

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF CONTRACT RENEWAL

MTFA ARCHITECTURE	DATE ISSUED:	<u>AUGUST 9, 2019</u>
3200 LEE HIGHWAY	CURRENT REFERENCE NO:	<u>638-15-3</u>
ARLINGTON, VA 22207	CONTRACT TITLE:	<u>DES - MULTIDISCIPLINARY A&E SERVICES</u>

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been renewed. The contract documents consist of the terms and conditions of AGREEMENT No. 638-15-3 including any attachments or amendments thereto.

EFFECTIVE DATE: OCTOBER 1, 2019

EXPIRES: SEPTEMBER 30, 2020

RENEWALS: ONE (1) ONE (1) YEAR RENEWAL OPTIONS FROM OCTOBER 1, 2020 TO SEPTEMBER 30, 2021

COMMODITY CODE(S): 90600

LIVING WAGE: N

ATTACHMENTS:

AGREEMENT No. 638-15-3

ATTACHMENT A – AMENDMENT NUMBER 3

ATTACHMENT B – PRICING SHEET

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: DALE LEIDICH

VENDOR TEL. NO.: (571) 699-3848

EMAIL ADDRESS: DALEL@MTFA.NET

COUNTY CONTACT: CYNTHIA WILSON (DES - FACILITIES
DESIGN AND CONSTRUCTION)

COUNTY TEL. NO.: (703) 228-4438

COUNTY CONTACT EMAIL: CWILSON@ARLINGTONVA.US

**ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 638-15-3
AMENDMENT NUMBER 3**

This Amendment Number 3 is made on the date of execution by the County and amends Agreement Number 638-15-3, dated October 5, 2016, ("Main Agreement") between MTFA ARCHITECTURE ("Contractor") and the County Board of Arlington County, Virginia ("County").

The County and the Contractor amend the CONTRACT TERM called for under the Main Agreement as follows:

The Contract Term is hereby renewed for the period beginning October 1, 2019 and expires September 30, 2020.

All other terms and conditions of the Main Agreement remain in effect.

WITNESS these signatures:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

AUTHORIZED
SIGNATURE: Sharon Lewis

NAME: Sharon Lewis
TITLE: Purchasing Division Chief

DATE: 08/09/19

MTFA ARCHITECTURE

AUTHORIZED
SIGNATURE: Dale M. Leidich

NAME AND
TITLE: DALE M. LEIDICH, RA, AIA
PRINCIPAL

DATE: 8/5/2019



MTFAARC-01

AWHEELER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Foundation Insurance Group 3190 Fairview Park Dr. Ste 104 Falls Church, VA 22042	CONTACT NAME: PHONE (A/C, No, Ext): (703) 527-8780 E-MAIL ADDRESS: info@figva.com	FAX (A/C, No): (703) 532-8300
	INSURER(S) AFFORDING COVERAGE	
INSURED MTF Architecture, PLLC MTF Architecture, Inc. 3200 Lee Highway Arlington, VA 22207	INSURER A: Hanover Insurance Group	NAIC # 22292
	INSURER B: Hanover Insurance Company	NAIC # 22292
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INSOL WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		OBRA517608	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCUR/OPR) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		OBRA517608	1/1/2019	1/1/2020	COMBINED SINGLE LIMIT (EA OCCUR/OPR) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		OBRA517608	1/1/2019	1/1/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	WHRA517580	1/1/2019	1/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L EACH ACCIDENT \$ 1,000,000 E.L DISEASE - EA EMPLOYEE \$ 1,000,000 E.L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder: Arlington County, Office of Purchasing; Department of Management and Finance; Office of the Purchasing Agent; One Courthouse Plaza (2100 Clarendon Blvd., Suite 500 Arlington, VA 22201). Arlington County, its officers, elected and appointed officials, and employees are named additional insureds on the general liability per

CERTIFICATE HOLDER Arlington County, Office of Purchasing. See below for listing of certificate holder 2100 Clarendon Blvd., Ste 500 Arlington, VA 22201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Attachment B

CONTRACT PRICING

The services under this Contract will be paid for using fully loaded hourly rates for the positions listed below. Those rate shall include all cost and expenses of providing to the County the services described in this Contract.

No reimbursable expenses are permitted under this Contract, including, but not limited to, travel, parking, mileage, meals or office supplies. Only time spent by the Contractor's employees at the work site will qualify for payment

No overtime pay will be allowed under this Contract.

The County will pay (or reimburse the Contractor at Contractor's cost, as required) for all required permit and inspection fees

Architectural Services

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Principal	\$74.72	\$121.79	\$19.65	\$216.16
Project Manager	\$57.98	\$94.51	\$15.25	\$167.75
Senior Architect	\$54.68	\$89.13	\$14.38	\$158.20
Project Architect	\$46.63	\$76.00	\$12.26	\$134.90
Specification Writer	\$40.84	\$66.57	\$10.74	\$118.15
Architectural Designer	\$34.07	\$55.54	\$8.96	\$98.58
CAD/Draftsperson	\$27.11	\$44.18	\$7.13	\$78.42
Architectural Intern	\$20.97	\$34.18	\$5.51	\$60.66
Professional Admin Staff	\$26.29	\$42.85	\$6.91	\$76.05

MEP Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Mechanical Engineer	\$60.41	\$105.05	\$16.55	\$182.01
Senior Mechanical Designer	\$58.46	\$101.67	\$16.01	\$176.15
Mechanical Project Manager	\$58.91	\$102.43	\$16.13	\$177.47
Senior Construction Phase Services	\$59.52	\$103.50	\$16.30	\$179.33
Mechanical Engineer	\$48.78	\$84.83	\$13.36	\$146.97
Construction Phase Services	\$40.40	\$70.25	\$11.06	\$121.71
Mechanical Designer	\$35.09	\$61.02	\$9.61	\$105.72
CADD/Drafting	\$28.87	\$50.20	\$7.91	\$86.98
Clerical/Administrative	\$28.03	\$48.74	\$7.68	\$84.44

Electrical Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Electrical Engineer	\$60.41	\$105.06	\$16.55	\$182.02
Senior Electrical Designer	\$58.46	\$101.67	\$16.01	\$176.15
Electrical Project Manager	\$58.91	\$102.44	\$16.13	\$177.48
Senior Construction Phase Services	\$59.53	\$103.52	\$16.31	\$179.36
Electrical Engineer	\$48.78	\$84.83	\$13.36	\$146.97
Construction Phase Services	\$40.40	\$70.25	\$11.06	\$121.71
Electrical Designer	\$35.09	\$61.02	\$9.61	\$105.72
CADD/Drafting	\$28.87	\$50.20	\$7.91	\$86.98
Clerical/Administrative	\$28.03	\$48.74	\$7.68	\$84.45

Civil/Landscape Engineering and Surveying

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$48.95	\$97.54	\$14.65	\$161.14
Project Engineer	\$37.53	\$74.77	\$11.23	\$123.53
Engineer	\$34.12	\$67.97	\$10.21	\$112.30

Security Engineer	\$45.27	\$90.19	\$13.55	\$149.00
Landscape Architect	\$36.64	\$72.99	\$10.96	\$120.59
Designer	\$33.55	\$66.85	\$10.04	\$110.44
CADD Operator	\$31.27	\$62.30	\$9.36	\$102.92
Clerical Support	\$21.76	\$43.35	\$6.51	\$71.61
Project Surveyor	\$35.66	\$71.06	\$10.67	\$117.39
Survey Computer	\$30.69	\$61.15	\$9.18	\$101.03
Survey Crew	\$59.99	\$119.53	\$17.95	\$197.47
Survey Crew GPS	\$68.83	\$137.13	\$20.60	\$226.55

Structural Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Structural Engineer/Project Manager	\$77.60	\$95.45	\$17.30	\$190.35
Associate Structural Engineer	\$54.19	\$66.66	\$12.08	\$132.93
Structural Engineer	\$33.32	\$40.98	\$7.43	\$81.72
Senior Structural Technician	\$32.03	\$39.39	\$7.14	\$78.56
Structural Technician	\$25.87	\$31.82	\$5.77	\$63.45

Geotechnical Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Geotechnical Engineer*	\$59.89	\$107.82	\$16.77	\$180.00
Project Geotechnical Engineer	\$39.67	\$71.42	\$11.11	\$122.20

Environmental Engineering

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Environmental Scientist/Geologist	\$58.26	\$104.89	\$16.32	\$179.47
Senior Environmental Project Scientist	\$46.55	\$83.80	\$13.03	\$143.38
Environmental Project Scientist	\$36.64	\$65.96	\$10.26	\$112.86
Senior Environmental Technician	\$21.63	\$38.95	\$6.06	\$66.64
Environmental Technician	\$18.30	\$32.95	\$5.13	\$56.38

Telecommunications/Security

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Project Manager	\$59.44	\$128.47	\$15.03	\$202.94
Senior Associate	\$54.29	\$117.35	\$13.73	\$185.38
Senior Consultant	\$50.40	\$108.93	\$12.75	\$172.08
Associate Principal	\$37.97	\$82.07	\$9.60	\$129.64
Consultant	\$26.29	\$56.81	\$6.65	\$89.75
Associate Consultant	\$22.62	\$48.89	\$5.72	\$77.22
CADD	\$27.10	\$58.56	\$6.85	\$92.51

Cost Estimating

Labor Categories	Base Rate	Overhead	Profit	Fully Loaded
Senior Estimator	\$61.49	\$81.90	\$14.34	\$157.73
Estimator	\$50.22	\$66.89	\$11.71	\$128.81

Signature

August 29, 2018

Date

Principal

Title

Dale Leidich, RA, AIA
MTFA Architecture