

TASK ORDER APPROVAL FORM

CONTRACT #: C19-2750-PW

TASK ORDER #: 07-Revision

TASK ORDER AMOUNT: \$ 117,508.00
(S75,050.00-original, plus 342,458.00-addition)

CONTRACT: C19-2750-PW
AMERICAN CONSULTING ENGINEERS, LLC
GENERAL ENG SERVICES FOR PW
EXPIRES: 09/30/2023

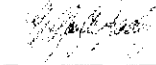
OFFERED BY CONSULTANT:

American Consulting Engineers, LLC

FIRM'S NAME

E. Gayle Grady, PE

REPRESENTATIVE'S PRINTED NAME



SIGNATURE

Principal/ Managing Member

4/27/2023

TITLE

DATE

RECOMMENDED FOR APPROVAL
(Department Director)

APPROVED BY OKALOOSA COUNTY
(Per Purchasing Manual)

Jason T. Autrey,
P.E., C.P.M.

Digitally signed by Jason T. Autrey, P.E., C.P.M.
Date: 2023.05.26 08:33:14 -05'00'

SIGNATURE

Public Works Director

TITLE

05.26.2023

DATE

DeRita
Mason

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Date: 2023.05.26
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PURCHASING MANAGER

05.26.2023

DATE

Faye Douglas

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Date: 2023.06.01 13:47:25 -05'00'

OMB Director/DATE

06.01.2023

DATE

John Hofstad

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Date: 2023.06.01 15:30:06 -05'00'

COUNTY ADMINISTRATOR (if applicable)

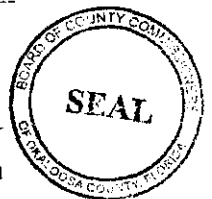
06.01.2023

DATE


CHAIRMAN (if applicable)
Robert A. "Trey" Goodwin, III, Chairman

JUN 06 2023

DATE





TASK WORK ORDER SUMMARY

Task Work Order No.: 07A
 Contract No.: C19-2750-PW
 ACP Project No.: 5189652
 Date: April 27, 2023

American Consulting Professionals, LLC., (hereafter "CONSULTANT") agrees to perform and complete the following services (hereafter "Services") for Okaloosa County Public Works (hereafter "COUNTY"), in accordance with the terms and conditions of the agreement for General Engineering Services (Contract No: PW 51-18), dated July 18, 2018, all of which terms and conditions are incorporated herein by reference.

1. **Task Name:** Al Hammett Drainage Design
2. **Task Location:** Okaloosa County, Florida
3. **Task Description/ Scope of Services:** Consultant shall perform the professional services contained below.
4. **Compensation:** See Table 1.

Table 1 - Al Hammett Segment 5 Design	
Task 1: Project Management and Coordination	
Project Management/ General Contract/ Meetings	\$ 1,058
Utility Coordination/ Submittals	\$ 1,575
Environmental Coordination/ Permitting	\$ 9,529
Individual Permit Fee (included in original WO)	\$0
Task 2: Engineering Design Services	
Engineering Analysis	\$ 10,884
Plans and Deliverables	\$ 13,412
TOTAL ENGINEERING FEE (LUMP SUM) =	\$36,458
Task 3: Subconsultant Services	
Surveying (SAM) (Lump Sum)	\$ 6,000
TOTAL SUBCONSULTANT FEE =	\$ 6,000
SUPPLEMENTAL TOTAL=	\$ 42,458

SECTION A: PURPOSE

The purpose of this project is to incorporate the recommended Segment 4 and 5 improvements documented in the Al-Hammett Drainage Evaluation Report. These improvements will offset the impacts caused by the unpermitted culvert extensions recently constructed between Skylark Road and Al Hammett Road.

The purpose of this scope includes providing additional survey, utility coordination, design, and right of way acquisition assistance to construct a revised secondary conveyance system from southwest of Pinetree Road to the outfall under Skylark Road.

American Consulting Professionals, LLC

4489 Woodbine Road · Pace, Florida 32571 · 850.289.1000 · www.acp-americas.com

The scope of work details the design phase services and limited bidding and construction phase services to be performed by Consultant for this project.

The project tasks identified for this contract generally include the following:

- Project Management and Coordination throughout the design phase
- Topographical Survey and Easement Legal Descriptions for Acquisition
- Utility coordination
- Preparation of design drawings and specifications
- Preparation of an Individual Stormwater Permit Application
- Coordination with Permitting agencies
- Performance of limited bid and construction phase services as requested by the County

SECTION B: SCOPE OF SERVICES

Task 1: Project Management and Coordination

- 1.1 Coordinate Design changes with Okaloosa County: Consultant shall coordinate with County staff to ensure that the design is in accordance with the objectives of the client.
- 1.2 Coordinate Topographic Survey with Subconsultant: Consultant shall coordinate with a qualified survey and mapping subconsultant to facilitate a topographic survey to serve as the basis for the design and as the basis for estimating project construction costs.
- 1.3 Site Review: Consultant shall review the site to observe existing conditions and document observed features impacting the project and associated right-of-way. Includes area of project extension.
- 1.4 Coordinate with Local Utility Providers: Consultant shall coordinate with the local utility providers to identify the existing utilities and existing easements that may be impacted by design changes. Review UAO's information.
- 1.5 Coordinate with Permitting Agencies: Consultant will attend an one additional pre-application meeting with NFWFMD to verify that an Individual Permit is required and coordinate permit requirements.
- 1.6 Submit Individual ERP Permit Application to NFWFMD and provide 2 RAIs responses in support of obtaining the ERP permit. Deliverables include: Preparing pre and post design sketches, full application and documentation to show impacts and mitigation plan.

Task 2: Engineering Design Services

2.1 Prepare revised 60% Design Plans

- 2.1.1 Prepare and resubmit 60% Design Drawings: Consultant shall perform 60% design services for the roadway improvements. Consultant shall prepare and submit electronically 60% design drawings for the proposed improvements, including preliminary construction plans, details, and an opinion of probable construction costs. Drawings are anticipated to include:
 - a) Cover Sheet
 - b) General Notes

- c) Summary of Quantities
- d) Survey Control & Existing Conditions
- e) Plan & Profile Sheets
- f) Erosion Control Plan
- g) Drainage Details
- h) Pavement Repair Section Details
- i) Miscellaneous Details

2.1.2 Attend 60% Design Review Meeting: Consultant shall participate in a meeting with County staff (or designated representatives) to review and discuss elements of the 60% design documents and other factors that may affect subsequent services associated with the project.

2.2 Prepare 60%-100% Design

2.2.1 Prepare and Submit 90% and subsequently 100% Design Drawings: Consultant shall perform 90% and 100% design services for the roadway improvements including the project extension to Pinetree Road. Consultant shall prepare and submit electronically 90% and 100% design drawings for the proposed improvements, including construction plans and details.

2.2.2 Attend 90% Design Review Meeting: Consultant shall participate in a meeting with County staff (or designated representatives) to review and discuss elements of the 90% design documents and other factors that may affect subsequent services associated with the project.

Task 3: Subconsultant Services

3.1 Surveying: Provide horizontal and vertical controls and topography necessary to facilitate the design of the proposed improvements. Includes locating marked utilities, wetland flags and existing conditions not already identified by the County's survey. Legal descriptions of proposed easements will be provided. Full scope of services is included in the proposal from Surveying & Mapping, Inc. (SAM) attached.

SECTION C: EXCLUSIONS AND ASSUMPTIONS

The following exclusions and assumptions shall apply to this scope of services:

- Assumes the proposed project will require an Individual ERP Permit.
- The contractor shall be responsible for performing all construction activities, including—but not limited to—implementing specified erosion control measures, NPDES permitting, and any local permitting required for construction.
- Additional copies of deliverables, if requested, shall be paid by County at actual printing costs.
- No as-built survey or certifications shall be completed as part of this task order.
- FDOT Standard Plans dated FY 2023-24 and Standard Specifications for Road and Bridge Construction dated Jan 2023 shall be used for this project.

SECTION D: OUT-OF-POCKET EXPENSES

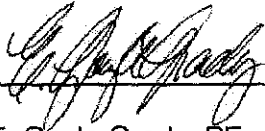
All job-related travel, job-related reprographic costs and supplies, interim review document printing, telefax and long distance charges, mail and express mail services, and printing and plotting costs associated with the design and preparation of contract documents shall be included in the direct expense budget associated with each associated service task.

SECTION E: ADDITIONAL SERVICES

Additional services may be separately added to this contract during the course of work based upon agreed fees. No additional services shall be undertaken without the written authorization of Okaloosa County.

END OF SCOPE

Anticipated deadline for this Task Work Order will be 6 months from this notice to proceed.

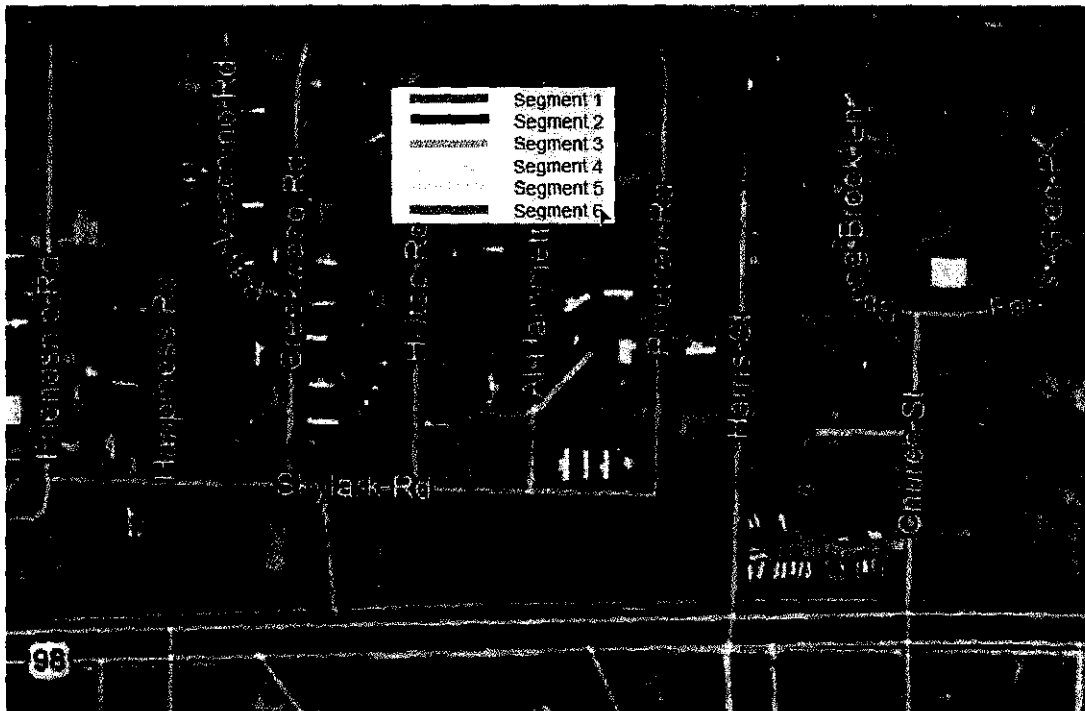
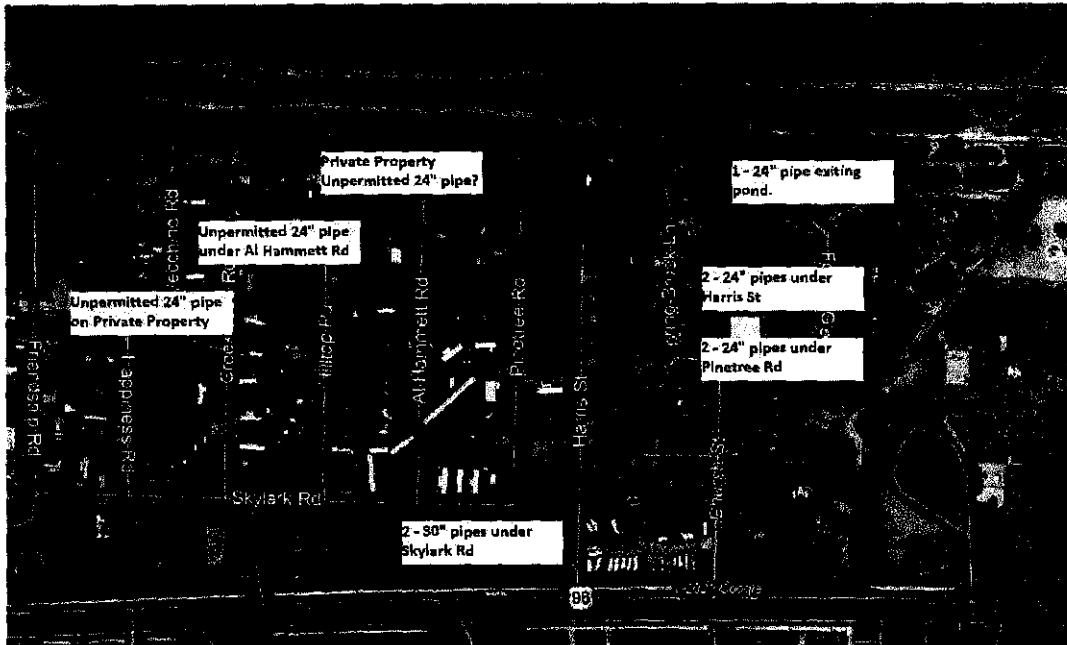


E. Gayle Grady, PE
Managing Member



Kari Edwards Anderson, PE
Project Manager

EXHIBIT "A"
Al Hammett Existing Drainage Conditions
Okaloosa County Public Works





American Consulting Professionals, LLC
 American Consulting Engineers of Florida, LLC
 2818 Cypress Ridge Blvd, Suite 200
 Wesley Chapel, Florida 33544
 Tel 813.435.2600 • Fax 813.435.2601
 american@acp-fl.com • www.acp-americas.com

**Okaloosa County
 General Engineering Services for Public Works
 Loaded Billing Rates**

	<u>Oct 2018</u> <u>thru Oct 2021</u>	<u>Nov 2021</u> <u>thru Oct 2023</u>
<u>CIVIL / ROADWAY / DRAINAGE DESIGN & ENGINEERING</u>		
Principal/ Chief Engineer/ Sr. Engineer	\$200.00	\$208.00
Senior Project Engineer (11-20 yrs exp)	\$190.00	\$197.00
Project Engineer (6-10 yrs exp)	\$156.00	\$162.00
Engineer (0-5yrs exp)	\$124.00	\$129.00
Engineering Intern	\$95.00	\$99.00
Engineering Technician / CADD Designer	\$80.00	\$83.00
<u>TRAFFIC / SIGNALS / SIGNING / LIGHTING</u>		
Chief Traffic / Roadway Designer (11-20+ yrs exp)	\$152.00	\$158.00
Senior Traffic / Roadway Designer (6-10 yrs exp)	\$127.00	\$132.00
Traffic / Roadway Designer (0-5 yrs exp)	\$98.00	\$102.00
<u>PLANNING</u>		
Chief Planner	\$200.00	\$208.00
Planner	\$116.00	\$120.00
<u>ENVIRONMENTAL</u>		
Senior Environmental Specialist	\$170.00	\$176.00
Senior Scientist	\$130.00	\$135.00
Environmental Specialist	\$76.00	\$79.00
<u>STRUCTURAL ENGINEERING</u>		
Senior Structural Engineer	\$200.00	\$208.00
Structural Project Engineer	\$156.00	\$162.00
Structural Engineer	\$124.00	\$129.00
<u>PUBLIC INVOLVEMENT / OTHER</u>		
Project Administrator	\$109.00	\$113.00
Graphics Designer	\$100.00	\$104.00
Secretary / Clerical	\$65.00	\$67.00
Student Intern	\$45.00	\$46.00



Delivery Method:

Email: kedwards@acp-fl.com

June 29, 2022

Kari J. Edwards, PE

Project Manager/ Senior Drainage Engineer

American Consulting Professionals, LLC

4489 Woodbine Road | Pace, FL 32571

850.289.1013 (D) | 281.414.3177 (M)

**RE: Al Hammett Road Project
Okaloosa County GES, TWO-07
Mary Esther, Okaloosa County, Florida**

Dear Ms. Edwards,

SAM Companies are pleased to provide you with this proposal for professional Surveying services in connection with the above-referenced project. Based upon the request for proposal and the information provided to SAM and upon our previous experience providing surveying services for Okaloosa County projects, we have prepared the attached proposed Scope of Services and Fee Estimate.

After you have reviewed the attached proposed Scope of Services and associated fees, please do not hesitate to call if you have any questions or comments. Again, thank you for the opportunity to provide this proposal. We are looking forward to working with you on this project.

Sincerely,

Zach Davies, PSM

Project Manager

cc: Eric Stuart, LS, CFedS, Operations Manager / SAM
Brendan Becton, PSM, Project Manager / SAM

SAM COMPANIES

312 Government Ave. / Suite 1 / Niceville, FL 32578

850-678-9932 Office / 844-274-4069 Fax

sam.biz



Office of Management & Budget

State of Florida

DATE: June 6, 2023

SUBJECT: Budget Transfer – Half Cent Sales Tax Fund
BT-23-041

TO: Board of County Commissioners
Finance Director

Transfer From	Department	Account	Amount
Reserve – Future Capital Outlay	3399	599300	\$65,000
Transfer To	Department	Account	Amount
Sales Tax Stormwater Project (ST000025)			\$30,000
Al Hammett Road Stormwater Improvement	3303	563002	
Sales Tax Stormwater Project (ST000025)			
County Pond 314 Stormwater Improvement	3303	563005	\$35,000

Faye
Douglas

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Douglas
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Reviewed by:
Faye Douglas, Office of Management and Budget Director

Reference: Transfer from Reserves to fund re-design of Al Hammett Road project (ST000025) and design expansion of County Pond 314 project (ST000025)

Okaloosa County Administration Building
1250 N Eglin Parkway, Suite 102
Shalimar, Florida 32579
(850) 651-7643