



DINWIDDIE COUNTY SOLE SOURCE PROVIDER DETERMINATION FORM

Date Awarded: 3/2/2021 | 1:34 PM EST

Vendor:

Company Name: Richmond Alarm Company Phone: 804-745-7250

Address: 14121 Justice Road, Midlothian, VA 23113

Description of goods or services:

Replace Fire Alarm System and provide monitoring services.

This Sole Source Determination is based on the following. *Check the applicable justification.*

- There is only one manufacturer/provider AND this is the only known item or source that will meet the specialized needs of the department or perform the intended function.
- The item is not interchangeable with similar parts of another manufacturer OR the parts/equipment are required from this source to permit standardization.
- Other. Describe in detail.
All buildings in the Government Complex are currently being monitored by Richmond Alarm. For ease of maintenance, we prefer to only deal with one company.

From our investigation, we have determined that there is only one source that is practicably available to procure the listed goods or services and the quoted price is fair and reasonable.

Anne Howerton
Division Chief/Department Manager

3/2/2021 | 1:02 PM EST
Date

Anne Howerton
Division Chief Finance & General Services

3/2/2021 | 1:13 PM EST
Date

Certificate Of Completion

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| Envelope Id: E0C555F0B24149A08853BE933B846B29 | Status: Completed |
| Subject: Sole Source Justification Form | |
| Source Envelope: | |
| Document Pages: 1 | Signatures: 2 |
| Certificate Pages: 5 | Initials: 0 |
| AutoNav: Enabled | Envelope Originator: |
| Envelopeld Stamping: Enabled | Hollie Casey |
| Time Zone: (UTC-05:00) Eastern Time (US & Canada) | hc Casey@dinwiddieva.us |
| | IP Address: 139.60.228.178 |

Record Tracking

| | | |
|---------------------|-------------------------|--------------------|
| Status: Original | Holder: Hollie Casey | Location: DocuSign |
| 3/2/2021 12:38 PM | hc Casey@dinwiddieva.us | |

Signer Events

| Signer Events | Signature | Timestamp |
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| Hollie Casey hc Casey@dinwiddieva.us Security Level: DocuSign.email ID: 1 3/2/2021 12:38 PM | Completed Using IP Address: 139.60.228.178 | Sent: 3/2/2021 12:38 PM Resent: 3/2/2021 12:42 PM Viewed: 3/2/2021 12:38 PM Signed: 3/2/2021 12:43 PM |

Electronic Record and Signature Disclosure:
Accepted: 7/17/2020 | 09:36 AM
ID: 1b971589-a6e1-4175-8766-bb3a37ec14e7
Company Name: Dinwiddie County

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| Anne Howerton ahowerton@dinwiddieva.us Security Level: Email, Account Authentication (None) | <i>Anne Howerton</i> Signature Adoption: Pre-selected Style Using IP Address: 96.82.0.93 | Sent: 3/2/2021 12:43 PM Viewed: 3/2/2021 01:02 PM Signed: 3/2/2021 01:02 PM |
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Electronic Record and Signature Disclosure:
Accepted: 3/2/2021 | 01:13 PM
ID: f3785244-1da5-49fd-8775-94d6d7ca1ba3
Company Name: Dinwiddie County

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| Anne Howerton ahowerton@dinwiddieva.us Security Level: Email, Account Authentication (None) | <i>Anne Howerton</i> Signature Adoption: Pre-selected Style Using IP Address: 96.82.0.93 | Sent: 3/2/2021 01:02 PM Viewed: 3/2/2021 01:13 PM Signed: 3/2/2021 01:13 PM |
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Electronic Record and Signature Disclosure:
Accepted: 3/2/2021 | 01:13 PM
ID: f3785244-1da5-49fd-8775-94d6d7ca1ba3
Company Name: Dinwiddie County

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| Hollie Casey hc Casey@dinwiddieva.us Procurement Technician Dinwiddie County Security Level: Email, Account Authentication (None) | Completed Using IP Address: 139.60.228.178 | Sent: 3/2/2021 01:14 PM Viewed: 3/2/2021 01:34 PM Signed: 3/2/2021 01:34 PM |
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

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| Editor Delivery Events | Status | Timestamp |
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| Agent Delivery Events | Status | Timestamp |
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| Intermediary Delivery Events | Status | Timestamp |
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| Certified Delivery Events | Status | Timestamp |
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| Carbon Copy Events | Status | Timestamp |
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| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
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| Envelope Sent | Hashed/Encrypted | 3/2/2021 12:38 PM |
| Certified Delivered | Security Checked | 3/2/2021 01:34 PM |
| Signing Complete | Security Checked | 3/2/2021 01:34 PM |
| Completed | Security Checked | 3/2/2021 01:34 PM |

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| Payment Events | Status | Timestamps |
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| Electronic Record and Signature Disclosure |
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To advise Dinwiddie County of your new email address

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- ii. send us an email to hcasey@dinwiddieva.us and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify Dinwiddie County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Dinwiddie County during the course of your relationship with Dinwiddie County.