount"). However, if the County increases or decreases the Contract Amount at any time during the contract term, the Contract Amount may be increased or decreased through the issuance of an additional County Purchase of Service Order ("POS") or County Purchase Order ("PO") to the Contractor.

The County will reimburse the Contractor a one-time amount of \$500 for a tablet or laptop.